

## HISTON ENVIRONMENT COMMITTEE NOTES -

**MEETING HELD MONDAY 3 DECEMBER 2007 7.30 p.m. at Parish Office, New Road, Impington**

Present: Cllrs J P Emmines (Chairman) M J Mason, A J Eade

Clerk: A J Young

PAGES : 2

Action By:

### 1. Apologies

Cllrs Taylor (personal), Barrett (personal). Cllr Munnely was absent

### 2. Members Declarations of Interest

Cllr Emmines personal interest (allotment holder)

### 3. Minutes of meeting held 1 October 2007

All agreed to sign as correct record.

### 4. Matters Arising

Rat Baiting No contact yet with Mr Marks

War Memorial Committee pleased with cleaning and lettering work. Impington PC confirmed they to contribute towards cost. Noted a plan to ringfence an amount each year towards next treatment, say 5 years

Memorial seat Not yet delivered. Mr Woodbridge awaited information on size of plaque

Brook Clearance Letter received by Chairman from resident of School Hill. Cllr Mason to word response for signature

MJM

### 5. Quotes for Trenching work on Christmas Lights Phase 11; Quotes for Electrical Supply; Quotes for new looms and erection – For 2008 display

Quotes received from Collacots for electricity work and Jaggards for trenching and electricity work.

Further quotes for trenching to be sought. Full Council January 2008 for decision. Noted budget for 2007-08 was £4050 to include current lights. Jaggard had held charge at £340 for erection and dismantle this year (December 2007)

**Agenda January 2008**

Quotes received from Jaggards for provision of looms, erection and dismantle of new loom for 2008.

To be accepted as part of on-going provision. Next year's budget

### 6. Final Budgets for Precept Request

In addition to work already on order, all agreed to ensure allowance made in 07-08 figures for:

- Pump specification (say £600) from Village Green renovation budget
- Removal of horse chestnut on Village Green (£1,000); deadwood limes and underprune and thin smaller trees on Green (£500)
- War Memorial bin (£550)
- Trenching/electricity supply (January 2008 for acceptance)

All agreed next year's budgets to include:

- Allotments £350
- Street furniture including dog signs £1,500
- Village Green surface water drainage work £500
- Grass cutting, litter picks, trade waste as necessary
- Trees & Hedges £1,500
- Electricity infrastructure/Christmas lights new and existing, as quotes
- Village Green renovation £2,650 (all c/f except pump amount) + ringfenced amounts
- War Memorial – as required (say £400) + ringfence of £1,000 (Year 1, advise Impington Parish Council of this action, Cllr Emmines to contact Cllr Parish/RBL re Crier involvement)
- Play Equipment and Play Area – Pis to advise
- No FRA budget to be suggested

### 7. Railings at Manorial Waste

Quotes from Broxap and Site & Maintenance considered. Agreed to accept quote from Broxap for railings at £825 + carriage, Site & Maintenance to fit £440. Cllr Eade to check S&M aware of work involved before acceptance of quote. Insurance claim applicable. Site & Maintenance to paint new and existing at estimate of £290. Accepted **AJE**

### 8. Bollards Village Green

Quotes received from Broxap and Site & Maintenance. Agreed to accept quote from Broxap for bollards at £1,890 (+ carriage) and to fit by Site & Maintenance at £1,080. Items 7 and 8 Budgets to be vired from elsewhere

### 9. Other Quotes for Maintenance work in Histon

Agreed Site & Maintenance to fix seat on Village Green at £70 (insurance with Co Op refers); Home Close (£45) donation covers; litter bin Manorial Waste (£85)

### 10. Childrens Play Area Report

No Playground Inspector at meeting. Cllr Barrett had confirmed inspection made 1 December. All OK. Details of "Deed of Dedication" obtained by Recreation Ground to protect play areas. Agreed to consider budget under Legal & Property

### 11. Village Green

Christmas Tree Regulations finalised and provided to Feast Committee. Agreed tree will be lit from same timeswitch as Christmas lights. Cllr Barrett liaising with Church regarding electricity for Carol Service 12 December **MPB**

Pump Specification sent to Ian Levitt and Site & Maintenance for quote. None yet received

### 12. Trees & Allotments Report

Cllr Emmine declared personal interest (allotment holder). Tree Warden had inspected applications for Windmill Grange and 74 Water Lane. Comments made Allotments Plots were free and offered to waiting list

### 13. Footway & Bridleways Report

Deferred to next meeting

**Next Committee agenda**

### 14. Other Correspondence

SCDC Dog & Litter Bin Policy Option 4 implemented with SCDC to now provide full service, for provision, siting, emptying and maintenance of all new and existing bins on the public highway. Emptying service available for Parish Council owned land. Agreed to advise South Cambs Histon Parish Council are working to standardise their own bins on Council owned property and although expensive initially favour rigid steel bins with liners

2 requests for dog signs at Manor Park and Mill Lane received. Cllr Mason to check process for erection signs through Scrutiny Committee and report back. All agreed signs should be purchased if able to do so **MJM**

Walkabout Report 21 November. Report received from Cllr Rose outlining actions agreed. Noted and thanks to Cllr Rose for very useful work. Matt Pickering, County Council Highways, had provided some wording to use in any article for Crier on responsibilities over overhanging hedges and trees

Commercial Waste Services Landfill Directive October 2007 & Recycling SCDC requested feedback on percentage waste types in Trade Waste Bin. Agreed to advise 60% paper

Meeting closed 9.15 p.m. Next meeting due Thursday 6 March 2008

DRAFT