

**FINANCE AND LEGAL & PROPERTY COMMITTEE MINUTES – MEETING HELD
SATURDAY 17th JANUARY 2009 9.30 A.M. PARISH OFFICE, NEW ROAD,
IMPINGTON**

Present: I M Parish (Chairman), R S Plumbly; D J Thurman; N S Davies (in part)
Clerk: Mrs A J Young Pages: 2

1 Apologies

Cllr Jones (working)

2 Members Declarations

None

Cllr Davies gave his input to the precept recommendations as he was unable to stay for the rest of the meeting. Included opinions on level of interest expected next year; level of administration budget; need to prioritise on street furniture budgets; need for an integrated plan for Highways for both villages rather than single proposals for crossings/yellow lines (SRTS vital and should be part of that plan); support for the Youth request. Stated a 2.5 – 3% overall increase should be an aim. Cllr Davies then left the meeting

3 Sign & Approve Finance Minutes 6 October 2008

All agreed to accept and sign.

4 Matters Arising 6 October 2008

Deferred to next agenda

5 To Accept Third Quarter Budget against Spend figures

Figures (Appendix 1) accepted. Agreed the need to develop an improved system, showing capital expenditure and ringfenced funds separately, and showing income. Acknowledged that clerk had to understand the figures as presented in order to answer to audit queries. No internal audit report yet received

6 To Recommend Precept Request for 2009 – 2010 for agreement at Full Council

See above item 2 for initial input from Cllr Davies. All members had been provided with papers setting out expected expend, previous years spend, expected income and proposed budgets for 09-10. This showed a suggested precept of £133,634 but reserves of only £71,024. Committee went through figures and made changes, specifically to:

- Decreased additional admin sum 09-10 from £14,000 to £4,000 to cover all overtime, some staff training element, This would be shown as an additional line in budgets to aid budgeting figures
- Office requirements 09-10 were reviewed and figure agreed at £3,500 with income expected shown separately
- Computer 09-10 increased from £100 to £150
- Legal 09-10 £3,000 acknowledged that “might be soft”
- Parish Plan 09-10 decreased from £750 to £500
- Environment 08-09 increased to £3250 to reflect fitting costs of new furniture/possible grass cut in March
- Christmas lights/electricity 09-10 increased from £600 to £650
- Allotments 09-10 decrease from £350 to £300
- Special Projects / Jt funding 09-10 leave category but decrease from £400 to Nil
- JSC 09-10 decrease from £250 to Nil and find any budget from £4k admin fund
- HT&T 08-09 increase £1400 to £1630 for street lights, 09-10 decrease £27,750 to £2,200 to exclude capital items and increase street lights to £1700
- **Capital: Village Green Christmas lights fund** – agreed to take out of budgets this year; **Play Equipment fund** – agreed not to put in £5k originally requested and

leave only the left over ringfenced after roundabout funded; **Office equipment** – agreed to decrease from £1550 to £1000; double yellow lines/crossing – decrease from £25,750 to £6,750 to cover £2750 for double yellows and £4k only for the initial changes required to locate crossing at the Co Op area

- **Income:** Reduce War memorial repayments from IPC from £300 to £200 in both cases; Add in CCC grant for grass cutting 09-10 £1,350; reduce interest figures for Dec – March 09 and 09-10 from £1100 (to £400) and £4500 (to £1,250) due to current downturn

As the Committee was seeing their own plans sidelined in the precept process this year due to unacceptable increases , agreed to write to Youth Committee advising HPC would be looking for reductions next year and to ask for priorities to be set and report made back on those priorities e.g. skatepark/youth shelter proposals

Agreed to recommend to Full Council a Precept request of £138,000, which would give general reserves of £96,540 and represented close to a 3% increase in HPCs element of Council tax payments. Cllr Parish to write report supporting this increase and setting out the reasons for it

7 Date and Place of Next Meeting

Monday 27th April 2009

Meeting closed 12.30 p.m.