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# HISTON PARISH COUNCIL



The Parish Office  
New Road  
Impington  
CAMBRIDGE  
CB24 9LU

**NOTICE OF MEETING:** **Finance Committee**  
**TIME:** 7.30 p.m.  
**DATE:** Thursday 22nd April 2010 (rescheduled from 26 April)  
**VENUE:** Parish Office, New Road, Impington

**All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below**

Mrs A Young - Clerk to Histon Parish Council  
19<sup>th</sup> April 2010

MEMBERS: 5

QUORUM: 3

## AGENDA

F1/10-11	<b>To receive and approve apologies for absence</b>	
F2/10-11	<b>To receive declarations of interest</b>  a) Councillors to declare any personal interest in any items on the agenda b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation	
F3/10-11	<b>To approve minutes of the meeting of 2<sup>nd</sup> November 2009, 9<sup>th</sup> January 2010</b>	<b>For decision</b>
F4/10-11.1 F4/10-11.2 F4/10-11.3 F4/10-11.4 F4/10-11.5 F4/10-11.6 F4/10-11.7 F4/10-11.8	<b>Matters Arising - for Information only</b> 2.11.09: <u>Insurance Review</u> Quote from Came & Co accepted Full Council March 2010. Asset Register reviewed and signed <u>Filing Clerk Contract</u> Position now vacant. No immediate plans to fill position <u>Risk Management Review</u> to be carried out by June 2010 <u>Financial Strategy Review</u> no report received <u>Internal Audit</u> report accepted at Full Council. No matters of concern. Audit date 1 June 2010 <u>VAT handling and accounting issues</u> report from Cllr Parish. Letter to Customs & Excise sent <u>Standing Orders Review</u> on hold pending investigations with CPALC re new model 9.1.10: Precept request £144,200 accepted at Full Council	To note
F5/10-11	<b>To accept End of Year Finance Report and Ratification of Budgets 2010 – 11</b>	<b>For decision</b>
F6/10-11	<b>Review of Financial Regulations</b>	<b>For decision</b>
F7/10-11.1 F7/10-11.2	<b>To progress arrangements for:</b> a) <b>Car Park Lease with South Cambridgeshire District Council</b>  b) <b>Licence with Cambs County Council to formalise maintenance of land at War Memorial, Water Lane</b>	

F8/10-11	<b>To receive Reports and Recent Correspondence</b> Barr Ellison – details of service available Progress with colour printer options for Parish office	
9/10-11.1	<b>Date of next meeting:</b> <b>Monday 26<sup>th</sup> July 2010</b>  Items to include: Election of Chairman	
	<b>Close of meeting</b>	

**Members of the public and press are welcome to attend the meeting**  
**Minutes and supporting notes may only be supplied to Councillors. Available on request**