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HISTON PARISH COUNCIL



The Parish Office
New Road
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CAMBRIDGE
CB24 9LU

NOTICE OF MEETING: Full Council
TIME: 7.30 p.m.
DATE: Monday 13th JUNE 2011
VENUE: St Audrey's Community Centre, St Audrey's Close, Histon

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below

Mrs A Young - Clerk to Histon Parish Council
7TH June 2011

MEMBERS: 15

QUORUM: 5

AGENDA

11/206	To receive and approve apologies for absence	
11/207	To receive declarations of interest a) Councillors to declare any personal interest in any items on the agenda b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation	
11/208	Public Participation To allow up to 15 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to any matter	
11/209	To approve minutes of Annual General Meeting of 9 May 2011 – <u>attached</u> To approve minutes of Extra Ordinary Meeting of 6 June 2011 – <u>attached</u> if available	For decision For decision
11/210	Matters Arising - for Information only APM: 11/210.1 Matters Arising from Annual Parish Meeting – held 24 May – draft minutes <u>Enterprise Car Rental</u> further letter of complaint received. 2 other Highways matters in same letter to be referred to HT&T Committee AGM: 210.2 <u>Item 184 Vacancy</u> has been advertised and Parish Council to fill by co-option. July meeting] 210.3 <u>Item 187 Driving School use of junctions</u> Highways Traffic & Transport Committee dealing, letters to be sent to schools known to carry out this practice 210.4 <u>Item 190.1 Police Up-date</u> any emails copied to all. Up-date on arson incident received 210.5 <u>Item 192.1 Finance Committee report</u> provided for all to attach to Monthly Report packs Outstanding actions May 2011 list <u>attached</u>	To note only

11/211	<p>Recent Correspondence Received</p> <p>11/211.1 Circulating file available for all</p> <p>211.2 <u>SCDC Cabinet members and responsibilities chart</u> for 2011-12</p> <p>211.3 <u>SCDC Standards Committee vacancy</u></p> <p>211.4 <u>Cambs ACRE Rural Strategy</u> (refreshed) received</p>	
11/212	<p>To receive Annual and Monthly reports from County and District Councillors</p> <p>11/212.1 County Councillor reports <u>attached</u> x 2</p> <p>212.2 District Councillor reports <u>attached</u> if available</p>	
11/213	<p>To receive Recreation Ground Management Committee Report</p> <p>11/213.1 Draft minutes of Management Committee Meeting 23 May <u>attached</u> AGM Recreation Ground Committee and Management Meeting due 6 June. Next Management meeting proposed Tuesday 28 June 2011</p> <p>213.2 Committee up-date</p>	
11/214	<p>To receive Planning Committee Report</p> <p>11/214.1 Minutes 12 May and 2 June 2011 <u>attached</u>. Meeting due 23 June</p> <p>214.2 To note Contributors comments provided to Scrutiny Committee on Review of Planning Services at SCDC</p>	
11/215	<p>To receive Highways Traffic & Transport Committee Report</p> <p>11/215.1 Minutes 19 May 2011 <u>attached</u> Next meeting due 21 July</p> <p>215.2 <u>Real Time Bus Information</u> final priorities list provided to County Council</p> <p>215.3 <u>Civil Parking Enforcement</u> – to review draft response and agree comments due at County Council by 17 June</p> <p>215.4 <u>SCDC 30mph stickers</u> Invitation to apply for up to 120 stickers free of charge, to consider roads to distribute</p> <p>215.5 Any other correspondence received</p>	<p>For decision</p> <p>For decision</p>
11/216	<p>To Consider Other Matters</p> <p>11/216.1 <u>Youth Advisory Body report</u> notes 23 May <u>attached</u></p> <p>216.2 <u>Older Peoples Forum</u> – meeting held 12 May</p> <p>216.3 <u>Joining, Histon and Impington Parish Councils</u> up-date, meetings held</p> <p>216.4 <u>Employment</u> up-date</p>	
11/217	<p>To accept Finance and Administration Reports</p> <p>11/217.1 To confirm payment of retrospective accounts – <u>Appendix Page 4</u></p> <p>217.2 To approve payment of outstanding accounts due – <u>Appendix Page 4</u></p> <p>217.3 To report on amounts paid in and Correspondence – <u>Appendix Page 4</u></p> <p>217.4 To accept Clerks report June 2011– <u>attached</u> including agreement to advertising costs of Annual Reports</p> <p>217.5 To note acceptance of Statement of Accounts EOM held 6 June and to accept Finance Committee minutes <u>attached</u> 2 June including acceptance of recommendation for funding of new Open Space land. Meeting due 4 July</p> <p>217.6 Half Yearly Review of Donations: Request received from: Cambs County Council: Summer Reading Challenge Histon Library</p>	<p>For decision</p> <p>For decision</p> <p>For decision</p>

11/218	Matters for Next Agenda	
11/219	<p>Date of next meeting (s)</p> <p>Community Facilities Meeting – Wednesday 15 June 8 p.m. Planning Committee – Thursday 23 June 7.30 p.m. Recreation Ground Management – Tuesday 28 June 6.30 p.m. Environment Committee – Thursday 30 June 7.30 p.m. Finance Committee – Monday 4 July 7.30 p.m.</p> <p><u>Full Council meeting – Monday 11 July 2011, St Audrey’s Community Centre, Histon 7.30 p.m.</u></p> <p>Other events / meetings:</p> <p>Joining meeting – Tuesday 14 June 7.30 p.m. SCDC Planning Policy Briefing Session, Cambourne – Friday 17 June 2p.m. County Council Surgery – Friday 17 June 7p.m. Jubilee meeting – Tuesday 28 June 8.30 p.m. Feast Parade – Sunday 3 July Feast Market – Saturday 9 July</p>	
	Close of Meeting	

**Members of the public and press are welcome to attend the meeting
 Minutes and supporting notes may only be supplied to Councillors. Available on request**