

MINUTES OF MEETING OF IMPINGTON PARISH COUNCIL HELD MONDAY 17 NOVEMBER 2003

7.30P.M. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON

PRESENT: Chairman Cllr D W Payne, Vice Chairman Cllr T W Silk, Cllrs H S Abdullah, C M Cole, P D Gooden (also Cty), D A Starling, S A Unwin, G B Waters, M Withers Dist Cllrs J P Chatfield, N S Davies, J A Muncey
Mrs A Young Clerk

1 APOLOGIES

153.1 Cllrs J P Teague (holiday), M R Lawton (work)

2 DECLARATIONS OF INTERESTS

154.1 None

3 OPEN SESSION FOR PUBLIC

155.1 No members of the public present

4 MINUTES OF MEETING HELD ON 20 OCTOBER 2003

156.1 After clarification on item 135.2, all agreed Chairman sign as true record of meeting. "In Committee" page 28 also.

5 MATTERS ARISING

157.1 Item 132.1 Community Beat Manager for Histon & Impington PC Baker had not attended an Impington PC meeting due to rota difficulties. AGREED to ask him to contact Chairman to discuss opportunities for attendance and also to contact Youth Committee.

157.2 Item 145.4 Bulbs Cllrs and residents had planted bulbs on 3 successive Saturdays at Clay Close Lane, Burgoynes Road, Mill Lane and outside the cemetery.

157.3 All other Matters Arising under Clerks report Item 11

6 PLANNING

a) Committee Reports

158.1 Notes for meeting held 4 November circulated to all and accepted.

b) Other Planning Matters

159.1 Arbury Camp Cllr Cole declared a personal interest (work). Chairman reported a solicitor had been appointed following recommendation from SCDC Legal Officer. Daniel Farrand of Mills & Reeve had been appointed by signature of a Letter of Engagement by Chairman. Gallaghers had agreed to pay reasonable costs to a maximum sum, Mr Farrand to monitor the sum and refer back to Gallaghers if necessary. He would be monitoring the legal position on behalf of the Parish Council and development of the Section 106 agreement and advising appropriately. Cllr Teague and Cllr Payne had continued to attend meetings and it was becoming clear the Public Open Space was near to specification but not community facilities. Currently it appeared only 2 changing rooms together with 2 under 11 pitches and a training pitch would be provided, with an agreement with City Council planned for access estimated at £9,000 p.a., with little or no community facilities on site. There was also now a question over the provision of a school. A further up-date meeting with South Cambs Planners was due 19 November. Cllrs Payne, Gooden and Dist Cllrs Muncey, Davies and Chatfield to attend. The "ring" being recreated on site had been offered for maintenance by the community, and declined.

159.2 Cambs & Peterborough Structure Plan now adopted.

7 RECOMMENDATIONS TO COUNCILS (3 OF 5) Proposed Cllr Payne that: Minutes of Meetings. "The Minutes of meetings will be circulated in draft form within seven days of the meeting, suitably marked. Unless there are major errors in, or omissions from, the minutes reported by Councillors within 3 days they will then be posted to the Internet and sent to the Library for public access"

160.1 The Chairman spoke to the proposal feeling this would be a quicker way of making information available to the public, and provide an early reminder of actions required to Councillors. Full debate followed on the need and also possible drawbacks. Following input from several Councillors and the clerk, prop Cllr Payne, sec Cllr Withers, 3 in favour, 4 against with 1 abstention (Cllr Payne did not record his vote) and therefore not carried. Cllr Gooden suggested for a 12 month trial period a summary be sent out within 7 days, where possible, showing decisions made and areas of interest decided by the clerk, in conjunction with the Chairman. This then to be used as monthly report to the Histon & Impington Crier. Prop Cllr Gooden, sec Cllr Waters, 5 in favour, 3 against and therefore agreed. No 4 of 5, December agenda.

8 PLAYGROUND INSPECTORS REPORT

161.1 Cllr Silk reported no problems. An additional litter pick had been carried out at South Road play area.

9 RECREATION GROUND MANAGEMENT SUB COMMITTEE REPORT

- 162.1 Minutes of last meeting 8 October copied to all. Meeting due 12 November had been re-arranged for 18 November. Sub Committee were asked to advise the Council of procedure for lighting the path to the pavilion on meeting nights, and for this to be covered under any Health & Safety policy document
- 162.2 Development Sub Committee Cllr Unwin reported SCDC had given outline permission for the improvements to the Recreation Ground and pavilion. The application for a £90,000 grant (£75,000 for pavilion and £15,000 ringfenced for MUGA) had been approved at the first stage by SCDC.
- 162.3 Friends of Histon & Impington Recreation Ground were organising fund raising events: French evening 22 Nov; Sports Quiz Jan 04; 5k off road family run Feb 04. A website had been put together www.friendsoftherec.co.uk
- 162.4 AGM Recreation Ground Committee due 3 December. Cllr Payne to Chair.

10 JOINT STANDING COMMITTEE REPORT

- 163.1 Minutes of meeting 21 October copied to all and accepted
- 163.2 Recreation Ground Constitution work continued. Simultaneous motions to re-establish the Committee under the 1972 Act were expected in due course.
- 163.3 Rapid Transit System Agenda item 20 November
- 163.4 Cast Iron had held 2 meetings in Histon and Impington
- 163.5 Cllr Cole wished to stand down from the Committee. Replacement member to be elected December agenda.

11 CLERK'S REPORT

- 164.1 Graffiti removal. Environment Committee had requested quotes for removal of graffiti reported to clerk. Quote obtained from City Services for £111.90 + VAT. Prop Cllr Silk, sec Cllr Starling, all in favour, to accept this quote once any property owner affected had been contacted.
- 164.2 Parish Notice Board. Environment Committee recommended the board be re-used at office. Site & Maintenance had given a verbal estimate in the sum of £250 to make board usable. Cllr Abdullah mentioned the Youth Committee were also hoping to obtain a notice board. All AGREED to proceed and repair the board for siting next to the green container in the car park. Agreed also to offer Histon PC the chance to share costs and use of the board.
- 164.3 Arbury Park Material (Sainsbury application). All paperwork for the application previously stored at Chairman's house, now to be handed to Cambridgeshire Collection for sorting and storage.
- 164.4 Ditches. Correspondence from Chairman and Chairman of Environment Committee raised problems with Clay Close Lane ditch. Enquiries being made for clearance, cutting back/removal of elder tree, removal of bicycle frame and wheel trims.
- 164.5 Matters Arising from last month: Item 132.1 Crime figures and Newsletter for October supplied: Burglary (4); theft (8); assault (3); criminal damage (1) The latter being damage to the new Parish Council notice board, caused by airgun pellet. Any person wishing to receive the Histon Sector Newsletter by e mail can arrange this via the station (Julie Stevens 823730). Re. CSPOs. No date yet from Cottenham Parish Council for a meeting.
- 164.6 Item 132.3 Risk Assessment. On-going
- 164.7 Item 135.4 St Andrews Church wall. SCDC Conservation Officer advises the Parochial Church Council have put the matter on hold whilst they sought out other issues.
- 164.8 Item 140.10 Agreed in future to report all salary NI and tax payments for the month as a single figure. Details would be available for Cllrs on request. Recreation Ground Management Sub Committee would be asked to consider following a similar line.
- 164.9 Item 147.4 Clerk had attended useful conference at Hatfield re. Quality Councils and with presentations on Employment issues for clerks.
- 164.10 Item 147.7 Resident of Impington had organised meeting with Portfolio holder responsible for Wheelie Bins, Colin Barker which, due to misunderstandings, had not occurred.

12 DISTRICT COUNCILLORS' REPORT

- 165.1 Wheelie Bins Cllr Chatfield reported 3 complaints received regarding service, centring on frequency of collections and size of bins. Cllrs Muncey and Davies had also received same complaints and would hope to monitor situation. Some concern expressed over narrow footpaths in Station Rd and eyesores on open plan estates such as Homefield.
- 165.2 Cllr Chatfield reported Gallaghers had now offered £150,000 towards a cycle/footbridge over the A14; he reported on discussions at District Council meetings on Section 106 agreements with Caldecote and Cambourne.
- 165.3 Cllr Davies reported John Pym was moving on from Planning Officer to New Town Development Group; Taylor Woodrow, Kay Hitch Way planning application, Environment Agency had made fundamental objections to the application. The independent Traffic Report also carried objections to the proposals
- 165.4 Cllr Muncey in relation to SCDC Planning Committee, stated Kay Hitch Way planning application would not be

considered until at least January 2004, with a site visit first; the Gallaghers Section 106 agreement would be in the form of an up-date for December/January.

13 COUNTY COUNCILLOR REPORT

- 166.1 Cty Cllr Gooden reported on A14 Barrier. Existing fence had been repaired despite local opposition. He was due to meet Mr Chenery of the Highways Agency on 21 November to discuss the provision of a barrier in the right place.
- 166.2 IVC Cllr Gooden reported on financial issues
- 166.3 Council Tax Cambridge Evening News had reported on a major potential overspend on Social Services. County's current intention was to levy a 6% increase only, which would lead to cuts in services. Consultation to commence shortly. Average across the country was expected to be 11-12% increase. Details of a scheme being looked at in Kent on differential charging rates was outlined.
- 166.4 Rapid Transit Transport & Waste SDG due 19 November. Cty Cllr Gooden had the paperwork in which reference was made to obtaining land adjacent to the Old Station for a car park.

14 ACCOUNTS

- 167.1 Paid in: None
- 168.1 Retrospective payments: None
- 169.1 Current: The Helping Hand Co Limited Litter pickers **£53.65** + VAT £9.39 = £63.04
- 169.2 Histon & Impington Royal British Legion Wreath **£15** and prop Cllr Waters, sec Cllr Silk, all in favour additional S137 donation **£15** = £30.00
- 169.3 Greenbarnes Limited replacement polycarbonate for damaged notice board **£86** + VAT £15.05 = £101.05
- 169.4 Print Out Stationery paper **£14** + VAT £2.45 = £16.45
- 169.5 Cambridge Water plc Burial ground rates **£12.26** £12.26
- 169.6 Proposed Cllr Cole, seconded Cllr Silk, all in favour to pay these accounts

15 RECENT CORRESPONDENCE

- 170.1 Circulation File **available on request:** Histon Parish Council Agenda and Minutes; Clerks & Councils Direct; Open Space Autumn booklet; EEDA update; Countryside Voice; CPRE AGM minutes; South Cambs magazine; Local Council Review (which the Chairman strongly recommended Councillors to read); NALC Annual Review & Accounts; RailEast and Railwatch
- 170.2 CALC. Association meeting agenda and minutes
- 170.3 SCDC. Copy letter re "Landscape Character Assessments"
- 170.4 CCC. Parish Path Partnership (P3) 2004/05, details
- 170.5 2003 Allowances Regulations. Invitation from SCDC to apply to panel for level of allowances payable by Parish Councils. Details awaited.
- 170.6 CCC. Summary Draft Corporate Plan 2004 – 2008
- 170.7 IVC Hedging. Ian Bell Youth Worker at IVC had requested Parish Council apply for a hedging pack available free of charge from County Council. This to help with environment work being carried out in restoring the pond area at IVC. All agreed to apply on their behalf. Letter from County Council detailed the decision not to continue with the scheme after the current year. IVC would be advised to let SCDC know about a greater crested newt reportedly discovered on the site.
- 170.8 CALC questionnaire to be filled in regarding the way forward for the District Association

16 HIGHWAYS & TRAFFIC

- 171.1 Notes of Histon Highways Traffic & Transport Committee held 6 November held on file
- 171.2 Cambridge – Huntingdon Rapid Transit System Cty Council had offered an up-date at Parish Council meeting. AGREED to invite the team to meeting due 15 December, noting a presentation would also be given to Histon Parish Council on 8 December. Draft Histon & Impington Parish Councils response to consultation held on file
- 171.3 Proposed Weight Limit for Impington Cllr Gooden was in discussion with Phil Sharp at County Council. A traffic count was due and Cty Cllr Gooden had asked for a proposed timetable. Cllr Payne up-dated Council on developments affecting traffic at chicken farm and landfill site.
- 171.4 Resident of Milton Road had written to County Council regarding traffic and HGV usage, copied to Impington PC
- 171.5 B1049 Resurfacing Responses from County Council stated all works had been satisfactorily completed. The creation of a northbound cycle lane on the carriageway was still an option; but the County were looking instead at resurfacing the existing northbound shared use path. Dist Cllr Chatfield was to represent the Parish Councils at a site meeting to be arranged with the Cycling Projects Officer. Others welcome to attend.
- 171.6 CCC Community Transport Guide 2003-04 held on file
- 171.7 Dropped Kerb requested by resident in Homefield/Hereward Close area had been provided

17 QUOTE FOR ELECTRICITY SUPPLY AT BURIAL GROUND

- 172.1 Quotation and information pack supplied by EDF Energy supplied to all, showing a quote of £1,209 plus excavation of trench with 38mm black ducting, and a meter. Following much discussion on the matter, finally AGREED to refer to Burial Ground Committee asking them to explore other options, e.g. generator or power pack, and to make a recommendation. Histon PC would be consulted and other Burial Grounds contacted to see what supply they had.

18 PROPOSED SIGNATURE OF STATUTORY DECLARATION RE. LAND FRONTING KENDAL COURT, CAMBRIDGE ROAD

- 173.1 Taylor Vinters, on behalf of Mr Vialls had supplied a statutory declaration for signature by the clerk in order to regularise ownership of the land by Mr Vialls (Anglian Fireplace Design). AGREED the clerk could sign on behalf of the Council, subject to changes to be agreed between the clerk and chairman regarding previous use for siting of parish council noticeboard and reference to Anglian Fireplace Design as owners of the land. Declaration would need to be signed and witnessed by a Solicitor, the £7 fee for which had been provided by Taylor Vinters.

19 YOUTH ADVISORY BODY REPORT AND YOUTH MATTERS

- 174.1 Cllr Abdullah reported Kate D'Arcy no longer an outreach worker. 2 outreach workers were visiting once every 2 weeks and from feedback reported, all was quiet.
- 174.2 Youth Committee were liaising with Malcolm Grove (working for CCC) and discussions were taking place on youth provision in Histon/Impington/Swavesey/Cottenham
- 174.3 Youth Shelter for Histon now on order, in blue and black.
- 174.4 Connections Bus Project was no longer associated with the South Cambs initiative. The Project requested fees to remain at £50 in spite of this. December agenda for decision. A new Project Manager had been appointed.
- 174.5 Letter from Cheryl Arnold to Youth Committee asked whether the Youth Committee wished to have support from the Anti Social Behaviour partnership. Youth Committee to respond
- 174.6 Copy letter of resignation from Senior Leader to IVC held on file
- 174.7 Skate Club. Mobile club now closed for winter. Equipment being stored at IVC

20 DATE & PLACE OF NEXT MEETING

- 175.1 Monday 15 December 2003 at St Andrew's Church, Burgoynes Road, Impington, commencing 7.30 p.m.

This part of the meeting closed 9.50 p.m.

As per standing order 36, under standing order 65, in view of the confidential nature of business about to be transacted, any public, County and District Councillors were temporarily excluded and they were instructed to withdraw.