

HISTON PARISH COUNCIL

Minutes of meeting held St Audrey's Community Centre, St Audrey's Close, Histon,
Monday 14 June 2010 7.30 p.m.

Present:

Councillors: I M Parish (Chairman), J P Emmines (Vice Chairman), M C Cleaver, N S Davies,
J A Diplock, A J Eade, D N Legge, D J Thurman, J J Dover, D V Marston, Clerk: Mrs A J Young
Dist Cllr M J Mason, Cty Cllrs D Jenkins, S Gymer (in part) **Power or Action**

40 APOLOGIES FOR ABSENCE

10/40.1 Cllr J A Diplock (work), I Levitt (work), C Jones (work), C Foster (illness). Dist Cllr J Chatfield

41 MEMBERS' DECLARATIONS OF INTERESTS

10/41.1 None

42 OPEN SESSION FOR THE PUBLIC

10/42.1 No public present

43 MINUTES OF MEETING HELD ON 10th MAY AND 24th MAY 2010

10/43.1 10th May 2010 - Prop Cllr Cleaver, sec Cllr Davies, all in favour, **approved** and signed
43.2 24th May 2010 – Prop Cllr Emmines, sec Cllr Eade, all in favour, **approved** and signed

44 MATTERS ARISING FROM PREVIOUS MEETING

10/44.1 26.1 Police up –date emails copied to all
44.2 33.5 Audit submitted and acknowledgement of receipt received
44.3 27.3 Elderly Person Forum Meeting due 24 June 2010. All welcome

45 MATTERS ARISING FROM ANNUAL PARISH MEETING

10/45.1 Draft minutes copied to all. No matters arising

46 RECENT CORRESPONDENCE RECEIVED

10/46.1 Cambs ACRE – new products and services guide
46.2 SCDC South Cambs Community Pride and Village Heroes Awards, nominations to Clerk
46.3 Standards Committee Newsletter Spring 2010

47 MONTHLY REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

10/47.1 County Councillor reports – April and May provided for all covering: Cabinet meetings; Corporate Directorates; Environmental Services; Children's Services and local issues
Matters raised on:
• Public exclusion concerning Guided Bus and accountability issues. County Councillor Jenkins outlined legal and funding processes. Cabinet meeting due 15 June
• County Councillor Jenkins to set up meeting for Parish Council representatives and David Hamilton to look at changes to landscaping design along the Histon guideway
47.2 District Councillors reports – provided for all from Councillor Mason covering: AGM May 2010; new arrangements for Housing Revenue account; A14 Public Inquiry; local issues
Cllr Mason thanked Neil Davies on behalf of the District Councillors for Histon and Impington for leading the organisation of a Fun Day on the Recreation Ground to celebrate the opening of the new play area and the Centenary of the Histon Bowls Club

48 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

10/48.1 Draft minutes 24 May copied to all and accepted
48.2 12 New Road refurbishment to be completed by October
48.3

- 48.3 Opening of Play Area Cllr Parish thanked Neil Davies for the terrific day organised 13 June for the official opening. All **agreed** Cllr Parish to write to Friend of The Rec, the Project Team and the Sports Clubs officially. The Council agreed with Neil Davies in the need to keep the Community moving forward to build on this momentum **IMP**

49 ENVIRONMENT COMMITTEE REPORT

- 10/49.1 Minutes 14 June provided to all and accepted
- 49.2 Communications Notice Boards Cllr Eade to complete ready for use. New board to be purchased for the Green **AJE**
- 49.3 ROSPA Report Play Area The Green Cllr Emmines reported no high risk items identified. No action required. In future annual tests for corrosion of tubes to be included in Playground Inspection by Cllr Emmines. Springy Animals to be sited at Green once quotes to hand **JPE**

50 HIGHWAYS TRAFFIC & TRANSPORT COMMITTEE REPORT

- 10/50.1 Minutes 27 May provided to all and accepted
- 50.2 Extension of consultation on Cambridgeshire Local Transport Plan to 30 July
- 50.3 Crossing High St/The Green Progress noted, now with Cambridge County Council

51 PLANNING COMMITTEE REPORT

- 10/51.1 Minutes 27 April, 20 May and 10 June provided for all and accepted.
- 51.2 Planning development along B1049 Planning Committee agreed to ask for conditions on hours of construction work for any future applications
- 51.3 A14 Inquiry Noted postponed by Central Government. Cllr Legge declared prejudicial interest (family member Expert Witness) and left meeting. All **agreed Statement of Case** prepared by working group and copied to all, to be submitted to Highways Agency.
- 51.4 Proposed Cllr Thurman, seconded Cllr Marston, all in favour and **agreed to ratify budget** of up to £5,000 for expert witness costs, with Orchard Park and Girton already confirming budget of £9,000. Impington Parish Council to consider a further £5,000 21 June. Cllr Parish to meet other 3 Parish Council Chairmen to discuss strategy and consider whether “before” noise readings be taken in short term. Confirmed air quality work to date pro bono. Cllr Legge returned to meeting **LGA1972 s222**

52 OTHER MATTERS

- 10/52.1 Merger/ Grouping up-date Cllr Parish reported verbally on working party meeting held 21 May and agreements reached. Following lengthy debate and exchange of ideas and opinions, agreed research and advice required on mechanism for grouping before any progress could be made or information taken to the residents, Cllr Parish and Cllr Legge to report back to Impington Parish Council members. Majority view of Histon Parish Council was grouping was a good first stage.
- 52.2 Feast Market confirmation of displays and rotas
- 52.3 Youth Advisory Body meeting held 7 June. Wider requirement for benefit of youth work discussed
- 52.4 Approach from Cambs County Council regarding land acquisition Under standing order 67, in view of the confidential nature of business about to be transacted, any public were asked to leave. District and County Councillors were invited to remain, item taken “In Committee”
- 52.5 Statement of Intent for Training (Appx 1) Cllr Legge proposed deletion of word “encouraged” and insertion “expected”, Bullet point 2 for members, not seconded. Cllr Cleaver proposed acceptance of paper as presented seconded Cllr Dover. 9 in favour, 1 against. **Adopted**

53 Finance and Administration Reports

- 10.53.1 To confirm payment of retrospective accounts, prop Cllr Cleaver, sec Cllr Plumbly, agreed:
Administration M2 £1,400.81 £1,400.81

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|------|--|--|-------------------------------|
| | PWLB Parish office 9 of 50 | <u>£310.64</u> | £310.64 |
| | | | <i>Power or Action</i> |
| | E-On Electricity supply Village Green | <u>£26.83</u> | £26.83 |
| | PWLB Freehold of recreation ground 10 of 50 | <u>£1,463.19</u> | £1,463.19 |
| | A J Young FJF expenses re-imburement (to be reclaimed from CPALC) | <u>£116.09</u> | |
| | + VAT £20.32 = | | £136.41 |
| 53.2 | To approve payment of outstanding accounts, prop Cllr Cleaver, sec Cllr Plumbly, all agreed: | | |
| | C M Butcher Shelving for office (for formula) | <u>£362</u> | £362.00 |
| | D W Payne Domain costs (for formula) | <u>£17.78</u> + VAT £3.12 = | £20.90 |
| | Playsafety Limited ROSPA Play area report | <u>£66</u> + VAT £11.56 = | £77.56 |
| | Roger Hovells Office clean (for formula) | <u>£40</u> | £40.00 |
| | The Danwood Group Limited Photocopier reading (for formula) | <u>£63.79</u> | |
| | + VAT £11.16 = | | £74.95 |
| | CPALC Human Resources Training 26 May (Cllr Cleaver) | <u>£35</u> | £35.00 |
| | Wyntok Limited Subscription renewal Health & Safety (for formula) | <u>£95</u> | £95.00 |
| | Print Out Stationery and copying | <u>£28.30</u> + VAT £4.95 = | £33.25 |
| | Barclaycard Tiscali and AVG renewal (for formula) | <u>£42.61</u> + vat £7.04 = (plus £22.50 to be reimbursed from Rec – postage) | £49.65 |
| | Buchans Landscapes Grasscutting – May | <u>£658.06</u> + vat £115.16 = | £773.22 |
| | Print-Out Stationery | <u>£16.99</u> + vat £2.97 = | £19.96 |
| | D W Payne Professional hosting renewal (for formula) | <u>£40.34</u> + vat £7.06 = | £47.40 |
| | British Telecom office telephone | <u>£116.72</u> + vat £19.63 = | £136.35 |
| | CALC – CTP Clerk training for CiLCA – Power of Wellbeing (for formula) | <u>£25.00</u> | £25.00 |

53.3 Paid In: HM Revenue & Customs VAT refund 2009-10 **£2,969.68**

53.4 Clerks report covering: Future Jobs Fund progress; Council's flower display for Feast; Karen Champion contact regarding possible new land for additional footpath route; Vandalism at Brook; clearance work at the south east bank of the Brook; New shelving and re-organisation at office; Clerk to attend Power of Wellbeing training 9 June; Clerks to attend Employment and Health & Safety Training 18 June. Further items raised: Training (Well Being) Cllr Davies declared prejudicial interest and left room. Chairman outlined course (Cilca) being undertaken by Cllr Davies, portion of which relevant to Councillor Training (inc Power of Well Being session 9 June attended by clerk). **All agreed Clerk and Chairman delegated** to make payments towards training for councillors undertaking this professional development course where proportional to benefit of Parish Council for duration of the course. Chairman reminded all attending courses or meetings to submit a report to council where possible. Cllr Davies returned to meeting and agreed to work with Clerk to report to Council on Power of Well Being Training **NSD**

53.5 Half Yearly Review of Donations None received, next review December 2010.

53.6 Review of Reserves (Appx 2) Paper provided to all, showing general reserves of £69,227 Chairman reminded all of current considerations for acquisitions of land in Histon. Following discussion on interest rates and budget setting strategies, objectives of a 3 year plan and the need to consider medium term as well as the short term, proposed Cllr Thurman, seconded Cllr Emmine all in favour to **delegate to Finance Committee** and Clerk to ensure funding for renovation of 12 New Road be split 50/50, as closely as possible, between use of reserves and Public Works Loan Board lending, estimating that to be up to £23,000 for each element **Finance Committee**

54 MATTERS FOR NEXT AGENDA

10/54.1 None

55 DATE & PLACE OF NEXT MEETING and FORTHCOMING MEETINGS

10/55.1 Agreed next meeting Monday 12 July 2010, at St Audrey's Community Room **7.30 p.m.** Dates for forthcoming Committee meetings noted

Meeting closed 9.50 p.m.