

MINUTES OF A MEETING OF IMPINGTON PARISH COUNCIL HELD ON MONDAY 27 APRIL 1998 AT THE MEADOWS COMMUNITY CENTRE, ST CATHARINES ROAD, IMPINGTON AT 7.30 P.M.

PRESENT: Chairman - D. Payne
Vice-Chairman - T.W. Silk

Councillors A.J. Cooke, A. Cornell, C. Moore, C.R.F. Muncey, Mrs J.A. Muncey and D. Upchurch.
Also in attendance District Councillor R Brown, Mr Harry Sparks Chairman of the King's Meadow Residents' Association., Mrs A Young Clerk

1 APOLOGIES

1 Apologies for absence were received from Dist Cllr P Rayment and County Cllr P Bishop

2 MINUTES OF MEETING HELD ON 16 MARCH 1998

2 Min 11.4 It was noted the District Council election would in fact take place Thursday 7th May. With this amendment, the Minutes of the Meeting held on 16 March 1998 were received and signed by the Chairman as a correct record.

3 MATTERS ARISING

3 Min 2 Casual Vacancy Applications received for the casual vacancy would be presented to Council as a May Agenda item.

4 Min 4.6 Trees Various letters received from residents regarding the Coppice would be copied to all Councillors for discussion as a May Agenda item.

5 Min 4.8 Change of Postcodes Copy letter to Histon Parish Council informed the Royal Mail felt it inappropriate to attend a meeting in June, attempting to address points raised regarding changes in codes and detailing reasons for the proposals. It was AGREED Councillors would provide the Clerk with any comments for response.

6 Min 4.9 Modernising Local Government The Standing Joint Committee had in fact made a submission on the subject.

7 Min 4.10 Meadows Estate The Chairman had held a useful meeting with members of the Residents' Association. Parish Council meetings would be advertised on the Estate Notice Board in future.

8 Min 5.4 Cambs Capacity Study A 10 page submission had been made by the Joint Standing Committee to County Council and was due to be discussed at a meeting on 5 May.

9 Min 6.1 A14 Copy letter to Highways Agency from a resident of Lone Tree Avenue was held on file.

10 Min 6.5 Meeting with County Council 3.3.98 It was reported that cars parked on both sides of New Road from the Railway Vue to the pedestrian crossing and grass was becoming ruined by cars. Brambles hanging over the path required cutting back and it was AGREED to carry this out. Mins 6.5 and 6.7 (Butt Lane) would be raised at the meeting with County Council Highways in June.

11 Min 9.1 Litter The Chairman had met with the Warden of IVC and talked at length, although the problem of litter had not yet been raised. Cllr Upchurch reported the Recreation Ground

Management Committee had written to the Warden re litter on the Rec and Homefield Park and had received an encouraging response.

- 11.1 Min 9.2 Litter SCDC had advised New Road would be monitored during term time with a view to reviewing the cleaning frequency.
- 12 Min 10 A.P.M. The APM and AGM would take the normal form as the representatives from County Council Road Maintenance were unable to attend until June. It was AGREED to invite representatives of Histon Parish Council who had some relevant Highways issues to raise to the meeting in June.
- 13 Min 11.1 Histon & Impington Community Minibus The Chairman had attended on 25 March. He reported the aim was to form a group of Trustees with a management committee running on a self-supporting basis. The question of funding by donation would be discussed in June.
- 14 Min 11.2 Recycling SCDC had advised the Newsletter initiative would commence early June 1998 with promotional leaflets advertising the fortnightly service to be distributed through local free papers. Dist Cllr Brown reported that SCDC may be able to assist with grasscutting collection for elderly residents. The Kings Meadow residents had expressed an interest in recycling facilities, which may well need to be located in the City Council Car Park. It was SUGGESTED they approach both SCDC and City Council with a request for consideration.
- 15 Min 11.4 Elections A polling station would be provided at the Meadows Community Centre.
- 16 Min 11.5 School Governors A response to the Parish Council' s representation had been received from Dept for Education & Employment advising that in future governing bodies would be able to choose for themselves whether they wished to co-opt a minor authority representative. It was AGREED to write again stressing the Council' s concern regarding the strategic change involving the removal of the right to nominate reps to Governing bodies.
- 17 Min 11.6 Dog Fouling A map had been supplied to SCDC with suggested designation areas for 30 new signs.

4 CLERK HANDOVER UP-DATE

- 18 The Clerk and the former clerk continued to liaise and files were gradually being handed over.
- 18.1 After discussion it was AGREED to make a presentation to Mr Walker on 18 May if he was able to attend. The Chairman would write thanking Mr Walker for his loyal service over the previous period of 9 years, inviting him to attend the AGM. It was AGREED a sum of approx £125 would be appropriate to purchase a gift for the former Clerk.
- 18.2 The Chairman pointed out that CALC recommendations indicated that 8 hours a week, the figure quoted on the new Clerk' s Contract, was optimistic for a Parish the size of Impington. Mrs Young had been asked to keep a record of time spent.
- 18.3 The two Chairmen of Impington and Histon Parish Councils had not yet met to discuss joint use of some equipment.

5 FINANCIAL PROCEDURES

- 19 Responsible Financial Officer It was proposed Cllr Mrs Muncey, seconded Cllr Cornell, with all in favour and therefore AGREED that the Clerk to appointed as RFO.
- 19.1 Internal Auditor The new Audit Regulations required the appointment of an internal auditor to carry out a quarterly check on the financial transactions and record keeping carried out by the RFO. It was AGREED this officer would be appointed at the APM/AGM in May.

- 19.2 Petty Cash It was AGREED to set up a Petty Cash system.
- 19.3 Interest on deposit moneys The Clerk would investigate interest rates available for moneys on deposit, the Parish Council account currently being a deposit account held at Lloyds Bank.

6 PLANNING

20 Councillor C Muncey had indicated at the previous meeting (Min 5.6) that discussions should take place about future handling of planning applications. After full discussion it was proposed Cllr Muncey with all in favour that in future all Councillors, as members of the Planning Committee, be provided with a summary of application received but only the 2 nearest to an application site be invited to comment. Each Cllr would be at liberty to contact the 2 consulted for discussion/involvement. Applications would be returned to the Clerk via the Chairman, who would summarise the responses. Any controversial/large applications would be brought to Full Council. This was therefore AGREED, the system to commence with immediate effect.

20.1 Cllrs were advised by the Chairman to confer with neighbours of applicant sites wherever possible. Dist Cllr Brown suggested the Council may consider issuing Cllrs with ID badges.

20.2 Decisions notified

S/1705/97/F Unex Property Investments Kings Hedges Road Up-grade access road - refused
 S/1929/97/F Cambs County Council IVC New Road - retention 9 mobile classrooms -granted
 S/0061/98/F Cilliers Esterhuizen & Smit (Histon) 66/68 Station Road-dental surgery - granted with 6 additional conditions

S/0125/98/F Mr & Mrs Winch, 4 St Andrews Way-extension - granted

S/0157/98/F Mr & Mrs D Fall, 20 South Road - extension - refused

S/0161/98/F Mr & Mrs Saxon 4 The Coppice - extension - refused

S/0180/98/F Mr Murrell 14 Henry Morris Road - Conservatory - granted

S/0322/98/F Mr C Lewis 2a The Dole- extension - granted

20.3 Appeal lodged

Mrs Unwin, land adjacent 89 Impington Lane - bungalow and garage and replacement garage

20.4 The following planning applications were considered:

S/0398/98/F	Mr P	Owers	5	South Road	Alterations & Extension to existing	Objection
S/0407/98/A		Granada Heath & Fitness	Forte P/house	Bridge Road	Advertisement	No Objection
S/0418/98/F	Mr C	Seaman	16	Cambridge Road	Single storey extension to existing	No objection
S/0419/98/F	Mr K	Fieldhouse	54	Impington Lane	Single storey extension to existing	No objection
S/0462/98/O		Hatter Dev Ltd	Plot Btwn	11 and 32 Burroughfield	One detached 3 bed 2 storey house	No objection
S/0502/98/F	Mrs W	Mackay	48	South Road	Replacement of existing with brick and tile pitched extension	No objection
S/0564/98/F	Mr CP	Musselle	22	College Road	First floor extension	No objection
S/0594/98/F		CRC		Kings Hedges	Main car park boot sales	No objection
S/0595/98/F		CRC		Kings Hedges	Car park students visitors and staff	No objection

7 ACCOUNTS

- 21 Precept of £21,750 had been received and paid in. It was noted the following accounts had been paid:

T Farr M12 Wages Burial Ground <u>£389.60</u>	£389.60
Inland Revenue (Quarterly payment Jan - March) <u>£75.37</u>	£75.37
A F Buck - Weedkiller Burial Ground £55 + £6 Credit = <u>£61</u> + VAT £9.63	£70.63
Alger Landscape - Tree & Guard re retired Chairman <u>£167.70</u> + VAT £29.35	£197.05
The Mower People - Nylon line re strimmer Burial Ground <u>£57.88</u> + VAT £10.13	£68.01
Histon & Impington Recreation Ground First Half Precept <u>£10,393.10</u>	£10,393.10

and the following accounts were proposed for payment:

A J Young - salary April 1998 <u>£252</u> + <u>£10.62</u> room hire re-imburement	£262.62
Histon Parish Council - HIPCAPS <u>£82.33</u> further War Memorial payment outstanding <u>£47.50</u>	£129.83
Cash - to set up petty cash account <u>£50</u>	£50.00
CALC - Standing Orders and Chairmanship booklet <u>£4.30</u>	£4.30

It was proposed Cllr Mrs J Muncey and seconded Cllr C Muncey that these accounts be accepted and paid.

- 21.1 Cllr Upchurch took up the point re Histon & Impington Recreation Ground Management Committee and payments to Trevor Smith re litter picking. Impington PC had chosen not to use Trevor Smith for part of the previous year and it had been calculated by the Committee that some £1375 was due in refund. Discussions took place on the real need to define the Council' s requirements and use of these funds to improve certain areas, perhaps by the use of properly supervised hours by Mr Smith. It was AGREED that Cllrs Upchurch and C Muncey investigate and report back to Council with a programme suggestion for tackling key problem areas in the parish. Cllr Moore requested that special attention be given to the Coppice area with particular regard to the dumping of grass cuttings. Dist Cllr Brown advised the Council to contact the Chief Environmental Officer to complain about the lack of cleansing now taking place in the parish.

8 SOUTH ROAD PLAYING FIELD

- 22 It was reported that the area was in a poor state. The Chairman, Vice-Chairman and Clerk had visited the playing ground and photographs were studied by the Council. It was AGREED to discuss this as an Agenda item in May when all Cllrs had had the chance to visit the site and consider recommendations. The gate was in need of repair/replacement, a large water-filled hole required attention and the use of bark or the installation of safety surfaces on swings and frame would need to be considered if the equipment was to be retained. Trevor Smith would be requested to clear the hole of debris and make safe.
- 22.1 Quotations had been received from Site & Maintenance Services for both a wooden gate and galvanised gate for £159 and £108.40 respectively. The question was raised whether a gate would be necessary.
- 22.2 It was SUGGESTED a member should be appointed to check the playing ground sites in South Road and Doctors Close periodically in future once an action plan had been implemented. Dist Cllr Brown suggested the Council should seek a meeting with the SC

Sports Development Officer for some input for future use of the area.

9 MILLENNIUM

- 23 The unconfirmed draft Minute from Histon Parish Council meeting held on Mon 13 April had been copied to all, when a Resolution had been passed by that Council that "as no other scheme had been brought forward for consideration which the Committee considered worthwhile, a new Group be formed with 2 PCC members, 2 Histon Parish Council members and 2 Impington Parish Council members, with an independent Chairman, called the Management Group with the remit to produce a self-financing Community building in conjunction with the Church and they be given the remit to spend a total of up to £2,000 without coming back to the 3 parties concerned, to put forward the plans for planning permission for acceptance in principle and then come back for public consultation with fully costed plans". Cllr Upchurch wished rather to recommend an enabling motion, as agreed at the Community Project Group/Millennium Group meeting held on 18 March, that "the Group recommends a (Millennium) project to be the development, with St Andrews Histon, of the Church Halls site to provide a community centre." It was proposed Cllr C Muncey, seconded Cllr Cornell, 5 in favour, 1 against and 1 abstention that this recommendation be accepted. Cllrs Cooke and Moore wished to state their opposition to the use of the Church Halls site for such a project, due to insufficient parking. Full Discussion ensued and the Chairman reminded Council that the site was already in use and any problem with parking would become apparent when outline planning permission was applied for.
- 23.1 Cllr Upchurch informed the Council that a new management group was to be formed to supersede the current sub committee. This would comprise 2 Impington Parish Council members, 2 Histon Parish Council members, 2 Parochial Church Council members and an independent Chairman. Cllr Cornell expressed a wish not to stand for the new Group. It was proposed Cllr Cornell, seconded Cllr Mrs J Muncey and therefore AGREED that Cllrs Upchurch and Payne be representatives for Impington on the new Management Committee.
- 23.2 Dist Cllr Brown advised the Group to obtain a lease of at least 99 years if money was to be requested from SCDC in the form of a grant.

10 DONATIONS

- 24 After discussion regarding the arrangements for making donations, it was proposed Cllr Silk seconded Cllr Cooke with all in favour that Donations be a specific Agenda item in June and December only each year.

11 RECENT CORRESPONDENCE

- 25 Joint Standing Committee Terms of Reference had been copied to all and it was proposed Cllr C Muncey, seconded Cllr Upchurch, all in favour that these be accepted. It was AGREED all responses made by the Joint Standing Committee would be circulated.
- 25.1 Heavy Commercial Vehicle Survey - A14 corridor - Cambs County Council Environment & Transport A questionnaire had been supplied to assess the extent of problems caused by HCVs in villages alongside the A14 Trunk Road corridor. Cllr Cornell undertook to liaise with the Clerk to complete this for return by 1 May.

12 ANY OTHER BUSINESS

- 26 Cllr Upchurch requested that the Recreation Ground Committee Report be a regular standard Agenda item in future. Cllr Moore commented that the Ground looked particularly good at present despite recent inclement weather and the Chairman was pleased to see the Committee had decided to undertake a 3 year rolling plan with Committee members allocated specific areas for report. Cllr C Muncey mentioned the job description and remuneration for the Rec Ground Clerk would require review and Cllr Cooke pointed out that the Councils must be prepared to consider on-going spending in this area for the foreseeable future in a plan was to be properly implemented. Dist Cllr Brown reminded the Council to liaise with the District Councillors regarding funding at all possible stages.
- 27 Cllr Moore reported a car and trailer parked on double yellow lines for 5 hours the previous weekend in Impington Lane.

The Chairman declared the meeting closed at 10 p.m.

**MINUTES OF THE ANNUAL PARISH MEETING OF IMPINGTON PARISH COUNCIL
HELD ON MONDAY 18 MAY 1998 AT THE ST ANDREW'S CHURCH HALL,
BURGOYNES ROAD, IMPINGTON AT 7. P.M.**

PRESENT: Chairman - D. Payne
Vice-Chairman - T.W.Silk

Councillors A.J. Cooke, A. Cornell, C. Moore, C.R.F. Muncey, Mrs J.A. Muncey and D.Upchurch.
Also in attendance District Councillors J Teague and P Rayment, County Cllr P Bishop (in part)
Histon Parish Cllr M Mason, 7 members of the public, Mrs A Young Clerk

1 WELCOME BY THE CHAIRMAN

The Chairman welcomed all present.

2 APOLOGIES

Apologies for absence were received from Dist Cllr P Gooden, Mr Reg Brown. County Cllr P Bishop would be late.

3 MINUTES OF THE APM HELD ON MONDAY 19 MAY 1997 AND MATTERS ARISING

- 29 The Minutes of the meeting were received and signed by the Chairman as a correct record
29.1 Item 2.1 Cawcutts Lake It was AGREED a further letter would be sent to Chivers regarding the non-existent entrance gate.

4 CHAIRMAN'S REPORT

- 30 The Chairman opened by stating that the key to the year had been change; both external in the change of Government for the first time in 18 years and the formation of a Conservative County Council, and local with the end of an era on Impington Parish Council with the retirement from the Council of Bill Easy. Rev Janet Pratt had left the Council, to be replaced by Alan Cornell and again, after a number of years of service, the Clerk Gerald Walker had also resigned. The work carried out continued to be both local and external when views were made known on matters which will affect the village. The Capacity Study, Government Proposals for Modernising Local Government and Local & Structure Plans and Regional Planning Policy were all set to continue on the agenda for the forthcoming year.

He stressed that these had not and would not detract the Council from local issues, from the care of our environment, planning (with nearly 60 applications), proper management of the Burial Ground and Recreation Grounds and pressing for real action on roads, etc.

The formation of a website on the Internet, with the assistance of CALC and the County Council had enabled, just in the last month alone, 140 visits to be made and a number of decedents of people who left the area last century had already been found. Appropriate levels at which to work with the neighbouring parish of Histon had been established with a number

of joint committees now formed. The Chairman closed by looking forward to some projects and tasks planned for 1998/99 to include the Safer Villages Initiative; the Village Sign; Bus Shelters; litter reduction and bulb planting for an improved environment; roads and parking, traffic and transport issues; South Road Recreation Ground; the Capacity Study; increasing the number on the Council from 9 to 11; elections. He expressed the view that there would be no wish to avoid these challenges and expected there would be many more during the year.

5 ACCOUNTS

- 31 The Summary of the Accounts having been copied to all, there were no questions and these were accepted by the meeting.
- 31.1 At this point the Chairman presented the retired Clerk Gerald Walker with a gift to mark the Council' s appreciation of all his hard work during the last 9 years. Mr Walker thanked the Council explaining he had enjoyed working with the members over the years and had not given the post up lightly or indeed willingly.

6 OPEN FORUM

- 32 Cllr Moore and County Cllr Bishop arrived during this item. Mr Crane of Bridge Road Impington raised various points for discussion by the Council. The grass near to his home on the Cambridge side of the bridge had not been cut for 15 years by the County Council who classed it as a redundant road. Indeed rubbish dumped in the area of his house including old settees etc. was not collected by South Cambs. He queried the increase in the Impington precept from £38,000 to £43,500 this year, and asked what happened to rates paid by the residents of the new Kings Meadow estate in the parish of Impington and expressed concern that this estate and other properties that side of the A14 may soon be encroached and become part of the City of Cambridge. At the recent South Cambs elections his poll card had, in error, asked he and his wife to attend the Kings Meadow Community centre and their vote had not been allowed by the Officers, necessitating a further journey into Histon. The Chairman regretted that the Parish Council were not empowered to action many of these points, but advised the resident to talk to County Cllr Bishop regarding grass cutting; Dist Cllrs Rayment and Teague agreed to investigate the position with the polling cards and also the rubbish dumped in the area of Mr Crane' s house.
- 32.1 The Chairman outlined the decision made by Impington Parish Council to increase the Precept largely due to a significant increase in Recreation ground expenditure as identified by the Joint Management Committee of Histon & Impington Parish Councils and also due to a need to keep more reasonable balances as identified by new Financial Regulations in place for Parish Councils. He confirmed that the properties on the Kings Meadow Estate did contribute to the Parish Precept. Dist Cllr Rayment pointed out that many of the facilities on the estate, including the large community centre were paid for by the City Council at present but this may change in the future.

The Chairman closed this part of the meeting at 7.45 p.m.

**MINUTES OF THE ANNUAL GENERAL MEETING OF IMPINGTON PARISH
COUNCIL HELD ON MONDAY 18 MAY 1998 AT THE ST ANDREW' S CHURCH HALL,
BURGOYNES ROAD, IMPINGTON AT 7.45 P.M.**

PRESENT: Chairman - D. Payne
Vice-Chairman - T.W.Silk

Councillors A.J. Cooke, A. Cornell, C. Moore, C.R.F. Muncey, Mrs J.A. Muncey and D.Upchurch.
Also in attendance District Councillors J Teague and P Rayment, County Cllr P Bishop, Histon
Parish Cllr M Mason, 6 members of the public, Mrs A Young Clerk

1 APOLOGIES

33 Apologies for absence were received from Dist Cllr P Gooden.

2 ELECTION OF CHAIRMAN

34 It was proposed Cllr C Muncey, seconded Cllr Cornell, and unanimously AGREED that Cllr D Payne be elected Chairman.

3 CASUAL VACANCY

35 Two applications had been received for the casual vacancy. A secret ballot, during which the Chairman did not vote, resulted in Mr Harry Sparks of 13 St Catharines Square King' s Meadow being co-opted to the Council, who signed the Declaration of Acceptance and took part in the remainder of the meeting.

4 ELECTION OF PROPER OFFICERS AND COMMITTEES

36 The list of current officers and Committee members had been circulated prior to the meeting. The following were proposed, seconded and duly **elected**: Vice Chairman Cllr T Silk; Responsible Financial Officer Mrs Young; Internal Auditor Cllr D Upchurch; Burial Ground Committee Cllrs D Payne, T Silk, C Moore; Tree Warden Cllr C Moore; Special Planning Committee as required between monthly meetings.

5 ANNUAL CONFIRMATION OF VARIOUS COMMITTEES AND OFFICERS

37 The following were **confirmed**: Reps to Community Project Management Group Cllrs D Payne D Upchurch; Reps to Joint Standing Committee Cllrs D Payne, T Silk, A Cornell; H & I Rec Ground Management Committee Cllrs A Cooke, C Muncey, D Upchurch; Police Committee Reps Cllrs A Muncey and H Sparks; Rep to the Day Centre Cllr C Moore; Rep to IMPACT Cllr D Upchurch; Rep to Bus Project Cllr C Moore; Reps to NEFVAG Cllrs D Payne, T Silk (substitute C Muncey).

6 MINUTES OF MEETING HELD 27 APRIL 1998

38 Received and signed as a true and accurate record of the meeting.

7 MATTERS ARISING

- 39 Item 10 Meeting Cambs County Highways 15 June 1998 It was AGREED to write to Mr Groom advising points likely to be raised, pointing out that the public would be in attendance. Mr Crane would be invited with regard to his own concerns as raised in the Open Forum.
- 39.1 Item 14 Recycling Dist Cllr Rayment agreed to check with Sheryl French to ensure the Newsletter initiative would include Kings Meadow in Impington.
- 39.2 Item 16 School Governors A further response from DfEE advised that more consideration was taking place at Lords Committee stage.
- 39.3 Item 18.3 The Chairmen had not yet met.
- 39.4 Item 19.3 Interest on deposit monies The clerk continued to investigate rates available.
- 39.5 Item 21.1 Litter Cllrs Upchurch and Muncey had identified key areas and suggested priority should be given to the 2 play areas, the positioning of further or larger litter bins near to Station Stores and Bishops DIY; the areas in both parts of New Road particularly near to the Copse; trees in front and on each end of the Coppice; and the area at the entrance to the village from the A14. Cllr Muncey proposed seconded Cllr Upchurch with all in favour that these points be taken back to the Committee. On request Dist Cllr Rayment agreed to take up with SCDC the many notices and advertisements on the fence of Bishops DIY with regard to their legality. Mr Quigley had contacted the Clerk to advise a street cleanse in Impington had recently taken place and a review was to take place shortly.

8 PLANNING

- 40 Decisions by South Cambs notified to Parish Council
S/1504/96/F Mr T Miles 10 The Dole - extension and garden store - amended - granted
S/0145/98/F Mr M Few 52 Cambridge Road - extensions and garage - granted
S/0222/98/F Mr & Mrs R Guy 10 Woodcock Close - extension - granted
S/0365/98/F amended Mr J Taylor 2 Villa Road - extension - granted
S/0418/98/F Mr & Mrs Seaman 16 Cambridge Road - extension - granted
S/0419/98/F K Fieldhouse & R Robson 54 Impington Lane - extension - granted
S/0502/98/F Mrs W Mackay 48 South Road -extension - granted
S/0407/98/A Granada Health & Fitness Ltd Forte Posthouse Bridge Road - display of 2 internally illuminated signs - refused
- 40.1 To be considered by the Council' s own Planning Committee as statutory consultees

S/0648/98/F	Mr BEJ	Cahill	68	Impington Lane	Conservatory & bedroom	No objection
S/0672/98/F	Mr RJ	Osborne	6	Cambridge Rd	Rear extension to existing bungalow	Objection - overdevelopment Unightly height above gutter and eaves of adjoining
S/0721/98/F	Mr BKB & Mrs	Peak	75	New Road	Extension to form indoor swimming pool	No objection
S/0759/98/F	Mr D	James	46	South Road	Single and 2 storey extensions	
S/0784/98/F	Mr T & Mrs	Ewbank	Burgy' n House	Burgoyne Rd	Extension to breakfast room, verandah, replace garage and alterations	No objection

9 MILLENNIUM

- 41 A meeting of the newly formed Millennium Management Group was to take place on Tues 19

May, whose main remit was co-ordination of ideas for celebrating the Millennium.

10 JOINT STANDING COMMITTEE

42 12 documents had been considered and were being responded to by the Joint Committee. A summary was available for Councillors. Responses should be circulated in due course.

11 HISTON & IMPINGTON RECREATION GROUND MANAGEMENT COMMITTEE REPORT

43 Cllr Cooke reported on recent meetings which continued to be held monthly. The meeting to be held on 20 May would discuss priorities for work to be carried out as identified by reports prepared by members for each area. The safety surface work was due to start in June and Cllr Upchurch defended the decision to carry out this work on what is in his opinion one of the best recreation grounds in the County. A request from members of the public was made for the Committee to inspect the perimeter of Homefield Park which had become strewn with litter and fences were broken down, and for dog fouling to be discussed. A site meeting of the Recreation Ground Management Committee at Homefield Park was due to take place and these aspects would be addressed. Impington Parish Council agreed to contact the Dog Warden to request particular attention be given to Homefield Park in this respect. Cllr Silk suggested notices could be considered asking that litter be disposed of.

12 ACCOUNTS

44 It was NOTED the following accounts had been paid:

T Farr M1 Wages Burial Ground £382.74	£382.74
Motorolla Standing Order £20.47 + VAT £3.05	£23.52

It was AGREED to pay the following:

G R Walker Salary and expenses January - March 1998 £661.68 + £17.91	£696.94
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It was proposed Cllr Silk, seconded Cllr C Muncey that these be accepted and paid.

13 TREES

45 3 letters had been received concerning the work currently being carried out in the Coppice as per Parish Council Order No 18/97 dated 11 January 1998 and a further letter regarding the horse chestnut tree recently planted to mark Bill Easy' s retirement from the Council. Letters were copied to all Councillors.

45.1 Horse Chestnut Tree Bridge Road. A resident was concerned that the tree might affect the light to his house in the future. It was AGREED to contact the South Cambs District Council Trees Officer for advice, in the meantime apologising to the resident for not consulting him prior to planting the young tree.

45.2 The Coppice After discussion it was AGREED to set up a meeting with Acacia and other interested parties, on site to check on progress with the current work in hand. It was SUGGESTED that in future independent advice should be sought on work recommended by contractors.

45.3 Cllr C Muncey left the meeting.

14 South Road Playing Field

- 46 Letter had been received from NIAB advising forced entry had taken place on their land with canes and netting taken for constructing a den. The Police had been advised.
- 46.1 After discussion it was AGREED to write to nearby residents regarding the risks of trespass in the trials grounds, including a questionnaire asking what facilities local residents would like to see on the playing field in future. A meeting would be arranged between the Chairman and the SCDC Sports Officer.
- 46.2 The hole in the ground had now been cleared of rubbish.
- 46.3 It was understood a gap had been made in the fence between NIAB and the field and it was AGREED this could be patched or filled if this was found to be the Council' s responsibility.
- 46.4 It was AGREED a quotation should be obtained for provision of a replacement gate with a locked section and an open entrance for prams/pedestrians, sufficient to allow tractor with gang mowers through.

15 RECENT CORRESPONDENCE

- 47 CALC Training day Sat 4 July 9.30 a.m. to 4 p.m. £16 per head, Cllr Sparks to attend.
- 47.1 Cambs County Council -Footpath 5 - 800 metres - to be cut between 18 May and 5 June.
- 47.2 Cambs County Council Major Road works A14 August 1998 between A10 intersection and the on/off slips from the B1047 Ditton to Horningsea road.
- 47.3 Cambs County Council Access to County Council Committees announcement (to exclude Development Control Committee - Planning)
- 47.4 Cambs County Council Cambridgeshire' s Charter leaflets received.
- 47.5 South Cambs District Council Members' Allowances Scheme details.
- 47.6 Histon & Impington Village Society - advising that the Action Plan Project was not felt necessary in view of "interpretation" boards already in place in the 2 villages.
- 47.7 Cambridge Green Belt Project Letter advising the project members had cut a wide path between Butt Lane and King' s Hedges on 6 May. Surprise was expressed that the track is not better used and asking if the Parish Council could do anything to encourage walking this interesting route.
- 47.8 Histon Parish Council Copy letter to the Area Library Officer (South Cambridgeshire) enquiring in respect of the provision of a computer and Internet service at Histon Library.
- 47.9 The following were circulating: Histon Parish Council Minutes March and April; Recreation Ground Minutes 22 April; CIAC Newsletter; Histon Sector Police Group notes 11 March; Railwatch, HARVEST, Local Council Review, Impington News No 8; CALC Bulletin No 3; Local Council Liaison Minutes 14 April; CALC Agenda South Cambs District Committee.

16 ANY OTHER BUSINESS

- 48 68 Impington Lane It had been REPORTED that the pavement outside this residence was in a terrible state and it was AGREED to report this to the County Council at the June meeting.
- 48.1 Mill Road/Mill Lane Impington An ambulance had recently been misinformed by a caller that the service was required in Mill Road, not Mill Lane as was actually the case. It was AGREED to request the Ambulance Authority to verify details with callers from these sites.
- 48.2 Traffic Lights on flyover A14. These had been turned off at 7 p.m. of late. County Cllr

Bishop agreed to investigate.

48.3 Safer Villages Initiative Cllr Muncey continued to investigate setting up an initiative and AGREED to report at the next meeting re costs involved.

48.4 B1049 Speed Limit Cllr Upchurch wished the Council to consider pressing for speed limit reduction. He felt a Police Car present early in the morning would soon see the extent of speeding currently taking place over the bridge, from cars presumably travelling to the Vision Park.

The Chairman declared the meeting closed at 9.37 p.m.

**MINUTES OF THE MEETING OF IMPINGTON PARISH COUNCIL HELD ON
MONDAY 15 JUNE 1998 AT THE ST ANDREW' S CHURCH HALL, BURGOYNES
ROAD, IMPINGTON AT 7.30 P.M.**

PRESENT: Chairman - D. Payne
Councillors A.J. Cooke, A. Cornell, C. Moore, C.R.F. Muncey, Mrs J.A. Muncey and H.Sparks.
Also in attendance District Councillors J Teague, P Gooden and P Rayment, County Cllr P Bishop,
Histon Parish Cllrs M Mason and S Wilkinson, 10 members of the public (in part), 3 Cambs County
Council Officers, Mrs A Young Clerk

1 APOLOGIES

49 Apologies for absence were received from Cllrs T Silk and D Upchurch.

2 HIGHWAYS

50 The Chairman introduced Mr David Groom, Divisional Maintenance Highways Department, Ely; Mr John Richards Traffic Department and Cycling Officer; and Stuart Admans County Maintenance Operations from Cambs County Council who were in attendance by invitation to discuss items of concern with Parish Councillors and members of the public.

50.1 Butt Lane The problems caused by HGVs and other traffic using this route were highlighted and suggestions made by residents and the Council to introduce restrictions, such as an appropriate weight limit or traffic calming measures and vehicle restrictions on the Impington side of the recycling site. Problems were seen as being speed, volume and noise nuisance. JR undertook to expedite a vehicle survey of Butt Lane. Discussion on the installation of a "quiet surface"; actual enforcement of restrictions by the Police; the poor state of bollards presently in place; the absence of a footpath for children walking to IVC took place and JR agreed to take these comments back to County Council, explaining that a balance would need to be made on safety issues and keeping the route open for public access.

50.2 Cambridge Road (nr junction Lone Tree Avenue and Bridge Road). Language school coaches and HGVs regularly parked overnight in this area, causing problems with both rubbish and late night manoeuvring which was felt to be extremely dangerous by residents. Consideration was requested for a notice banning overnight parking but it was advised this would not be possible. During discussions JR advised that the County Council were looking at the lack of provision of overnight parking facilities on the A14 and it was suggested the issue of language coaches should be look at also. Suggestions for coach sites included the Park & Ride site at Milton and the Premier Yard Kings Hedges Road. JR agreed to investigate installing shaped bays in Cambridge Road to prevent coaches and lorries parking.

50.3 Vision Park and Station Road Following meetings held with County Council officers concern continued over the parking situation at this site. A plan was produced showing proposals for a Traffic Regulation Order which would be considered by Council at the July meeting.

50.4 Chequers Road Junction The County Council' s proposal to install traffic lights at the junction and the Parish Council' s request that the provision of a 4-way junction to facilitate the proposed redeveloped Histon Police Station be re-examined at the same time was briefly outlined. Responses to correspondence were awaited.

50.5 Mill Lane / Ambrose Way Concern was expressed at the safety of this junction. It was

clarified by DG that Ambrose Way was not yet adopted and minor works were still being carried out. He agreed to let the Parish Council have details of the changes which were due to be completed within 2 months.

- 50.6 Bridge Road near to King' s Hedges junction Following the APM where grave concerns were expressed regarding this road, DG advised that this road was not redundant but had a width restriction to deter travellers, and was used on occasion as a storage dump by County Council contractors. Dist Cllr Rayment advised he had spoken to District Council Environmental Health who had visited the site twice since the APM to clear rubbish. As a washing machine and burnt out car were reported as still being on site, DG agreed to also write to District Council on the Parish Council' s behalf. He would also contact Tranco (Gas Board) regarding the road which has been taken up by them and not made up properly, and to pursue the matter of grass cutting which a resident maintained had not been carried out there for 20 years.
- 50.7 B1049 Speed limit over the bridge. JR confirmed that the present limit was 60 mph, restricted to 40 mph half way down the bridge travelling northwards, which was based on current County Council policy as no residences fronted the road. The noise aspect to properties in Pepys Terrace and Burrough Field were discussed and also the safety issue at the junction with New Road. Histon Parish Cllr Mason advised that historically the Parish Councils had both objected to raising the limit from 30 to 40. JR agreed to look into this and also to investigate the possibility of using circular road markings.
- 50.8 Impington Lane Footpath outside No 68 was collapsing. DG advised this was due to settlement of a trench possibly being an old BT duct and a report would be made with any recommended action to be taken as outlined in the Network Management Plan 1998.
- 50.9 Land opposite junction of Cambridge Road and Bridge Road The County Council officers were advised that when traffic lights were erected the land was not restored to its former level; the Northbound cycleway was not properly levelled and surfaced; the timing of the pedestrian lights at New Road was considered slow and the crash barrier was in a dangerous state. Discussions ensued after which it was agreed that County Cllr Bishop would take up this issue of policy on pedestrian lights being controlled by traffic flow with the County Council, due to the fact that children in particular were not waiting for the delay to cross to the college. JR agreed to investigate whether any delay could be removed during peak periods but felt this was not likely. DH was requested to consider removing the orange netting presently at the site of the crash barrier as it was felt it was not serving any purpose. He advised that funds were not available at present to repair the barrier. It transpired the cycleway had a slurry sealed surface due to budgetary constraints at the time of construction. DG undertook to speak to the appropriate Engineer and request that the aforesaid land, which had not been graded, be returned to its original state.
- 50.10 A14 Slip Road Cyclist boxes JR undertook to re-examine the timing of the lights with particular regard for time allowed for cyclists to cross. He advised that the provision of yellow box markings was not appropriate in a rural setting and larger white box squares were felt more appropriate. However recent GOER feedback suggested an unease at using these as it tended to give cyclists the impression they had right of way.
- 50.11 Pedestrian Control Lights at the Green Peak school time changes in favour of pedestrians were requested. JR again agreed to investigate but warned it may not be possible to re-programme the already complicated phase.
- 50.12 The Green, Histon County Cllr Bishop reported a large hole on the south side footway.
- 50.13 Butt Lane Cllr Payne raised the issue of college buses parking dangerously on bends in Butt

- Lane at pick up time. DG confirmed correspondence with the Warden at IVC on this subject.
- 50.14 Addenbrookes Hospital the decision taken not to provide additional parking was mentioned.
- 50.15 Mr Murgatroyd of Impington Lane thanked the County Council officers on behalf of the residents and the Parish Council for organising the session and felt the meeting had been most useful. The 3 County Council Officers and 9 members of the public left the meeting.

3 MINUTES OF THE ANNUAL GENERAL MEETING HELD 18 MAY 1998

- 51 With the addition of the initial "C" Muncey to item 45.3, the minutes were received and signed as a true and accurate record of the meeting.

4 MATTERS ARISING

- 52 Item 39.1 Recycling Dist Cllr Rayment advised a delay had taken place in launching the project. It appeared that the Kings Meadow estate was being considered for inclusion.
- 52.1 Item 39.3 The Chairmen had not yet met.
- 52.2 Item 39.4 Interest on deposit monies. Investigations continued.
- 52.3 Item 39.5 Litter Cllr Muncey reported the Recreation Ground Management Committee would follow up the requests made.
- 52.4 Item 48.1 Mill Road/Mill Lane Ambulance Service An acknowledgement had been received and concerns were to be investigated to identify any corrective action required.

5 PLANNING

- 53 Decisions by South Cambs notified to Parish Council
 S/0398/98/F Mr & Mrs P L Owers - extension - 5 South Road - granted
 S/0672/98/F R J Osborne - extension - 6 Cambridge Road - refused
 S/0462/98/Outline Hatter Developments - Burrough Field plot - dwelling - granted
 S/0564/98/F C P Musselle - Extension - 22 College Road - granted
 S/0594/98/F Cambridge Regional College - Kings Hedges Road - use of main car park for boot sales (Sundays) - granted
 S/0595/98/F Cambridge Regional College - Kings Hedges Road - continuation of use of land for additional car park - granted
 S/0648/98/F B E J Cahill - extensions - 68 Impington Lane - granted
 S/0759/98/F Mr D James - extension - 46 South Road - granted

53.1 To be considered by the Council' s own Planning Committee as statutory consultees

1114	S/0759/98/F	Mr D	James	46	South Road	Single and 2 storey extensions	No objection
1116	S/0802/98/F	Mr & Mrs E	Coulson	7	Brackenbury	First floor rear extension	No objection
1117	S/0803/98/F	Mrs OM	Peck	adj 24	Impington Lane	Detached bungalow & garaging	No objection
1118	S/0890/98/F	R & S	Parr & Moore	46a	South Road	Single storey extension to existing including conversion of garage to lounge	No objection
1119	S/0901/98/F	Mr D	Fall	20	South Road	Alterations and additions to existing	No objection
1120	S/0904/98/F		M&R Motors	Premier Travel Site	Kings Hedges Rd	General Motor Repairs	No objection

- 53.2 73 New Road - Sycamore Tree Advice that SCDC Planning had no objections to the felling of the above tree due to extensive decay in the base.
- 53.3 4 The Coppice S/-161/98/F Extension. Letter advising an appeal had been made following refusal of planning permission by SCDC. The Council to re-iterate previous comments that the extension was too close to the neighbour resulting in loss of light.
- 53.4 Land adjacent 75 and rear of 77/83 Impington Lane S/1740/96 SCDC advised that the appeal had been granted subject to 7 conditions.
- 53.5 3 Mill Road SCDC had advised the property had been sold and the purchaser had requested permission to set up a mobile home alongside the property pending renovations. On condition this was for a maximum period of 3 months the Parish Council had no objection.
- 53.6 S/0901/98/F 20 South Road Alterations and additions to existing dwelling. The Parish Council Planning Committee had been split in a decision on the consultation for this, a revised application after previous plans were turned down. After full discussion it was AGREED the Council would make No Objection 5 in favour, 1 against.
- 53.7 Adjacent and rear of 89 Impington Lane Bungalow and garage. The appeal hearing was due to take place Tuesday 16 June.

6 MILLENNIUM / COMMUNITY PROJECTS MANAGEMENT GROUP

- 54 Cllr Payne reported that Mr Reg Brown had agreed to act as independent Chairman on the Millennium Committee comprising Impington Parish Councillors, Histon Parish Councillors and the PCC of the Church, and a meeting was due to take place early in July.
- 54.1 The Group set up to co-ordinate Millennium events in the community was becoming well established and was to be chaired by Mrs Anne Ryan.

7 JOINT STANDING COMMITTEE

- 55 A report on work carried out to date was copied to all. The Committee was due to meet with County Councillor Bishop Tuesday 16 June.

8 HISTON & IMPINGTON RECREATION GROUND MANAGEMENT COMMITTEE REPORT

- 56 Cllr C Muncey reported that safety surfaces for play equipment had been ordered. Cllr Cooke advised the Council that informal discussions with David Ward Chivers' Agent had revealed the fact that Histon Football Club had made an offer for the Chivers land beyond that currently leased by the Recreation ground but this had been turned down and no discussions were invited by Chivers until nearer the time of the termination of the lease.

9 ACCOUNTS

- 57 The second half of the Precept £21,750 had been received and Histon Parish Council' s share of Burial Ground expenses £3,414.51. Mr Walker had written to thank Council for his gift.
- 57.1 It was NOTED the following accounts had been paid:
- | | | |
|-------------------------------|---|---------|
| T Farr M2 Wages Burial Ground | £366.34 + expenses £16.41 | £382.75 |
|-------------------------------|---|---------|

Motorolla Standing Order £19.39 + VAT £2.87	Burial Ground	£22.26
A Young Wages M2 £252 + expenses re G Walker gift £129.50		£381.50
CALC Councillors Training Day (H Sparks) £16.00		£16.00
Cambridge Water Company Burial Ground rates £12.62		£12.62
Paul Norris re cutting back brambles The Copse £60.00		£60.00
It was <u>AGREED</u> to pay the following:		
Bidwells Rent re The Copse £0.05p		£0.05
It was proposed Cllr Cornell, seconded Cllr JA Muncey that these be accepted and paid.		

10 TREES - THE COPPICE

- 58 A site meeting had taken place with Stewart Cole of Acacia, several Councillors and invited residents. All were satisfied with Mr Cole' s reasons for recommending the work currently being undertaken. The work would shortly be completed and Mr Hellingsworth of SCDC would be asked to inspect the Coppice as soon as the invoice is to hand.
- 58.1 A letter from Mr Bryan of The Coppice expressed concerns regarding the up-keep of the area and the fact that a notice should perhaps be erected stating its status and ownership. After discussion it was AGREED to produce 2 laminated A3 notices for use at each end.
- 58.2 Mr Daish had again approached the Council regarding the horse chestnut tree planted for Mr Easy on his recent retirement. Mr Hellingsworth, SCDC Trees Officer had verbally advised the Council that the matter was purely subjective. It was understood that the minimum distance recommended from a residence was 10 metres. The Chairman undertook to produce a scale sketch plan for discussion at the July meeting. No action would be taken until the dormant season, November to December, in any case.

11 SOUTH ROAD PLAYING FIELD

- 59 A quotation had been received from Site & Maintenance Services in the sum of £221 for a 5 bar wooden gate with removable post and lock and it was AGREED to accept this.
- 59.1 Cllr C Muncey undertook to remove the carcass dumped on the site as soon as possible and also to check for tripwires recently found by Councillors.
- 59.2 A response from NIAB regarding trespass provided some information for use with the questionnaire to be produced.
- 59.3 Details regarding funding via the South Cambs Sports Officer were held on file. It was NOTED funds for up to 50% of any project were available, evidence of consultation would be required and a positive use of the site.

12 SAFER VILLAGES INITIATIVE

- 60 Cllr Mrs J Muncey advised that 3 Neighbourhood Watch co-ordinators had contacted her with regard to the proposed initiative and it was recommended that the scheme was progressed. If Histon Parish Council were in agreement it was AGREED to go ahead with printing of leaflets for all houses in Histon & Impington at a cost of approx £50. Volunteers would be required to deliver the leaflets. Histon Parish Council planned to take a pitch at the Feast Saturday market, hiring a tent at an approximate cost of £40. It was AGREED Impington Parish Council would pay 50% of this cost to put on a joint Parish Council display and

produce posters for the Safer Villages Initiative for use at this event. Cllr Sparks advised a similar opportunity at the official opening ceremony of the Kings Meadow Estate on 22 July.

13 HALF YEARLY REVIEW OF DONATIONS

- 61 A precept of £1500 had been made for Donations for 1998/99. Requests had been received with details copied to all Councillors prior to the meeting.
- 61.1 Proposed Cllr Cooke, seconded Cllr Moore, with all in favour to donate £200 to the Histon & Impington Community Minibus scheme.
- 61.2 Proposed Cllr Moore, seconded Cllr Cornell, with all in favour, to donate £40 to the Cambridge Villages Pensioners Association.
- 61.3 Proposed Cllr J Muncey, seconded Cllr Cornell, with all in favour, to pay £100 to the Millennium Committee, to come from the separate Millennium precept.
- 61.4 A request from Histon Junior School was discussed and it was AGREED to ask a representative of the Governing Body to attend a meeting in the near future to outline proposals for improved safety and landscaping at the Junior School. A donation would then be under consideration at the December meeting.

14 RECENT CORRESPONDENCE

- 62 The following were circulating: SCDC Committee Extract (Planning Policy) 13.5.98; Cambs Transport Policies & Programme Bid 99/2000; Community Mediation Service details; Whats on in South Cambs June-July 1998; Campaign for Warm Homes Bill details; Railway Development Society leaflet; Cambs Local Policing Plan leaflet 1998/99; Sustainable Development: Opportunities for Change Consultation Response by Joint Standing Committee; Histon Parish Council June Agenda and Minutes May 1998.
- 62.1 Mr Murgatroyd of Impington Lane had written to advise that Impington News had suspended publication pending resolution of several issues resulting in a loss due to falling advertising revenue and problems with delivery. Long term possibilities such as the role of IVC and the Church and the introduction of a sheet to include both Histon and Impington were suggested and brief discussion took place. It was AGREED to offer to underwrite the next issue only of Impington News at a cost not exceeding £100, to allow time for further discussion to take place with all interested parties, and the Chairman was asked to take discussions forward
- 62.2 Cottenham Village Design Group copy letter to John Richards, Cycle Officer, E&T County Council, copied to all
- 62.3 Cambridgeshire Constabulary advising PC 149 David Gent has been seconded to the murder inquiry team and any problems should be reported to Sgt 1280 Smith in his absence.
- 62.4 Cawcutts Lake Caroline Chivers was to provide the Council with a copy of a letter sent June 1997 regarding access to the lake.

The Chairman declared the meeting closed at 10.11 p.m.

**MINUTES OF THE MEETING OF IMPINGTON PARISH COUNCIL HELD ON
MONDAY 20 JULY 1998 AT THE ST ANDREW' S CHURCH HALL, BURGOYNES
ROAD, IMPINGTON AT 7.30 P.M.**

PRESENT: Vice Chairman - T. W. Silk
Councillors A.J. Cooke, A. Cornell, C. Moore, C.R.F. Muncey, Mrs J.A. Muncey and D. Upchurch.
Also in attendance District Councillors P Gooden and P Rayment, County Cllr P Bishop
Mrs A Young Clerk, 1 member of the public.

1 APOLOGIES

63 Apologies for absence were received from Cllr D Payne who was unwell and Dist Cllr J Teague. Cllr H Sparks was absent. Cllr Silk took the Chair in the Chairman' s absence.

2 MINUTES OF THE MEETING HELD 15 JUNE 1998

64 It was proposed Cllr Mrs J A Muncey, seconded Cllr C Muncey, with all in favour, that the minutes be accepted as a true record of the meeting.

3 MATTERS ARISING

65 Item 50.4 Chequers Road Junction Cty Cllr Bishop advised consideration had been deferred pending local discussions on the affect of development proposals at the junction. He confirmed that the architect had taken the view the visibility splays crossed third party land. Mr Belcham, SCDC, had now advised the Council that this legal problem had been resolved as it was understood the land did in fact form part of the public highway and had been encroached over the years. Cllr Silk read a letter to the Asst Chief Constable again pressing for a meeting to discuss redevelopment in conjunction with proposed junction changes.

65.1 Item 50.7 B1049 Speed Limit. Mr John Richards had not yet supplied any comments to the Council. It was prop Cllr Upchurch, sec Cllr Cornell with all in favour and AGREED that the Council write urging the County to drop the speed limit for the whole stretch of road to 30 mph. County policy of higher limits applying where no residences fronted the road was questioned, particularly where cyclists were encouraged to use the route.

65.2 Item 52 Recycling SCDC had written with details of a Home Compost Bin sale 26 July Milton Tescos and grants of up to £100 to aid village compost schemes in small local areas.

65.3 Item 56 Histon & Impington Recreation Ground Management Committee The half yearly meeting had taken place 15 July.

65.4 Item 59 South Road Playing Field The gate had been fitted and the carcass removed.

65.5 Items 61.1, 61.2 and 61.3 Donations Acks had been received from the Community Minibus scheme, the Cambridge Villages Pensioners Association and the Millennium Committee.

65.6 Item 62.1 Impington News Mr Murgatroyd had responded to the Chairman. A meeting was to take place 23 July to try and take things forward on long term possibilities for the publication.

4 HIGHWAYS

66 Letter received from Mr David Groom detailing responses made following the June meeting,

- to date. To be copied to all for information once a response received from Mr Richards.
- 66.1 County Council proposals for Station Road parking was copied to all. County Cllr Bishop to request clarification from the County Council re the proposals, which were unclear. It was AGREED the Parish Council would write independently seeking clarification and to request another site visit for clear discussion. Proposal to remove 1 hour limit to become 23 in any 24 in one of the lay-bys meant these spaces could be taken by Vision Park employees. The Council would prefer to see this as a 30 min limit, residents with no garage having exemption certificates for all areas with time limits. The Chairman and Clerk, and the Chairman of Histon, were to meet with the Estate Manager at the Vision Park on 31 July for discussions.
- 66.2 Following correspondence SCDC Environmental Health Dept had advised cleansing frequencies for Impington Lane and New Road had been up-graded by SCDC from once a month to once weekly. The area of The Dole was to be re-assessed over the next few months.
- 66.3 A resident of Hereward Close had complained about nettles and overhanging hedges on the boundary of Homefield Park. It was prop Cllr C Muncey, sec Cllr Cooke, with all in favour, to meet with a representative of SCDC Legal Department to re-assess the boundary.

5 PLANNING

67 Decisions by South Cambs notified to Parish Council

S/0315/98/F For Chivers Farms Stable Barn, Manor Farm, Milton Road - change of use to Class B1(A) Office together with associated parking - Refused

S/0721/98/F Mr & Mrs B K B Peak 75 New Road - Extension - Granted

S/0784/98/F Mr & Mrs T Ewbank Burgoynes House Burgoynes Road - extensions and replacement garage - Granted

S/0802/98/F Mr & Mrs E Coulson 7 Brackenbury Close - extensions - Granted

S/0803/98/F Mrs O M Peck adjacent to 24 Impington Lane - bungalow garaging - Granted

S/0890/98/F R Parr and S Moore 46a South Road - extensions - Granted

S/0901/98/F Mr & Mrs D M Fall 20 South Road - extension - Granted

67.1 To be considered by the Council' s own Planning Committee as statutory consultees

1121	S/0927/98/F	Mr Mrs D	Covill	26	Cambridge Road	Extension	No objection
1122	S/0965/98/F	Mr M	Blackley	2	School Lane	Single storey extension	No objection
1123	S/0912/98/F		Eastwaste Ltd	Milton Landfill Site	Butt Lane Milton	Extension to permitted hours of working	Objection - physical width restriction required
1124	S/0996/98/F	Mr Mrs	Cardy	16	College Road	2 storey side and single storey garage	No objection
1125	S/1047/98/F	Mr Ms	Foster and Carrier	95	Station Road	Porch	No objection
1126	S/1118/98/F	Mr Mrs	Woolcombe	24	Glebe Way	Side extension	No objection
1127	S/1120/98/F	Mr Mrs	Hayden	4	Mill Lane	Ground floor extension extension over garage	No objection
-	S/1567.97/F	Mr	Littlechild	1	Highfield Road	AMENDED Change of hipped end to gable and new window	No objection
-	S/1740/96/F	Mr Mrs	Biggs		Impington Lane	AMENDED Repositioning of garage	No objection

67.2 73 New Road - Sycamore Tree Application to fell. No objection

67.3 89 Impington Lane appeal allowed. 1 dwelling plus new access and garage.

67.4 Rear of 24/26 Lone Tree Avenue appeal allowed. 2 bungalows and 1 bungalow land to rear.

67.5 Plot at 79 Impington Lane appeal allowed. Erection of a house.

67.6 SCDC Planning Forte Posthouse detailing minor amendments allowable to approval.

- 67.7 SCDC Planning BUPA Camb Lea Hospital advising no objections to amendments 13.3.98.
- 67.8 SCDC Planning Bishops DIY Letter copied to Impington Parish Council asking Bishops DIY to make all parking spaces available for parking, not to be encroached on by sale of goods.

6 BURIALGROUND COMMITTEE

- 68 It was proposed Cllr Silk, seconded Cllr Mrs J Muncey, with all in favour and therefore AGREED that Cllr C Muncey be co-opted onto the Committee.
- 68.1 A site meeting had taken place on 29 June, the notes of which were copied to all prior to the meeting. The Committee expressed admiration for the work Terry Farr continued to carry out on the Burial Ground. It was AGREED to accept the Committee' s recommendations to purchase a 16" petrol mower from The Mower People at £169 + VAT; a pair of loppers from Bishops at £23.50; an adjustable aluminium ladder at a cost of approx. £90. Quotes would be requested for repainting the Notice Board, and cutting back the hedge along the B1049 boundary. Cllr Moore agreed to investigate lighting for the shed.
- 68.2 It was proposed Cllr C Muncey, seconded Cllr Silk, with all in favour, that routine purchases could be agreed by the Clerk in consultation with any 2 members of the Committee.
- 68.3 Cllr Silk reported that Mr Farr received a 3% pay rise back-dated to April in line with SCDC.

7 MILLENNIUM / COMMUNITY PROJECTS MANAGEMENT GROUP

- 69 Cllr Upchurch reported that the Millennium Group, whose remit was one of co-ordination of events, had drawn up a Constitution and the Group would disband in June 2001.
- 69.1 The Community Project Group had met and all parties were in favour of the original plans for the School Hill site. It seemed likely plans would be put forward for planning permission. If granted, feasibility study and costings would follow, leading to consultation with the public.
- 69.2 Impington Parish Council Committee members were urged by Cllr Moore and Dist Cllr Rayment to make a clear case for parking solutions. It was suggested that Impington Parish Council should request the opportunity to be consultees on any application.

8 JOINT STANDING COMMITTEE

- 70 Committee continued to correspond with Cambs Constabulary re Station development plans.
- 70.1 Consultation was taking place on the County Strategic Plan. Discussions took place on the current position and theories at County and at SCDC. Dist Cllr Rayment stressed the importance to the Parish Council of these consultations.
- 70.2 The joint Parish Councils consultation response to Modernising Planning:Improving arrangements for the delivery of Local Plans and Unitary Development Plans, and Modernising Local Government:A new ethical framework, would be circulated.

9 ACCOUNTS

- 71 £144 Burial Ground fees paid in.
- 71.1 It was NOTED the following accounts had been paid:
- | | | | |
|---|-------------|---------------|--------|
| Motorola (Standing order) £19.39 + VAT | £2.87 | Burial Ground | £22.26 |
| A J Young (Standing Order) Wages M3 | £252 | | £252 |

T Farr Burial Ground Wages M3 £424.04 + Expenses £11.68	£435.72
Inland Revenue (3 months) £93.44	£93.44
Cambs Village Pensioners Association Donation £40.00	£40
Histon & Impington Community Minibus Donation £200	£200
Millennium Committee (from Millennium Precept) £100	£100

It was prop Cllr Mrs J Muncey, sec Cllr Moore all in favour that these accounts be accepted
It was AGREED to pay the following:

- 71.2 Site & Maintenance Services South Road Playing Field
Wooden 5 bar gate, post, lock and keys **£221** + VAT £38.67 £259.67
- 71.3 Acacia Tree Surgery The Coppice tree work April and May
£2,697 + VAT £471.97 £3168.97
South Cambs District Council would now be requested to issue grant already agreed.
- 71.4 Print Out Photocopying Paper (Stationery) **£11.49** + VAT £2.01 £13.50
It was proposed Cllr J Muncey, seconded Cllr Upchurch with all in favour that these be paid.
- 71.5 Accounts were now ready for Audit, copies would be supplied to Councillors in due course.

10 TREES - THE COPPICE and HORSE CHESNUT, BRIDGE ROAD

- 72 Land adjacent 35 The Coppice The former Clerk Mr Walker had advised the Council of a significant difference in the siting of the oil tank/substation between the Ordnance Survey map and the Land Registry Plan, the OS plan being correct. He had met with representatives of CPS Fuels on site and it had been agreed it was not worth rectifying this unless either party wished to dispose of any land. It had subsequently become apparent that the resident of No 35 may be occupying a strip of land, having erected a single storey extension on it, which the Land Certificate shows to be in the Parish Council' s ownership. It was proposed Cllr Cooke, seconded Cllr C Muncey, with all in favour and AGREED the Parish Council advise the resident of the position and possible problems for him in the future if selling, and offer to transfer the land to him subject to him paying all legal costs.
- 72.1 Discussion took place on the cost of up-keep of The Coppice and it was felt generally that for a decent environment money had to be spent, the Coppice provided a nice approach to the entrance of the village and was something worthwhile the whole village could enjoy.
- 72.2 Mr Daish of The Coppice continued to ask the Council to consider re-siting the horse chestnut planted for Bill Easy on his retirement. A scale map of the area showed the position of the tree, nearer to the highway than to the house. Full discussion took place and it was unanimously AGREED the tree would not be moved but a close eye would be kept on it with pruning to be carried out where necessary to keep it at a sensible size.

11 CONCESSIONARY BUS PASSES

- 73 Mr Walter Reeve, Chairman of the Cambridge Villages Pensioners' Association had requested the Council to reconsider issuing Impington pensioners with a part refund for the cost of their concessionary bus passes, as enjoyed by Histon residents.
- 73.1 Full discussion took place in which the benefit to the environment of encouraging the use of public transport was accepted, and the fact that Impington pensioners felt disadvantaged to their neighbours in Histon. In the interests of current thinking, as illustrated in recent White Papers issued by the Government, it was proposed Cllr Mrs Muncey, seconded Cllr Moore,

with all in favour to agree in principle, to be discussed later following research, to part refund up to 50% of the cost of a concessionary bus pass to Impington residents, with a total ceiling to be decided in advance of any pay-out date. To be considered for next year' s Precept.

12 RECENT CORRESPONDENCE

- 74 A resident of St Andrews Way had complained about a Ringway vehicle parked overnight. Mr Groom had acted on the Parish Council' s behalf and the vehicle had been moved.
- 74.1 SCDC Impington Housing Needs Survey to be carried out in August/September. A copy of the questionnaire had been supplied for comment which Cllr Cornell would study.
- 74.2 SCDC Strategy Statement 98/99. Letter and report asking for representatives to form a working group as part of the Council' s Housing Investment Programme bid, which Cllr Cornell agreed to study. Also sought is a "Tenants Jury".
- 74.3 Royal Mail had written confirming that postcodes were to be changed in the CB4 4 area.
- 74.4 The Chairman had completed a survey on green belt policies and functions for CALC.
- 74.5 The following were circulating: Histon Parish Council Agenda July and Minutes June; Harvest Magazine; CIAC Newsletter; Zurich Municipal Newsletter; Histon Sector Police Local Consultation group notes; NALC Local Council Review; County Council Bus Times and Transport map; SCDC Sport leaflets; SCDC Village Capacity Study Technical Report.
- 74.6 Street Trading Consent application received by SCDC from Mr Carlo Verrecchia, Ice Cream and soft drink sales 7 days a week 3.00 p.m. to 4.30 p.m., whole of Histon and Impington. Full discussion took place and it was AGREED in the interests of safety and given the representations received, the Council would not wish to accept an application for these hours in the vicinity of IVC, being New Road, Burgoynes Road, Clay Close Lane or Impington Lane, requesting the applicant complied with naming the streets he was applying for.
- 74.7 Care Network details on Conference on Social Change and Restricted Resources. Thursday 22 October 10 1.m. The King' s School Ely. Details available from the Clerk.
- 74.8 SCDC Polling District Changes- Impington. 2 separate Districts were to be constituted to form Impington (North) OA2 and Impington (South) OA3. OA3 would comprise of electors south of the A14 who would vote at a polling station at the Meadows Community Centre.
- 74.9 Cambs County Council Environment & Transport East Highways Div requested 2 members of the Parish Council attend a meeting on Wednesday 14 October 1998 at Milton to discuss maintenance and traffic issues with staff responsible locally for the delivery of the service. It was AGREED to accept the opportunity.
- 74.10 County Cllr Bishop had received a request for consideration to be given to traffic calming measures such as speed bumps in Impington Lane. Copied to the Parish Council. The Council discussed the issue and in general terms were not in favour of speed bumps.
- 74.11 Copy letter from Cambs Constabulary to a resident in Milton Road, suggesting the Parish Council may consider in consultation with the County Council replacing the existing 30 mph speed limit signs at the boundary of the village with larger yellow backed items, to focus drivers' minds on the speed limit. The Council to await a response from Mr Richards to points raised at the June meeting, and reply with a copy of the letter indicating interest.

13 ANY OTHER BUSINESS

- 75 Homefield Park A resident had written to Impington Parish Council as he felt the Park was

under-managed. The issue had been discussed at the Recreation Ground Half Yearly meeting and a response made by the Management Committee. Cllr Upchurch expressed concern that it was the 2 Councils who were responsible for the up-keep, not the Management Committee, warning the resident would doubtless come back to Impington Parish Council on this issue.

- 75.1 Litter Agreed Cllrs C Muncey and Upchurch inform Trevor Smith, via Rec Gd Committee, of areas the Council wished him to litter-pick in future, to include Cambridge Rd.
- 75.2 Railway Vue - grass adjacent to It was understood this was formerly known as Impington Village Green and Cllr Upchurch undertook to make enquiries as to its current status.
- 75.3 Safer Villages Initiative Cllr Mrs J Muncey reported she had worked with PC Soni to produce a questionnaire which had not, in the event, been distributed at the Feast Market. Cllr Mrs Muncey advised that entries into the Marshalls £500 Reward SVI competition could qualify for the reward only if submitted by the end of July. This would not now be possible.
- 75.4 Histon Feast Market Stall Cllr Silk congratulated Cllr Mrs Muncey and her committee for the most successful Histon Feast week, which had so far raised in excess of £6,000 for charities.
- 75.5 Circle 33 Housing Trust official opening of Kings Meadow. Cllrs were reminded that this was to take place on Wednesday 22 July.

14 DATE & TIME OF NEXT MEETING

- 76 It was AGREED not to meet in the holiday month of August, with the next meeting to take place Monday 21 September 7.30 p.m. All were in agreement for the Chairman and Vice-Chairman to take decisions with any major issues to be referred to all members.

The Chairman declared the meeting closed at 10.05 p.m

**MINUTES OF THE MEETING OF IMPINGTON PARISH COUNCIL HELD ON
MONDAY 21 SEPTEMBER 1998 AT THE ST ANDREW' S CHURCH HALL,
BURGOYNES ROAD, IMPINGTON AT 7.30 P.M.**

PRESENT: Chairman - Cllr D W Payne Councillors A.J. Cooke, A. Cornell, C. Moore, Mrs J.A. Muncey, H Sparks and D. Upchurch. Also in attendance District Councillors P Gooden, P Rayment and J Teague Mrs A Young Clerk, 2 members of the public (in part).

1 APOLOGIES

77 Apologies received from Cllr T W Silk and Cty Cllr P Bishop. Cllr C Muncey was absent.

2 MINUTES OF THE MEETING HELD 20 JULY 1998

78 Proposed Cllr Cornell, seconded Cllr J Muncey, with all in favour, that the minutes be accepted as a true record of the meeting.

3 MATTERS ARISING

79 Item 65 Chequers Road Junction Dist Cllr Rayment and County Cllr Bishop had attended a South Cambs Environment & Transport Area Joint Committee meeting where the scheme had been approved, with agreement that the signals could be modified if necessary to incorporate an access at the junction for future development and that the Police and local Planning Authority be asked to reconsider relocating the access to the site.

79.1 Items 65.1 and 66 County Council Highways Response to the residents' concerns at the June meeting received, copied to all. It was AGREED to take all points raised in the letter up with Inspector Howell at a meeting with members of the Joint Standing Committee to try and gain Police support re enforcement of restrictions before responding. A site meeting to be arranged to discuss further amendments to the traffic regulations in Station Road and New Road.

79.2 Item 66.3 Homefield Park The Recreation Ground Management Committee had been advised of the legal boundary which abutted the footpath in Hereward Close.

79.3 Item 69.2 Church Halls, School Hill, Histon An application submitted to SCDC had been withdrawn pending further discussions with the Conservation Officer.

79.4 Item 72 Land adjacent 35 The Coppice The resident had responded by telephone followed by a Solicitors letter advising he felt the Parish Council should pay all legal costs involved in transferring the land. It was AGREED that transferring the land would be of little benefit to the Council and the Solicitor would be advised the situation would be left as at present.

79.5 Item 72.1 The Coppice Reports that damage had been caused to the wooded area of the Coppice by mountain bikers. Notices had been erected and damaged fencing repaired.

79.6 Item 74.6 Street Trading consent had been given to Mr Verrecchia. No trading to take place within 50 metres of any entrance or exit of any school or college.

79.7 Safer Villages Initiative Cllr Mrs Muncey reported she had met with PC Soni and a slightly amended questionnaire would now be copied for distribution to all households. A SCDC grant had been applied for of £75. Kings Meadow in Impington came under a different Police authority and would therefore not be included. Cllr Sparks confirmed Neighbourhood Watch was in operation at Kings Meadow.

4 ENVIRONMENT

- 80 A resident of Mill Road had written with concerns about the amount of rubbish seen in the village, some of which she herself often cleared, and ideas generally for improving the environment. Full discussion took place and it was clarified that the Parish Council now employed a litter picker for selected and Council owned areas for 10 hours per week, with a newly drawn up rota from 28.9.98 which would be monitored and re-assessed over the next few months, and SCDC were the Authority responsible for monthly litter picking and street cleansing. New Road had recently been re-assessed by South Cambs at the Parish Council's request and was now cleared on a weekly basis. SCDC were due to combine the refuse collection contract with that of litter and street cleansing with effect from July 1999 and it was **AGREED** to write asking consideration be given to a campaign for clearing up the environment and educating people in this area. It was felt co-ordination between the County Council grass cutting contractors and the South Cambs litter picking contractors could be arranged so that a litter pick could take place immediately prior to a grass cut.
- 80.1 It was proposed Cllr Upchurch, seconded Cllr Cornell, with all in favour that an Environment Committee of Impington Parish Council be set up, the representatives to be Cllrs Upchurch, Cornell, Payne and Moore. In accordance with the Local Government Act 1972 S102(3), amended 1989 S13(8) all were in agreement for Mrs Joyce Edwards, not a member of the Parish Council, to be a member of the newly formed Committee.
- 80.2 Informal discussions with County Council Highways Division indicated that the County would be happy for Impington Parish Council to undertake the planting of daffodil bulbs on the land to the side of the traffic lights opposite the Posthouse, to be looked after by the Parish Council. Trees or shrubs would not be welcomed due to visibility problems. They would not be happy with any planting on the grass at the top of Lone Tree Avenue. Where bulbs were planted, the grass would not be cut by County until June. It was **AGREED** to write asking for permission from East Highways Division to plant daffodil bulbs at this location and a Committee meeting would then be convened.
- 80.3 The Chairman thanked the members of the public present for their interest and ideas, who then left the meeting.

5 PLANNING

- 81 The Chairman asked that the present system for planning applications put in place by the Planning Committee be re-assessed at the October meeting.
- 81.1 Decisions by South Cambs notified to Parish Council
S/0904/98/F M & R Motors Former Coach Depot, Kings Hedges Road - change of use to motor repairs - Granted with 6 additional conditions
S/0927/98/F D & C Covill 26 Cambridge Road - extensions - granted
S/0965/98/F M Blackley 2 School Lane - extension - granted
S/0996/98/F Mr & Mrs Cardy 16 College Road - extension - granted
S/1047/98/F Mr Foster & Ms Carrier 95 Station Road - porch - granted
S/1118/98/F Mr & Mrs Woolcombe 24 Glebe Way - extension - granted
S/1120/98/F Mr & Mrs Hayden 4 Mill Lane - extension - granted
S/1176/98/F R J Osbourne 6 Cambridge Road - extension - refused
S/1189/98/F Mr P Betterman 161a Station Road - screened balcony (retrospective) - granted

S/1334/98/F Mr & Mrs R Hones 3 St Andrews Way - extension and porch - granted
 S/1414/98/F Mr J G Wood 53 New Road - extension - granted
 S/1567/97 Mr Littlechild 1 Highfield Road (amended) - no objection to amendment
 S/1740/96/F Mr & Mrs P Biggs land adj 75 and r/o 77-83 Impington Lane (amended) - no objection to amendment

81.2 To be considered/already considered by the Council' s own Planning Committee as statutory consultees:

1128	S/1176/98/F	Mr RJ	Osbourne	6	Cambridge Rd	Modified rear extension to existing bungalow	Objection Disproportionate, intrusive
1129	S/1189/98/F	Mr P	Betterman	161a	Station Rd	Retention of first floor screened balcony	No objection
1130	S/1260/98/F	Mr Mrs A	Lawrence	11	Mill Road	Extension	Objection over development of site for size of property Out of character
1131	S/1334/98/F	Mr Mrs R	Hones	3	St Andrews Way	Two storey side extension	No objection comment re parking spaces
1132	S/1359/98/O		Trinity Hall	Land at	Kings Hedges Rd	Renewal of outline planning Class B1	Objection No development until traffic improvements made
1133	S/1402/98/F		Trinity College	Land btwn	Kings Hedges Drive & Camb Science Park	Roads and drains	Objection No development until traffic improvements made Cycleway inadequate
1134	S/1414/98/F	Mr JG	Wood	53	New Road	Single storey front extension to enlarge hall and study	No objection
1135	S/1443/98/F		Histon Parish Council	Church Halls	School Hill Histon	Demolish most of existing, construct new halls and Council offices	Withdrawn
1136	S/1512/98/F	Mr Mrs	Wilkinson	18	Pepys Terrace	Construction of garage	No objection
1137	S/1554/98/R		Miller Builders		Mowlam Close	Erection of 17 houses with roads, sewers, garages and ancillary works	For consideration by Joint Standing Committee

81.3 S/1554/98/RM 17 Houses Mowlam Close **AGREED** to be considered by the Joint Standing Committee. Dist Cllr Rayment undertook to investigate the position re possible S106 agreements at this site. Concern was expressed proposed houses were not "affordable housing". It was **NOTED** that no provision had been made for an access onto the B1049.

81.4 Development advertisement Impington Lane. SCDC would be requested to check the size against regulations, of the large advertisement currently on display.

81.5 Perrin Buildings Copy letter to SCDC Planning confirming the clock at the Chamber of Commerce to be cleaned and refurbished prior to reinstatement in the new replica facade.

81.6 Appeal Mr & Mrs Saxon 4 The Coppice Erection of single storey rear extension (allowed by Inspector on appeal) and a first floor side extension over existing garage (refused on appeal).

81.7 Appeal GJ & MA Vials Regency House Cambridge Road Extension and conversion into dwelling appeal date advised as 1 October 1998.

81.8 Tree Works applications received for: 69 New Road removal of 3 trees, trimming to hedge; 1 Clay Close Lane general maintenance and works; Histon & Impington Homefield Park raising of crowns. No objections.

6 MILLENNIUM / COMMUNITY PROJECTS MANAGEMENT GROUP

82 Cllr Upchurch reported on the Millennium Group and a community launch was to take place 14 October to be followed by a public launch and quarterly newsletters.

7 JOINT STANDING COMMITTEE

- 83 Cllr Payne reported the Committee had responded to the County Council draft Strategic Plan consultation and were in the process of responding to SCEALAs draft Regional Planning guide, with an Examination in Public due 2 February next year. The joint Standing Committee were encouraging CALC to respond from the South Cambs point of view.

8 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

- 84 Cllr Upchurch reported a meeting was to take place Wednesday 23 September to discuss the 3 year plan. The safety surfaces were now laid and favourable comments had been received.

9 ACCOUNTS

- 85 £126 Burial Ground fees paid in. £500 grant aid received from SCDC re Coppice tree work

- 85.1 It was **NOTED** the following accounts had been paid:

Motorola (Standing order) **£20.31** + VAT £3.03 Burial Ground £23.34
and **£19.39** + VAT £2.87 £22.26

A J Young (Standing Order) Wages M4 **£252** £252

A J Young expenses **£26.95** + VAT £4.72 £31.67

T Farr Burial Ground Wages M4 **£439.84** + Expenses **£12.08** £451.92

T Farr Burial Ground Wages M5 **£289.60** + Expenses **£10.72** £300.32

Histon Parish Council - Jt standing comm and photocopying expenses **£57.89** £57.89

The Mower People Burial Ground new mower **£169.36** + VAT £29.64 £199.00

and **£38.76** + VAT £6.79 strimmer repair £45.55

S M Bishop Burial Ground Loppers **£17.99** + VAT £3.15 £21.14

and **£1.69** + VAT 30p storage box £1.99

A F Buck Burial Ground Weedkill **£29** + VAT £5.08 £34.08

Site & Maintenance Services South Road gate repair **£32** + VAT £5.60 £37.60

Petty Cash **£50.00** £50.00

It was prop Cllr Mrs J Muncey, sec Cllr Cooke all in favour that these accounts be accepted.

10 SOUTH ROAD CONSULTATION REPORT

- 86 A questionnaire delivered to all households in the area east of the B1049, north of the railway and south of the A14 resulted in a response rate of 9%, giving opinions on what changes if any should be made to the play area. A report by the Chairman was copied to all Cllrs. The results were analysed and it was **AGREED** to seek the advice of the groundsman at the New Road recreation ground on re-seeding the grass to bring it up to a better standard for football. Quotes would be obtained to get the main area levelled and grassed to a good standard, to cut back hedging on the Mill Road side and to remove concrete areas. If the standard of the grass was to be improved it was accepted a more frequent mowing programme with more suitable machinery than at present would become necessary. The possible replacement of the ageing play equipment to be discussed once grass quotes were to hand.

- 86.1 It was felt it may be useful to call a meeting, inviting all who had indicated a willingness to help, in due course. Funds had not been precepted for this purpose for the year 1998/99.

- 86.2 It was suggested the Chivers family may be willing to make a donation towards regenerating the area to mark the Millennium as the original Deed of Gift of the land from them was to mark the Queen' s coronation. The Parish Council had covenanted to use the area for the purposes of a playground for children only. Cllr Mrs Muncey suggested that the Histon Feast Committee may also be approached.

11 RECENT CORRESPONDENCE

- 87 The circulating file contained Histon Parish Council Agendas August and September; Local Council Review Sept 98; SCDC Strategy Statement Summary 99-2004; SCDC circulars and guides to Committees; County Council Services leaflet; Histon & Impington Recreation Ground Agenda August and Sept 98; DETR "Good Practice Guide on Managing Common Land"; External Funding Guide; Cambridge Regional Heritage Strategy leaflet; Camelot Lottery Briefing; Railwatch & RDS leaflets; Party Wall Act 1996 notes; CALC circulars.
- 87.1 Kings Hedges Road opposite old Cambridge Coach Services Cllr Sparks had attended a meeting to discuss location of a bus stop to serve IVC from Kings Meadow. It was **AGREED** to write to County Council requesting a pedestrian crossing for children on their return journey to cross this very busy road.
- 87.2 Cambridge Evening News Letter sent re "Focus on Histon" which related mainly to businesses in Impington.
- 87.3 SCDC Proposed new Byelaws in respect of Awarded Watercourses. Response to this item from Histon Parish Council held on file.
- 87.4 CALC South Cambs District Committee It was proposed Cllr Upchurch seconded CllrCornell with all in favour that Cllr Payne be nominated for election to the District Committee for 98/99. Cllr Payne to attend County AGM 17 October at Fen Drayton and District AGM 6 October at SCDC.
- 87.5 Bidwells had written as managers of allotments for Cadburys Schweppes at Clay Close Lane and Park Farm. Plots available at £12 per year. The Chairman reminded Cllrs that Impington Parish Council also had allotments to the rear of the Cemetery at £3.50 per year.
- 87.6 Cambs Police Authority independent members required for appointment 1.4.99 for 4 years. Interested parties to contact Peter Grieve on 717118.
- 87.7 IVC The Chairman had written congratulating Mrs Kearns on outstanding A level results.

12 ANY OTHER BUSINESS

- 88 Cllr Upchurch reported damaged and missing signs in Highfield Road and The Coppice. Dist Cllr Rayment undertook to report these to the SCDC.
- 88.1 Cllr Moore asked if the contract to cut back the hedge at the Burial Ground had yet been given. Quotes were awaited.

13 DATE & TIME OF NEXT MEETING

- 89 The next meeting to take place Monday 19 October 1998 7.30 p.m. St Andrew' s Church Hall, Impington.

The Chairman declared the meeting closed at 9.30 p.m.

MINUTES OF THE MEETING OF IMPINGTON PARISH COUNCIL HELD ON MONDAY 19 OCTOBER 1998 AT THE ST ANDREW' S CHURCH HALL, BURGOYNES ROAD, IMPINGTON AT 7.30 P.M.

PRESENT: Chairman Cllr D W Payne, Vice-Chairman Cllr T W Silk, Cllrs A J Cooke, A Cornell, C Moore, C Muncey, Mrs J A Muncey and D Upchurch. Also in attendance County Cllr P Bishop, District Cllrs P Gooden (in part), P Rayment, Mrs J Teague Mrs A Young Clerk

1 APOLOGIES

90 Apologies received from Cllr H Sparks.

2 MINUTES OF THE MEETING HELD 21 SEPTEMBER 1998

91 Following correction of spelling errors, it was proposed Cllr Cornell, seconded Cllr J Muncey, with all in favour, that the minutes be accepted as a true record of the meeting.

3 MATTERS ARISING

92 Item 79.1 County Council Highways Site meeting Station Road. A date would be arranged.

92.1 Item 79.7 Safer Villages Initiative Cllr Mrs Muncey reported that responses were still being received and popular issues to date were litter and lack of police presence.

92.2 Items 80.1, 80.2 Environment Committee Permission given by County Highways to plant bulbs in the village. Committee to meet 21 Oct when terms of reference would be drawn up.

92.3 Item 81.4 Advertisement Impington Lane SCDC confirmed that under the Town & Country Planning (Control of Adverts) Regulations 1992 this size Class 3C sign was permitted, due to the number of names or firms mentioned.

92.4 Item 83 CALC response Regional Planning Guidance submitted in the South Cambs context.

92.5 Item 87.4 CALC South Cambs District Committee Cllr Payne had been elected to the Committee on 6 October, in company with Cllrs Mason and Ruel of Histon.

92.6 Item 88 damaged signs District Cllr Rayment undertook to chase progress on this report.

92.7 Item 88.1 Burial Ground Quote from Cambridge Landscapes of Histon to cut back hedging 2 feet from path at cost of £83.50 and an alternative quote to also cut back hedging to the other side of ditch and clear out ditch at cost of £245.50. After discussion it was AGREED to accept the whole quote. Quotes were also to hand for the cemetery notice board, Site & Maintenance Services to repaint surround and make clean main board at £48 and Michael Collinwood to repaint and signwrite at £285. It was AGREED the sign should be newly signwritten, deferred until Spring. Mr Collinwood had quoted to repaint and signwrite the Parish Council notice board in Cambridge Road at a cost of £30 and it was AGREED to accept this quote, work to be carried out as soon as possible.

4 PLANNING

93 Dist Cllr Gooden arrived during this item. To be considered/already considered by the Council' s own Planning Committee as statutory consultees

1138	S/1603/98/O	Hatter Devs	adj	11	Burrough	2 detached 3 bed	Objection Parking, visual impact, loss of privacy, loss of trees, high density, infill only status
			to		Field	2 storey dwellings	
1139	S/1604/98/O	Hatter Devs	adj	11	Burrough	1 detached 2 storey	Objection Ditto
			to		Field	3 bedroom house	

1140	S/1615/98/F	BUPA	New Road	Hip and knee unit	No Objection
1000	S/0849/96/F	Cams	Mowlam	Amended - floor	-
	FOR INFO	Constabulary	Close	plans and elevations	

93.1 Appeal GJ & MA Vialls site at Regency House, Cambridge Road change of use to dwelling with the addition of a first floor allowed with conditions.

93.2 S/1554/98/RM 17 Houses Mowlam Close letters of objection from residents held on file.

93.3 S/0289/91 extension to permitted hours Milton Landfill site Butt Lane. County Council Dev Control Committee recommended planning permission be granted. Further measures to be taken included signing and a physical restriction on carriageway to minimise risk of commercial traffic travelling to and from the site via Impington. Dist Cllr Rayment pointed out the site had been identified for extension of duties over the next 2-3 years.

93.4 Tree Works 9 Roselea - removal of 2 large trees from small rear garden. No objections.

93.5 Planning Consultation procedure by Parish Council It was AGREED to continue the present system to be reviewed after May elections. Dist Cllr Rayment encouraged the Parish Council to continue to concentrate on important issues and keep a consistent approach to responses.

5 MILLENNIUM / COMMUNITY PROJECTS MANAGEMENT GROUP

94 An informal meeting of the 2 Parish Councils would take place 28 October for discussions on the possible Church Halls Community Project.

94.1 The publicity launch of the Millennium Group on 14 October had positive feedback. The first newsletter would be produced Oct/Nov and local businesses were asked to advertise. Projects identified included production of a "video snapshot" of Millennium events for sale; a commemorative book for children in the villages; fireworks display. A list of sponsorship opportunities or events requiring organisation would be supplied for the Council to consider. The Chairman congratulated the Committee for the excellent plan being led by Anne Ryan.

6 JOINT STANDING COMMITTEE

95 A written report was supplied to all Councillors showing responses and correspondence dealt with by the Joint Standing Committee to date. A response from County Council on the Committee' s concerns on analysis of the recent consultation response assured that matters would be taken forward to Policy Committee in December. It was understood representation at the Draft Regional Planning Guidance for East Anglia Examination in Public would be by invitation only. The Chairman thanked Cllrs Silk and Cornell for work on this Committee.

7 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

96 Cllr Upchurch reported that the overgrown boundary in the ownership of the Parish Councils was under discussion. Trees were to be surveyed; adoption of standing orders was an Agenda item for the next meeting on 20 Oct; non-voting user representatives had been invited to attend; a revision of the Clerk' s terms and conditions was to take place. Cllr Cooke advised that Mr S Carrington of Histon Hornets was due to attend the next meeting to discuss an offer he had secured of a short term lease on 5.6 acres of land adjacent to the Rec from Chivers Farms. The Chairman of Histon and Vice Chairman of Impington Parish Council to attend.

96.1 The Chairman Cllr Payne suggested that Impington Parish Council should consider adopting standing orders and it was AGREED this would be a future Agenda item.

8 ACCOUNTS

a) Payments

97 £44 Burial Ground fees paid in; NALC had made a further refund to Histon Parish Council re HIPCAPS fees overpaid of £592.92 inc VAT, 50% to be refunded to Impington Council.

97.1 It was NOTED the following accounts had been paid:

A J Young (Standing Order) Wages M5	<u>£252</u>	£252
A J Young (Standing Order) Wages M6	<u>£252</u>	£252
T Farr Burial Ground Wages M6	<u>£427.12</u> + Expenses <u>£18.75</u>	£445.87
Inland Revenue 3 months National Insurance Burial Ground	<u>£90.84</u>	£90.84
Motorola (Standing order)	<u>£19.85</u> + VAT £2.95	£22.80
Cambs ACRE Village Halls Conference 2 delegates	<u>£10.00</u>	£10.00
CALC Annual General Meeting Cllr D W Payne	<u>£8.00</u>	£8.00
Berrycroft Stores Grass seed Burial Ground	<u>£30.73</u>	£30.73
Robson Rhodes Audit 8.5 hours	<u>£202.30</u> + VAT £35.40	£237.70
Print Out Photocopying and stationery	<u>£18.64</u> + VAT £3.26	£21.90

It was prop Cllr Mrs J Muncey, sec Cllr Silk, all in favour that these accounts be accepted.

97.2 It was AGREED to pay the following:

A J Young Expenses Telephone	<u>£8.68</u> and Burial Ground <u>£64.67</u> + VAT £11.31	£84.66
Histon & Impington Recreation Ground 2nd half Precept	<u>£10,393.10</u>	£10,393.10

It was prop Cllr Upchurch, sec Cllr Cooke, all in favour that these accounts be paid.

b) Audit

98 The Auditors had supplied a Certificate of Audit and all Cllrs had a copy of the I&E and Balance Sheet. It was NOTED VAT should be excluded from the I&E account, with the difference between VAT paid and received shown as a debtor in the Balance Sheet.

c) Half Yearly Report Position

99 A written report was accepted by Council and after discussion it was AGREED to go ahead with the provision of a bus shelter for New Road in this financial year, at a cost of £1500, subject to a 50% grant being available from County Council.

9 SOUTH ROAD PLAYING FIELD

100 The Clerk had met with the Recreation Ground Groundsman who recommended weedkilling the area; re-seeding in Spring; rolling. A full report was available for Councillors and was discussed at length. 2 quotes had been received to cut back hedging at £700 and £430 (burnt on site). It was proposed Cllr Silk, seconded Cllr C Muncey with all in favour and therefore AGREED to follow this 3 part ground levelling programme; dismantle the swings, remove and store at the Recreation Ground, and to look at replacement in the Spring, with a notice to be erected to this effect; to ask Cambridge Landscapes of Histon to cut back hedging and brambles, burning cuttings on site, at a quote of £430, and to break up and clear concrete pad at a quote of £60. It was SUGGESTED concrete rubble could be used to fill a large hole dug in the far end of the field with at least 1 ft to be soil.

100.1 It was SUGGESTED the Council could talk to NIAB about replacement fencing following this action to encourage proper use of the field. A report would be sent to named responders of the questionnaire in due course.

100.2 Cllrs Upchurch and Payne undertook to deal with a long rope which had appeared hanging from a tree near the Doctors Close Playing Field.

10 MEETING WITH POLICE 8.10.98 - REPORT

- 101 A written report was copied to all. The Chairman reported on a constructive meeting and it was AGREED to invite PC Bert Brooks, the new Histon & Impington Community Beat Officer to attend the next Parish Council meeting. It was NOTED that Council would be receiving details on mobile phones, with a decision to be made on the possible joint provision to the CBO as successfully piloted in Cottenham, Burwell and Waterbeach & Milton.

11 INTERNET - REVISED INFORMATION FOR HISTON & IMPINGTON

- 102 Cllr Payne sought approval from both Parish Councils to switch the individual websites for Histon Parish Council and Impington Parish Council to a new format following new requests from community groups, to save time up-dating each entry twice. Proposed Cllr C Muncey, seconded Cllr Cornell with all in favour to support the new layout, with any future changes to be checked in advance for Impington Parish Council by Cllr C Muncey via an e-mail address.

12 RECENT CORRESPONDENCE

- 103 Cambs County Council East Highways Division Following a meeting between Histon, Impington, Oakington, Cottenham, Willingham, Rampton Parish Councils and County Council staff, copy letter held on file from Mr D Groom, Divisional Maintenance Engineer to Mr R Jones, Environmental Health SCDC, asking that the contractors' attention be drawn to the removal of detritus from channels alongside central refuges such as in Bridge Road. Liaison was sought on sweeping programmes to avoid clashing of highways activities.
- 103.1 Grass Cutting to open spaces at The Coppice Letter received from Mr T Deane advising a small increase in the grass cutting price. It was AGREED to request the number of cuts carried out by Mr Deane and to seek clarification of when the increase was to take effect, as it was felt tenders should be sought for next year to conform to good Council practice. It was acknowledged that Mr Deane carried out a good job on the areas.
- 103.2 NEFVWAG Agenda for meeting to be held on 21 October at Milton to attempt to regenerate the group. Cllr Payne and Clerk to attend.
- 103.4 The circulating file contained Histon Parish Council Agenda October; CIAC Newsletter; Rail East No 101, Histon & Impington Recreation Ground Minutes 23.9.98 and audited accounts.

13 ANY OTHER BUSINESS

- 104 It was reported the sign directing lorries from the recycling centre to the A10 was bent in the wrong direction.
- 104.1 It was AGREED not to hold a Parish Council meeting in December, being due 21 December.

14 DATE & TIME OF NEXT MEETING

- 105 The next meeting to take place Monday 16 November 1998 7.30 p.m. St Andrew' s Church Hall, Impington.

The Chairman declared the meeting closed at 9.45 p.m.

**MINUTES OF THE MEETING OF IMPINGTON PARISH COUNCIL HELD ON
MONDAY 16 NOVEMBER 1998 AT THE ST ANDREW' S CHURCH HALL,
BURGOYNES ROAD, IMPINGTON AT 7.30 P.M.**

PRESENT: Chairman Cllr D W Payne, Vice-Chairman Cllr T Silk, Cllrs C Muncey, Mrs J A Muncey, H Sparks and D Upchurch. Also in attendance County Cllr P Bishop, District Cllrs P Gooden, P Rayment, Mrs J Teague P C Bert Brooks Mrs A Young Clerk

1 APOLOGIES

106 Apologies received from Cllrs A J Cooke, A P Cornell and C Moore.

2 MINUTES OF THE MEETING HELD 19 OCTOBER 1998

107 It was proposed Cllr Silk, seconded Cllr C Muncey, all in favour, that the minutes be accepted as a true record of the meeting.

3 MATTERS ARISING

108 Item 92 County Council Highways No date yet arranged.

108.1 Item 92.1 Safer Villages Initiative Cllr Mrs Muncey reported over 450 replies had been received and responses would be analysed in consultation with PC Soni and P C Brooks.

108.2 Item 92.5 CALC South Cambs District Committee Agenda 5 December received. November 1998 Newsletter held on file.

108.3 Item 92.6 damaged signs District Cllr Rayment reported new signs had been ordered.

108.4 Item 99 New Road Bus Shelter Site meeting Wednesday 25 November 2.30 pm to consider.

108.5 Item 100.2 Doctors Close The rope remained hanging from a tree near to the Playing Field.

108.6 Item 103 Cambs County Council East Highways Mr David Groom had supplied sweeping programme details, obtained from SCDC. Dist Cllr Rayment undertook to try and interpret these figures with the Clerk. Ed Thornton requested to look at overgrown shrubs in School Lane and a loose lid to a traffic signal box on the grassed area around the Village Sign.

108.7 Item 103.2 NEFWAG meeting had taken place with a further meeting due Jan/Feb 1999.

108.8 Item 104 Sign at Recycling Centre had disappeared and this would be reported to Milton PC.

4 PLANNING

109 To be considered/already considered by the Council' s own Planning Committee as statutory consultees:

1141	S/1723/98/0		Sainsburys Supermarkets Ltd	Premier Travel site	Kings Hedges Road	3 replacement residential dwellings	Objection
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1142	S/1810/98/F	Mr P Mrs	Magowan	5	Park Drive	2 storey rear extension	
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109.1 Decisions by South Cambs notified to Parish Council:

S/1260/98/F 11 Mill Road, Mr & Mrs A Lawrence - extension - granted

S/1512/98/F 18 Pepys Terrace, Mr & Mrs Wilkinson - garage - granted

S/1603/98/0 land adjacent 11 Burrough Field - Hatter Devs Ltd - 2 dwellings - granted

S/1604/98/0 land adjacent 11 Burrough Field - Hatter Devs Ltd - a dwelling - granted

109.2 Inspectors Report following Public Inquiry into the application by Sainsbury plc at Arbury Park had turned the application down and the land was set to be reserved until at least 2006.

- 109.3 Hatter Developments S/1603 and 1604/98/0 Dist Cllr Rayment advised he had spoken against the decision to grant these applications on grounds of Impington having "infill only" status.
- 109.4 Mowlam Close 17 dwellings S/1554/98/RM South Cambs had suggested an alternative layout to the developers to allow an access onto the B1049. Dist Cllr Rayment advised a new layout was due to be submitted which would go out to consultation, but it was the District Council' s intention to put this application on the December Planning Agenda.
- 109.5 The Copse Dist Cllr Rayment confirmed that all trees in The Copse, New Road, were listed and protected, the area being shown on the Local Plan as a protected amenity area.

5 COMMUNITY BEAT OFFICER - PC BERT BROOKS

- 110 The Chairman introduced PC Brooks who had now been in post for a month and had identified a trend of crime for both Histon and Impington which was showing recent improvements. He outlined his specialist duties, having responsibility for Histon and Impington, which included school visits, community talks and on the beat policing. He felt some useful contacts with youth and their families had already been made and confirmed that the CBOs from nearby villages met regularly to pool information and compare trends. Earlier discussions regarding the possibility of the provision of a mobile phone were deferred, pending further information from the CBO at Milton.
- 110.1 Cllr Sparks commented that Kings Meadow had not seen a Community Beat Officer for 6 months, that part of Impington apparently being covered by Parkside Police.
- 110.2 It had been noted that following the previous meeting between the 2 Councils and the Police a successful exercise had resulted in over 50 cars caught speeding in Milton Road. The Council suggested similar exercises at night and very early morning on the B1049 could result in equal success. AGREED to write to the Traffic Section regarding this suggestion, asking them to monitor Cambridge Road and Impington Lane, both areas of great concern.
- 110.3 PC Brooks undertook to keep a close eye on vehicles obstructing pavements in the village. He would attend Parish Council meetings regularly to keep in touch with Council' s concerns.
- 110.4 Before PC Brooks left the meeting, discussions took place on the granting of a Street Trading Consent license for a kebab van at The Green in Histon. PC Brooks undertook to provide Dist Cllr Gooden with his interpretation of the law concerning parking at night on a carriageway. Copy letter from District Cllrs Gooden and Rayment to Mr Ballantyne re recent decision of the Licensing Sub Committee to allow a Street Trading Consent for The Green and other papers and correspondence following Histon Parish Council' s decision to pass the following Resolution were held on file and reported: *"Histon Parish Council express intense regret at the recent decision of South Cambridgeshire District Council's Licensing Committee in respect of the granting of a Street Trading licence at The Green, Histon. Members feel that the objections in the Parish Council letter dated 3 September have not properly been considered, particularly in view of previous representations by members of the public, traders, all three District Councillors, and the Parish Council for this location, and recent correspondence with your Council on public health issues. In the light of the Council's rejection of a similar application around 2 years ago, Histon Parish Council believes that in the interest of consistency the decision should be reviewed and the process made more transparent."* The Chairman advised that a letter supporting the Resolution had gone to SCDC in the name of Impington Parish Council. Dist Cllr Gooden advised the Resolution was to be discussed at the Environment Committee in December. Any residents

with evidence of non-compliance with the conditions set on the granting of the license were asked to submit the details in writing to the Clerk of Histon and Impington Parish Councils for reference in March when the renewal was due.

110.5 PC Brooks was thanked for attending and left the meeting.

6 MILLENNIUM / COMMUNITY CENTRE PROJECT

111 An informal meeting of the 2 Parish Councils had taken place, followed by a Special Projects Committee meeting on 6 November. A letter received from Rev McCurdy stated the Church still wished to work with the community but felt it best to meet with Architect David Joy and the Conservation Officer Chris Fletcher to try and find a way forward, and restart talks with the Parish Councils following this. It had been reported that Histon Parish Council were to hold a Special General Meeting on Monday 23 November to discuss the future of any Community Centre project. In discussion, Cllr C Muncey felt that Impington Parish Council should work towards persuading the Group to press ahead with the current Architect, giving him a proper brief of what is required. It was stressed emphasis should be made in the community that it was not a Church project. Cllr Silk felt that were Histon Parish Council to withdraw from the Group, Impington Parish Council would be unable to continue within the Group as a Council. Cllrs present were in agreement with these views.

111.1 The Millennium Group had also met on 6 November to discuss the outcome of the launch and the newsletter was due out this month. An official approach from the Group to the 2 Parish Councils was awaited, inviting sponsorship of a fireworks display on 31 December.

7 JOINT STANDING COMMITTEE

112 A further meeting was due 17 November. The Parish Councils had at this stage been invited to contribute at the EIP in February on some topics of the Draft Regional Planning Guidance, and were the only Parish Council to appear on the initial list. It was reported that Histon Parish Cllr Mike Mason, a key member of the Joint Standing Committee, had broken his leg in a road accident at The Green. The Clerk was asked to send a card wishing him well.

8 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

113 Draft standing orders for the Committee had been copied to all members and would go forward for formal adoption at the AGM 2 December.

113.1 Recent Minutes and Agenda for 18 November held on file and would be circulated.

113.2 Meetings were taking place with Caroline Chivers to discuss the possible lease of further recreation space at the rear of the Ground.

9 ENVIRONMENT COMMITTEE REPORT

114 A written report was available for all Councillors and the terms of reference therein were accepted by Council. Letters of thanks had been sent to Forte Post House, Unwins and Mrs Joyce Edwards following the kind donation of bulbs for planting in verges around the Parish. The Committee and staff of the Post House had planted these either side of the main entrance to the village at the Cambridge Road junction and around the Village Sign.

- 114.1 The Committee had various ideas for next year, which would be passed to the Clerk for inclusion in the Precept discussion document.
- 114.2 Mr James of Bishops DIY was keen to tidy the area in front of the shop and discussions with the Committee continued.

10 ACCOUNTS

115 £73 Burial Ground fees paid in.

115.1 It was **NOTED** the following accounts had been paid:

A J Young (Standing Order) Wages M7	£252	£252
T Farr Burial Ground Wages M7	£402.08 + Expenses	£20.23
Motorola (Standing order)	£20.97 + VAT £3.14	£24.11
Print Out stationery	£13.53 + VAT £2.37	£15.90
P Norris (Cambridge Landscape) Clearance of Burial Ground hedge and ditch	£255.50	£255.50
Michael Collinwood Notice Board paint and signwrite	£30.00 + VAT £5.10	£35.10
Railway Development Society subscription	£15.00	£15.00

It was prop Cllr Mrs J Muncey, sec Cllr Silk, all in favour that these accounts be accepted.

115.2 It was **AGREED** Donations would be an Agenda item for January 1999.

11 TO ELECT A PRECEPT COMMITTEE

116 It was **AGREED** the Precept Committee be Cllrs Payne, Upchurch, Sparks and one other. Cllr C Muncey to oblige if none of the 3 absent Cllrs were available for a January meeting.

12 RECENT CORRESPONDENCE

117 The circulating file contained Histon Parish Council Agenda November, Minutes October; Railwatch No 77, ACRE Harvest Vol 19 No 5 and Sustainability Action Points leaflet, Local Council Review Nov 98, Copy of Mr Ballantyne' presentation at CALC SCD Association AGM re Crime Reduction in South Cambs, Primary Care Groups Newsletter August 98, Safer Routes to School details, 98/99 Community Transport Guide Cambs and Peterborough.

117.1 Invitation for Impington Parish Council to lay a wreath at the Remembrance Day service, which Cllr Payne had performed. An invoice for £12.75 would follow.

117.2 SCDC Millennium Woodlands details copied to Cllr Moore as Tree Warden.

117.3 Cambs County Council Highways copy letter from a Mr Peter Reeve re problems encountered by pedestrians with the crossing at Bridge Road.

117.4 Cambs County Council Environment & Transport advising the installation of the traffic signals at Chequers Road/Bridge Road would commence 16 November.

117.5 Mr Bill Easy had written to congratulate the HIPCAPS members on the outcome of all the hard work on the Arbury Park Public Inquiry, expressing the view that the inhabitants of both villages owed the Councils a debt of gratitude.

13 ANY OTHER BUSINESS

118 Christmas lights on Histon Green Cllrs Upchurch and C Muncey **AGREED** to assist.

- 118.1 The Chairman distributed leaflets "Kill Your Speed - Make the Commitment" highlighting the current campaign and urged Cllrs to consider making a written commitment to drive within the speed limit at all times.
- 118.2 Cllr Sparks outlined problems being encountered with a "buffer" in Kings Hedges Road near to the Kings Meadow Estate which no-one appeared to own. Dist Cllr Rayment undertook to make enquiries at South Cambs as did Cllr Payne with the County Council.
- 118.3 Milton East Waste. Dist Cllr Rayment reported that the District Council had responded to County Council and felt the suggested development of the site to be inappropriate development of Green Belt.

14 DATE & TIME OF NEXT MEETING

- 119 The next meeting to take place Monday 18 January 1999 7.30 p.m. St Andrew' s Church Hall, Impington.

In wishing all present a Happy Christmas, the Chairman declared the meeting closed at 9.18 p.m.

MINUTES OF MEETING OF IMPINGTON PARISH COUNCIL MONDAY 18 JANUARY 1999 ST ANDREW' S CHURCH HALL, BURGOYNES ROAD, IMPINGTON AT 7.30 P.M.

PRESENT: Chairman Cllr D W Payne, Cllrs A J Cooke, A P Cornell, C Moore and D Upchurch.
Also in attendance District Cllr P Rayment, P C Bert Brooks Mrs A Young Clerk

1 APOLOGIES

- 120 Cllrs Mrs J Muncey, C Muncey, T Silk, H Sparks; Cty Cllr Bishop, Dist Cllrs Mrs J Teague and P Gooden. At this point the Council were asked to raise any matters with PC Brooks so that he may resume his community duties without undue delay.
- 120.1 Details from the Sponsorship officer regarding a mobile phone for PC Brooks awaited.
- 120.2 PC Brooks reported a period of speed enforcement had taken place locally resulting in 2 fixed penalty notices. He himself was now trained to use a radar gun. The Chairman reported County Council may be changing the rules for lower speed limits in villages.
- 120.3 The Council requested he report back to HQ that the temporary traffic lights at the Police Station were causing problems with traffic queuing back on the B1049 at times.
- 120.4 The problem of parking in Station Road/New Road continued. Mr Richards at County had advised that due to staffing problems he was unable to act at present. This matter had been raised with the Chair of the Env and Transport Committee Cty Cllr Johnstone. Impington Parish Council could do no more than continue to bring it to the attention of the County Council but PC Brooks agreed to ask Officers in the area to keep an eye on the situation.
- 120.5 PC Brooks advised that appropriate matters eg vandalism should be reported to Police if expected to concentrate on problem areas, tel C358966 Ext 3711 (Crime Management Unit).
- 120.6 PC Brooks was thanked for attending and left the meeting.

2 MINUTES OF THE MEETING HELD 16 NOVEMBER 1998

- 121 Proposed Cllr Upchurch, seconded Cllr Payne the minutes be accepted as a true record.

3 MATTERS ARISING

- 122 Item 108.1 Safer Villages Initiative Cllr Mrs Muncey to report at February meeting.
- 122.1 Item 108.2 CALC South Cambs Dist Committee Minutes held on file. Cllr Payne was congratulated on having been elected Chairman of the South Cambs District Association which meant he now sat on the CALC Executive.
- 122.2 Item 108.3 damaged signs The Council thanked Dist Cllr Rayment for the new signs in The Coppice and Highfield Road.
- 122.3 Item 108.4 New Road Bus Shelter The shelter had been erected and a grant would be paid by County Council. The shelter was set back on the verge due to several underground services in the footpath and where the verge met the path. Quotes for paving slabs to lead to the shelter were to hand from CCC Highways, Site & Maintenance Services and Cambridge Landscapes and it was AGREED to accept the quote in the sum of £168 from Site & Maintenance subject to the County Council agreeing this quote met their specification for work carried out on their land. Cllr Upchurch felt consideration should be given to providing other shelters in the village, possibly starting with Cambridge Road.

- 122.4 Item 108.5 Doctors Close It had proved impossible to remove the high rope.
- 122.5 Item 108.6 Sweeping Programme It had emerged only 2 of 4 scheduled programmes had been carried out in Impington by SCDC contractors. The contract was out for new tenders.
- 122.6 Item 109.4 Mowlem Close reduced to 16 houses. Cllr Payne had attended the Dec planning committee. Builders to appeal to the newly appointed appeals officer on non-determination.
- 122.7 Item 110.2 Traffic Mr Richards Cambs County Council had advised a heavy vehicle survey for Butt Lane/Burgoynes Road/Impington Lane was undertaken 20 October.
- 122.8 Item 110.4 Street Trading Consent District Council had advised Histon' s Resolution had been discussed at SCDC Environmental Services & Health Committee. The decision could not be reversed and the Council were not in a position to amend the process. Any complaints re the licence holder at The Green, Histon, to be in written form and filed with Dist Councillors or Histon Parish Council for when the licence comes up for renewal in March 1999.
- 122.9 Item 111 Special Projects Committee Letters sent to Rev McCurdy and Reg Brown following Histon Parish Council' s decision to withdraw from the Project. Letter from SCDC Gareth Jones advised the fee was not refundable.

4 PLANNING

123 To be considered/already considered by the Council' s own Planning Committee as statutory consultees:

1137	S/1554/98/F		Miller Builders		Mowlem Close	Revised layout reduction to 16 houses	Objection As previously
1143	S/1892/98/F		Forte UK Ltd		Bridge Rd	Extension to lounge and proposed academy, new link and bedroom conversion	No objection
1144	S/1896/98/F		BUPA Lea		New Road	Temporary office accommodation	No objection
1145	S/1915/98/F		BUPA Lea		New Road	Temporary access	No objection
1146	S/1955/98/F	Mr Mrs	Crook	22	Milton Rd	Demolition of single storey extension, 2 storey side with dormer, single to rear	Objection Overdevelopment, roof lights, appearance
1147	S/1958/98/F	Miss D	Salmon		Unwins Seeds Impington Lane	Temporary structure for storage	No objection
1148	B/1/58/2/26		BT plc		Daisy Close	1 x KX100D Telephone kiosk	No objection - SCDC approval not required for information only
-	S/1680/94/F Amended		BHSL Properties		Bupa Lea New Road	Omission of nurse bay into courtyard and extension one further bedroom. Addition of patio door	for information only
1140	S/1615/98/F Amended		BUPA Construction		New Road	Additional windows to daycare extension	for information only
1137	S/1554/98/F Amended		M Miller Builders		Mowlem Close	Revision to Plots 8-11	Objection
1146	S/1955/98/F Amended	Mr Mrs	Crook	22	Milton Road	Deletion of dormer window to front and velux to front	Objection as before
1149	S/2128/98/F	Mr B	Stowers		South Road	Car Port	No objection

123.1 Decisions by South Cambs notified to Parish Council:

S/1723/98/O Part of Premier Travel Site, Kings Hedges Road - 3 replacement dwellings - granted with 5 conditions

S/1810/98/F 5 Park Drive, Mr & Mrs P Magowan - extension - granted

S/1892/98/F Forte Posthouse Hotel, Bridge Road - extensions - granted

S/1896/98/F BUPA Hospital, New Road - temporary portable office building - granted

123.2 Appeal Land at Stable Barn, Manor Farm, Milton Road - Chivers Farms Limited. Change of use to Class B1(A) office together with associated parking notified.

5 MILLENNIUM GROUP REPORT

- 124 The first newsletter had been delivered in the 2 villages, the Group to meet 19 January 1999.
- 124.1 Special Projects Committee. Discussion took place on Histon Parish Council' s decision to withdraw from discussions regarding a Community Hall on the present Histon St Andrew' s Church Hall site and Impington' s subsequent reluctant withdrawal (Min 111). Cllrs present were unclear whether it was the intention that the Special Projects Committee be disbanded in total as it was recollected their remit had been to identify some form of joint Parish Council Special Project for the Millennium of a permanent nature. It was AGREED to investigate the position.

6 JOINT STANDING COMMITTEE

- 125 The Chairman reported to Council on progress with the Public Examination into the Regional Planning Guidance in Ely. The joint Councils were to speak on Housing, Environment and Cambridge Sub Region. A preliminary meeting had taken place 6 January and it had emerged the City Council wished to extend into the area between the Girton and Histon & Impington development as well as other areas to include South of Cambridge. It was acknowledged by all parties that significant investment was needed in road and transport infrastructure.
- 125.1 Cllr Payne and Histon PCllr Wilkinson were due to meet with "Cambridge New Town" Oakington on 27 January to discuss the impact of any development there on Histon and Impington. Histon PCllrs Mason and Wilkinson to visit SCEALA 28 January for discussions.
- 125.2 Cambridgeshire Services Making a Difference Dec 1998. Cambs County Council requested the public to indicate the preferred option from a Council Tax increase of 5% accompanied by cuts to services of around £8.4 million; an increase of 8.5% with cuts to services of around £5.4 million; or an increase of 10% with cuts to services of around £4 million. Option 3 would ensure school budget cuts were avoided and a less severe cut to Social Services than Option 1. In voting to respond, 3 were for Option 3 with 1 against.

7 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

- 126 It was understood investigations were taking place into grant funding from Cambs FA and SCDC for the lease on the new piece of Chivers land.

8 ACCOUNTS

- 127 £186 Burial Ground fees paid in.

- 127.1 It was NOTED the following accounts had been paid:

A J Young (Standing Order) Wages M8 and M9 £252 and £252	£504
T Farr Burial Ground Wages M8 £389.76 + Expenses £19.96	£409.72
T Farr Burial Ground Wages M9 £348.16	£348.16
Inland Revenue Burial Ground National Insurance 3 months £88.24	£88.24
Motorola (BSO) £19.87 + VAT £2.95 Burial Ground	£22.82
and £26.53 + VAT £4.12	£30.65
Cambridge Water Co Rates Burial Ground £15.43	£15.43
P Norris Cambridge Landscapes South Road Playing Area work £515	£515.00

Turfcare Weedkill South Road Play Area	£60.00	£60.00
Histon Parish Council - 50% expenses Joint Standing Committee and Special Projects		
£540.15 IPC Photocopying charge	£33.25 LESS Refund from NALC (-£254.54)	£318.86
Michael Collinwood Repaint and refurbish Village Sign	£285 + VAT £49.87	£334.87
Shaw & Sons "Parish Councillors Guide"	£10.95	£10.95
Print Out Safer Villages Initiative	£88.40 Burial Ground £1.20 + VAT £15.68	£105.28
Autocross Plastics Bus shelter (grant payable)	£1539.20 + VAT £269.37	£1808.57
J H Diver & Son Seat repairs	£120 Village Sign work £40 + VAT £28	£188.00
Print Out Stationery	£12.54 + VAT £2.19	£14.73
N Unwin Grass South Rd/Doctors Clo	£108 Clay Close Lane £90 + VAT £34.65	£232.65

It was prop Cllr Moore, sec Cllr Cooke, all in favour that these accounts be accepted.

127.2 **AGREED** the following payments could be made, prop Cllr Cornell, seconded Cllr Moore:

Royal British Legion Wreath	£12.75 Donation £12.25	£25.00
T J Deane Grass Cut The Coppice	£335 + VAT £58.63	£393.63

Mr Deane had advised the Council that the current arrangement was to cut the grass so that at no time was it more than 3 inches long. To be an Agenda item next month.

9 HALF YEARLY REVIEW OF DONATIONS

- 128 Requests received from Friends of the Unit for the Elderly Addenbrookes, Cambridge Victim Support, Histon & Impington Community 2000, Histon & Impington Day Centre, the Council' s Environment Committee to donate to the chosen Charity ofUnwins Seeds in recognition of their generous donation of bulbs for planting in the parish. It was **AGREED** that for this financial year only requests from local groups would be considered.
- 128.1 Proposed Cllr Moore, seconded Cllr Upchurch, all in favour to pay £500 to Histon & Impington Day Centre and therefore **AGREED**.
- 128.2 Proposed Cllr Cooke, seconded Cllr Upchurch, all in favour to pay £25 to Unwins Charity and therefore **AGREED**.
- 128.3 Proposed Cllr Moore, seconded Cllr Cooke and **AGREED** to pay £200 from the Special Projects Precept to the Histon & Impington Millennium 2000 for administrative purposes with the request that any further request in June be accompanied by fuller details to include accounts. Cllrs Payne and Upchurch declared an interest and did not vote.

10 RECENT CORRESPONDENCE

- 129 The circulating file contained:Cambs Villages Guide to Local Facilities; NALC "Shaping our Future"; CALC SCDA AGM presentation notes on Crime Reduction in South Cambs; NHS Annual Report, PCG News 2 and 3 and Camb & Huntingdon Health Authority "50 yrs of the NHS"; ROSPA Annual Inspection leaflet; Millennium Awards Help the Aged; Village Sustainability Action Points leaflet; Local Council Liaison Committee Minutes Nov 98; WREN "Funding the Future"; ACRE Harvest magazine Jan 99; New Years Message from Mr Ballantyne Chief Executive SCDC; Histon Sector Police Local Consultation Group Mins Nov 98; CCC Link Scheme details, Cambridgeshire Services brochure; SCDC Sustainable Initiatives guide; Impington News No 9; Police Report newsletter; Lay-TEX Safety Surfaces details; Histon & Impington Rec Ground Minutes and AGM Agenda; Rail East Nov 98; Railwatch Dec 98; Draft Registers of Electors; Stagecoach Bus Timetables 104, 105 and 206;

Histon Parish Council Mins and Agenda Dec 98; Sports & Amenity fencing brochures; Christmas cards received, Local Council Review Jan 99.

- 129.1 A resident of The Coppice had written to congratulate the Councils on the outcome of the Public Inquiry, as had the WI.
- 129.2 County Council Cambridge Emmanuel Rd closure, details of exhibition 18 to 22 Jan; details of Play & Recreation Conference Witcham 27 Feb 99; details of Cambs Civil Protection Unit conference 3 Feb 99; details of Peterborough Detached Youth Work Forum 7 Feb 99.
- 129.3 CALC had issued a paper "Support for Larger and Active Local Councils" which the Chairman had responded to. NALC had since rejected the proposal.
- 129.4 Forte Posthouse notice of transfer of Justices' licence received.
- 129.5 County Council: Parish Path Partnership 99/2000 details received; advice that Bridge Road B1049 crash barriers to be renewed this financial year.
- 129.6 SCDC: Citizen' s Charter facts and figures; letter confirming minor revisions to the Conservation Area boundary for Homefield Park.
- 129.7 Letter from resident of Cambridge Road concerned about refuse left in the street over Christmas and New Year period. Posters to be placed in the Parish Council noticeboard next year advising collection dates. Copied Histon Parish Council and local newsletters.
- 129.8 Letter from David Green, Solicitor re 35 The Coppice. Mr & Mrs R A Ward had now agreed to pay all reasonable legal costs for the transfer of Council owned land as previously suggested. AGREED to instruct a Solicitor provided there would be no cost to the Council.
- 129.9 Mr & Mrs TR Davies 20 The Coppice asking what would be involved in applying to take over a piece of Council owned land adjacent to their property. Deferred to February agenda.

11 ANY OTHER BUSINESS

- 130 A resident of New School Road Histon had approached the Tree Warden to ask for spare trees for the Cawcutts Lake. Cllr Moore AGREED to contact the resident to discuss.
- 130.1 Cambridge Road grass verge It was reported that many householders along Cambridge Road drove over the verge to reach their driveways ruining the grass and spoiling the look of the area. AGREED to ask County Highways for some practical advice.
- 130.2 A resident of Impington Lane had complained about leaves on the corner of New Road /Impington Lane. Dist Cllr Rayment had arranged clearance. The resident was also concerned about dents and holes in the path and road where building works had been undertaken in Impington Lane. This had been reported and would be resolved. Leaves had also been cleared by SCDC following a complaint from a resident in The Coppice.
- 130.3 Overgrown Hedge A resident of Lone Tree Avenue had complained about a hedge overhanging the footpath. County Council Highways had agreed to visit and assess.
- 130.4 Impington Lane Removal of A Holly An application due to difficulties looking after it, had been received. Cllr Moore undertook to visit the resident to offer practical help.

12 DATE & TIME OF NEXT MEETING

- 131 The next 3 meetings would not be held at the Church Hall, with venue to be confirmed. Next meeting to take place Monday 15 February 1999 7.30 p.m.

The meeting was declared closed at 9.47 p.m.

MINUTES OF MEETING OF IMPINGTON PARISH COUNCIL MONDAY 15 FEBRUARY 1999 KAY HITCH WAY COMMUNITY ROOMS, HISTON, AT 7.30 P.M.

PRESENT: Chairman Cllr D W Payne, Cllrs A J Cooke, A P Cornell, C Moore and H Sparks.
District Cllrs P Rayment, P Gooden and Mrs J Teague. 1 member of the public. Mrs A Young Clerk

1 APOLOGIES

132 Cllrs T Silk and D Upchurch, P C Brooks. Cllrs C Muncey and Mrs J Muncey were absent.

2 MINUTES OF THE MEETING HELD 18 JANUARY 1999

133 Min 122.6 the words "to the newly appointed appeals officer" to be deleted. "Mowlem" to read "Mowlam". With this amendment duly noted it was proposed Cllr Cooke, seconded Cllr Moore the minutes be accepted as a true record.

3 MATTERS ARISING

134 Item 120 PC Brooks had advised Impington' s crime figures for January had been 7, the figure prior to his commencement of duties running at 26.

134.1 Item 120.2 Speeding enforcement Cllr Upchurch was currently investigating proposals.

134.2 Item 120.4 Station Road/New Road parking County Cllr Bishop to speak with John Richards and John Edwards to press once again for an urgent site meeting with the Parish Councils. Residents continued to press for action and indicated an intention to write to Jim Paice MP. Cllr Moore reported matters had become worse with New Road now like a dirt track.

134.3 Item 122.1 Special ACRE offer £7.50 membership to include editions of Harvest, following the separation of CALC from ACRE in April. Cllrs voted not to subscribe.

134.4 Item 122.3 Bus Shelter hard standing New Road County Council required any work to be carried out to their own specification if they were to maintain the area in the future. Site & Maintenance had quoted £209, compared to County Council Highways own quote of £212. Proposed Cllr Cooke, seconded Cllr Moore that the quote from County Council be accepted.

134.5 Item 122.6 Mowlam Close The mast erected beside the new Police Station was allowed due to an error at South Cambs Planning with no objection submitted within the time limit. The Police Authority had unsurprisingly been unwilling to remove the mast now approved.

134.6 Item 124 Millennium Group Newsletter Following a request by Cllr Sparks, Cllr Payne agreed to ask the Group why Kings Meadow residents had not received the first newsletter and whether subsequent issues would be available to them. Item 124.1 Special Projects. Cllr Upchurch had studied the Minutes and agreed the Committee had been properly disbanded.

134.7 Item 128.1 Day Centre Letter of thanks for donation received.

134.8 Item 129.8 35 The Coppice AGREED to request Mrs Jones of Ginn & Co to prepare the necessary paperwork for transfer of the land to Mr & Mrs Ward, whose own Solicitor had confirmed they would pay all reasonable legal costs.

134.9 Trees & Verges Item 130 Cawcutts Lake The resident to approach the District Council direct Item 130.1 Verges Mr Thornton had acknowledged that an Act was in place to deal with the problem of parking on verges but would not recommend this course of action before trying a more amicable approach. A resident of Cambridge Road had coincidentally applied to have a

kerb lowered and it was suggested the Council may wish to wait until this was installed before making any decision on how to proceed. A way forward may be to write to those residents presently damaging the verge asking for their support and co-operation in trying to keep the village attractive. He mentioned the cost of gaining permission to lower a kerb was unfortunately sometimes prohibitive to residents. It was accepted by the meeting that no quick solution to the problem existed and AGREED to leave the matter with Cllr Upchurch for report on a future agenda, noting that other residents had also recently written in with concerns about parking on verges and damage caused to footways, kerbs and verges both here and elsewhere in the village. Item 130.4 Holly Impington Lane Cllr Moore reported the holly had in fact already been removed.

4 PLANNING

135 To be considered/already considered by the Council' s own Planning Committee as statutory consultees:

1150	S/0048/99/F		David Reed Homes	89	Impington Lane	Demolition and erection of 2 houses, one chalet bungalow and associated garages	Objection
1151	S/0168/99/F		BUPA Hospitals		New Road	Construction of temporary vehicular access to highway	
-	S/1810/98/F Amended	Mr Mrs	Magowan	5	Park Drive	Increased length of extension	

135.1 Decisions by South Cambs notified to Parish Council:

S/1359/98/O Trinity Hall - B1 floorspace, car parking, landscaping and ancillary facilities renewal of time limited permission S/1086/94/O - granted (Subject to Section 106 agreement)
S/1955/98/F Mr & Mrs Crook - extensions - granted
S/1958/98/F Unwins Seeds - temporary storage building - granted
S/2128/98/F B K Stowers - car port - granted

135.2 Tree Works 17 Roselea. Reduce crowns of 3 plum trees. The Tree Warden had no objection.

135.3 Appeal Manor Farm, Milton Road - Chivers Farms Limited. Change of use Class B1(A) office together with associated parking. Allowed on appeal. Cllrs showed great disquiet.

135.4 S/0048/99/F 89 Impington Lane David Reed Homes. Copy letter of objection from neighbour held on file. Dist Cllr Rayment reported it was likely this application would be turned down.

135.5 S/1554/98/RM Mowlam Close 16 houses and garages. Appeal notice on non-determination. Informal hearing to take place 31 March 1999 Committee Room No 2.

5 MILLENNIUM GROUP REPORT

136 Histon & Impington Community 2000 asked for a donation of £1,000 to fund a Millennium memento for local children from Special Projects budget, and Histon & Impington Village Society asked for a donation, or loan, (no amount specified) from the Special Projects fund to help with their project. AGREED to write asking for more details and costings and inviting representatives to attend the March meeting.

136.1 Ms Ryan had written thanking the Council for the donation of £200.

6 JOINT STANDING COMMITTEE

137 The Public Examination into the Regional Planning Guidance had now concluded and Histon

Parish Cllr Mason had represented the Parish Councils, Cllr Payne representing CALC. It was reported the key issue on the concept of infrastructure deficit (of £497 to 600 million) had been introduced "late in the day" by County Council. The Environment Agency made it clear it was not just roads, but major infrastructure deficit in terms of drainage in this area in particular existed, and argued against piecemeal development. The County Council now had the view that development would result in gridlock. The panel had the very complex task to consider all written and verbal input and report to the Secretary of State before the new Regional Planning Guidance was published.

- 137.1 Air Quality Review Consultation paper to be considered and completed by the Joint Standing Committee meeting to be held 16 February. Cllr Cornell expressed great concern on some of the traffic related health issues for children highlighted in the report.

7 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

- 138 Cllr Cooke reported that at a meeting held on 3 February the Management Committee had commenced a review of the groundsman' s salary and conditions to take effect 1 February.
- 138.1 Draft lease for the proposed extra Chivers land not yet received. The Committee had applied to the Cambs FA for funding and were to meet with Sports Development Officer at SCDC.
- 138.2 A costed 3 year plan was to be produced and it had become clear that equipment repair or replacement would take priority for Year 2.

8 ACCOUNTS

139 £73 Burial Ground fees paid in.

- 139.1 It was NOTED the following accounts had been paid:

A J Young (Standing Order) Wages M10 £252	£252
T Farr Burial Ground Wages M10 £339.68	£339.68
Motorola (BSO) £27.04 + VAT £4.20 Burial Ground	£31.24
and £26.53 + VAT £4.12	£30.65
Histon & Impington Day Centre Donation £500	£500
Histon & Impington Millennium Committee Special Projects Donation £200	£200
Horticultural Therapy Donation £25	£25

It was prop Cllr Cornell, sec Cllr Cooke, all in favour that these accounts be accepted.

- 139.2 AGREED the following payments could be made, prop Cllr Moore, seconded Cllr Sparks:

A F Buck Limited Burial Ground Weedkiller £26 + VAT £4.55	£30.55
The Mower People Burial Ground service to mower £108.58 + VAT £19.01	£127.59
St Andrew' s Impington Room hire Jan to Nov 98 and Jan 99 £108	£108

- 139.3 Following the sad passing of Mr "Syd" Haslop, former clerk to the Recreation ground for 18 years, it was AGREED to join Histon Parish Council in a joint donation to the chosen cause.

9 SAFER VILLAGES INITIATIVE

- 140 Deferred to March agenda. Cllr Mrs Muncey to be requested to complete the South Cambs Crime & Disorder Crime Audit 1998 Consultation on behalf of the Council in her capacity as the Police Consultation group representative.

10 LAND ADJACENT TO 20 THE COPPICE

- 141 The owners of 20 The Coppice had asked the procedure to apply to take over a piece of Parish Council owned land adjacent to their garden, something previously allowed with Nos 10 and 19. AGREED to respond asking the resident to approach No 29 The Coppice to gauge their interest in taking the piece adjacent to that house. It was NOTED this had been the case previously and had been a pre-requisite of the transfer.

11 ARRANGEMENTS FOR APM / AGM

- 142 It was AGREED to hold the APM on Monday 17 May, to be followed by the AGM. Mrs Kearns Warden at IVC to be asked to attend as Guest Speaker. If this proved impossible, Sheryl French of SCDC would be asked to speak on Local Agenda 21.

12 GRASS CUTTING

- 143 Mr Deane advised the price for cutting open spaces at The Coppice would be £335 for 1999. AGREED to accept and consider tendering for a 4 year contract in the Autumn.
- 143.1 Mr Groom at East Highways had advised the Council that the village grass was cut 4 times per season, every 6 weeks. As soon as a programme was available it would be advised so that litter picking and grass cutting could benefit from some co-ordination.

13 PRECEPT 1999 - 2000

- 144 The Precept Committee had produced recommendations which had been copied to Cllrs prior to the meeting. Cllr Payne gave a brief report and it was proposed Cllr Moore, seconded Cllr Cooke, all in favour that a Precept of £43,500 be requested from SCDC.

14 RECENT CORRESPONDENCE

- 145 The Bus Project AGM Minutes held on file.
- 145.1 "The News" Assistance required from volunteers to take forward plans for a free newsletter for Histon & Impington. Cllr Payne reported that some 75 organisations had been contacted and some positive feedback had so far been received.
- 145.2 Citizens Panel Latest questionnaire held on file.
- 145.3 Weeds in Gutters (B1049), uneven paths and deteriorating cycle path Copy letter to County Council from the Village Society held on file.
- 145.4 Parish Council Election The Clerk to hold a supply of nomination papers. Electoral rolls for Impington OA2 (North) and OA3 (South) received. Rev McCurdy had written offering to advertise the forthcoming election in The Bridge newsletter, which was accepted. Details to be copied to Cllr Sparks for inclusion in the newsletter distributed in King' s Meadow.
- 145.5 County Council had responded to the Council' s request for consideration to be given to a pedestrian crossing on King' s Hedges Road to assist pupils of IVC on the evening school bus route. There was no significant pedestrian crossing movements to justify provision.
- 145.6 County Council Environment & Transport asked for details of ownership of the hedge alongside the Dole in Impington. Owned by South Cambs.

15 ANY OTHER BUSINESS

- 146 Stagecoach Cllr Sparks reported a problem with large buses on routes through Kings Meadow. Shuttle buses had been used when the estate first opened but now double deckers, unable to negotiate the roads, were persistently driving over kerbs and verges causing damage and danger to pedestrians and young children. Cty Cllr Bishop undertook to investigate and report back. The point was made the original design of the Estate was causing the problem and care must be taken to ensure a bus service was retained within the estate for the residents.
- 146.1 Cllr Moore re-iterated previous concerns that the arrow filter on the traffic lights in the Kings Meadow area were dangerous.
- 146.2 It was AGREED to write to IVC to congratulate them on progress as a language college.

16 DATE & TIME OF NEXT MEETING

- 147 Next meeting to take place Monday 15 March 1999 7.30 p.m. at Kay Hitch Way Community Rooms, Histon.

The meeting was declared closed at 9.15 p.m.

MINUTES OF MEETING OF IMPINGTON PARISH COUNCIL MONDAY 15 MARCH 1999 KAY HITCH WAY COMMUNITY ROOMS, HISTON, AT 7.30 P.M.

PRESENT: Chairman Cllr D W Payne, Vice Chairman Cllr T W Silk, Cllrs A J Cooke, C Moore, Mrs J A Muncey, H Sparks and D Upchurch. District Cllrs P Rayment and P Gooden, County Cllr P Bishop (in part), 4 members of the public (in part) Mrs A Young Clerk

1 APOLOGIES

148 Cllrs A P Cornell, C R F Muncey. P C Brooks. Dist Cllr Teague. Cty Cllr Bishop to be late.

2 REPORT FROM P C BROOKS

149 P C Brooks was unable to attend but had supplied crime figures supplied showing 10 offences for February. PC Brooks can be contacted via his voice mail on 01480 450877 (1785).

3 SPECIAL PROJECTS

150 a) Village Society. Mrs Eleanor Whitehead of the Histon & Impington Village Society had been invited to speak to Council re the Society' s request for a grant towards a celebratory Millennium publication of photographs and newspaper cuttings. She outlined the history of the Society which had published 19 booklets in 20 years. The proposed publication would be on sale at approx. £7.99 and costings and plans for publicity, sales (including subscription) and other sponsorship were outlined to Council. Histon Parish Council had been approached and had made a grant towards the estimated £1500 shortfall. Proposed Cllr Cooke, seconded Cllr Moore, all in favour, to donate £500 from this year' s Special Projects budget. Mrs Whitehead thanked the Council for their consideration.

150.1 b) Community 2000. Mrs Anne Ryan of the Community 2000 Group had also been invited to speak re the Group' s request for consideration of the joint sponsorship with Histon Parish Council of a Millennium Walk Map to be presented to school children from Histon & Impington under the age of 16. Cllr Upchurch declared an interest as a member of the Community 2000 Group. The Group had asked the Council to underwrite the cost of up to no more than £1,000. A mock-up of the proposed map was available for Council to see and costings for a one colour map with a named wallet, based on 3000 copies, available. Ms Ryan confirmed the intention to include children from the Meadows in the final distribution, although a decision had not yet been made on who would receive the memento. She advised a Circle 33 rep had agreed to attend the next Millennium meeting. Histon Parish Council had confirmed a grant of up to £600 and stated some preferences to the Group re. distribution, age range and design. Proposed Cllr Silk, seconded Cllr Moore, all in favour, to make a grant of up to £500 from next year' s Special Projects budget with a possibility of further review.

150.2 The winning design for the Millennium logo, won by Miss Deborah Gooch was displayed.

4 MINUTES OF THE MEETING HELD 15 FEBRUARY 1999

151 Minutes had been circulated prior to the meeting and it was AGREED they be accepted as a true record.

5 MATTERS ARISING

- 152 Item 134.2 Parking problems Mr John Richards, Cambs County Council Environment & Transport had now offered to meet the 2 Parish Councils to discuss new County Council proposals for changes to parking arrangements and it was AGREED to meet on site Tuesday 10 a.m. 23 March. It was NOTED the road sign in New Road was broken and the lamp post leaning, and that the grass verge was fast deteriorating due to inconsiderate parking, as was parts of Cambridge Road. The Chairman reported problems were being experienced in Milton Road where a refuse lorry had fallen into the ditch, the road not being wide enough to take 2 such vehicles safely. Media coverage was expected and it was now urgent that the Council meet Mr John Edwards, Asst Director of Transportation, to discuss traffic problems in Impington. Dist Cllr Gooden advised problems reported to him of refuse lorries cutting through from Oakington to Milton and undertook to also investigate re-routing of the refuse collection to move New Road/Impington Lane away from its present 8.45 a.m. time slot.
- 152.1 Item 134.4 Bus Shelters The slabs had now been laid at the shelter in New Road. A resident of Kay Hitch Way Histon had asked consideration be given to provision of a bus shelter in front of the Whaling Commission offices. Council had written to Vision Park Management Ltd asking for thoughts on possible contribution by them for such a venture.
- 152.2 Item 140 South Cambs Crime & Disorder Audit consultation completed and submitted.
- 152.3 Item 142 APM Mrs Kearns of IVC had agreed to speak at the APM in May.
- 152.4 Item 144 Precept South Cambs news release outlining the reasons for a new District Council £50 charge for a Band D property for the year 99/2000. The Chairman had produced a table showing % increases over the last 4 years. It was NOTED Impington were 34th in the Band D precept charges list for South Cambs this year, being 22nd in the list of % increases over that time. Dist Cllr Gooden commented that the SCDC General Purposes Committee did not welcome applications for grants from villages with low Precepts.
- 152.5 Item 145 Bus Project Cllr Moore had attended a meeting on 8 March and reported the Project were to purchase a replacement bus using a grant recently received, which would be well equipped and loaned out to various bodies. Council wished to know if the bus would be visiting Histon and Impington again in the future.
- 152.6 Item 145.1 "The News" It had been confirmed that the "Impington News" team would not require the underwriting assistance as offered by the Parish Council last year, having ceased production. There was nothing further to report on the situation with "The News".
- 152.7 Item 146 Stagecoach Kings Meadow Cllr Sparks reported problems had not decreased with buses mounting pavements and causing danger to pedestrians and he had heard nothing from County Council. Dist Cllr Rayment undertook to involve the Joint Committee.

6 PLANNING

- 153 To be considered/already considered by the Council' s own Planning Committee as statutory consultees:

-	S/1896/98/F		BUPAHosp' 1		New Road	Resiting and revised size of temp access	No objection to approval
1152	S/0246/99/F	Mr	Childs	25	Pepys Terrace	Side extension	No objection
1153	S/0248/99/F		Forte (UK) Ltd		Bridge Road	Extension to provide staff room adj to kitchen area	No objection
1154	S/0300/99/F		Stevens	14	College Road	Single storey extension	No objection
1155	S/0347/99/L		IVC		New Road	Strip ventilators to offices off promenade	No objection

1156	S/0356/99/F	Forte Post' se	Bridge Road	Link corridor	No objection
1157	S/0367/99/F	Railway Vue	Station Road	Extension (single storey conservatory)	No objection

153.1 Decisions by South Cambs notified to Parish Council:

David Reed Homes Limited, erection of 2 houses, 1 chalet bungalow and garages following demolition of existing dwelling - refused (contrary to Structure Plan and Local Plan policies)

153.2 Tree Works 1 Villa Road/1a Villa Road. Lime trees re-pollard. Tree Warden had no objection.

153.3 Appeal advised. R J Osbourn 6 Cambridge Road. Extension.

153.4 S/1554/98/RM Miller Builders Mowlam Close 16 houses. Informal Hearing to take place 30.3.99. Chairman to attend.

153.5 Histon Hornets Histon & Impington Recreation Ground Retain portakabin. No objections.

153.6 2 Bungalows off Lone Tree Avenue (permission granted 15.6.98) Owners Mr & Mrs Deane advised they had applied to SCDC to name the unadopted road off Lone Tree Avenue, Lone Tree Grove. The Vice-Chairman spoke for this sensible suggestion and all were in favour to write to South Cambs supporting the request.

7 MILLENNIUM GROUP REPORT

154 Suggestions for the Parish Council' s own Millennium event of a time capsule or the burning of a beacon as part of a national chain were made. It was NOTED that a growing number of ideas were being received by the Council and thought should be given to approaching Histon Parish Council for a joint project of this nature.

8 JOINT STANDING COMMITTEE

155 The Committee had not met. A response had been made to the County Council on Local Transport Plans and on the Air Quality Review. A meeting was soon to take place to discuss, among other things, the response to a County Council item on rat-runs around the A10.

9 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

156 Cllr Cooke reported the Committee had written to Chivers re the new land (5.5 acres) requesting a lease of not less than 21 years. Grants continued to be pursued.

10 ACCOUNTS

157 £38 Burial Ground fees paid in. A VAT return had been submitted claiming refund of £1,188.48 to end of February.

157.1 It was NOTED the following accounts had been paid:

A J Young (Standing Order) Wages M11	£252	£252
T Farr Burial Ground Wages M11	£360.48 + expenses £3.56	£364.04
Motorola (BSO) £19.70 + VAT £2.92 Burial Ground		£22.62

It was prop Cllr Muncey, sec Cllr Cooke, all in favour that these accounts be accepted.

157.2 AGREED the following payments could be made, prop Cllr Cooke, seconded Cllr Upchurch:

The Mower People Burial Ground service to strimmer	£43.46 + VAT £7.61	£51.07
Print Out Stationery £6.38 + VAT £1.12		£7.50

Histon Parish Council Joint Standing Committee/administrative expenses	
<u>£168.93</u> (after deduction of SCDC grant of £37.50 for each Council for SVI)	£168.93
Histon Parish Council War Memorial maintenance 50% <u>£130</u>	£130
Petty Cash <u>£30</u>	£30

11 STANDING ORDERS

- 158 Draft standing orders copied to all Parish Councillors for comment. Agenda item next month, for decision whether to adopt. It was NOTED that some items were presented as a schedule at the back of the document to make editing easier and also a section existed for policies and practices to assist any new Councillors after the election.

12 ANNUAL INSURANCE REVIEW

- 159 The Chairman, Vice Chairman and Clerk had reviewed the policy, making several alterations, deletions and additions, and details of the new premium were awaited.

13 SOUTH ROAD - PROGRESS REPORT

- 160 Consultation follow up had been supplied to residents who had responded to the recent questionnaire, detailing responses and decisions taken for the future of the play area.
- 160.1 A quotation had been supplied by Site & Maintenance Services to remove and store the swings for renovation, and frame at £180, which included making good with soil. To be considerably less if the swings were to be removed for disposal and it was AGREED Mr Pollard would be asked to inspect for obvious signs of corrosion before a decision was made.
- 160.2 The Chairman and Clerk, together with the Groundsman of the Recreation Ground, were to meet with NIAB representatives on Monday 22nd to discuss possible fencing.
- 160.3 Grants from "Goaldiggers Charitable Trust" to be investigated, specifically formed to fund kickabout areas.
- 160.4 It was reported hedging sticks and strips of aluminium had been scattered at the Play Area and Mr Smith would be asked to remove. NOTED that the position of Playground Inspector would be among the officers and representatives nominated at the Council' s AGM in May.

14 RECENT CORRESPONDENCE

- 161 Circulation File contained: Histon Parish Council Minutes and Agenda Feb and March 99; CIAC Annual Report April 97-March 98; Rail Easy No 103; Bus Project AGM Minutes 17.12.98; Histon & Impington Recreation Ground Agenda Feb 99; Harvest March 99; Local Council Review No 1 Vol 51; Local Liaison Committee Minutes 20 Jan 99.
- 161.1 South Cambs Public Entertainments Licence Renewals: Mr Martin Vann Forte Posthouse; Mr Neil Stott for Meadows Community Centre; and Ms J Kearns for IVC. No objections.
- 161.2 Camelot Reception Invitation 31 March 1999 at King' s College, Cllr Upchurch to attend.
- 161.3 Duxford Imperial War Museum details of the 1999 air show programme held on file.
- 161.4 Burrough Field A resident had reported removed and missing road signs. Dist Cllr Rayment had dealt with this.
- 161.5 CALC Bulletin provided for all Cllrs. Training Days details held on file.

- 161.6 IVC Chair of Governors Dr Allen had written to County Council, copied Cllr Payne, re. the Community Education Review 1998-99 and a supportive response had been sent.
- 161.7 Histon Parish Council copy objection letter to SCDC Licensing Officer re application for renewal of Street Trading Consent licence for kebab van on The Green, Histon.
- 161.8 Traffic Matters Mr Andrew Wallace Traffic Signals and Systems Cambs County Council had written detailing cycles and signal timings at The Green junction and the pedestrian crossing adjacent to New Road. This was following correspondence on this matter in September ' 98.

15 ANY OTHER BUSINESS

- 162 Safer Villages Initiative Cllr Muncey was due to meet with PC Soni 16 March. Chairman offered assistance if required.
- 162.1 Kings Meadow Newsletter received. To be circulated.
- 162.2 Doctors Close Play Area The Vice Chairman reported large amounts of litter and a dumped car exhaust in the Play Area. Mr Smith would be asked to visit.
- 162.3 Station Stores Complaints regarding litter on the grassed area fronting the stores.
- 162.4 Parking on verges - Cambridge Road A kerb had been lowered by County Council along the worst stretch. Cllrs Upchurch and Payne to draft a letter to be sent to residents asking for co-operation in protecting the environment by preserving the grass verge.
- 162.5 Poster advertising Parish Council Elections had been placed on the Notice Board. It was AGREED to produce a personalised poster for display in the Library etc.
- 162.6 Newsletter It was NOTED the collection of papers and magazines was due to commence in March with credits being due to the Parish Councils in due course.

16 DATE & TIME OF NEXT MEETING

- 163 Next meeting to take place Monday 19 April 1999 7.30 p.m. at Kay Hitch Way Community Rooms, Histon.

This part of the meeting was declared closed at 9.15 p.m. and all members of the public and the Clerk left the meeting.