

MINUTES - HISTON PARISH COUNCIL ENVIRONMENT COMMITTEE MEETING THURSDAY 9th SEPTEMBER 2010 7.30p.m. at Parish Office, New Road, Impington

Present: Cllr Cedric Foster (Chair), John Emmines, Alan Eade, John Dover, Max Parish
Cllr Neil Davies Clerk: Angela Young

Pages: 3

ELECT CHAIRMAN OF ENVIRONMENT COMMITTEE FOR YEAR 2010-2011

E10/15 Prop Cllr Emmines, sec Cllr Eade all in favour to elect Cedric Foster as Chair for year 10-11.

APOLOGIES FOR ABSENCE

E10/16 Cllrs Diplock (work), Plumbly (work)

MEMBERS' DECLARATIONS OF INTEREST

E10/17 **Disclosure of interest**

The following disclosures of interest were received:

E10/21.4 Lime Trees at Village Green Cllr J Dover request for work (prejudicial)

E10/22 Trees and Allotments Report Cllr J Emmines Allotment holder (personal)

TO SIGN AND APPROVE MINUTES OF MEETING 3rd JUNE 2010

E10/18 **Resolved** to sign as correct record

MATTERS ARISING FROM PREVIOUS MINUTES – for information only

- E10/19.1 Item 5.1 Outstanding items list provided: **Agreed** to drop from agenda Bus shelter graffiti item; carrier bag funding. **Agreed** to approach Steve Thurbon regarding Meadow Road planting to get permission for additional planting
- 19.2 Item 5.2 Rodent stations at Green Visit made March and July, reports noted. Additional boxes sited on play area. Recommendation/comments overfeeding causes problem, ask people when feeding ducks ensure on the water; ensure regular emptying of litter bins; next visit due mid September
- 19.3 Item 8.1 Painting of rails at Brook Clerk in contact with County Council to obtain paint and materials required. Work scheduled September
- 19.4 Item 11.1 Plastic Bottle tops to be collected as part of new Blue Bin collection

TO RECEIVE CHILDREN'S PLAY AREA REPORT

- E10/20.1 Weekly Inspections weekly inspection made by Cllr Emmines (Cllr Plumbly when required) Noted problems recently with litter and roundabout rotation. Site and Maintenance dealing with roundabout inspection
- 20.2 Springy Animals Quote from Stadia, indicating wet pour required at £4,225.00 ; Fenland Leisure quoted £1098.74 using Safagrass Matting, assuming all foundations intact. All **agreed** to accept quote for Fenland Leisure and proceed immediately, Cllr Emmines to indicate exact position **JPE**
- 20.3 3 year plan for Play Area Development / Consultation exercise on development Standing orders suspended to allow Cllr Davies to take part. Cllr Davies reported on meeting with Playground designer and receipt of plans costed at approximately £50k. Junior school plans progressing. Noted £10,000 allocated 09-10, with plans to allocate £10K each year 10-11 and 11-12. WREN considered to be an appropriate grant funder for an application, Section 106 money due in Histon in forthcoming year. Feast Committee funding opportunity and option
- Following discussion covering:
- Need for a Project Group and consultation
 - CCTV
 - Expected life of existing equipment pieces
 - Dates for grant application, ideal April/June 2011
 - Need for logo, possible branding "Jubilee Playground"
 - Difficulties in obtaining like for like quotes and tender process
- Agreed** Cllrs Davies and Emmines to form project group to organise consultation.
- 3 year plan clarified as:
- Yr1) Repair and maintain 2010
- Yr2) Put plans in place 2011
- Yr3) New play area installation 2012

Cllr Davies left, standing orders were re-instated

VILLAGE GREEN and WAR MEMORIAL

- E10/21.1 Bookings Clerk reported on recent bookings for Green. All insurance papers and inspection certificate for Whyatts fair held on file. Note Open Gardens day request stall June 2011
- 21.2 Feast Market Feedback Request/Comments
- Signage for Co-Op car park – Clerk to investigate position with SCDC, then if appropriate ask Co-Op to consider
 - Use of Grass area between Narrow Close and Parlour Close. Clerk to forward to Greenleas Resident Association
 - Railing at Green – noted FJF staff to paint
 - Orchard Road/ Mill Lane Path over hanging hedges and brambles
 - Drainage problems Park Avenue and School Hill, add to Highways walkabout list **CJF**
 - Dog litter notices – noted investigations into suppliers
 - Public toilet in High Street – report from 2009 to be sent to resident
- 21.3 Quotes for Community Notice Board on Village Green Quotes received from Maxim Joinert £545 (inc VAT and installation); H Stebbings £1366 + VAT and installation; Arien £900 + VAT and installation. No further input since discussion of Full Council. Following consideration given to alternative designs and sites near the Village Green **agreed** to:
- Check if planning permission required for new notice board in Conservation Area
 - Accept quote from Maxim , Alan Eade to provide lettering **AJE**
 - Once installed, write article for Courier on flyposting
- 21.4 Lime Trees Work carried out to facilitate easy access onto Green by Feast Fair and vehicles including grass cutters. Permission granted by SCDC. Letter from J Dover 3 The Green requested Lime tree to be crown reduced to lessen overhang onto car parked in front of property. Cllr Dover outlined problems experienced and then declared a prejudicial interest and left meeting room. Following discussion, agreed to advise Mr Dover the Parish Council although sympathetic could not reduce the affect experienced without seriously unbalancing the tree and its proportion within the other 3 along that boundary. Cllr Dover returned to meeting, described a precedent in Impington and would consider contacting Trees and Landscape Officer for advice.
- 21.5 Christmas Lights Noted receipt of information from Blanchere on energy efficiency and special offers on refurbished motif LED products. Cllr Jones report outstanding. All accepted likely that Christmas lights would remain as 2009-10. Quote for erection by Marcus Jaggard to be obtained. Full Council agenda item October/November **Full Council October 2010**
- 21.6 Brook Clearance Cllr Emmines reported on discussion with P Matthews at SCDC and work carried out on thistle strimming over recent months. Noted Cllr Eade to meet Buchans regarding lifting trees to facilitate cutting. Clerk to request Rob Mungovan SCDC to suggest an annual maintenance plan for Parish Council to follow
- 21.7 Other Problems with household litter in Village Green bins continued. PCSO Martin dealing. Problem with lock on Village Green meter cupboard raised.

TREES & ALLOTMENTS REPORT

- E10/22.1 Cllr Emmines declared personal interest (allotment holder). Written report provided (Appx 2)
- Noted tree works in New School Road complete
 - Clerk to ask Roz Richardson to request removal and replacement of walnut tree Lawson Close
 - Clerk to advise number 5 and 21 Parlour Close that Steve Thulborn will be asked to visit sites. Noted limbs lopped from trees adjacent to garage
 - Allotment fees/rules. Cllr Parish to provide staff with any new rules to be received by 15 /9 **IMP**

FOOTPATHS & BRIDLEWAYS

- E10/23.1 Noted Steve Thulborn is new Highways contact for Histon and Impington, regarding overhanging trees and hedges, potholes etc. Plans in hand to meet for walkabout; Cllr Foster now Footpaths & Bridleways Officer; Details of Rights of Way provided to Cedric Foster by David Thurman; Cambs County Council Countryside Matters August 2010 held on file
- 23.2 Problem with public footpath/bridleway entrance end of St Audreys Close reported. Cllr Thurman to be asked for information.

HICCA REPORT

E10/24 No written report. AGM due 23/9, 7:45 for 8pm. The Boot Histon

SOUTH CAMBS DISTRICT COUNCIL and CAMBRIDGESHIRE COUNTY COUNCIL

- E10/25.1 SCDC Community Chest application for HI Car Club unsuccessful
- E10/25.2 Noted a copy of resident's response to Licensing application at The Boot Inn for increase from 2 to 4 performers play live music. **Agreed** to support opinion that this may set an unwelcome precedent for nearby establishments
Agreed also to respond to any consultation on licensing applications, (Cllr Parish to provide details) advising HPC:
- Feel current system inadequate
 - Might need to comment especially if affects larger part of Histon.
 - Feel all licences involved with premises must be taken into account when an application is made, a joined up approach is required
- 25.3 Excelcare Comments received from residents of Alstead Road regarding Environment and Highways matter and willow tree health. **Agreed** to refer to SCDC, Cllr Eade to visit and report on tree issue **AJE**
- 25.4 CCC Flooding issues dealt with via Planning Committee
- 25.5 Access problems in Pages Close for mobility scooters – response to be made, advise a County Council issue
- 25.6 Overgrown trees and hedges – request for template letter
- 25.7 Matters raised with Steve Thulborn re overgrown areas, meeting to be arranged to walkabout and also clarify grass cutting routes/responsibilities **CJF/DJT**

OTHER CORRESPONDENCE

- E10/26.1 Litter Picking Environment group ask for litter picking schedules to be changed to fit in with volunteers picks 1st Saturday monthly. Agreed not possible to manage effectively due to weather complications, volunteer input very much appreciated as an extra service to Parish Council efforts.
- 26.2 Community Service Works carried out with PCSO on seats at Village Green and surrounding area
- 26.3 Cambs ACRE AGM 6.30 28/9/10, include item on "Big Society"
- 26.4 Various brochures and leaflets
- P10/27.1 Next Environment Committee meeting due **Thursday 16 December 2010.**

Meeting closed at 9.45 p.m.