

**MINUTES OF MEETING OF IMPINGTON PARISH COUNCIL MONDAY 19 APRIL 1999 KAY HITCH WAY COMMUNITY ROOMS, HISTON, AT 7.30 P.M.**

PRESENT: Chairman Cllr D W Payne, Vice Chairman T W Silk, Cllrs A J Cooke, A P Cornell, C Moore, C R F Muncey, Mrs J A Muncey, H Sparks and D Upchurch. District Cllr P Rayment, County Cllr P Bishop. 1 member of the public. Mrs A Young Clerk

The Chairman welcomed all to the last meeting of the current Council. He confirmed Cllrs C R F Muncey and Mrs J A Muncey were not standing for the next Council and was joined by others present in thanking them for all they had done over the years. A letter from Dist Cllr Rayment who was not standing for the District elections, after 40 years in local politics was read to Council and all wished him a long and happy retirement and thanked him for his very worthy service to the 2 villages of Histon and Impington.

**1 APOLOGIES**

1 Dist Cllrs J Teague and P Gooden.

**2 REPORT FROM P C BROOKS**

2 PC Brooks was unable to attend but had supplied crime figures showing 9 offences for March. It had been reported that cars were mounting the kerb at the Rose & Crown crossing to pass vehicles turning right into The Green and AGREED County Council would be approached regarding the installation of railings at this point.

**3 MINUTES OF THE MEETING HELD 15 MARCH 1999**

3 It was proposed Cllr Silk, seconded Cllr Mrs Muncey and agreed the minutes be accepted as a true record.

**4 MATTERS ARISING**

4 Item 150 Village Society Mrs Whitehead thanked the Council for the donation of £500 and advised forms for subscription would be available soon.

4.1 Item 150.1 Community 2000 Ms Ryan thanked the Council for support and confirmed the Council's wishes had been noted.

4.2 Item 152 Refuse Lorries Dist Cllr Rayment advised a report had been submitted to District Council Environmental Health Committee who were to try and get a restriction on refuse vehicles using other villages to gain quicker access. County Cllr Bishop was still trying to get a meeting arranged for Parish Council representatives to meet with Mr John Edwards (Assistant Director Highways CCC) to discuss a wide range of transport issues.

4.3 Item 152.2 South Cambs Crime & Disorder Strategy 1999 document received and to be circulated.

4.4 Item 152.4 South Cambs was one Council being monitored by the Deputy Prime Minister looking at percentage increases in Precept.

4.5 Item 152.5 Bus Project The Chairman of the Project had confirmed the bus was now visiting Histon each Monday on Dillons Car Park and would do so throughout the summer.

4.6 Item 152.6 The News A meeting was due to be held, attended by Histon and Impington

- Parish Council representatives, with 2 new volunteers for working on this project.
- 4.7 Item 152.7 Stagecoach King's Meadow Cllr Sparks reported further problems with larger buses damaging the roundabout at King's Meadow. Dist Cllr Rayment had approached both Stagecoach and County Council but a solution could not be found. Chairman agreed to investigate this and it would be on the agenda when meeting with Mr J Edwards (Item 4.2)
- 4.8 Item 153 Planning BUPA Hospital temporary access Dist Cllr Rayment agreed to investigate compliance with the conditions on this acceptance re trees.
- 4.9 Item 153.4 Mowlam Close Cllr Payne had attended the Informal Hearing, the Principal Appeals Officer being Mr John Koch. The outcome was awaited but it appeared a number of large and mature trees had suffered root damage during excavations on site.
- 4.10 Item 153.3 R J Osbourne 6 Cambridge Road Allowed on appeal.
- 4.11 Item 155 Rat Runs around the A10 Questionnaire. A response had been submitted.
- 4.12 Item 159 Insurance The premium remained unchanged for the coming year once changes to the policy made.
- 4.13 Item 161.2 Camelot Cllr Upchurch had attended the reception and leaflets on "fast track" approaches for funding were held on file and would be circulated.
- 4.14 Item 161.7 Street Trading South Cambs had advised Mr Teksin's application for renewal at Histon Green had been refused.
- 4.15 Item 162.3 Station Stores The owner had responded to the Council and it was suggested a site meeting should take place in due course to discuss the litter problems. It was understood the small litter bin was used by many for car litter and emptied twice a week by the owner who queried whether South Cambs should empty the bin. South Cambs had advised not. An incident since had resulted in soft toy stuffing being spread in the grassed area which was the responsibility of Station Stores, which Mr Smith had dealt with on a one off basis.
- 4.16 Item 162.4 Parking on verges Cambridge Road County Council Highways advised 3 more approaches had been made to lower kerbs in this stretch. No letter would therefore be prepared at this stage and it would continue to be monitored. Problems had emerged with parking at the Europcar office of which County Highways were aware.
- 4.17 Item 162.5 Parish Council Elections It was disappointing to note that 2 vacancies existed on the Council following the closure for nomination papers. Co-option process would be put in place as soon as possible.
- 4.18 Item 164 Confidential note re clerk's salary New monthly standing order, as agreed, had been set up and the Clerk had written accepting the new terms, thanking Council for their support.

## 5 PLANNING

### 5 To be considered/already considered by the Council's own Planning Committee as statutory consultees:

1158	S/0403/99/F		Histon Hornets		Recreation Ground	Renewal of period consent Portakabin	Recommend Approval
1	S/0496/99/F	Mr N	Morrison	59	Lone Tree Ave	Single storey rear extension and new room over garage	Recommend Approval
2	S/0536/99/F	Mr Mrs	Cooper	11	St Andrews Way	Rear kitchen extension	No recommendation
3	S/0553/99/F	Mr R	Parr	46 a	South Road	Conservatory	Recommend Approval
-	S/0784/98/F Amended	Mr Mrs T	Ewbank		Burgoynes House	Changes to link and alternations of outbuilding fenestration	Recommend Approval
4	S/0576/99/F		Trinity Hall		Kings Hedges Road	Variation of condition 8 1359/98/0 footprint from floorspace	Recommend Approval taking into account previously made comments

### 5.1 Decisions by South Cambs notified to Parish Council:

S/0168/99/F BUPA Cambridge Lea Hospital - Temporary vehicular access - Granted  
S/0246/99/F N J Childs, 25 Pepys Terrace - extension - Granted (as amended 11.3.99)  
S/0248/99/F Forte Posthouse Hotel, Bridge Road - extension and staff room - Granted  
S/0300/99/F Mr & Mrs Stevens - 14 College Road - Extension - Refused

## 6 JOINT STANDING COMMITTEE

6 A joint response had been submitted to the Local Plan, one of 3,000 received by South Cambs. The Committee was to respond to a Government White Paper on Rural Issues. Any Councillor wishing to have input to contact any Committee member.

## 7 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

7 The latest Minutes were in the circulating file. Cllr Upchurch reported the Committee were actively reviewing the user charges and it was hoped a scheme could be agreed whereby realistic increases could be spread over a 2 to 5 year period. It was hoped a grant may be available for tree works necessary in Homefield Park and the Recreation ground. There was nothing yet to report on the new Chivers lease.

7.1 NOTED by the Council grass around the Village Sign had become very long. Mr Smith to be asked to trim and tidy the area as a one-off, for review by Environment Committee.

## 8 ACCOUNTS

8 £982 County Council grant for bus shelter and hard standing; £1,188.48 VAT refund; £32.50 Burial Ground income (including allotment rents); £21,750 1st half of SCDC Precept paid in

8.1 It was NOTED the following accounts had been paid:

<b>T Farr</b> Burial Ground Wages M12 <b>£419.04</b> + expenses <b>£12.27</b>	£431.31
<b>Motorola</b> <b>£20.85</b> + VAT £3.12 Burial Ground	£23.97
<b>Inland Revenue</b> 3 months Burial Ground <b>£85.12</b>	£85.12
<b>Histon &amp; Impington Village Society</b> Special Projects donation <b>£500</b>	£500.00
<b>Cambs County Council</b> Hard standing at New Road bus shelter <b>£212</b>	£212.00
<b>Zurich Insurance Co</b> Annual premium <b>£400.49</b> including IPT	£400.49

It was prop Cllr Cooke, sec Cllr Moore, all in favour that these accounts be accepted.

8.2 AGREED the following payments could be made, prop Cllr Cooke, seconded Cllr Sparks:

<b>H M Land Registry</b> Office Copies - land at Station Road/New Rd <b>£4</b>	£4.00
<b>D W Payne</b> Chairman' s expenses (Chairman declared an interest) <b>£7.96</b>	£7.96
<b>South Cambs District Council</b> Burial ground business rates <b>£75.19</b>	£75.19
<b>Histon &amp; Impington Recreation ground</b> 1st half Precept <b>£10,578.74</b>	£10,578.74

(Not including proposed Chivers lease portion.)

<b>Cambs Association of Local Councils</b> Subscription and Local Council Review subscriptions (2) <b>£285</b> + <b>£19.98</b>	£304.98
<b>Norman Unwin</b> Allotments plough <b>£90</b> + VAT £15.75	£105.75

## 9 COUNTY COUNCIL NEW PROPOSALS FOR STATION ROAD

9 A meeting had taken place 23 March with Mr John Richards County Council Area Traffic Engineer and representatives of Histon Parish Council. A report to be circulated and formal notification of a reformed plan was awaited. The Chairman reported the meeting had been

constructive but pointed out the County' s belief that parking to some extent provided traffic calming and resulted in slower road speeds.

- 9.1 It was reported that foreign goods vehicles had recently been observed parking overnight in the layby opposite Impington Post office. It was AGREED PC Brooks would be asked to advise on this and also to ask for Traffic Warden visits to recommence in the area now the Chamber of Commerce car parking was in use.

## **10 SPONSORSHIP OF MOBILE PHONE FOR PC BROOKS**

- 10 Details on sponsorship deals between BT and the Police had been supplied which unfortunately were not clear enough for proper discussion. It was AGREED the Council was in principle in agreement to provide a phone, jointly with Histon Parish Council, for PC Brooks, but would need facts on the actual cost of calls made to it before making a decision.

## **11 STANDING ORDERS FOR PARISH COUNCIL MEETINGS**

- 11 The draft standing orders had been circulated to all and some minor editing errors were pointed out. AGREED the Chairman would look at including a standing order to cover co-option of non-members onto any Committee; for District and Council Councillors to be allowed to speak at the discretion of the Chairman; and stating the public cannot speak unless the standing orders are suspended and it is the wish of the Council.

## **12 RECENT CORRESPONDENCE**

- 12 County Council Jointly Funded Minor Improvement Schemes Details received re the establishment of this budget for minor highways works, with bids from Parish Councils invited by 1 May. A 60p per electorate contribution up to a maximum of 25% would be required after year 1999/2000. Full discussion took place and the Council felt schemes should be put forward to try and carry through the discussions already held with Council officers last June. It was AGREED schemes would be put forward for weight/width restrictions in Butt Lane; speed restriction measures on Impington Lane, to include a large 30 mph on the Church corner; implementation of a speed restriction order on the B1049 with the 40 mph sign sited much earlier on the entrance to the village, or very minor rumble strips to encourage slowing down, or 40 mph sign painted on the road at intervals down the slope. The Council' s attention was also brought to the bus shelter grant budget and re-establishment of the discretionary street lighting budget.
- 12.1 Circulation file: Railwatch No 79; RDS Annual Report, National Executive Candidate Nomination form and raffle; Cambs County Council Archaeological Field Unit leaflets; Histon Parish Council Minutes and Agenda; Clerks & Councils Direct magazine March 99; Local Policing Plan leaflet 1999/2000.
- 12.2 Bridge Road/School Lane residents had complained about overhanging shrubs/hedges. County Council Highways had been asked to visit and act accordingly.
- 12.3 IVC Mrs Kearns thanked the Council for their letter of support re Language College status.
- 12.4 35 The Coppice Draft Transfer received. To be re-drawn to bring the land to be transferred into line so that the northernmost extent is in line with the existing boundary.
- 12.5 Allotment Rent Mr Knott. He advised the contractors at Histon Junior School had laid cable across the B1049 and sub soil and brick rubble had been spread onto his plot.
- 12.6 SCDC Members' Allowance scheme details.

- 12.7 B1049 Yellow Box marking Following complaints about traffic queuing back from the A14 interchange blocking the Cambridge Road B1049/Bridge Road junction, work will be carried out by County on a yellow box marking.
- 12.8 Bridge Road daffodil bulbs A resident had written thanking those responsible.
- 12.9 BUPA Cambridge Lea Hospital Justices' Licence application.

### **13 ANY OTHER BUSINESS**

- 13 Community 2000 Cllr Upchurch sought Parish Council' s opinion on whether he should continue to be a member of the Group, which is was accepted was as an individual and not as a Council representative. It was of concern to him that the Group were involved in promoting the Church Halls plans which left him in a somewhat awkward position. The point was made that Mr Upchurch was interested in the aims of the group for the Millennium and helping to organise events and as such should continue to be part of the group.
- 13.1 Refuse Collection at King' s Meadow Cllr Sparks pointed out that the non-collection of refuse at King' s Meadow on Bank Holidays and the subsequent week or sometimes fortnight delay had a deep impact on the estate as provision was not made for refuse storage in the estates design. Cllr C Muncey outlined the South Cambs policy for refuse collection in rural areas, stemming from the decision to allow staff to take Bank Holidays. After discussion it was suggested the Council write to South Cambs asking them to consider clearing rubbish from King' s Meadow at holiday times, perhaps by arrangement with the City Council.
- 13.2 Cemetery Cllr Moore advised a resident had approached him to congratulate the Council and groundsman on the excellent condition of the Burial Ground.

### **14 DATE & TIME OF NEXT MEETING**

- 147 Next meeting, being the Annual Parish Meeting, to take place Monday 17 May 1999 **7.p.m.** at St. Andrew' s Church Hall, Burgoynes Road, Impington. Guest Speaker to be Mrs Jackie Kearns of Impington Village College who would speak on "IVC in the Community". To be followed IMMEDIATELY by the Annual General Meeting of Impington Parish Council.

The meeting was declared closed at 9.25 p.m.

**MINUTES OF THE ANNUAL PARISH MEETING OF IMPINGTON HELD MON 17 MAY 1999 AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON 7P.M.**

PRESENT: Chairman Cllr DW Payne, Vice Chairman Cllr TW Silk, Cllrs HS Abdullah, AJ Cooke, AP Cornell, C Moore, D Smith, H Sparks and D Upchurch. District Cllrs P Gooden, J Teague and JA Muncey, County Cllr P Bishop (in part). 4 members of the public, Mrs J Kearns IVC  
Mrs A Young Clerk

**1 WELCOME BY THE CHAIRMAN**

The Chairman welcomed all present to the 105th Annual Parish Meeting of Impington Parish.

**2 APOLOGIES**

There were no apologies for absence.

**3 GUEST SPEAKER - Mrs Jackie Kearns "The Role of IVC in the Community"**

- 15 Mrs Kearns explained how IVC have aspired to continue and develop the Morris vision, under serious constraints. Since the Gropius building was built in 1939 the ethos of IVC had been that every individual mattered, and was one of inclusiveness and tolerance. She felt that with the benefit of hindsight the other buildings added over the years now mean that the internal and external landscapes do not relate to one another, with over 40% of classrooms now mobiles. An international expert on relationship of buildings to landscapes was now working with IVC to develop a vision, which would take place over 10 to 13 years, to return to the tradition of the Gropius building, welcoming all to the college. A new Humanities building was due to be erected by Easter 2000, with more social spaces, something lacking at present in much of the buildings.

Morris' vision had been an Arts centre for the community, which was if it was reflected in all the arts work carried out today. The Gropius Building itself was in need of renovation, with problems associated with flat roofing particularly. Funding was actively being sought for what was a 5 year project. It was hoped this could bring the building very much back to what it had been in 1939, the vision being a Centre for the Visual Arts for the Community, including an Art Gallery for children. The second part of the vision was to move forward and create on site an international cultural centre to share a source of performance space. These were both large, long term projects, depending totally on grants and funding.

IVC was keen to expand its internationalism and role within the European Community. They had recently been awarded Specialist Language College status, with £100,000 awarded per annum to run the language college, £35,000 of which would be spent on a full time teacher in the 5 named primary schools for IVC for children to learn French from the age of 8. This was seen as a great commitment to the community enabling local children to learn languages from a very young age and to sit GCSEs early. Other colleges and secondary schools in Cambs would also gain support from this new status. A newspaper and literary magazine in a range of languages was to be created, with contributions from across Cambs. The new status was therefore not just to benefit the College, but to reach out to everybody else, to include

language classes for local businesses, the addition of Japanese to the Community education programme and also the introduction of a range of cultural visits to European destinations. Unfortunately, there would not be an enormous investment in information community technology due to money constraints. A new media centre would however be made available to the community but the College could not be fully networked. Every student would have their own e-mail address and it was hoped that eventually parents could access what was going on at the college through e-mail.

5 years ago the community budget had been £100,000, now reduced to only £48,000. The Assistant Warden with sole responsibility for community education in the college had been made redundant along with a staff member with responsibility for students with special needs. A new role had been created for someone to develop the special educational needs work, also supporting vulnerable children at risk of exclusion at Key Stage 3 or 4 but also to take forward the whole Government agenda on lifelong learning; involving parents in the learning of their children; and involving the community. IVC believes this action to be the only way forward if IVC is to continue as a community college. The School was used all year round and was a lively place all day long. During the holidays, it was used by the Church and the Cambs Youth Orchestra. All year, extensive youth drugs education programmes took place (including alcohol); work from the Bus Project team; the Leisure Centre activities (85% use by community); College Nursery; Squirrels Playgroup; Adult A level and International Baccalaureate; community groups studying; youth groups; Mad Hatters; Guides and the Scouts were among the users. Recently introduced were summer literacy schools; drama for primary aged children; Russian school for the Russian community in Cambridge.

She stressed IVC were determined to take the vision forward and were looking for extra funding. She was interested in the Parish' s views and ideas for raising funds. Effectively, £217,000 had been lost from the budget this year alone, with over 100 children added to the roll of the College, mostly in 6th form (risen from 180 to 250) although Year 7 was now oversubscribed. No extra resources were available for them.

Questions from the floor followed. Councillor Moore wished to state what he believed to be the long held feeling of sadness and loss in the community that when the land was originally given by the Chivers family for the creation of the school, the villages of Impington and Histon had originally been afforded facilities and rooms at the college for use for various clubs, playing billiards, cards, table tennis, etc, with dances held at the college every week. This had all gone now. Mrs Kearns pointed out that in the early days there were 250 students at the college, a number now nearer to 1300. Although there had been some temporary build, there had been no decent building and over the years the college had outgrown its buildings.

The question was asked why create a language school when there was no room. It was clarified that a language school had not been created but that language school **status** was a Government initiative to promote the teaching of languages in this country and brought extra funding with it. The students involved were already at the college.

Councillor Cooke questioned why, when the original concept had been that the villages should be involved, the Community Education Manager had been made redundant. He was concerned that too much emphasis was placed on the Arts side and not "the 3 Rs". Firstly, Mrs Kearns stressed that maths and science departments at IVC were exceptional and more

children went on to higher education in these subjects at IVC than any other subject. The languages and humanities departments won similar praise from the Warden. It was pointed out that performing arts subjects always had more coverage in the local press owing to the favourable photo opportunities for such topics. Secondly, it was clarified the Community Education budget was set separately by the Local Authority to the school budget. A long discussed review by the County Council on Community Education was being undertaken. The Governing Body of IVC had now decided to go forward by making the 2 redundancies, combining the post, to be ready to take forward the Government' s agenda at the appropriate time. If this action had not been taken, the Warden had predicted a decision would be made by County Council to make redundant Community Education staff, and this was the way to make sure it stays a Community College and not become a Secondary school.

Cllr Sparks asked why, from the 200 houses on the King' s Meadow estate in Impington, some were refused entry to IVC whilst others were admitted. Mrs Kearns explained that children must attend one of the 5 named primary schools to gain admittance to IVC. She advised Cllr Sparks to speak to County Council to clarify their admissions policy for Impington residents.

The Chairman warmly thanked Mrs Kearns for sharing the impressive vision with the meeting. The Council looked forward to seeing plans for some of the new buildings and wished the College good luck. Mrs Kearns then left to attend a Year 8 Parents evening.

### **3a MINUTES OF 1998 ANNUAL PARISH MEETING Monday 18 MAY and MATTERS ARISING**

- 16 The Minutes of the meeting were received and signed by the Chairman as a correct record.
- 16.1 There were no matters arising.

### **4 CHAIRMAN'S REPORT**

- 17 The Council now had 11 members, 4 of which were new Councillors following the recent election period. Last year a representative had been co-opted from King' s Meadow estate, so giving all parts of the Parish a voice. With Histon Parish Council, the Council continued to maintain the Recreation Ground. Many compliments had been received on maintenance of the Burial Ground in Mill Lane, and significant work had been carried out on trees at land at the Coppice. A Committee to look after Environment matters had been formed, responsible for the bulb planting exercise at the Cambridge Road junction, and extra resource had been put into litter picking. The Village Sign had been repainted. South Road Recreation ground had commenced a programme of work to make it a more pleasant area for young people that side of the B1049. A new Community Policeman had arrived in the person of PC Bert Brooks. A stall on the Feast Market had proved very successful, the work on South Road had been preceded by a consultation covering all residents in that area, work was being carried out on a possible replacement for "Impington News", the Internet parish website was well visited and an e-mail news bulletin was sent out to known addresses. It was understood an Internet terminal may soon be available in Histon Library.

The Council had tried to be mindful of costs, and the rising burden of Council Tax. Extra spend this year on the Recreation ground, for an opportunity to take over a further 5 acres to provide pitches for young football players, and a decision to implement a partial refund

scheme of bus passes for senior residents had meant budgeting this year had been difficult. Notwithstanding this the Council had managed to hold the precept at the same figure as last year. The Council took very seriously its role in representing the parish to Government, County and District Councils. Together with Histon, Impington Parish Council were represented at the discussions on the Regional Planning Guidance, being the only 2 Parish Councils there. Many important consultations had been responded to through the Joint Standing Committee formed with Histon parish Council. At County level, work had been carried out on the Cambs Capacity Study, with work planned on the Structure Plan later this year. Meetings had taken place with County Highways staff on a number of occasions looking at parking, safety, speeds at various locations around the village. At District level, the Parish Council had been consulted on over 60 planning applications. The Sainsbury' s appeal had been a memorable victory, gained along with many other people, and it was believed this decision had been the right one for the majority of local residents. Two stages of the Local Plan review had been responded to, leading to a Local Plan inquiry next year.

The Chairman felt it had been a busy, challenging, rewarding and taxing year, in which the Council had undoubtedly moved forward. He looked forward to another interesting year.

## **5 ACCOUNTS**

- 18 The Summary of Accounts having been copied to all, there were no questions and these, along with the Chairman' s report, were accepted by the meeting.

## **6 OPEN FORUM**

- 19 Mr Crane, resident of Cambridge Road, again raised the grass cutting at this "redundant road" which was still not being carried out. Cty Cllr Bishop agreed to contact East Highways Div regarding this grass and report back to Mr Crane, who pointed out the level of Council Tax levied on his property. Following remarks about the District Council' s responsibilities, Dist Cllr Gooden would hold discussions with Mr Crane.
- 19.1 Mr Crane also asked the position with the currently vacant Histon Police Station and requested details of how to contact the local Police. It was clarified that residents wishing to speak to Histon Sector should telephone C 358966 and ask for Histon Police Station. It was understood the Police would be moving into the new building in New Road, Impington, at the end of June. Impington Parish Council were to discuss the possible provision of a mobile phone for the Community Policeman PC Brooks at the AGM.

There being no further questions, the meeting was closed at 8.15 p.m.

**MINUTES OF ANNUAL GENERAL MEETING OF IMPINGTON PARISH COUNCIL  
HELD MONDAY 17 MAY 1999 AT ST ANDREW'S CHURCH HALL, BURGOYNES  
ROAD, IMPINGTON, IMMEDIATELY FOLLOWING THE ANNUAL PARISH MEETING**

PRESENT: Chairman Cllr DW Payne, Vice Chairman Cllr TW Silk, Cllrs HS Abdullah, AJ Cooke, AP Cornell, C Moore, D Smith, H Sparks and D Upchurch. District Cllrs P Gooden and J Teague, County Cllr P Bishop. 2 members of the public (co-opted during the meeting). Mrs A Young Clerk

The Chairman confirmed that all Councillors had signed the Declaration of Acceptance of Office prior to the meeting commencing.

**1 APOLOGIES**

20 P C Brooks and Mr R A Mills.

**2 ELECTION OF CHAIRMAN**

21 Proposed Cllr Sparks, seconded Cllr Upchurch, with all in favour, that Cllr Payne be elected Chairman. There was no other nomination and this was therefore agreed.

**3 CO-OPTION OF 2 PARISH COUNCILLORS**

22 The Chairman detailed the procedure for the 2 vacancies following an uncontested election. 3 applications for co-option had been received and the letters had been copied to all Cllrs. Following a secret ballot in which Councillors could vote for up to 2 applicants, it was agreed that Mrs Julie E Mills and Mrs Christine M Cole were co-opted onto Impington Parish Council and the Chairman thanked Mr Richard A Mills, who had been unavoidably detained from attending the meeting, for his interest. Declarations of Acceptance were duly signed.

**4 ELECTION OF PROPER OFFICERS AND COMMITTEES (for annual election)**

23 Vice Chairman It was proposed Cllr Cornell, seconded Cllr Cooke, with all in favour that Cllr Silk be nominated. There being no other nomination, all in favour.

23.1 Responsible Financial Officer All in favour for the Clerk to continue in this post.

23.2 Internal Auditor Proposed Cllr Moore, seconded Cllr Cooke, that Cllr Upchurch be nominated. There being no other nomination, all in favour.

23.3 Burial Ground Committee As Chairman and Vice Chairman, Cllrs Payne and Silk would serve on this Committee. All in favour Cllrs Moore and Mills to take remaining positions.

23.4 Environment Committee All previous members were prepared to continue. This being a reasonable sized team, it was agreed with all in favour to elect Cllrs Payne, Silk, Cornell, Moore, Upchurch and as co-opted member Mrs Joyce Edwards (resident).

23.5 Tree Warden All in favour for Cllr Moore to continue as Tree Warden.

23.6 Playground Inspectors for South Road and Doctors Close Playing Fields. No playground equipment was currently in place, but it was agreed with all in favour that Cllrs Silk and Abdullah, in consultation, would visit the 2 areas regularly for report to Council monthly.

23.7 Planning Committee Plans would continue to be seen by Councillors living near to applicant

addresses, with larger plans or sensitive areas going to Full Council.

## **5 ELECTION OF REPRESENTATIVES TO VARIOUS BODIES (for a 4 year period)**

- 24 Nursery School Governor 2 vacancies which Histon Parish Council had already attempted to elect, unsuccessfully. There being no nominations, Histon Parish Council would be advised for reference back to the Nursery School.
- 24.1 Infant School Governor Proposed Cllr Abdullah, who was shortly to come to the end of a 4 year term as LEA appointed Governor. No other nominations and all in favour.
- 24.2 Representative to the Joint Standing Committee with Histon Parish Council to look at strategic issues. All in favour for Cllrs Payne, Silk, Cornell to continue in this role.
- 24.3 Histon & Impington Recreation Ground Management Sub-Committee All in favour for Cllrs Cooke, Upchurch and Sparks to represent Impington on this Management Sub Committee. All Councillors were members of the Recreation Ground Committee which met 6 monthly.
- 24.4 Police Committee Representatives All in favour that Cllrs Smith and Sparks represent the Council on the Police Liaison Group.
- 24.5 Representative to the Day Centre All in favour for Cllr Moore to continue in this role.
- 24.6 Representative to the Bus Project All in favour for Cllr Mills to represent the Council.
- 24.7 Northern & Eastern Fringe Villages Action Group Although dormant at present, all in favour for Cllrs Silk and Payne to continue as representatives.

## **6 MINUTES OF THE MEETING HELD 19 APRIL 1999**

- 25 Agreed the minutes be accepted as a true record, and these were duly signed by the Chairman

## **7 MATTERS ARISING**

- 26 Items 2, 4.2, 4.7, 9 and 12 A meeting had taken place with Mr John Edwards (Assistant Director County Highways) and Mr John Richards (Traffic Management and Cycling Officer at County Council) at which Impington and Histon Parish Councils had been represented.
- 26.1 Item 4 Village Society All Councillors had received subscription forms for the publication.
- 26.2 Item 4.4 South Cambs Precept Dist Cllr Gooden confirmed that Councillor Summerfield was due to attend the meeting with the Deputy Prime Minister. He explained to Council that the element charged by Parish Councils was charged against the District Council. It was not proposed to increase the District element next year. The Chairman commented that the District were acting within Government spending limits.
- 26.3 Item 4.5 The Bus Project Cllr Moore had attended a recent meeting. A new bus was to be purchased following a grant from the Weavers Trust and lottery money received previously was now running low. Judy Sweetman was to leave in July due to lack of funding for staff. Concern was expressed that the Project was asked to pay a large rent to IVC for use of an office on site and Cllr Mills would take this up. The Project had asked each Parish Council for £25 per visit, but as the bus did not visit Impington at present no action was required.
- 26.4 Item 4.6 The News A further meeting was to be held Wednesday 19 May.
- 26.5 Item 4.9 Mowlam Close appeal had been turned down. No further application yet received.
- 26.6 Item 4.16 Parking on Verges It was reported a car owned by a Europcar customer had been parked on grass maintained by Impington Parish Council at The Coppice over the weekend, so necessitating the Council' s grass contractor to cut round it. The Clerk would look into the legal situation regarding the siting of a notice on this land regarding ownership, and also

- check the planning conditions for Europcar regarding parking made available for customers.
- 26.7 Item 10 Community Policeman Mobile Phone Histon Parish Council had confirmed, following discussions with Mr Turner at the Constabulary, that the option of an annual payment of £192 would result in cheaper calls for residents phoning PC Brooks. Impington Parish Council were asked to consider jointly funding the phone for annual review. After full discussion, it was proposed Cllr Moore, seconded Cllr Sparks, with all in favour, that Histon Parish Council be advised the meeting was in agreement to proceed with the contract, on a trial basis for 12 months, for review between all three parties. June Agenda to include an item on Distribution of Telephone Number.

## 8 REPORT FROM PC BROOKS

- 27 PC Brooks was unable to attend. Crime figures for April showed 15 reported offences, including thefts from motor vehicles; shed and garage burglaries; criminal damage; and one case of domestic violence. The Police were to move into the new Station on 28 June.

## 9 STANDING ORDERS

- 28 Cllr Cornell had proof read the amended orders. There had been no need for a specific standing order to state the public could not speak as the legal position was that members of the public cannot speak unless any orders in place are suspended. Proposed Cllr Cornell, seconded Cllr Upchurch and agreed that these Standing Orders be adopted with effect from June 1999. Amendments could be made by resolution.

## 10 PLANNING

- 29 To be considered/already considered by the Council' s own Planning Committee as statutory consultees:

S/0594/99/F	David Reed Homes	89	Impington Lane	Erection of 2 houses, 1 bungalow and garages following demolition of existing dwelling	Recommend Refusal
S/0623/99/F	Mr Mrs Blunt	27	Villa Road	Extension	Recommend Approval

- 29.1 Decisions by South Cambs notified to Parish Council:

S/0356/99/F Forte Posthouse - Link Corridor - granted

S/0367/99/F Railway Vue Public House for Pubmaster Ltd - Extension - granted on condition that brickwork of conservatory painted to match existing building

S/0403/99/F Histon Hornets - Portable Changing Room on Recreation Ground (Renewal of period consent S/1828/94/F) - granted temporary 5 year period

- 29.2 Dist Cllr Gooden asked for confirmation that the Council had no objection to naming the development at Lone Tree Avenue, Lone Tree Grove, which was given.

## 11 MILLENNIUM GROUP

- 30 It was reported that the next newsletter was due for circulation in a month' s time. A small envelope may be included to raise funds. New members were sought. The Council had received a copy of the Group' s accounts which were held on file.

## 12 JOINT STANDING COMMITTEE

31 A response to the discussion paper on Rural Issues had been made. A meeting was to take place shortly when the "Cambridge Futures" issue would be discussed. Members were encouraged to visit the exhibition currently running until 23 May at the Grafton Centre. Of the 7 options, it was felt 3 may particularly have a significant impact being the options for development of necklace villages; development of transport corridors; and the "Green Swap" option. It appeared the majority of the Steering Group comprised those who wished to see further development into the Green Belt including Cambridge City Council.

### 13 RECREATION GROUND MANAGEMENT SUB COMMITTEE REPORT

32 Cllr Cooke reported the Management Sub Committee were in process of renegotiating next year's charges to the user groups. Re-fit of the pavilion kitchen had been authorised, and the 3 year plan continued to be progressed. The Committee awaited new draft lease from Chivers.

### 14 ACCOUNTS

33 £3,539.42 from Histon Parish Council for Burial Ground 1998-99 paid in. Monthly standing order for AJ Young, agreed in Item 4.18 would no longer form part of the monthly minutes.

33.1 It was NOTED the following accounts had been paid:

<b>T Farr</b> Burial Ground Wages M1 <b>£416.92</b> + expenses <b>£14.89</b> + VAT £2.61	£434.42
<b>Motorola</b> <b>£23.12</b> + VAT £3.52 Burial Ground	£26.64

All in favour that these accounts be accepted.

33.2 AGREED the following payments could be made, prop Cllr Moore, seconded Cllr Sparks:

<b>Site &amp; Maintenance Services</b> South Road Play area removal of swings for disposal, storage of climbing frame, remove concrete and make good with soil <b>£125</b> + VAT £21.87	£146.87
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<b>Site &amp; Maintenance Services</b> Doctors Close Play Area - clear rubbish from site <b>£20</b> + VAT £3.50	£23.50
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<b>Cambridge Water Co plc</b> Burial Ground metered supply <b>£13.04</b>	£13.04
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33.3 Once swings at South Road were dismantled they had been found to be badly corroded.

33.4 A new Bank mandate would be prepared, with any 2 of the new 11 Councillors to act as signatories on the current account.

### 15 SOUTH ROAD PLAYING FIELD

34 Meetings had taken place with NIAB and quotes for a stronger, higher fence on three sides awaited. Clarification was required on responsibility for fencing once quotes were to hand.

34.1 In due course those residents who had expressed an interest in helping with plans to improve the area would be contacted and further consultation would take place. At this time a volunteer Councillor would be required to co-ordinate. A charitable trust for funding "kickabout" areas had been identified.

### 16 RECENT CORRESPONDENCE

35 Circulation file: Histon Parish Council Minutes/Agenda; Recreation ground Minutes/Agenda; Local Council Review; Clerks & Councils Direct May 99; South Cambs District Committee CALC Minutes/Agenda; leaflet Travellers and the Law; Millennium Awards for All info; Proportional Representation flyer; SC NHS Primary Care Group Board meeting dates.

35.1 South Cambs District Council Community Care Officer Letter detailing the post and

- stressing the partnership approach. To be copied to Police Representatives.
- 35.2 South Cambs District Council European Parliamentary Elections 10 June 1999 details.
  - 35.3 Mr & Mrs R Brown, New Road detailing tree works to be carried out at their roadside.
  - 35.4 Transfer of Licence - Forte Posthouse
  - 35.5 Histon Police Sector Police Local Consultation Group next meeting 30 June at Waterbeach.
  - 35.6 CCC Cambridge Core Traffic Scheme Stage 2 - Emmanuel Rd closure comments by 14 June.
  - 35.7 Impington Church advising concert at the Church 19 June.
  - 35.8 CALC Newsletter May 1999 nominations for the Environment & Transport Area Joint Committee and the Cambridge City/South Cambridgeshire Strategic Forum required by 2 June. District Committee meeting of CALC' s South Cambs DistricAssoc on 5 June.
  - 35.9 CALC Training Day for new Councillors and Clerks £20 per person. Saturday 26 June at Fen Drayton. Councillors wishing to attend to advise the Clerk as soon as possible.
  - 35.10 Histon Greenhouse and Garden Club had written to both Impington and Histon Parish Councils regarding possible redevelopment of the Church Halls at School Hill, Histon.

## **17 ANY OTHER BUSINESS**

- 36 Village Development Plan and Vision Statement Cllr Cornell requested the Council consider making a plan and statement, as Cottenham had done. Dist Cllr Gooden agreed to make enquiries with the South Cambs Planning Department on the way forward with these projects, for report back. It was felt a small group comprising the Chairman, Vice-Chairman and Cllr Cornell should formulate proposals to bring back to full Council.
- 36.1 Parish Council profile Cllr Upchurch felt the Council should proceed with producing a leaflet for Impington residents to introduce the new Council to the residents, outlining what the Council hoped to achieve and asking for suggestions, as already discussed. Cllrs Payne, Upchurch, Mills and Abdullah to meet to work on suggested contents for the leaflet drop. It was generally felt the Council needed to raise its profile and also agreed to ask Histon Parish Council whether they wished to join Impington Parish Council in running a joint tent on The Green at the Feast Market, as last year.

## **18 DATE & TIME OF NEXT MEETING**

- 37 Monday 21 June 1999 7.30 p.m. at St. Andrew' s Church Hall, Burgoynes Road, Impington.

The meeting was declared closed at 10.00 p.m.

**MINUTES OF MEETING OF IMPINGTON PARISH COUNCIL HELD MONDAY 21  
JUNE 1999 7.30 p.m. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD**

PRESENT:Chairman Cllr DW Payne, Vice Chairman Cllr T Silk, Cllrs H Abdullah, C Cole, A Cornell, J Mills, C Moore, D Smith. Dist Cllr P Gooden, Cty Cllr P Bishop, Mrs A Young Clerk

**1 APOLOGIES**

38 P C Brooks, Cllrs D Upchurch (working), A Cooke (holiday), Dist Cllr J Teague (business). Cllr H Sparks was absent.

**2 REPORT FROM P C BROOKS**

39 In PC Brooks' absence, the Clerk read out the crimes reported (15) for May including cycle thefts (3), theft (5), criminal damage (2), burglary from sheds (2), harassment, domestic violence, vehicle tampering.

**3 MINUTES OF THE ANNUAL GENERAL MEETING HELD 17 MAY 1999**

40 Item 23.2 to read "proposed Cllr Moore, seconded Cllr Cooke"; Item 26.2 delete words "so making the District charge unavoidable". With these amendments duly noted, agreed the minutes be accepted as a true record, and these were duly signed by the Chairman

**4 MATTERS ARISING**

41 Item 23.3 Burial Ground Committee date to be arranged for meeting, after 23 July.

41.1 Item 26.3 Bus Project Cllr Mills reported she had written to IVC regarding the high charges made to the Project for office rental.

41.2 Item 26.5 Mowlam Close a new application had now been received. Some residents of MacFarlane Close were now objecting to the expected increase in traffic.

41.3 Item 26.6 Parking on verges It was reported that 2 cars had today been parked on the grass at the entrance to The Coppice, opposite Europcar office. East Highways Div would be advised.

41.4 Item 29.1 Railway Vue public house Enquiries at Land Registry had indicated that one half of the garden land currently used as a beer garden was registered to Pubmaster, with the remaining unregistered land. Investigations continued into ownership of this and the grass fronting the Station Stores across the railway line.

41.5 Item 29.1 David Reed Homes 89 Impington Lane revised application for 2 houses, 1 bungalow and garages following demolition of existing property had been passed with conditions. Council showed disquiet at this decision and hoped conditions regarding fencing would be enforced by South Cambs. The Chairman mentioned the adoption of a settlement Development Plan as supplementary planning guidance would give some control by residents over future infill proposals, acknowledging the work involved in developing such a plan.

41.6 Item 30 Millennium Group newsletter had been delivered to all households. The envelope to now be included with the next issue.

41.7 Item 31 Joint Standing Committee Cllrs had been supplied with a leaflet on the "Cambridge Futures" issue and were urged to make a personal response to the questionnaire.

41.8 Item 34 South Road Playing Field More excavation work had been discovered, as it had on various other pieces of land in the village, including other parish council owned land and the

park Farm allotments in Villa Road. Work on South Road playing field had now necessarily been put on hold and a draft note, to be delivered to nearby residents and those residents who had previously indicated a willingness to help, was discussed and agreed by Council. The Chairman undertook to meet with Mrs Kearns, Warden at IVC to discuss ways forward by encouraging young peoples involvement in any future scheme. Council acknowledged a need to look at providing a suitable area for young people to carry out activities such as BMX biking but realised problems involved with insurance, safety, costs, siting, etc.

- 41.9 Item 35.8 CALC Histon Parish Councillors had been nominated for a voted onto the two Committees, Cllr S Wilkinson (Environment & Transport Area Joint Committee) and Cllr M Mason (Strategic Forum) as CALC representatives.
- 41.10 Item 35.9 Training Day Cllrs Sparks, Abdullah and Mills were due to attend on 26 June.
- 41.11 Item 36 Village Development Plan and Vision Statement Cllrs Payne and Cornell had prepared a paper "Impington into the 21st Century", a draft vision statement questionnaire. Cllrs were urged to contact the Chairman with any comments or alterations felt appropriate and it was agreed the resultant questionnaire to be handed out at Feast Market on 10 July as a trial, a full appraisal to follow once initial feedback of priorities for the village were known.
- 41.12 Item 36.1 Histon Feast Market Histon Parish Council had agreed to run a joint display tent at the market on 10 July, with tent hire to be shared. A leaflet on work carried out by Impington Parish Council, and membership details, had been prepared and would be duplicated for delivery to every household, by Councillors, and also to hand out at the market. The Chairman was given authority to authorise the best deal for printing costs. Cllrs were encouraged to visit the tent at some time during the morning to meet the electorate.

## 5 MATTERS ARISING FROM ANNUAL PARISH MEETING

42 There were none.

## 6 PLANNING

43 To be considered/already considered by the Council' s own Planning Committee as statutory consultees:

1165	S/0789/99/F	Mr Mrs D	Wedge	1	Milton Road	Extension	Recommend Refusal
1166	S/0796/99/RM	M	Miller Builders		Mowlam Close	16 houses and garages	Recommend Refusal
1167	S/0800/99/F	Mr WEA	Easy	Millfield Farm	Bridge Road	Stables	Recommend Approval
1168	S/0886/99/F	Mr Mrs	Lambert	20	BurroughField	2 storey front extension	To be discussed at Full Council
1169	S/0891/99/F	Miss NJ	Foley- Normal	12	The Crescent	Rear extension single storey and garage conversion	Recommend Approval
1170	S/0896/99/F		IVC		New Road	6 classrooms Humanities building	Recommend Approval

43.1 Decisions by South Cambs notified to Parish Council:

S/0594/99/F 89 Impington Lane for David Reed Homes, erection of 2 houses, 1 bungalow and garages following demolition of existing dwelling - granted with 9 conditions

S/0553/99/F 46a South Road R E Parr - conservatory - granted

S/0536/99/F 11 St Andrew' s Way Mr & Mrs A Cooper - extension - granted

S/0496/99/F 59 Lone Tree Avenue Mr N Morrison - extensions - granted

43.2 S/0886/99/F 20 Burroughfield extension. The plans were viewed and discussed by Full Council. It was felt the proposed extension would increase the volume of the house by 100%, so making it too large and out of scale with both the house and the neighbourhood. It was however noted that the site was in a corner position, it could take the large extension,

and neighbours to the rear were unaffected, and to the side had no objection. The Council voted 3 for recommending refusal to South Cambs, with none against and 4 abstentions.

- 43.3 S/0789/99/F 1 Milton Road Extension to be considered at a South Cambs District Planning Chairman' s Delegation meeting 21 June. Dist Cllr Gooden had asked for a prior site visit.

## 7 ENVIRONMENT COMMITTEE REPORT

- 44 The Committee had met on 25 May and were due to meet again on 28 June. A site visit to Clay Close Lane amenity land had taken place; the County Council grass cutting maps were now to hand; Mr Ed Thornton of East Highways Division had offered to walk the village with Committee members; and a programme was in hand to identify areas of the village with problems such as weeds, overhanging trees, damaged verges etc.

## 8 JOINT STANDING COMMITTEE REPORT

- 45 A meeting had taken place on 16 June. A video on the "Cambridge Futures" to be circulated to all Cllrs and a copy of the full report was available for Cllr Payne on request. Histon Parish Cllr Parish was to draft some appropriate questions to the 3 Senior Councils, City, County and South Cambs District, to find out their views on the whole initiative. A report of work carried out by the Committee was copied to all.

## 9 RECREATION GROUND MANAGEMENT SUB COMMITTEE REPORT

- 46 Cllr Cole reported that the 3 year plan was progressing and a full review of charges was taking place, with user groups being requested to provide accounts. The half yearly meeting was to take place in the Pavilion on Wednesday 21 July at 7.30 p.m. and all Cllrs were asked to attend. The Managing Committee had passed a 3% salary increase for Trevor Smith, in line with South Cambs Manual Workers.

## 10 SAFER VILLAGES INITIATIVE

- 47 Dist Cllr Muncey was absent and no report was to hand.

## 11 PLAYGROUND INSPECTORS' REPORT

- 48 Cllrs Silk and Abdullah had inspected the 2 areas and a book was now being kept to record inspections. Nothing new to report.

## 12 ACCOUNTS

- 49 Audit date confirmed as 2 August 1999. £21,750 from SCDC 2nd half precept and £7 Burial Ground inscription fee paid in.

- 49.1 It was NOTED the following accounts had been paid, prop Cllr Moore, sec Cllr Smith:

<b>T Farr</b> Burial Ground Wages M2 <b>£366.84</b> + expenses <b>£12.11</b> + VAT £2.10	£381.05
<b>Motorola</b> <b>£19.39</b> + VAT £2.87 Burial Ground	£22.26
<b>CALC</b> New Councillors' Training Day (3 <b>£60.00</b> )	£60.00
<b>Cambridgeshire Constabulary</b> Joint sponsorship of Community PCs mobile phone (12 months) <b>£96.00</b>	£96.00

49.2	<u>AGREED</u> the following payments could be made, prop Cllr Silk, seconded Cllr Cornell: <b>Print Out</b> Copier paper and stationery <b>£12.55</b> + VAT £2.20 and Colour copying for Prettiest Village Competition <b>£3.00</b> + VAT 53p Total	£18.28
	<b>Bidwells</b> Rent for the Copse <b>£0.05p</b>	£0.05
	<b>South Cambs District Council</b> Non contested election costs <b>£43.20</b>	£43.20

### 13 HIGHWAYS

- 50 Jointly Funded Minor Improvement Scheme The Council' s application for funding for traffic calming measures in various areas had not been successful on this occasion.
- 50.1 County Council Environment & Transport meeting 24 May with John Edwards (Assistant Director) and John Richards (Area Traffic Engineer). Response from Mr Richards received, which would be copied to all. The new proposals for parking in Station Road were discussed and it was agreed to organise a display on this subject for the Feast Market tent, advising those residents affected by the proposed £25 residential parking scheme of its existence.
- 50.2 He outlined proposed work to be carried out in New Road, on the severely damaged grass verge bordering The Copse. Agreed to accept the proposal that, in the first instance, East Highways Division form a gently shaped earth bank rising to approx 0.5 metres high, levelled and grass seeded. This to be monitored and Traffic Warden to enforce parking restrictions.
- 50.3 Dist Cllr Gooden reported that South Cambs had made a decision to discourage the refuse vehicles from passing through the village, following the recent accident in Milton Road, although this was not an instruction. The Chairman continued to investigate the exact nature of the conditions applied by County and District to an increase in trading hours at the landfill site in Milton. It was reported that refuse lorries continued to collect in Impington Lane at 8.45am despite a previous request for a later time. Dist Cllr Gooden agreed to re-investigate.
- 50.4 Land fronting Allotments at junction of South Road and Villa Road A resident had reported problems with damage by teenaged motorcyclists and BMX bikers to the grassed area maintained by Cambs County Council. Mr Thornton had been advised and was investigating in consultation with the resident. Again Council discussed the real need to establish a dialogue with the young people of the village to try and set up an official site for this type of activity. Dist Cllr Gooden stressed that the General Purposes Committee at South Cambs was always ready to listen to requests for funding for such ventures. It was suggested the Council may wish to approach Cadburys Schweppes regarding the use of some of the allotment land to the rear of Villa Road.
- 50.5 Histon & Impington Village Society Environmental Group Copy letter to Mr Thornton from the Group regarding gutter sweeping and weedkilling in Impington held on file.

### 14 THE NEWS

- 51 Cllr Mills reported poor response to an appeal for articles for a draft mock-up joint newsletter for Histon & Impington. Costs were being investigated, with a meeting due mid-July.

### 15 MOBILE PHONE NUMBER CIRCULATION - PC BROOKS

- 52 The number was not yet known, but agreed in the first instance to provide it to all Neighbourhood Watch Co-Ordinators, Councillors, School Heads, Recreation Ground Groundsman and Cemetery Groundsman.

## **16 HALF YEARLY REVIEW OF DONATIONS**

- 53 The Clerk advised the Council that a Precept of £1,000 for donations had been set for 1999-2000 along with an amount of £3,000 for Special Projects. One application had been received from the Cambs Villages Pensioners Association to assist with administrative costs. Prop Cllr Mills, seconded Cllr Cornell, with all in favour, to donate £40 to the Association. To be a further agenda item in December.

## **17 RECENT CORRESPONDENCE**

- 54 Circulation file: Local Councils Liaison Comm minutes April; CALC South Cambs Village Capacity Study Impington report; Histon Parish Council Minutes and Agenda May/June; Raileast No104; Notes of meeting held to discuss "The News" 19 May; Histon & Impington Recreation Ground Sub Management Committee May/June; Bus Project minutes 25 April; Histon & Impington Millennium Committee Agenda and Minutes April/May
- 54.1 South Cambs Millennium Project - Oldest Tree in the District Details with Tree Warden Cllr Moore along with details of Parish Planting scheme 99/2000.
- 54.2 Histon Sector Police Group Local Consultation Minutes and Agenda. Next meeting 30 June Waterbeach, including item on speed limits. To be placed in circulation file.
- 54.3 SCDC Road and Footway Lighting in the Parishes general advice to be copied to all.
- 54.4 CALC Newsletter Views of members sought on the revised constitution of NALC, by 7.9.99. Cllrs Cornell and Mills to report back to Chairman. New tel. for CALC 01480 375629.

## **18 ANY OTHER BUSINESS**

- 55 Mr Bertie Vialls ex-Clerk of Impington Parish Council had recently died and Cllr Silk undertook to represent the Council at the funeral service.
- 55.1 Pyrolysis Plant It was understood a plant may be sited at Milton to incinerate waste. The Council expressed concern at what level of consultation will be carried out in the area, and discussed the fact that the landfill site at Milton had a limited lifetime but were this plant to be constructed at high capital expense, the site would not close as expected.

## **19 DATE & TIME OF NEXT MEETING**

- 56 Monday 19th July 1999 7.30 p.m. at St. Andrew' s Church Hall, Burgoynes Road, Impington.

The meeting was declared closed at 9.35 p.m.

**MINUTES OF MEETING OF IMPINGTON PARISH COUNCIL HELD MONDAY 19 JULY 1999 7.30 p.m. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD**

PRESENT: Chairman Cllr DW Payne, Cllrs H Abdullah, C Cole, A Cooke, A Cornell, J Mills, C Moore, D Upchurch Dist Cllrs P Gooden and J Teague, Cty Cllr P Bishop, Mrs A Young Clerk

**1 APOLOGIES**

57 Cllrs T W Silk (hol), D Smith (family business), Dist Cllr Muncey. Cllr H Sparks was absent.

**2 REPORT FROM P C BROOKS**

58 In PC Brooks' absence, the Clerk read out the crimes reported (14) for June including cycle thefts (4), theft (4), criminal damage (2), burglary, harassment, bogus caller and missing person. PC Brooks was now in possession of the mobile phone sponsored by the joint Parish Councils of Histon and Impington and could be contacted whilst on duty on 0771248 9545. Emergency calls should always be routed through the 999 call system.

**3 MINUTES OF THE MEETING HELD 21 JUNE 1999**

59 Item 55.1 spelling error "pyrolysis". With this amendment, agreed the minutes be accepted as a true record, and these were duly signed by the Chairman

**4 MATTERS ARISING**

60 Item 41 Burial Ground Committee to meet Wednesday 28 July. The family of the late Mr James Crow requested a bench in the Burial Ground, to which Chairman and Vice Chairman had agreed. Valuation Office advised the Mill Lane cemetery was to be the subject of a valuation appeal made by Impington Parish Council in 1995, on 3 August 1999.

60.1 Item 41.1 Bus Project Cllr Mills reported meetings had taken place between the warden of IVC and Bus Project team and an offer of accommodation made for next year. Discussions continued and the Project were actively seeking funding to enable them to continue. Cllrs Cole and Moore spoke in support of the important youth work carried out by this Project.

60.2 Item 41.12 Feast Market Chairman thanked all who attended and assisted. The leaflet had been available in the tent and was well received by the public. Print Out had produced 1250 leaflets which Cllrs were now asked to distribute to all households.

60.3 Item 55.1 Pyrolysis Plant Representing CALC, Histon Parish Cllr Mason to attend a County Council meeting 21 July to discuss.

**5 PLANNING**

61 S/1021/99/F Cakebread Robey & Co plc Change of use agricultural to storage (B8). In objecting to the application, if the Dist Council approve the application, following representations from neighbour (listed building) and discussions with Histon Parish Council, Council requested conditions to include provision of turning space; unloading restrictions; improved verge maintenance with kerbing; disposal of trade waste from site; provision of oil interceptors; staff toilet facilities; hours of access limited. Histon PC had long been aware of the implications of this use and had been given unfulfilled promises that there would not be HGVs going into the High Street previously. A site visit had been requested. Cllr Moore reiterated his personal belief that the site was suitable for the proposed change of use.

61.1 To be/already considered by Council' s Planning Committee as statutory consultees

1171	S0961/99/F	DM	Wood	Former Coach Depot	Kings Hedges Rd	Change of use of land and buildings sale and repair of motor vehicles	Recommend Approval
1172	S/0968/99/F	Mrs B	Trubshaw	30	Hereward Close	Annexe	Recommend Approval

1173	S/0970/99/F	Mr Mrs T	Heeps	Adj Pheasant Grove		Milton Rd	House and garage	Recommend Refusal
(1105)	S/0419/98/F Amended	Mr Ms	Fieldhouse and Robson		54	Impington Lane	Extension (amended)	Recommend Approval
1174	S/1021/99/F		Cakebread Robey & Co	Farm Buildgs		Glebe Way	Change of use from agricultural to storage (B8)	Recommend Refusal
1175	S/1087/99/F	Mrs J	Miles		25	New Road	Vehicular access	Recommend Approval
1176	S/1088/99/F		Cambs County Council	IVC		New Road	1 x 5 bay mobile classroom plus retention of 9 existing	Recommend Approval
1177	S/1122/99/F	Mr Ms	Hovius and Glimmerman		7	Villa Road	2 storey rear extension	Recommend Approval (conditional)

#### 61.2 Decisions by South Cambs notified to Parish Council:

S/0789/99/F Mr & Mrs Wedge 1 Milton Road - extension - granted with 6 conditions

S/0796/99/RM M Miller Builders Mowlam Close - reserved matters of siting, design and external appearance of building and means of access to 16 houses - granted with 3 conditions to include no further windows to be inserted at first floor level in NE gable of Plot 10

S/0800/99/F W E A Easy Millfield Farm Bridge Road - stables - granted

S/0891/99/F Miss N J Foley-Norman 12 The Crescent - extensions - granted

#### 61.3 Tree Works 135 Station Road Cut back and trim ash, plum, sycamore, conifer, and 2 unknown trees. Tree Warden Cllr Moore had no objection.

### 6 ENVIRONMENT COMMITTEE REPORT

62 The Committee felt a full survey of trees on the Clay Close Lane amenity area was necessary. Members were due to walk the parish with Ed Thornton East Highways Division to discuss issues of concern. Positive comments had been received on Trevor Smith' s rescheduled litter picking work recently and the clerk to write to Mr Smith in appreciation of this. Discussions were taking place with the Maintenance Manager at the Posthouse regarding further bulb planting, also grass cutting of the areas fronting the Hotel. Meeting to take place 26 July.

62.1 Brambles and hedging New Road and The Coppice. Two contractors approached had been unable to quote at this time. Cambridge Landscapes had quoted £125 which it was proposed Cllr Upchurch, seconded Cllr Cornell with all in favour to accept.

### 7 JOINT STANDING COMMITTEE REPORT

63 The Committee continued to meet and Histon PCllr Parish had undertaken to put together some questions to County Council and City Council in particular on the Cambridge Futures exercise. Highways issues continued to be on the Committee' s agenda. A meeting was due on 20 July to look at various consultation papers recently received from District Council.

### 8 RECREATION GROUND MANAGEMENT SUB COMMITTEE REPORT

64 The half yearly due to take place 21 July. User fees continued to be re-assessed by the Management Committee. A grant from the Cambs FA for Mini Soccer development of £6,500 had been confirmed and the Council congratulated Histon PCllr Babb for his work on obtaining this grant. Other forms of grant aid continued to be investigated.

### 9 SAFER VILLAGES INITIATIVE

65 Dist Cllr Muncey had produced a draft letter which had been displayed at the Feast market. She had been asked by Histon Parish Council to present a report as an August agenda item and to call a public meeting by the end of September, to which she had agreed. The Chairman reported that a significant number of the 479 respondents had expressed an interest in attending a further meeting and the main concerns appeared to be traffic related issues.

## 10 PLAYGROUND INSPECTORS' REPORT

66 Cllr Abdullah reported inspections continued weekly. An increase in litter and broken glass at Doctors Close had been seen and the clerk to inform Mr Smith of this.

## 11 SPECIAL PROJECTS / MILLENNIUM

67 Histon & Impington Community 2000 Recent accounts had been provided and held on file. Ms Ryan, Chairman of the Group, had requested financial assistance from both Parish Councils, setting out 3 possible options for sponsorship opportunities: merchandise, millennium newsletter; A3 calendar. Cllr Upchurch declared an interest as a member of the Group. Histon PC had discussed and agreed, subject to Impington' s agreement, to underwrite half the cost of the next millennium newsletter up to a maximum of £250 after credits taken off for any advertising revenue, with a request the Group did not collect door to door, as intended. Cllr Payne indicated a belief this amount would be unlikely to exceed £150 per Council. Also subject to Impington' s agreement, Histon PC had agreed to request an informal joint meeting of Histon and Impington Parish Councils with the Group where they would be asked to provide full details of definitive ideas of what exactly they wished to do in the 2 villages to celebrate the Millennium and what the Parish Councils were going to be asked to support over the next 18 months. Full discussion took place, proposed Cllr Moore, seconded Cllr Cooke, with all in favour, no further funding be offered at this stage, until a joint meeting had taken place. Cllr Upchurch did not vote but advised he felt it unlikely the newsletter could go ahead without sponsorship.

67.1 It was understood IVC were unable to offer use of facilities for any celebrations, perhaps due to their own Diamond Jubilee celebrations.

67.2 Cllr Upchurch advised Ms Ryan was unable to continue her full role as Chair of the Group due to work commitments and the Vice-Chair would take on much of the duties shortly.

67.3 A draft of the memento for children to be sponsored by the joint Parish Councils would be supplied shortly for comment.

## 12 ACCOUNTS

68 £22 Burial Ground interment for B Vialls paid in.

68.1 It was NOTED the following accounts had been paid, prop Cllr Moore, sec Cllr Mills:

**T Farr** Burial Ground Wages M3 **£472.20** + expenses **£14.07** + VAT £2.10 £488.37

**Motorola** **£19.39** + VAT £2.87 Burial Ground £22.26

**National Insurance** T Farr Burial Ground 3 months **£70.67** £70.67

**Cambs Villages Pensioners Association** Donation (Min 53) **£40** £40.00

68.2 AGREED the following payments could be made, prop Cllr Mills, seconded Cllr Cornell:

**A F Buck** Weedkiller Burial Ground **£26** + VAT £4.55 £30.55

**South Somerset District Council publication** "Doing it Right" **£2** £2.00

**Histon Parish Council** Joint Standing Committee **£62.68** and

Photocopying and telephone shared expenses **£55.93** £118.61

**D W Payne** Chairman' s expenses. The Chairman declared an interest **£10.66** £10.66

## 13 HIGHWAYS

69 Letter covering several topics from Cambs County Council Environment & Transport had been copied to all. A number of concerns raised at joint meeting held on 24 May had been omitted in the response. AGREED the Chairman would continue to work with County Cllr Bishop in looking at all matters, as follows, and report back to Council on a regular basis:

69.1 Parking in Station Road / Cambridge Road area (Item 50.1) A drawing showing a possible

- scheme to regulate parking had been displayed in the Feast market tent and some residents had commented. Concerns had included those from a business situated on Station Road and also residents who had no car of their own and therefore no need for a residents permit but welcomed regular visitors. Histon PCllr Harris remained concerned about visibility coming out of New Road onto Station Road. East Highways Division advised the work could not be carried out on the grass verge until implementation of new traffic orders. All agreed to advise Mr Richards of their agreement for these proposals to be taken forward to a more formal line.
- 69.2 Overnight Parking, Cambridge Road Mr Richards stated that HCVs were a problem in the area when in fact the problem lay with foreign student buses.
- 69.3 Butt Lane / Milton Road / Burgoynes Road County Council stated the number of HCVs using the route were insufficient to warrant the introduction of a 7.5 tonne environmental weight restriction. The planning permission to East Waste Limited was on condition that measures were taken to minimise the risk of commercial vehicles travelling to and from the site via Impington. The Parish Council felt the measures actually in place, being some iron posts, were not a physical restriction of the carriageway and asked County Cllr Bishop for support in bringing this to the attention of the officers.
- 69.4 IVC Bus Parking Mr Richards was unable to suggest a means of improving arrangements.
- 69.5 B1049 Bridge Road Speed Limits The County Council policy remained unclear.
- 69.6 Cllr Cole reported a traffic survey had recently taken place in New Road.
- 69.7 Milton Road parking of HGVs on the grass verge outside No 26. Complaints had been made on behalf of 7 addresses to Cllr Mills regarding noise nuisance and highway safety issues with persistent parking and also maintenance of HGVs on the verge. Registration no. would be supplied in order that this matter could be reported to Highways Division for action.
- 69.8 B1049 Verge / Crash barrier Cllr Upchurch pointed out the terrible state of the verge along the B1049 Bridge Road. Mr Thornton at East Highways had confirmed the tenders for replacement of the barrier had now gone out. The overgrown verge would be cut in the next week or so. Weedkilling in the parish was also due over the next fortnight, to include St Georges Way which had unfortunately been missed on the previous occasion.
- 69.9 "Birdcage Walk" footpath leading from Hereward Close to Water Lane. Cllr Mills pointed out the large amount of litter along this footpath, and the dog fouling activities on a piece of unkempt grass at that locality. SCDC would be asked to attend to litter, and the Dog Warden asked to visit and locate one of the 4 spare Byelaw signs still held in stock for the Council. County Council to be asked to cut the grass.

## **14 THE NEWS**

- 70 A further meeting had taken place in July. The Chairman reported a disappointing response from volunteers to the attempt by Cllr Mills to produce a mock up publication. Discussions were to take place with the Community 2000 team, Cllr Cole had supplied details of an organisation now putting the IVC newsletter "Imprint" together, to be investigated. The Chairman urged anyone interested in getting involved in the proposed project to advise.

## **15 COUNCIL COMPUTER - E-MAIL**

- 71 The current computer used by the joint Clerk to Histon and Impington Parish Councils was owned by Histon PC and not Millennium compliant. There was also not a great deal of spare disk space, the screen had deteriorated greatly, and back up procedures to protect the Councils' data were very lengthy. Cllr Payne attended the July meeting at Histon when it had been suggested a new machine be purchased jointly, and a resolution passed that subject to Impington' s agreement, up to £1200 could be spent in total, to include a modem for e-mail

and Internet access, an appropriate on site maintenance contract and retaining the current printer. In fact quotes to hand to date varied between £600 and £800 total. The Chairman suggested that Impington PC proceed with the joint purchase and with connecting Council up to e-mail for easier communication with both Councillors and members of the public. Proposed Cllr Moore, seconded Cllr Cornell, all in favour.

## **16 RECENT CORRESPONDENCE**

72 Circulation file: IVC Imprint Winter/Spring; RDS Constitution and Conference details; Railwatch No 80; Histon PC Agenda and Minutes July/June; Cambs Health Authority Primary Care Gp Bulletin No 3; Local Council Rev Vol 51-3; Clerks & Councils Direct 4

72.1 Anglian Water confirmed the fence at the pumping station in Milton Road would be repaired.

72.2 Education Act 1996 - Cambs County Council Public notice received advised the County Council' s proposal to reduce the number of pupils admitted to Histon & Impington County Infants School (amongst others) first year age group from 93 to 90. Cllr Abdullah as the Parish Councils' rep to the Governing Body reported the change had come about because of the Government' s pledge to have 30 or less in Infant classes. Infants School Reception and Year 1 were already full, as was one of the years at the Junior School. Children living in the village who could not get a place would be transported to other schools, such as The Grove in Cambridge, by bus at as young as 4 years old. Discussions took place on quality of education at the village schools and the possible dangers of school bus transport, and it was agreed the Parish Council should write to SCDC regarding Section 106 payments for education; County Council as the authority for education and David Blunkett Sec of State for Education setting out the implications for Histon and Impington. County Cllr Bishop reported that County Councillors were no longer entitled to sit on appeal panels.

72.3 Children' s Millennium Street Party Mr Neil Davies had written on behalf of the Histon Millennium Event for Children (HISMEC) outlining plans for a party for children in Station Road, Histon on Friday 23 June 2000 which would necessitate road closure, for information. Copy letter of objection from Mr P Smith of Home Stores held on file. The Committee were in the process of active consultation with all businesses and residents involved.

## **17 ANY OTHER BUSINESS**

73 Chivers owned meadow opposite Impington Church Cllr Cornell proposed the Council consider purchase of the meadow as a village amenity, to form a Village Green for Impington, perhaps amalgamating it with the current play area in Doctors Close. It was further suggested the clay pits could be used as a wildlife area for natural history studies by local students. Seconded Cllr Upchurch. After discussion AGREED to write to Chivers asking whether they would be prepared to consider transferring the land for this purpose, were the Council to enter into an undertaking for its stated use.

73.1 Rear of Mill Lane Surveyors had been seen on the land recently.

## **18 DATE & TIME OF NEXT MEETING**

74 In accordance with standing orders, it was decided no meeting would be planned for August, with the next meeting to be held Monday 20 September 1999 7.30 p.m. at St. Andrew' s Church Hall, Burgoynes Road, Impington. The meeting was declared closed at 9.28 p.m.

**MINUTES OF SPECIAL GENERAL MEETING OF IMPINGTON PARISH COUNCIL  
HELD WEDNESDAY 4 AUGUST 1999 9 p.m. AT KAY HITCH WAY COMMUNITY  
ROOMS, HISTON**

PRESENT: Chairman Cllr DW Payne, Vice Chairman T W Silk, Cllrs H S Abdullah, C MCole, A J Cooke, J E Mills, Mrs A Young Clerk

**1 APOLOGIES**

75 Cllrs C Moore and D Upchurch (family matters). Cllrs H Sparks, D Smith and A P Cornell were absent.

**2 COMMUNITY 2000 - REQUEST FOR FUNDING**

76 Ms Anne Ryan of the Community 2000 Group had met informally with members of both Impington and Histon Parish Council and answered any questions and up-dated the members on current plans for celebrating the Millennium and possible sources of funding.

76.1 Histon Parish Council had met prior to the informal meeting and had agreed to ask Impington Parish Council' s agreement to jointly underwrite half the cost of the next Millennium newsletter up to a maximum of £250 after credits taken off for any advertising revenue, with a request the Group does not collect door to door, as had been previously suggested. Discussion took place on this request and also the information given to both Councils at the subsequent informal meeting. It was proposed Cllr Cooke, seconded Cllr Cole, with all in favour, that, subject to Histon' s approval, the Councils should agree to pay for the next issue of the Newsletter which would show the joint Parish Councils as sponsors on the cover. It was agreed the revenue from the advertisers should be paid to the Group and maintained in their balances to help towards other expenses such as orders for commemorative mugs as displayed at the informal meeting. It was further suggested the invoice for the newsletter print should be addressed and sent direct to the Councils in order to facilitate reclaim of any VAT payable. A total figure for production of the newsletter of £600 had been given by Dr Ryan although the Chairman felt this may be only, say, £500 total.

Meeting closed 9.15 p.m.

**MINUTES OF MEETING OF IMPINGTON PARISH COUNCIL HELD MONDAY 20  
SEPTEMBER 1999 7.30 p.m. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD**

PRESENT: Chairman Cllr DW Payne, Cllrs H Abdullah, A Cooke, A Cornell, C Moore, D Smith, D Upchurch, Cty Cllr P Bishop, Dist Cllrs P Gooden, J A Muncey and J Teague, A J Young Clerk

**1 APOLOGIES**

77 Cllrs T W Silk (hol), J Mills and C Cole (illness), PC Brooks. Cllr H Sparks was absent.

**2 REPORT FROM P C BROOKS**

78 Deferred until after item 4.

**3 MINUTES OF THE MEETINGS HELD 19 JULY and 4 AUGUST 1999**

79 Agreed with all in favour the minutes be accepted as a true record, signed by the Chairman.

**4 MATTERS ARISING**

80 Item 61 Cakebread Robey & Co plc Planning application Change of use had been refused by SCDC. Cllr Moore continued to feel unhappy about this decision.

80.1 Item 63 Local Agenda 21 Workshop (SCDC) The Chairman circulated a memo with draft results from the workshop held on 11 September and attended by 6 Impington Parish Cllrs in company with the clerk and a number of Histon Parish Cllrs. AGREED a comment made during "brain storming" on visions for the future in South Cambs required re-wording and the Chairman agreed to contact Ms French.

80.2 Item 69.1 Briant Elmore & Co Station Road had written setting out their concerns on parking permit plans and would like the opportunity to apply for their staff. Forwarded to County.

80.3 Item 69.7 HGV Parking Mr Groom at East Highways commented this appears to be an environmental problem for the District Council.

80.4 Item 69.8 Safety barriers over the railway bridge B1049 to be renewed w/c 20 September.

80.5 Item 71 Computer would be ordered shortly.

80.6 Item 72.2 DfEE, County Council (Schools) and James Paice had all responded to concerns.

80.7 Item 73 Meadow opposite Impington Church Correspondence continued with Chivers' agents.

**2 REPORT FROM PC BROOKS**

81 In PC Brooks' absence a report showing 12 crimes for July and 16 for August in Impington had been provided. A large proportion were for theft from motor vehicles. Cllr Payne had represented the Parish Council at the official opening of the new Police Station which he had found to be an interesting and useful afternoon. The station was manned 24 hours a day but open to the public and for telephone calls only 8am to 4 pm. At other times calls may be routed through HQ or dealt with directly by Histon Station. Cllr Upchurch strongly felt the Police needed to take steps to restore faith with the public by dealing with "lesser" crimes effectively, such as speeding and damage to street furniture and open spaces, etc. AGREED to ask PC Brooks to consider undertaking to attend Impington Parish Council meetings on a quarterly basis, arranging to send a deputy if unable for any reason. It was felt the Parish Council often had important issues to raise with the Police and presence at Council meetings was the best opportunity for this.

81.1 Safer Villages Initiative. Dist Cllr Muncey was to meet with the 2 Parish Council Chairmen to discuss the initiative on 21 September.

**5 PLANNING**

82 S/1292/99/F R Dias 44 Station Road, Histon Removal of conditions to allow hot food takeaway. A resident of Histon had copied Impington Parish Council with a letter of objection sent to SCDC. It was understood other letters from Impington residents in support of the application were in existence.

82.1 Copy letters of objection on Impington planning applications held on file for S/1159/99/F land at Burrough Field 4 houses from 43 Cambridge Road; S/1122/99/F 7 Villa Road extension from 9 Villa Road (an amended plan for information received 15.9.99); S/1154/99/F 44a Cambridge Road covered way from 46 Cambridge Road; S/1021/99/F Farm Buildings Glebe Way, change of use from Histon & Impington Village Society.

82.2 Tree Works 1 Henry Morris Road reshape ash and yews; 32 The Coppice remove sycamore raise crowns of 2 others; 2a The Dole remove small holly. Tree Warden had no objections.

82.3 Development off Lone Tree Avenue The street name "Lone Tree Grove" confirmed.

82.4 To be/already considered by Council' s Planning Committee as statutory consultees

(1168)	S/0886/99/F	Mr Lambert	20	Burroughfield	Reduction in size of extension	Recommend Approval
		Mrs				
1178	S/1154/99/F	Mr Capriso	44a	Cambridge Rd	Erection of a covered way	No Recommendation (Conditions requested)
		Mrs				
1179	S/1159/99/F	Mr Bullivant	Land at	Burroughfield	4 houses	Recommend Refusal
		MK				
1180	S/1254/99/F	SCDC	55	New Road	Vehicular access and hardstanding	Recommend Approval
(1060)	S/0826/97	Mr Tonner	16	Lone Tree Ave	Amended rear extension flat to pitched roof	Recommend Approval
		Mrs				
(1163)	S/0594/99 for info only	David Reed Homes	89	Impington lane	Amended 3 dwellings Repositioning Plot 1 and additional car parking	-
1181	S/1374/99/F	J & S Downes & MacBean	5	Lone Tree Ave	Replace flat roof with pitched	Recommend Approval
1182	S/1375/99	Ms K Biamonti	5	Hereward Close	Two storey side extension	Recommend Approval
(1076)	S/1208/97/F	Mr Deane	24/	Lone Tree Ave	Addition of 2 rooflights in east elevation (amended)	Recommend Approval
		Mrs T	26			
1183	S/1408/99/F	Mr Bailey	18	Villa Road	Conservatory to rear	Recommend Approval
		Mrs				
1184	S/1412/99/F	Mr Bates	3	Lone Tree Ave	Single storey extension	Recommend Approval
		Mrs				
1185	S/1484/99/F	Mr Sanders	73	Station Road	Demolition of existing garage and erection of garage and stores	Recommend Approval
		Mrs N				

82.5 Decisions by South Cambs notified to Parish Council:

S/0886/99/F Mr & Mrs Lambert 20 Burrough Field - extension - granted

S/0896/99 IVC New Road - 6 new humanities classrooms - granted with 7 conditions

S/0961/99/F Mr D M Wood Former Coach Depot Kings Hedges Road - change of use of land and buildings to sale and repair of motor vehicles - granted with 8 conditions

S/0968/99/F Mrs B U Trubshaw 30 Hereward Close - annexe - granted

S/1021/99/F Cakebread Robey & Co plc Glebe Way - change of use of land and buildings from agricultural to storage (B8) - refused

S/1087/99/F Mrs J Miles 25 New Road - vehicular access - granted

S/1154/99/F Mr & Mrs Caporaso 44a Cambridge Road - extension - granted (for parking of private cars and/or residential/domestic equipment only, at no time for commercial storage)

S1159/99/F M K Bullivant Land at Burrough Field - 4 houses - granted with 7 conditions

S1254/99/F SCDC 55 New Road - vehicular access and hardstanding - granted

S/1374/99/F J Downes, S MacBean 5 Lone Tree Ave - replace flat roof with pitched- granted

82.6 Kings Hedges Road Old Coach Depot derelict houses had been demolished and the area cleared following action by SCDC Environmental Health Department

- 82.7 Prior approval of telecommunications development New procedures allowing Parish Councils 21 days copied to all for information
- 82.8 B/1/58/2/32 NTL Histon Transmitting Station, Villa Road application to install additional antennae and housing to existing mast. Planning Committee to consider.

## **6 ENVIRONMENT COMMITTEE REPORT**

- 83 Notes of the Committee meeting held 9 September copied to all. Quotes and responses on issues raised were awaited. The Chairman reported he had visited the Cambridge BUPA Lea to discuss the grass at the entrance and the footpath which was patched only at present. Mr Thornton at CCC East Highways Div would advise the date of the final cut in Impington when arrangements would be made to accompany Committee members on a walkabout.
- 83.1 Newsletter scheme It was understood some £400 should shortly become available to the Parish Council through the scheme. AGREED to use this money for environment matters only and as it was not a guaranteed income, not to take account of it when precepting in January. Council were reminded that the freephone number for newspaper not collected on the due date was 0800 458 0226.
- 83.2 The Coppice Cllr Upchurch, on behalf of residents of The Coppice, reported criminal damage to trees in The Coppice, where saplings had been snapped and platforms nailed to branches using 6" nails. PC Brooks had been advised but had not yet reported back. AGREED to write to PC Brooks asking for a report and advice on what can be done, asking for some added vigilance and Police support with this problem. Mr Smith had been asked to dismantle the platform. Grass dumping also continued to be a problem. Much discussion ensued with various suggestions made, and it was finally AGREED to provide additional notices identical to those already on display at each end, and to bring this matter up at the SVI meeting due to be held in November. The Chairman continued to discuss ideas with the Warden at IVC to involve the youth of the village and would now attempt to accelerate this project. The suggestion of a Youth Council was discussed and AGREED that Cllrs Payne, Abdullah and Upchurch would meet to find a way forward on reaching out to the various youth groups within the village, perhaps by visits to organised groups or setting up of a Youth Committee.

## **7 RECREATION GROUND MANAGEMENT SUB COMMITTEE REPORT**

- 84 Cllr Upchurch reported the Management Committee had arrived at a formula for suggested increases in user group charges, taking into account the rising costs of materials. Details to be provided for the October Council meeting for decision.
- 84.1 The kitchen had been refurbished, quotes for decorating were sought. Tree surgery estimates had been obtained, along with some for clearing brambles in Homefield Park.
- 84.2 Dist Cllr Gooden advised that residents had approached him regarding dog fouling in Homefield park and suggested a poop scoop scheme as promoted by South Cambs could be considered. Cllr Upchurch undertook to take this back to the Management Committee.

## **8 BURIAL GROUND COMMITTEE REPORT**

- 85 The notes of the Committee meeting held 28 July copied to all. Quotes requested were still outstanding, the Committee to discuss again in due course. A new bench had been installed by the family of the late Mr Jamie Crown in his memory. The Committee had prepared proposed increases for Burial Ground fees with effect from 1 October 1999, copied to all. Proposed Cllr Moore, seconded Cllr Cooke all in favour to adopt these accordingly. Advice was being sought on a suitable contract of employment for the groundsman at the cemetery.
- 85.1 Complaints had been received from local residents about the quality of the landscaping by the

builders in Ambrose Way. SCDC Legal Office had written to the builder accordingly with reference to the legal agreement signed by all parties.

## 9 PLAYGROUND INSPECTORS' REPORT

86 Cllr Abdullah reported on behalf of Cllr Silk. No problems at present although the grass had not been cut due to Mr Unwin' s recent incapacity.

## 10 SPECIAL PROJECTS / MILLENNIUM

87 Histon & Impington Community 2000 Ms Ryan had up-dated the Parish Council and thanked members for their support. The final newsletter had now gone to print, with a foreword written by the joint Councils. Mugs will soon be available (500 earthenware to be ordered in advance), bone chine to order only through the Post Office. Further requests for funding will be expected, but to come from next year' s precept. Information to assist the Precept Committee in any decisions for budget figures will be provided in December.

87.1 St Andrew' s Church Impington Rev McCurdy had written asking if the Parish Council would be prepared to contribute towards a pedestrian gate to the Church hall path as a way of marking the Millennium at Impington. Cllr Upchurch expressed an interest in working with the PCC on a possible design, for report back to Council. Some Cllrs felt more details were required. The Chairman suggested the Council support a representative working with the PCC to bring forward a proposal, the implication being the Council might be willing to help fund it at that stage. 1 other in favour, 2 against and 3 abstentions.

## 11 ACCOUNTS

88 £56.55 and £27.63 from SCDC payments for bottle bank at the Posthouse, and £22 interment for Balaam to be paid in once books returned following 3-4 week delay in audit.

88.1 It was NOTED the following accounts had been paid, prop Cllr Moore, sec Cllr Cooke:

<b>T Farr</b> Burial Ground Wages M4	<b>£398.48</b> + expenses	<b>£16.39</b> + VAT £2.84	£417.71
<b>T Farr</b> Burial Ground Wages M5	<b>£402.86</b> + expenses	<b>£11.55</b> + VAT £2.01	£416.42
<b>Motorola</b>	<b>£19.39</b> + VAT £2.87	Burial Ground July	£22.26
<b>Motorola</b>	<b>£19.39</b> + VAT £2.87	Burial Ground August	£22.26
<b>Print Out</b> printing of news up-date and copy paper	<b>£67.74</b> + VAT	£11.85	£79.59
<b>Paul Norris</b> (Camb Landscapes) Hedge cutting The Copse and Coppice	<b>£125</b>		£125.00

## 12 HIGHWAYS and TRAFFIC

89 Response from Mr Brace on queries relating to the South Cambs Environment & Transport Area Joint Committee report on funding of minor highways improvements, held on file.

89.1 New Area Engineer at County is Mr Philip Sharp at Shire Hall. Replaces Mr John Richards on matters in traffic management and cycling affecting South Cambs north of the A14. Cllr Payne continued to work with County Cllr Bishop to try and ascertain the position with Station Road parking plans. County Cllr Bishop also undertook to investigate the adoption of the roads on the Kings Meadow estate.

89.2 Resident of College Road has written again re parking of lorries on verge. Concerned with damage to the grass and footpath, but also with safety. Mr Thornton (CCC East Highways) has written to state the damage is minimal and he therefore has no powers regarding damage. However, he has already arranged for the footways to be resurfaced in the normal course of events, and will carry out repairs to the verge at the same time.

89.3 Copy letter from Village Society to CCC re heavy vehicle traffic held on file.

89.4 CCC Cambridge Core Traffic Scheme Monitoring programme, questionnaires already

supplied to all Cllrs for completion and return. Also resolutions of the Area Joint Committee on the scheme received and held on file.

- 89.5 Stopping up the highway to the south of The Railway Vue. An application had been received and the Chairman and Vice-Chairman had acted on behalf of the Council in confirming to County Council the Parish had no objection to this.
- 89.6 Histon Millennium Event for Children. Copy letters for information provided by this group re Street Party planned for 23 June 2000 in Station Road Histon.
- 89.7 Impington Parish Council Feedback Forms delivered to all households, showed traffic speeds to be a major concern for residents. Full discussions took place on possible remedial action including various suggestions for traffic calming. It was agreed in general that it had become apparent that the County Council was unable to carry out many of the traffic management projects the Parish Council felt necessary in Impington, and the Parish Council may need to look at alternative funding in the future. It was NOTED the District Council had agreed to increase their funding in the Joint Funding initiative from £25,000 to £40,000 next year and the hope was that County Council would do the same.

### **13 RECENT CORRESPONDENCE**

- 90 Circulation file: Histon Parish Council Agenda and Minutes Aug/July; Sept/Aug; Histon & Impington Recreation Ground Minutes & Agenda Sept/June; ACRE Harvest Vol 20 No 5, Village of the Year results, Conference details 22.10.99 Littleport; CIAC Newsletter Aug 99; SCDC ARWAC Aug-Oct 99; Histon Sector Police Local Consultation Group Minutes & Agenda June; CCC Local Council Liaison Committee Mins 30.6.99; Biodiversity Training days details; CALC SCD Association AGM Minutes & Agenda 6.10.99 and meeting 4.9.99; Camelot Lottery Briefing summer 99; Fenland Leisure Products Price list; Archaeology & Planning/Local history CCC leaflets; Action for Market Towns leaflets; Public Private Partnership subscription details.
- 90.1 SCDC Refuse Collection Routes. Response from Mr Quigley re routes in general and incident on 13 March in Milton Road.
- 90.2 CCC Science Park Bus Services. New service X114 Swavesey via Histon to Science Park. Also initial details on Histon' s inclusion in the £0Megarider scheme. Full details awaited.
- 90.3 NIAB acknowledging receipt of the Council' s recent circular to local residents. Continuing to advocate fencing the playing field more comprehensively.
- 90.4 Dogs Barking dogs at bungalow in Milton Road. Copy correspondence from residents to SCDC held on file. Dog bins requested by residents in Mill Lane (or alternative site for sign currently in Youngman Avenue) and St Andrews Way. Environment Committee to consider.
- 90.5 SCDC Combined Refuse and Street Cleansing Service. Letter detailing the main elements of the combined service. The minimum cleansing frequency for Impington roads shows Impington Lane as far as the entrance to IVC and the IVC part of New Road as being cleansed at monthly intervals. Station Road from Kay Hitch Way to the railway is cleansed weekly. All other roads are cleansed once every 6 months.
- 90.6 Copy letter from resident of School Lane to James Paice re property on "Arbury Park" land.
- 90.7 Histon & Impington Community Minibus - AGM Thursday 14 October 7.30 Homefields.
- 90.8 Clay Close Lane A resident had written, on behalf of the residents of the Lane, to request the provision of signs prohibiting entry of motor vehicles except for access, and a 20 mph speed limit sign. To be copied to CCC Environment & Transport for response.

### **14 STREET TRADING CONSENT**

- 91 An application from Mr S D Bahadirgil 43 Grandridge Close Fulbourn to sell hot and cold

food and drinks in a layby in Station Road from 1700 hours to 2330 hours had been received by SCDC, on which the Parish Council were asked to comment. 8 letters of objection from Impington and Histon residents and businesses had been received, and it was reported that Histon Parish Council had written objecting to the granting of a licence. All were in favour to write objecting on the grounds of noise, smell, disturbance and associated letter in this residential area, also pointing out problems with parking in this area and other food outlets nearby, notably The Railway Vue. Cllr Cole had indicated a willingness to attend the hearing representing the Parish Council on 28 September.

## **15 CALC MEMBERS**

- 92 South Cambs District Association AGM was due to be held on 6 October. Prop Cllr Cornell, sec Cllr Moore, all in favour to nominate Cllr Payne for the 1999/2000 District Committee.
- 92.1 CALC County AGM Fen Drayton Village Hall £8 per booking. Cllr Payne agreed to attend.

## **16 ANY OTHER BUSINESS**

- 93 Concessionary Bus Passes It was confirmed that partial bus pass refunds would be available in February 2000 for Impington residents, at a level to be agreed and to a maximum of £600 total.
- 93.1 Village of the Year Competition ACRE. Comments received from judges had been copied to all. Comment was made on the non-existence of recycling facilities in the village. After discussion, the 3 District Councillors agreed to approach the DC for assistance in encouraging the siting of a centre, or at least encouraging the Newsletter scheme organisers to expand into collecting other items at the doorstep.

## **17 DATE & TIME OF NEXT MEETING**

- 94 Next meeting to be held Monday 18 October 1999 7.30 p.m. at St. Andrew' s Church Hall, Burgoyne Road, Impington. The meeting was declared closed at 9.45 p.m.

**MINUTES OF MEETING OF IMPINGTON PARISH COUNCIL HELD MONDAY 18 OCTOBER 1999 7.30 p.m. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD**

PRESENT: Chairman Cllr DW Payne, Vice Chairman T W Silk, Cllrs H S Abdullah, C M Cole, A J Cooke, A P Cornell, J E Mills, C Moore, D Smith, D Upchurch, Cty Cllr P Bishop  
1 member of the public (in part) A J Young Clerk

**1 APOLOGIES**

95 Dist Cllrs P Gooden, J Teague and J A Muncey. County Cllr Bishop would be late.

**1a REPORT FROM P C BROOKS**

96 With Council' s permission, PC Brooks reported as an addition to the published agenda. 11 offences in Impington, mostly theft in New Road. Arrests had taken place and the figures for 9 October, as a consequence, to date were nil. He regretted to advise no speeding checks had taken place in Impington in the last month although 2 visits to Histon had so. The Coppice was visited on regular occasions following reports of vandalism. The Police Station was to trial opening 8am to 8pm for 2 months from 1 November. It was requested speed checks at Cambridge Road and Impington Lane be considered early morning. PC Brooks to arrange a visit to the new Station for interested Councillors. He or the Traffic Warden were asked to visit the schools at least once a month to try and regulate the illegal parking problems seen there. Dist Cllr Muncey had indicated the Safer Villages Initiative had not progressed as a meeting between the Parish Council Chairmen and Inspector Howell was pending, and the public meeting was unlikely to take place now before January 2000. PC Brooks advised due to new schedules he was likely to be able to attend PC meetings more regularly.

**2 MINUTES OF THE MEETING HELD 20 SEPTEMBER 1999**

97 Agreed with all in favour the minutes be accepted as a true record, signed by the Chairman.

**3 MATTERS ARISING**

98 Item 80.1 Local Agenda 21 Workshop (SCDC) Actual results now received and available for inspection. Cllrs urged to ask colleagues, friends and family to put ideas forward.

98.1 Item 80.5 Computer now on order.

98.2 Item 80.7 Meadow Nothing more yet heard.

98.3 Item 83 Environment Committee Quotes now largely to hand. Committee to make necessary decisions on work at Cambridge Road (bulbs) and Clay Close Lane (ditch clearance).

98.4 Item 83.2 The Coppice Notices ready and to be erected shortly. The platform and den remained intact and more holes had appeared. Cllrs Upchurch and Payne to liaise to arrange dismantling. Cllr Payne had spoken with Mrs Kearns at IVC and was due to meet with her, hopefully with Cllrs Upchurch and Abdullah. Cllr Payne also to chase non-response to a letter from the Rec Ground and the position with office provision for the Bus Project.

98.5 County Cllr Bishop arrived at the meeting.

98.6 Item 84.2 Dog Fouling Homefield Park The Recreation Ground Management Committee were looking into providing dog bins with bags and also more notices re dog fouling.

98.7 Item 89.1 Station Road parking County Cllr Bishop reported adverts for the proposals were due to be placed in the next few weeks. If no objections proposals will go ahead, or before the South Cambs Area Joint Committee if objections received. King' s Meadow adoption of roads. Cty Cllr Bishop reported there seemed no reason why these could not be adopted and the problem appeared to be that the developer' s Solicitors had not returned the paperwork.

98.8 Item 89.7 Feedback 29 responses had been received and responses would be made to all.

- 98.9 Item 90.8 Clay Close Lane Acknowledgement received from County.
- 98.10 Item 91 Street Trading Consent application Cllr Mrs Cole had attended the hearing. The licence had been refused on grounds of increased traffic congestion, parking concerns, and noise disturbance and the inappropriate location. Copy letters of objection had been received since the last meeting from the Village Society and The Railway Vue.
- 98.11 Item 92 South Cambs District Assoc CALC AGM Cllr Payne was voted onto the Committee and reported the SCDC Community Development officer had given a presentation.

#### 4 PLANNING

##### 99 To be/already considered by Council' s Planning Committee as statutory consultees

(1177)	S/1122/99/F	Mr Mrs	Hovius & Glim' man	7	Villa Road	Revised details	FOR INFO ONLY
(1173)	S/0970/99/F	Mr Mrs T	Heeps	adj Pheasant Grove	Milton Road	Revised design and details	Recommend Refusal
-	B/1/58/2/32		Mercury one 2 one		Villa Road Histon	Additional antennae and housing to existing mast	Recommend Approval
1186	S/1546/99/F	B	Drayton	Lumen	Cambridge Rd	Conversion into 2 dwellings	Recommend Refusal
(1136)	S/1512/98/F	Mr Mrs	Wilkinson	18	Pepys Terrace	Amended revised garage	FOR INFO ONLY
1187	S/1552/99/L		Cambs County CI	IVC	New Road	Internal alterations - provision of fire doors and smoke detectors	Recommend Approval
1188	S/1569/99/F	SR	Trace	145	Hereward Close	Veranda/porch and garden shed/workshop	Recommend Approval
1189	S/1590/99/0	ID	Clark	adj 10	Milton Road	Dwelling and garage (renewal of time limited 1417/96/0)	Recommend Approval (renewal)

##### 99.1 Decisions by South Cambs notified to Parish Council:

S/1408/99/F Mr & Mrs Bailey 18 Villa Road - conservatory - granted

S/1122/99/F Mr N Hovius and Mrs S Glimmerman 7 Villa Road - extension - granted

99.2 Tree Works: 71 New Road (Cllr Cooke declared an interest) Felling of horse chestnut front garden; 23 Roselea removal of silver birch from front garden. Tree Warden Cllr Moore had no comment or objection.

99.3 S/1590/99/O Clark adj 10 Milton Road A neighbour questioned whether renewal of outline permission, if granted, would affect any application from himself for outline permission for an extension. Standing Orders were suspended to enable him to speak. He was advised to approach District Council direct for advice. Standing orders were subsequently resumed.

99.4 The Chairman commented that twice recently residents had been advised of planning applications by SCDC prior to the Parish Council receiving details.

#### 5 RECREATION GROUND MANAGEMENT SUB COMMITTEE REPORT

100 All in agreement for Agenda Item 9 to be taken under this item.

100.1 Cllr Upchurch reported that Mr Campin had supplied estimates for maintaining the proposed lease of the Chivers land, which was copied to all for information. The roundabout had been removed, being irreparable, with estimates to replace at almost £4,000. Grass cutting machinery was starting to wear and need replacement. Water was a problem on the bowls ground. Discussions continued on the siting of a possible new changing room facility were the new lease to be finalised, the meeting with Chivers still outstanding. A sub Committee of 2 members had been formed for Homefield Park. A quote to cut back brambles in Homefield

Park was to be accepted and Cllr Cole had agreed to contact a wildlife group for any assistance. The Feast confirmed the Recreation Ground Committee would receive an amount to enable purchase of 2 bouncy animals and safety surface for toddlers. The Histon & Impington Junior & Infants School PTAs has written requesting permission to hold annual bonfire and fireworks displays on the Rec Ground. The Management Committee had discussed this request at length and the unanimous decision had been made not to allow this feeling it to be an unsuitable site due to reasons including: football use the next day; safety in view of the lasting hot embers; closeness to a hospital; lack of parking; damage to surface of sports areas. Disappointment was felt by all but it was acknowledged that the Sub Committee were tasked with managing the Ground and any decision properly made was respected.

- 100.2 Recreation Ground Proposed User Group Fees 2000-2001 (Agenda item 9). A proposed formula to arrive at realistic charges for the user groups was copied to all and it was agreed these seemed fair. User group representatives had seen the figures. Cllr Silk prop that Impington Parish Council support the plans of the sub committee and accept their judgement on this issue, sec Cllr Cornell with all in favour. The Council' s thanks to Histon Parish Cllr Babb for his work on the formula were voiced.

## 6 PLAYGROUND INSPECTORS' REPORT

- 101 Cllr Silk reported no problems at South Road or Doctors Close.

## 7 SPECIAL PROJECTS / MILLENNIUM

- 102 An amount of £2,104 budget remained. 2 requests for funding were before the Council, the Histon Millennium Event for children (street party) and Histon Junior School ICT appeal to raise money for a new Information Technology unit at the school. The Chairman also mentioned a request expected for funding of a high standard Music Event in July 2000 at the Junior School. Council AGREED this latter to be considered for precept once details known. An oak tree to commemorate the Millennium was also mentioned but no decision taken.
- 102.1 Cllr Silk spoke in favour of funding or part-funding a new gate at Impington Church as a lasting Millennium project, together with a commemoration plaque, a visual reminder of the Millennium year for now and the next generation to enjoy. Cllrs Cornell, Mills and Cole voiced support. Cllr Upchurch confirmed he would be willing to assist in design.
- 102.2 Cllr Moore spoke in favour of donating to the Junior School ITC Appeal, a report on the launch of which had been copied to all.
- 102.3 Street Party - HISMEC Prop Cllr Abdullah, sec Cllr Mills with all in favour and AGREED to ask Precept Committee to commit a sum of £500 from next year' s Precept for this event.
- 102.4 After discussion, it was prop Cllr Cornell, sec Cllr Abdullah, with all in favour, and AGREED to commit £1,000 to the Junior School ICT Appeal, to work with the Church on the issue of a gate and discuss on the November agenda how much to contribute to this. It was suggested a further amount could be precepted for the ICT appeal next year.

## 8 ACCOUNTS

- 103 It was NOTED the following accounts had been paid, prop Cllr Sparks, sec Cllr Moore:
- |  |         |
|--|---------|
| <b>T Farr</b> Burial Ground Wages M6 <b>£419.98</b> + expenses <b>£18.60</b> + VAT £3.23           | £441.81 |
| <b>Motorola</b> <b>£19.39</b> + VAT £2.87 Burial Ground September                                  | £22.26  |
| <b>Inland Revenue</b> National Insurance July - September <b>£62.68</b>                            | £62.68  |
| <b>CALC</b> County AGM Cllr Payne to attend <b>£8.00</b>   | £8.00   |
| <b>Hampshire Assoc Parish and Town Councils (HAPTC)</b> Publication on Youth Councils <b>£7.00</b> | £7.00   |

103.1	It was <u>AGREED</u> the following accounts be paid, prop Cllr Cole, sec Cllr Moore:	
	<b>A F Buck</b> Weedkiller for Burial Ground <b>£26</b> + VAT £4.55	£30.55
	<b>D W Payne</b> Chairman' s expenses to September <b>£11.53</b> Cllr Payne declared interest	£11.53
	<b>Histon &amp; Impington Recreation Ground</b> second half payment <b>£10,578.74</b>	£10,578.74
	(excluding money ring-fenced for new Chivers lease if agreed)	
	<b>HAPTC</b> underpayment on publication above Min 103 <b>£3.00</b>	£3.00
	<b>Histon Parish Council</b> Joint standing Committee expenses, telephone and photocopier, plus Feast expenses <b>£77.91</b>	£77.91
	<b>Railway Development Society</b> Subscription <b>£15.00</b>	£15.00
	<b>N Unwin</b> Allotment clearance <b>£55.00</b> + VAT £9.62 - follow up plough agreed	£64.62
	<b>Petty Cash</b> <b>£20.00</b>	£20.00

103.2 Half Yearly Figures provided to all.

## 10 JOINTLY FUNDED MINOR HIGHWAY IMPROVEMENT SCHEMES

104 Letter from Mr Brace, Team Leader Traffic Management Cambs County Council requesting bids for the 2000/2001 scheme by 1 November 1999 for decision 7 December 1999. After much discussion AGREED to apply for speed restriction measures along the B1049 (reduced to 40mph), Cambridge Road and Impington Lane. Suggestions only for such measures would be outlined. The possibility of applying for a lighted bollard at the junction of Impington Lane/Hereward Close and for speed restriction measures in Clay Close Lane were discussed but deferred for future consideration. Confirmed the Parish Council was prepared to contribute 60p per elector to a scheme.

104.1 The Chairman suggested the new contact at Environment & Transport Traffic Management for Histon & Impington, Philip Sharp, might be invited to talk to the Council at some point.

## 11 HIGHWAYS and TRAFFIC

105 The Clerk was asked to investigate with County Council the purchase/request of some "Speed Kills" signs for the entrances to the village.

105.1 Howgate Road, King' s Meadow Cllr Sparks reported a problem with access to Howgate Road from Kings Hedges Road at busy periods. AGREED to ask County Council if an "advisory box junction" could be considered at this site.

105.2 Europcar It was reported that 4 cars had been badly parked in the entrance to The Coppice early one morning having been parked overnight, which had caused some safety problems getting in and out of the road. AGREED to write to Europcar asking what they were prepared to do to solve this recurring problem, as complaints were regularly received.

## 12 RECENT CORRESPONDENCE

106 Circulation file: Histon Parish Council Agenda and Minutes Oct/Sept; Histon & Impington Recreation Ground Minutes & Agenda Oct/Sept; Cambs County Council Trading Standards information; Railwatch No 81 and Raileast No 105 Sept 99; Clerks & Councils Direct Issue 5; South Cambs NHS Primary Care Group; Local Council Review Vol 51 No 4.

106.1 Nursery School Governor - joint representative for the two Parish Councils was to be Mr Mike Seaman of 16 Cambridge Road. Mr Seaman had two children yet to attend the Nursery school, his eldest having been there last year.

106.2 IVC had run a Drugs Awareness Evening for the local community, which the clerk had attended on behalf of the Council. Report available on request.

106.3 County Council Local Transport Plan exhibitions dates supplied.

106.4 Resurfacing footpaths - The Crescent, South Road and College Road Mr Thornton had

advised these works were to be carried out. Clerk asked to write thanking him for including these roads on the schedule.

**13 ANY OTHER BUSINESS**

107 Birdcage Walk Following queries from Cllr Mills it was confirmed that a dog fouling sign was due to be erected by the South Cambs Dog Warden shortly. As the grass had now been cut, the Environment Committee were asked to consider provision of a litter bin.

107.1 South Road Play Area Cllr Upchurch requested priority be given to improvements to this area next year. Agenda item for November when a sub Committee would be set up to manage it.

107.2 Car Sales Glebe Way. A complaint had been received by a Councillor re car sales on County Council' s grass verge, near to the cemetery. It was reported safety issues were involved. Mr Thornton would be advised.

**14 DATE & TIME OF NEXT MEETING**

108 Next meeting to be held Monday 15 November 1999 7.30 p.m. at St. Andrew' s Church Hall, Burgoynes Road, Impington. The meeting was declared closed at 9.50 p.m.

**MINUTES OF MEETING OF IMPINGTON PARISH COUNCIL HELD MONDAY 15 NOVEMBER 1999 7.30 p.m. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD**

PRESENT: Chairman Cllr D Payne, Vice Chairman T Silk, Cllrs H Abdullah, C Cole, A Cooke, A Cornell, J Mills, C Moore, H Sparks, D Upchurch Cty Cllr P Bishop, Dist Cllrs P Gooden and Mrs J Teague, Histon Cllrs N Davies, S Carrington and F Munnelly (in part) A J Young Clerk

**1 APOLOGIES**

109 There were none. Cllr Smith was absent.

**2 MINUTES OF THE MEETING HELD 18 OCTOBER 1999**

110 Agreed with all in favour the minutes be accepted as a true record, signed by the Chairman.

**3 MATTERS ARISING**

- 111 Item 98.2 Meadow. Agents had advised Chivers Farms Limited would consider making the meadow available to the Council for public open space/recreational use, not to include the area of water adjoining the rear boundary. AGREED most appropriate for Environment Committee to meet with Chivers to discuss on site, but not until progress made on the proposed lease with Recreation ground land, to avoid confusion/delays to either project.
- 111.1 Item 98.4 IVC Chairman and Cllr Abdullah to meet with Mrs Kearns on 26 November.
- 111.2 Item 98.6 Dog Bins SCDC had confirmed any dog bins accepted by the Council' s Client Services Officer would be emptied a minimum of once a week, free of charge.
- 111.3 Item 98.7 Station Road parking A further communication dated 10 November with Mr Sharp indicated draft orders would be advertised over the next 2 to 3 weeks. Cty Cllr Bishop undertook to contact Mr Brian Smith at County to discuss further. King' s Meadow Cllr Sparks advised that the problem appeared to lie with the County Council' s Legal Department, not the Circle 33 Solicitors. Cty Cllr Bishop apologised for the error in communication and agreed to take this matter up also with Mr Smith.
- 111.4 Item 98.8 Feedback All respondents had been contacted, and various complaints and comments forwarded to appropriate authorities including SCDC, County, Recreation Ground, Histon Parish Council and Police. Cty Council East Highways Division had written thanking the Council for the helpful information. Unauthorised car sales/car repairs in New Road, reported by a resident via the feedback forms and forwarded on to SCDC, who had not been able to reveal any evidence during an unannounced visit by Enforcement Officer.
- 111.5 Item 105 "Speed Kills" signs No response from County Council as yet.
- 111.6 Item 105.1 Howgate Road "advisory box junction". No response as yet from County Council. Chairman to discuss with Ed Thornton at a meeting due to be held shortly in Impington as to whether this enquiry should in fact be directed at City Council.
- 111.7 Item 105.2 Europcar Following advice from East Highways Division, Council AGREED not to write to Europcar at this stage but to ask PC Brooks to visit the office for discussion next time a problem was reported.
- 111.8 Item 107.2 Car Sales Glebe Way Mr Thornton had disappointingly advised nothing could be done as it was not felt to be causing a danger at this time, with only one car on the grass at a time. He would keep an eye on the situation.

**4 PLANNING**

112 To be/already considered by Council' s Planning Committee as statutory consultees

1190	S/1644/99/F	Mr Mrs	Jones		14	Highfield Rd	Conservatory	Recommend Approval
1191	S/1612/99/0		Camb First Ltd	land btwn	9, 21	Lone Tree Ave	4 houses and 3 bungalows	Recommend Approval

1192	S/1614/99/F	Mr Mrs J	Nunes	5	Mill Road	Extensions	Recommend Refusal
1193	S/1681/99/F	Mr D	Sharp	161	Station Rd	Removal of condition for parking restrictions	Recommend Approval
1194	S/1688/99/F	Mr G	Reeve	r/o 37	Cambridge Rd	2 bedroomed detached house	Recommend Refusal
1195	S/1771/99/F		IVC Nursery		New Rd	Extension	To be considered
1196	S/1774/99/F		BUPA Const Services		New Road	Oxygen Manifold Compound	To be considered
1197	S/1792/99/F	L	Holland	49	New Road	Single storey rear extension	To be considered

#### 112.1 Decisions by South Cambs notified to Parish Council:

S/0347/99/LB IVC New Road, Alterations including provision of strip ventilators (Listed Buildings and Conservation Areas) - granted by GO-East

S/0970/99/F Mr & Mrs T Heeps, Plot 2 adj Pheasants Grove - House and garage - granted with 9 additional conditions

S/1375/99/F Ms K Biamonti, 5 Hereward Close - extension - granted (with 3 car spaces)

S/1412/99/F Mr & Mrs Bates, 3 Lone Tree Avenue - extension - granted

S/1484/99/F Mr & Mrs N Sanders, 73 Station Road - garage and stores - granted

S/1569/99/F S R Trace 145 Hereward Close - veranda/porch and workshop - granted

112.2 S/1159/99/F 4 houses, land at Burroughfield - amended drawings held on file.

112.3 Tree Works: 7 Roselea S Joel Trim branches from Oak Tree. Histon & Impington Recreation Ground Various felling and surgery. Tree Warden Cllr Moore had no objection.

112.4 Ward Howard Rowlett - Manor Farm, Milton Road. Mr Ward wrote on behalf of Chivers Farms Ltd to advise an application for conversion of the remaining redundant farm buildings to Class B1 (office) use was being prepared. Council AGREED to inspect a printed presentation of the plans for the scheme prior to formal consultation by SCDC.

112.5 Lone Tree Ave 7 houses Dist Cllr Gooden advised SCDC were set to oppose the application based on the infill only policy in Histon and Impington. Dist Cllrs Gooden and Teague were minded to support the application in line with the Parish Council and had requested Mr Belcham at Planning Department talk to the developers about the possibility of 2 low cost houses with the scheme. The Chairman thanked the Dist Cllrs for this action.

112.6 Mowlam Close development Dist Cllrs Gooden and Teague agreed to approach SCDC Planning Dept on position re retention of the long established name of this Close, following the appearance of a sign describing the new development as "Impington Park, Cambridge".

## 5 PC BROOKS - REPORT

113 Crime figures for the month were not to hand. The Chairman was to meet with PC Brooks and Inspector Howell on 17 November, along with the Histon Vice-Chairman.

113.1 Save Our Force Appeal to Government. Letter received from Cambs Police Authority asking for support and enclosing a leaflet setting out financial issues facing the Authority next year.

113.2 Consultation Group agenda 10 November and Minutes 30 June held on file.

## 6 SOUTH ROAD PLAYING FIELD

114 The Chairman outlined previous discussions and decisions taken following the questionnaire distributed in August 1998. 10 residents had indicated a willingness to help put ideas into effect. After discussion it was AGREED to form a sub committee comprising Cllrs Abdullah,

Silk, Moore and Payne, who would meet and arrange to contact the relevant residents and invite them onto the sub committee as co-opted members.

- 114.1 SCDC supplied details of the Playing Fields Initiative providing funding for professional technical advice on upkeep, improvement and maintenance of pitches.

## **7 RECREATION GROUND MANAGEMENT SUB COMMITTEE REPORT**

115 Cllr Cooke reported the Committee had met last week and were due to meet again next Monday following protracted discussion on the proposed formula for user-group fees.

115.1 Cllr Cole had contacted the Wildlife Trust who were due to visit Homefield Park, making any recommendations. The Management Sub Committee were to ask the 2 Councils at the AGM whether it was sensible to set up a separate Committee to take care of Homefield Park.

115.2 Cllr Sparks was concerned that Agendas for the Recreation Ground meetings were not arriving with him in time for meetings. Cllr Upchurch to ask the Rec Ground clerk to speak to Cllr Sparks about dates for forthcoming meetings.

## **8 PLAYGROUND INSPECTORS' REPORT**

116 Cllr Abdullah reported no problems at South Road or Doctors Close.

## **9 SPECIAL PROJECTS / MILLENNIUM**

117 Histon and Impington Community 2000. Dr Ryan wrote to advise a) £2,900 had been received from the "Millennium Awards for All" scheme, ringfenced for the Community Choir event; £300 towards the memento to enable all children under 18 to be included; the first 24 hours and the last 24 hours of the year b) the Chairmen of the 2 Parish Councils were invited to give a brief speech on 1 January c) the newsletter invoice was now to hand and £300 requested from Parish Council d) final draft of memento to be forwarded in due course.

117.1 Photographic Memories of Histon and Impington - the Village Society The book was now on sale and Mrs Whitehead had offered the Parish Council a "pro gratis" copy for its records which all were AGREED to accept. A letter of appreciation for the excellent publication was to be sent to Mrs Whitehead.

117.2 Church Gate. No design was available at present with the PCC to meet again for discussion shortly. £1,089 remained in the Special Projects budget.

117.3 Outdoor Music Concert An informal group had written requesting support for an event for the whole community in the year 2000. Standing orders were suspended to allow the 3 members of the group present to answer questions. Mr Munnelly advised the group had applied for a Millennium Festival grant, were co-ordinating with the Feast Committee and had already obtained support from Histon Parish Council. Although making a profit was not the aim, any surplus would go back to Feast Committee for distribution to village charities. It was envisaged some 700 - 800 tickets would be sold. Prop Cllr Moore, sec Cllr Cornell that £500 be committed by the Parish Council. An amended proposal from Cllr Silk to a figure of £500 this year and £250 next year was not seconded. Dist Cllrs Gooden and Teague both spoke in favour of fully supporting this event. A second amendment from Cllr Mills proposed £1,000 be committed to the event, the timing of payment to be discussed further at a later date, seconded Cllr Sparks. Voting on this second amendment, 6 were in favour, 3 abstentions. The Chairman re-instated standing orders after Messrs Carrington, Davies and Munnelly thanked the Council for their consideration. The 3 then left the meeting.

117.4 Millennium Oak A tree had been ordered at a cost of £15 to be delivered in the current week.

## 10 ACCOUNTS

- 118 Paid in: Burial Gd: Co Op Funerals Wallis interment £28; Hibble Wheatley memorial £28
- 118.1 It was NOTED the following accounts had been paid, prop Cllr Moore, sec Cllr Sparks:
- |   |         |
|---|---------|
| <b>T Farr</b> Burial Ground Wages M7 <b>£398.48</b> + equipment <b>£7.99</b> expenses <b>£11.80</b> |         |
| + VAT £2.07   | £420.34 |
| <b>RSLCOM</b> <b>£19.39</b> + VAT £2.87 Burial Ground phone September                               | £22.26  |
| <b>Berrycroft Stores</b> Bulbs for Environment Committee <b>£76.50</b> + VAT £13.39                 | £89.89  |
| <b>The Woodland Trust</b> Special Projects Millennium Oak <b>£15.00</b>                             | £15.00  |
- 118.2 It was AGREED the following accounts be paid, prop Cllr Mills, sec Cllr Cooke:
- |   |         |
|---|---------|
| <b>P Norris</b> Clay Close Lane clearance <b>£270</b> to include litter pick  | £270.00 |
| <b>Print Out</b> Stationery <b>£5.04</b> + VAT 89p  | £5.93   |
| <b>Histon &amp; Impington Community 2000</b> Special Projects Newsletter costs <b>£300</b>                              | £300.00 |
| <b>Royal British Legion</b> Wreath <b>£13</b> + donation (agreed Item 12 as <b>£17</b> )                                | £30.00  |
| <b>Cambridge Water Co</b> Burial Ground half yearly payment <b>£15.58</b>   | £15.58  |
| <b>Herald Contract Services</b> Bulb planting Cambridge Rd/Bridge Rd for Environment Committee <b>£140</b> + VAT £24.50 | £164.50 |
| <b>Sheltered Housing Fund</b> Kay Hitch Room hire donation for 4 dates @ £15 <b>£60</b>                                 | £60.00  |
- 118.3 A letter of thanks had been received from HISMEC for the £500 donation towards the street party costs from next year' s precept.

## 11 CONCESSIONARY BUS PASSES

- 119 Partial refunds to Concessionary Bus Pass holders were due to take place February 2000. It was AGREED these could be paid out by the clerk at the same time as the Histon payments, to be at the Day Centre and Histon Library on dates yet to be agreed. Prop Cllr Mills, sec Cllr Upchurch, all in favour, that a sum of £5 be paid to Impington residents who were holders of a concessionary bus pass current at that time, to a maximum of 120 refunds. Advertising posters would be displayed in advance, and the warden of Homefield advised of the scheme.

## 12 DONATIONS

- 120 An amount of £960 remained in this year' s budget.
- 120.1 A request for consideration had been received from The Bus Project and suggestions that donations be made to the Royal British Legion for armistice funds and to Horticultural Therapy for the bulbs again kindly donated by Unwins Seeds this year for planting around the village. The Day Centre would not be applying for funds owing to some recent bequest funding, and it was AGREED to write thanking them for this consideration, assuring them any request in the future would be welcome.
- 120.2 The Bus Project. Cllr Mills outlined the work carried out by the project, both on the bus and externally. Donations were required if the Project were to carry on after the year 2000. It was generally felt the Bus Project was deserving of the Council' s support but a decision was taken to defer this item to the January meeting pending fuller information on accounts and income to date from other villages. Cllr Mills to report in January.
- 120.3 AGREED to make a donation of £25 to Horticultural Therapy. Chairman thanked all those who helped with planting bulbs in Cambridge Road and Bridge Road the previous weekend.

## 13 HIGHWAYS and TRAFFIC

- 121 Cambs County Council. Letter asking for confirmation the Parish Council has no objection to the application to "stop up" highway land adjacent to 166 Station Road. AGREED.

- 121.1 Letter sent to Highways Agency asking for views on safety measures at Butt Lane / A10 junction following recent fatal accident involving motor cyclist and lorry. Response received and the Chairman undertook to approach the County Council for accident figures at that site.
- 121.2 Cambs County Council. Survey of Highways Div Services (Env & Transport). Responses on behalf of Council required by 29 November. Chairman and Cllr Upchurch to liaise with the Clerk following a walkabout in Impington with Mr Thornton arranged for 20 November.
- 121.3 King' s Meadow Street Party 31 December 1999 Cllr Sparks reported the residents wished to hold a street party on the land opposite the Circle 33 offices on New Years Eve. All affected residents would be consulted and the Residents Association would deal with all aspects of insurance. As parts of the estate were now adopted it was necessary to advise the Parish Council of their intentions. Council confirmed they had no objection and wished the King' s Meadow residents well with this event.
- 121.4 HISMEC Street Party. It was reported that the event for children in June was not now to be a street party but a party held in the school field following an insurmountable objection from a business in Station Road.

#### **14 ELECTION OF A PRECEPT COMMITTEE**

- 122 It was AGREED the Committee would comprise Cllrs Abdullah, Cooke, Upchurch and Payne. To meet mid-January.

#### **15 RECENT CORRESPONDENCE**

- 123 Circulation file: Histon PC Agenda and Minutes; Histon & Impington Rec Ground Minutes & Agenda; South Cambs Primary Care Group papers; CIAC Newsletters; SCDC Sustainable South Cambs leaflet; CALC County AGM Agenda; EEDA Update and Summary of strategy for the East of England; WREN Funding the Future; Oak' ton Barracks "A Development Concept"; Go Rail Oct 99; Cambs Fire & Rescue Service Best Performance Plan; Cambs County Council "Cambs Services - a case for equal funding"; IDeA Executive Summary :political management arrangements in local government.
- 123.1 St Andrews Church - Remembrance Day 14 November. Chairman had laid wreath at ceremony at War Memorial and attended Impington Church civic service.
- 123.2 SCDC - Local Plan : Deposit 1999 : Proposed Changes. Comments invited by 13 December. Joint Standing Committee to deal.
- 123.3 Histon & Impington Community Minibus Annual Report and Accounts held on file.
- 123.4 Cambs County Council "Cambridgeshire Services - The case for equal funding" held on file.
- 123.5 Footpath outside Cambridge BUPA Lea New Road. Mr Clift at County reports a temporary reinstatement which can be left for 6 months before becoming permanent. He will monitor.
- 123.6 Ambrose Way. Further copy letter from SCDC Legal Officer to Caspian Homes asking for planting to be carried out and requesting details of plans for adoption of the areas.

#### **16 ANY OTHER BUSINESS**

- 124 Environment Committee A meeting would be called once the quote from Acacia for Clay Close Lane was to hand. Committee would discuss litter bins and dog bins.

#### **17 DATE & TIME OF NEXT MEETING**

- 125 No meeting to be held in December, being due during Christmas week. Next meeting to be held Monday 17 January 2000 7.30 p.m. at St. Andrew' s Church Hall, Burgoynes Road, Impington. The meeting was declared closed at 9.35 p.m.

**MINUTES OF MEETING OF IMPINGTON PARISH COUNCIL HELD MONDAY 17 JANUARY 2000 7.30 p.m. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD**

PRESENT: Chairman Cllr D W Payne, Vice Chairman Cllr T W Silk, Cllrs H S Abdullah, C M Cole, A P Cornell, H Sparks, D Upchurch Cty Cllr P Bishop, Dist Cllrs P Gooden and Mrs J Teague  
A J Young Clerk

The Chairman opened the meeting with the very sad news that Councillor Tony Cooke had died that morning at the age of 69. Council were asked to consider postponing the meeting but after hearing some very kind words on his remarkable contributions to the village, and remembering how he always spoke positively and sensibly, it was agreed to proceed with the meeting in respect of his efforts during his time on the Council. Council stood for a minute in silent respect. The Chairman and Clerk were asked to make appropriate arrangements on behalf of the Council at the funeral, and to write a letter of condolence to Mrs Cooke.

**1 APOLOGIES**

126 Cllrs J E Mills (personal); C Moore (illness); D Smith (illness).

**2 MINUTES OF THE MEETING HELD 15 NOVEMBER 1999**

127 After an addition just prior to the second amendment to Minute 117.3 "District Cllrs Gooden and Teague both spoke in favour of fully supporting this event", agreed with all in favour the minutes be accepted as a true record, to be signed by the Chairman.

**3 MATTERS ARISING**

128 Item 111 Meadow Environment Committee were to meet with Chivers representatives to discuss once draft lease on recreation ground land approved.

128.1 Item 111.1 IVC A constructive meeting had taken place. It was hoped a Youth Worker from County Community Education would get involved to help take this forward.

128.2 Item 111.5 Kill Your Speed signs To be loaned by County Council for use in Milton Road for 12 months and then Cambridge Road/Bridge Road for a further 12 months. Parish Council to arrange erection of sign.

128.3 Item 111.6 Howgate Road "advisory box junction" request passed onto the City Council who are agents to the Highways Authority covering that area.

128.4 Item 112.5 Lone Tree Avenue A site visit had been requested by Dist Cllr Gooden and discussions at Planning Committee followed on the infill only policy issues. The alternatives appeared to be to grant approval whilst insisting on low-cost provision (2 of the 7) or insist on an improved sound protection. Conditional approval had been granted with conditions on the make-up and extent of the reduced sound measures.

128.5 Item 112.6 Mowlam Close "Impington Park, Cambridge" sign. District Council Planners had confirmed there was no application in for change of name from Mowlam Close.

128.6 Item 113 Crime figures Nov (20): Malicious phone call; suspicious incident with thrown eggs; theft from motor vehicle (6); burglary (2); criminal damage to motor vehicle (3); arson; theft; theft of cycle; obtaining services by deception; taking vehicle without consent; assault/actual bodily harm (2) **Dec (16):** criminal damage (3); domestic violence; vehicle tampering (4); theft (2); suspicious incident; harassment; burglary (3); malicious letter/incident.

128.7 Item 117.1 Photographic Memories of Histon and Impington Several reprints had now been made. The Council was in receipt of a copy for the records.

128.8 Item 117.2 Church Gate A design had been provided for the Council's information. The

Chairman was due to meet with Rev McCurdy prior to the February meeting.

128.9 Item 117.3 Outdoor Music Concert Letter of thanks received from Neil Davies. Concert to be held Sat 8 July 6.30pm to 10.30 pm.

128.10 Item 117.4 Millennium Oak had been planted on the Clay Close Lane amenity land.

128.11 Item 120.1 Day Centre Letter confirming no request for donation this year.

128.12 Item 123.2 South Cambs Local Plan Deposit 1999 (proposed changes) Representation made with reference to change C.2.51/Histon 2. Details held on Joint Standing Committee file.

#### 4 PLANNING

##### 129 To be/already considered by Council' s Planning Committee as statutory consultees:

1198	S/1849/99/0	RF	Dean	r/o	62	Mill Lane	Bungalow	Recommend Refusal
1199	S/1860/99/F	Dr M	Robson &		21a	Highfield Rd	Extension and alterations	Recommend Refusal
1200	S/1878/99/F	Dr P	Gardener		4	College Rd	2 storey rear extension	Recommend Approval
		Mr	Dudley					
		Mrs						
		V						
1201	S/1884/99/F	D	Wilderspi		65	New Road	Access improvement to front	Recommend Approval
			n					
1202	S/1891/99/F	Mr	Hayden		4	Mill Lane	Single storey extension to form garage at side	Recommend Approval
		Mrs J						
1203	S/1947/99/F	M	Winter		8	Impington Lane	Alterations and extensions	Recommend Approval
1204	S/1961/99/F	B	Drayton	Lumen		Cambridge Rd	Extensions and sub division into 2 dwellings	Recommend Refusal
1205	S/1974/99/F	AJ	Scott		32	Mill Lane	Loft conversion with dormer	Recommend Approval
1206	S/1988/99/F	Mr	Duggan		25	Villa Road	Extensions and garage	Recommend Approval
		Mrs P						
(1192)	S/1614/99/F amended	Mr	Nunes		5	Mill Road	Revised plans to those already agreed	No Recommendation
(1195)	S/1771/99/F	Mrs	IVC			New Road	Nursery amendments retrospective	Recommend Approval

##### 129.1 Decisions by South Cambs notified to Parish Council:

S/1552/99/LB IVC New Road, Alterations including fire doors and smoke detectors (Listed Buildings and Conservation Areas) - granted by GO-East

S/1590/99/0 I D Clark adj 10 Milton Road, dwelling and garage (renewal of time limited permission 1417/96) – granted with 6 conditions

S/1614/99/F Mr & Mrs J Nunes 5 Mill Road – extensions – granted. Amended plans received.

S/1644/99/F Mr & Mrs Jones 14 Highfield Road – conservatory – granted.

S/1681/99/F D Sharp 161 Station Road – removal of condition 1 (pkg restriction) – granted

S/1688/99/F G Reeve rear of 37 Cambridge Road (fronting Burrough Field) – house – refused

S/1774/99/F BUPA Cambridge Lea Hospital – oxygen manifold compound – granted

S/1792/99/F L Holland 49 New Road – extension – granted

##### 129.2 Tree Works: 1 Henry Morris Road fell ash and elders; lift crown ash; reduce height yews.

Burgoynes Road St Andrews Church surgery to ash over grave of Matthew Kimpton.

Burgoynes Lane entry to St Andrews Church remove limbs and prune multi stemmed sycamore Homefield Park various works. Tree Warden Cllr Moore had no objection.

##### 129.3 Ward Howard Rowlett - Manor Farm, Milton Road. Printed presentation from Ward Howard Rowlett. The Chairman reported on comments received from Councillors who had inspected the document and thanked Dist Cllrs Teague and Gooden for input on reporting on the South Cambs position. The re-use of buildings in the Green Belt and the relevant Planning Policy guidelines was briefly outlined to Council. In discussion, concern was expressed on the

number of hours to be worked on the site, and the impact of noise and lights. Also the need for roadworks to improve access, and the possible introduction of traffic calming measures in the vicinity. It was AGREED to invite Mr Ward to the February meeting to give a short verbal presentation and answer any questions. The Chairman was due to meet Mr Belcham at South Cambs on other matters and would report back to Council on any other relevant issues.

- 129.4 Cambridge Great Park Limited A scheme led by Mr Peter Dawe to utilise parkland between Histon and Oakington had been outlined to the Council via a draft brochure, offering to meet the Parish Council to discuss. AGREED to recommend to Histon Parish Council that a joint meeting be arranged.
- 129.5 S/0961/99 D M Wood Former Coach Depot Kings Hedges Road – change of use of land and buildings to sale and repair of motor vehicles. It had been reported that monthly auctions of up to 1,000 cars were planned at this site. District Council were already aware and had written to the owner advising no permission was in place for this venture.

## **5 SOUTH ROAD PLAYING FIELD – Sub Committee Report**

- 130 A meeting of the newly formed sub committee had taken place on 9 December the notes for which were copied to all and accepted. Recommendations included holding a meeting for affected residents in March; precepting for a closer grass cut for 2000 to encourage more use; installation of 2 simple goal posts and perhaps simple seats such as up-ended tree trunks. AGREED that the sub committee should make arrangements for a meeting at Kay Hitch Way.

## **6 RECREATION GROUND MANAGEMENT SUB COMMITTEE- Report**

- 131 The revised proposed Heads of Terms for the Chivers land were held on file, and were currently with King & Co, the Management Committee's solicitors.
- 131.1 Cllr Upchurch requested clarification on the status of the "ringfenced" amount of £6,500 held by Impington Parish Council, which had originally been precepted for setting up costs for the proposed new leased land. It was acknowledged that the Council may have expected to be reimbursed part of this from any grant funding obtained by the Management Sub Committee, but after an up-date from Cllr Upchurch and the Chairman, on the need for improved changing facilities and the offer of a considerable grant from the Cambs FA, it was proposed Cllr Upchurch, seconded Cllr Sparks, with all in favour, to make this money available to them for that purpose, if required. It was noted an amount of £2,000 under contingencies had been included in the precept recommendations for this purpose. Council were reminded the place for this type of discussion was the half yearly or AGMs of the full Committee.
- 131.2 The Management Committee members confirmed they would look into the implications of the recently up-dated Childrens' Act on changing rooms, etc.

## **7 ENVIRONMENT COMMITTEE – Report**

- 132 The Committee had met 16 December, notes of the meeting were copied to all and accepted.
- 132.1 Grass Cutting – County Council contract AGREED to investigate possibilities and to proceed with obtaining quotations from 3 contractors for taking over the County Council contract, being all county verges and some larger pieces e.g. opposite the Post House and at the junction of Cambridge Road/Lone Tree Avenue. Quotes would also be sought from the contractors for The Coppice (responsibility of the Parish Council which Mr Deane was not willing to tender for this year); South Road; Doctors Close; Clay Close Lane (all three

currently cut by Mr Unwin). County Council would pay the Parish Council in the region of £1,200 pa for the contract, the Parish Council to pay any additional charge to suit their own specifications. Histon would be approached to gauge interest in such an arrangement.

## 8 PLAYGROUND INSPECTORS' REPORT

- 133 Cllr Silk requested Mr Smith be asked to visit Doctors Close and clear the hedge of debris and litter.

## 9 SPECIAL PROJECTS / MILLENNIUM

- 134 Estimates appeared to indicate perhaps 2,000 people had gathered on The Green at midnight on 31 December. About 300 had attended on New Years Day at which time the Chairman had delivered a speech (copied to all with minutes).
- 134.1 The latest draft of the children's memento had been copied to both Councils and reps had met with Dr Ryan to discuss. It was hoped to get this out to all youngsters in the village within the next few weeks.

## 10 ACCOUNTS

- 135 Paid in: SCDC £117.33 (Paper bank at Post House); Burial Ground: Flack interment £68; Hardwick interment £68; Bishop interment £28. Histon were in receipt of £153.58 from SCDC for Newsletter funds July 98 – March 99 and would pay Impington 50% in due course.

- 135.1 It was NOTED the following accounts had been paid, prop Cllr Cole, sec Cllr Sparks:

<b>RSLCOM</b> <b>£20.50</b> + VAT £3.06 Burial Ground phone October	£23.56
<b>RSLCOM</b> <b>£19.39</b> + VAT £2.87 Burial Ground phone November	£22.26
<b>T Farr</b> BG wages M8 <b>£398.48</b> + exps <b>£8.11</b> + equipment <b>£11.20</b> + VAT £1.41	£419.20
<b>T Farr</b> Burial Ground wages M9 <b>£437.10</b> + expenses <b>£2.80</b> + VAT .49	£440.39
<b>Inland Revenue</b> Burial Ground National Insurance 3 months payments	£66.23
<b>Horticultural Therapy</b> Donation (Min 120.3)	£25.00

- 135.2 It was AGREED the following accounts be paid, prop Cllr Sparks, sec Cllr Silk:

<b>The Mower People</b> Service to strimmer Burial Ground <b>£41.70</b> + VAT £7.30	£49.00
<b>Histon Parish Council</b> exps Computer <b>£383.94</b> P/copies <b>£8.98</b> Telephone <b>£34.88</b>	£427.80
<b>T J Deane</b> Grass cutting The Coppice 1999 <b>£335</b> + VAT £58.63	£393.63
<b>N Unwin</b> Grass cutting Doctors Close, South Road. Clay Close Lane 1999 <b>£231</b>	£231.00
<b>Print Out</b> copy paper <b>£11.06</b> + VAT £1.94	£13.00
<b>D W Payne</b> Chairman's expenses – Computer <b>£16.45</b> other <b>£6.91</b>	£23.36
(Chairman declared an interest in this item. 50% of computer costs to be re-imbursed.)	
<b>Robson Rhodes</b> Audit 11.5 hours @ £25 <b>£287.50</b> + VAT £50.31	£337.81
<b>Stewart Bullard &amp; Partners</b> Burial Ground cut back holly <b>£450</b> + VAT £78.75	£528.75
(The contractors had been given the instruction by Chairman and Clerk in consultation to level holly as well as cut back, following their professional advice)	

- 135.3 Audit would be an agenda item in February, when accounts would be copied to all.

## 11 HALF YEARLY REVIEW OF DONATIONS

- 136 An amount of £918 remained in this year's budget. Requests had been received from the Bus Project and Cambridge Victim Support.

- 136.1 After much discussion and a written report from Mr Croxon of the Bus Project on visits to Histon September – December 1999, it was finally proposed Cllr Silk, seconded Cllr Upchurch that the Council make a donation, but defer decision on a sum to the February meeting, when clarification on funding and the Project's work in other villages was available

from Cllr Mills.

- 136.2 The work of Victim Support was discussed in general and was felt to be a worthwhile cause. Proposed Cllr Cornell, seconded Cllr Abdullah, with all in favour, to donate £50.

## **12 HIGHWAYS and TRAFFIC**

- 137 Various correspondence held on file from Highways Agency, Milton Parish Council, and Jim Paice re the A10 Butt Lane junction.
- 137.1 Station Road Traffic and Parking Orders Draft orders, statutory consultation papers, copy press notices, statements of reasons for making orders and plan received from Cambs County Council Environment & Transport, and copied to Councillors Silk, Moore and Payne for comment by 21 January. Histon representatives involved in the initial site meeting had also been consulted. Concern was expressed that the parking problems could merely be moved to other streets, but it was acknowledged this was unavoidable. It had been noted the Histon side of Station Road (railway end) was to have in effect 3 lay bys, one for a 2 hour maximum period, one for 30 minutes maximum and the other, outside the old station, 23 hour in 24 limit. AGREED to object to this aspect requesting the latter also be 2 hours maximum. Members with concerns about residents parking were reminded of the availability of the proposed residents exemption permits.

## **13 SAFER VILLAGES INITIATIVE**

- 138 An initial report compiled by Histon Parish Cllr Carrington was copied to all for information showing the main trends coming out of the consultation carried out in Sept/October 1998. Histon Parish Council had agreed to take forward the organisation of a public meeting and it was AGREED Impington Parish Council would support this decision in order to provide the residents with an opportunity to raise issues directly with the Police, South Cambs District Council or the Parish Councils. It was NOTED the Police were willing to have input into this, but not to take a lead. Thanks were due to Cllr Carrington for the work so far on an analysis and the questionnaires were currently being input by the Clerk for a fuller analysis.

## **14 PARISH PATH PARTNERSHIP**

- 139 Applications were invited from Cambs County Council for grants and advice on protecting, improving, maintaining and promoting local Rights of Way path networks. Advice from Cllr Cole, member of the Village Society Environmental Group, was this would be inappropriate at the present time.

## **15 PRECEPT 2000 – 2001**

- 140 The suggestion from the Precept Committee, who had met on 11 January was to request the sum of £43,500 from South Cambs District Council, being unchanged from last year. They felt optimistic that it might be possible to reduce this figure the following year. All figures had previously been copied to those present and it was proposed Cllr Silk, seconded Cllr Cornell with all in favour that the recommendations of the Precept Committee be accepted. The likely increases in the County Council charge and Constabulary charges were noted.

## **16 RECENT CORRESPONDENCE**

- 141 Circulation file: Histon PC Agenda and Minutes; Histon & Impington Rec Ground Minutes

& Agenda and Accounts; South Cambs Primary Care Group papers; 2000 draft Register of Electors; SCDC Citizen's Charter; books and brochures.

- 141.1 Youth Council proposals Histon Parish Council had agreed to send a representative, Cllr Muncey, to attend the forthcoming meeting with young people at IVC.
- 141.2 Cambs County Council – Jointly Funded Minor Highways Improvement Schemes Impington's bid had been unsuccessful on this occasion. The bid by Histon Parish Council for a pedestrian crossing in the High Street had been accepted for the coming financial year. Mr David Brace at County had responded to queries from the Council setting out the County's interim policy on speed limits pending Governmental review.
- 141.3 Histon Sector Police Local Consultation Group notes of meeting held 10 November held on file. Next meeting 29 March at Comberton.
- 141.4 ACRE Community appraisal information held on file.
- 141.5 SCDC Road & Footway Lighting up-date with information on the responsibility for street/footway lighting in parishes, held on file.
- 141.6 ICT Appeal at Junior School Letter of thanks from Mrs Browne for donation promised.
- 141.7 CCC Development Control Committee correspondence re Milton landfill site held on file.
- 141.8 SCDC 'Rough Sleepers Count' Information requested on rough sleepers in parishes in December. None known in Impington.
- 141.9 Cambs County Council Annual Reports on Residential Care Homes held on file.
- 141.10 Refuse collection Letter from Mrs Janet Hall thanking the Parish and the District Councils for better advertising of the refuse collection dates over Christmas and New Year. Cllrs had seen significant problems in some parts of the village, however. Cllr Sparks reported that skips had been provided for residents in King's Meadow.
- 141.11 Cambs County Council County Budget 2000/01 consultation dates – Lion Yard 29 January 2000 and an open forum in March on 24 January. Councillors were reminded to let the County Council know of their own views via the questionnaire provided to all.

## **17 ANY OTHER BUSINESS**

- 142 The Chairman drew the Council's attention to the splendid display of lights over the festive season at the home of Cllr Sparks.
- 142.1 Cllr Upchurch requested the Environment Committee to consider the position with frequency of path and road sweeping, and gully clearance in Impington at the next meeting. Following comments by County Cllr Bishop it was suggested the Precept Committee might consider a parish council employee road sweeper in the next year's budgets.
- 142.2 King's Meadow Cllr Sparks stated again that the roads were still not adopted. County Cllr Bishop expressed surprise at this.

## **18 DATE & TIME OF NEXT MEETING**

- 143 Next meeting to be held Monday 21 February 2000 7.30 p.m. at St. Andrew' s Church Hall, Burgoynes Road, Impington. The meeting was declared closed at 9.55 p.m.

**MINUTES OF MEETING OF IMPINGTON PARISH COUNCIL HELD MONDAY 21  
FEBRUARY 2000 7.30 p.m. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD**

PRESENT: Chairman Cllr D W Payne, Vice Chairman Cllr T W Silk, Cllrs H S Abdullah, C M Cole, A P Cornell, J E Mills, C Moore, D Smith, D Upchurch Cty Cllr P Bishop, Dist Cllrs P Gooden,

J P Teague, J A Muncey. A J Young Clerk In part: P C Brooks; Mr David Ward; Mr Chris Barratt

**1 APOLOGIES**

144 Cllr H Sparks was absent.

144.1 The Chairman, under standing order No 16, proposed items 5 to 7 be brought forward at this stage, all in agreement.

**5 P C BROOKS – POLICE REPORT**

145 P C Brooks detailed 8 reported incidents for Impington for January: cycle thefts (2); malicious incidents (2); criminal damage; burglary; theft; domestic violence. An admittance to the burglary had been made by an individual from the city.

145.1 A survey on traffic speed enforcement in Impington Lane had been requested.

145.2 Cllrs wishing to visit the station were to contact the Clerk so that a date could be arranged.

145.3 PC Brooks mentioned youths had stated the grass at South Road was too long for football.

145.4 Cllr Abdullah thanked PC Brooks for the police presence being seen at the Infants School recently. Cllr Moore felt the Traffic Warden should attend the area of The Green & Junior School at 3.30p.m. when the problem was at its worst.

145.5 PC Brooks reported all Neighbourhood Watch schemes had been asked to re-register. The crime figures for 1993-98 requested by the Parish Councils for the Safer Villages Initiative analysis were still being worked on. The Council thanked PC Brooks for attending and looked forward to his further report in May. PC Brooks left the meeting.

**6 PRESENTATION ON MANOR FARM BY MR DAVID WARD**

146 Mr Ward attended, by invitation of the Council, following discussions and some mixed views at Parish Council level on the proposals in a printed presentation. A letter from SCDC to Mr Ward had been copied to the Parish Council, advising the authority would object to the scheme as put forward, but suggesting there may be scope for a less intensive use. Mr Ward spoke of the need for Chivers to develop the site as the buildings were now largely redundant and suggested such as small offices, architects etc. would be most obvious. Change of use B1 permission for one of the buildings had been granted on appeal. However, on-site car parking would be required and it was, he felt, in this area that South Cambs had reservations. If permission gained, it was hoped work would start summer 2001, in phases over say 3 years.

146.1 The Chairman and other Cllrs raised concerns on pollution control/drainage (including the capacity of the public drains); the lack of footpath or provision for safe cycling; increase in traffic and need for traffic calming; danger to those turning in and out of the proposed access road; light pollution; lack of sustainability; hours of use; the current state of Milton Road/Butt Lane in terms of pot-holes, mud, patched repairs. Mr Ward took all concerns on board and offered any Cllr the chance to view the site if requested. He felt the issue of moving the speed limit out would have to be looked at. along with other calming measures and extension of the footpath to at least opposite the site. Any cycle path, shared with pedestrians, would have to start at least by IVC, perhaps using Clay Close Lane. He felt it not practicable to restrict hours of use but stated that although no decision had been taken on

the future of the dairy, if this were to ultimately leave the site, there would be less noise during unsociable hours in any case. He outlined the proposals for foul drainage to be treated at an on-site treatment plant, surface water drainage all to drain to interceptor traps. He stated clear surface water could percolate away as drainage was not bad in that area. Lighting was envisaged as low height level with emergency lighting and infra-red. A mixed height and type of trees and shrubs was envisaged to screen the car park, and particularly to screen the sunlight on car windows.

- 146.2 Cllr Silk felt the safety factor was most important, and Council should be pressing to get something back from any permitted development to benefit the whole community. Mr Ward asked for order of priority for such safety requests but it was felt all were equally important.
- 146.3 Mr Ward was thanked for his time and left the meeting.

## **7 BUS PROJECT REPORT**

- 147 Mr Chris Barratt, Treasurer, was present at the meeting to answer questions. A decision to defer this item from the January meeting had been made under item 136.1. He explained the bus also visited Willingham/Cottenham/Girton/Milton/Oakington on rota. Each village paid £30 a night as a contribution. Histon and Impington had been sharing a slot with Milton lately, giving an average attendance of one and a half terms per year.
- 147.1 Cllr Silk stated the Bus Project had been started in Histon and Impington when a capital sum of £3,000 per Parish Council had been raised. Many people felt the 2 villages had seen less and less of the bus, other villages seeing the benefit. Mr Barratt explained expansion had been possible via substantial lottery funding but this had now run out. Running costs were currently £35,000 per year, and applications to several grant making bodies continued. A new bus was almost ready following receipt of a grant from The Weavers Trust and the Project was well provided to give a service now. Discussion took place and included comment and suggestions on: asking the other Parish Councils now involved to generate a boost launch; supporting it as it is something for youngsters to do in the village; a way of reaching groups of youngsters who might not attend any other organised group within the villages; improving advertising to include posters. It was understood Histon Parish Council had been approached about the possibility of an additional Friday night for the bus to visit Histon at a cost of £120 a night. Mr Barratt knew nothing of this.
- 147.2 Prop Cllr Silk, sec Cllr Cole, that Impington Parish Council contact Histon Parish Council and had discussions on paying half the charge for the normal cost for next term. All in favour.

## **2 MINUTES OF THE MEETING HELD 17 JANUARY 2000**

- 148 Item 128.5 change “to Mowlam Close” to “**from** Mowlam Close”. Item 141.6 change “ACT” to “**ICT**”. With these amendments duly noted, the Chairman signed as a true record.

## **3 MATTERS ARISING**

- 149 Preamble. A letter of condolence had been sent to Mrs Cooke and family. Several Cllrs from both Councils had attended the funeral. Flowers were requested family only.
- 149.1 Item 128 Meadow On-going
- 149.2 Item 128.8 Church Gate Cllr Upchurch had attended a meeting with Church Warden and had been asked to investigate other routes for designs as only one was to hand. He felt £2,000 to be an excessive cost, although Mr Williams quoted a maximum of £1700. It was clarified the Parish Council had been discussing a donation as a Millennium project in the sum of £1,000. Cllr Mills proposed the Parish Council should approach churches of other

denominations in the village along the same lines, offering a millennium gift, seconded Cllr Moore, 2 for, 5 against, 1 abstention. Cllr Payne stated the decision to contribute had been in terms of a contribution to the built environment of the village, in that the demolished wall needed replacing as a specific project. Cllr Silk drew an analogy with the siting of bulbs in selected areas of the village only, where other residents may feel they could benefit in their vicinity.

- 149.3 Item 128.9 Music Concert Cllr Abdullah reported a parents meeting, poorly attended.
- 149.4 Item 128.12 Local Plan Deposit The Joint Standing Committee had reviewed the joint submission of objections and had determined to be heard at Public Inquiry this summer. Withdrawals could be made at a later stage. Pre-Inquiry meeting to be held 29 March.
- 149.5 Item 129.4 Cambridge Great Park Discussions had taken place with Histon Parish Council. Letter expressing deep concern received from resident living adjacent to NIAB land entrance in South Road. To be discussed under Agenda item 16.
- 149.6 Item 130 South Road Sub Committee To meet 7 March.
- 149.7 Item 134.1 Children's Memento A computer virus was holding up design work on this.
- 149.8 Item 135.2 Burial Ground holly work Letter from resident asking that the holly be taken out close to the telegraph pole next time trimmed. The Groundsman had felt this should be dealt with expertly by BT, not the contractor.
- 149.9 Item 136.2 Victim Support Letter thanking the Council for the donation.
- 149.10 Item 138 Safer Villages Initiative Dist Cllr Teague had assisted the clerk in setting up an analysis programme and work continued on the results. District Council had referred the matter to Jane Thompson, Development Partnership Manager. Inspector Howell had suggested production of a newsletter outlining the findings of the questionnaire, in preference to a Public meeting, which Dist Cllr Teague supported. It was re-iterated the idea of a public meeting had been to try and bring together a group of people to take it forward. It was AGREED to discuss again once the full analysis was available.
- 149.11 Item 139 Footpaths The Council had not appointed a Footpaths Officer but this was not felt appropriate. The Village Society were thanked via Cllr Cole for work carried out on Public Rights of Way.
- 149.12 Item 140 Precept It was confirmed that Histon's precept was set at £56,000
- 149.13 Item 141.1 Young people Draft letter to young people at IVC being considered by Mrs Kearns. The Chairman reported he had formed part of the interviewing panel as community representative for the appointment of a Director for Sports, Leisure and Community Education at IVC, starting next term.
- 149.14 Item 141.3 Police Consultation meeting change of date to 5 April at Comberton.

#### 4 PLANNING

##### 150 To be/already considered by Council's Planning Committee as statutory consultees:

1207	S/0131/00/F	Mr G	Daily	10	Impington lane	Extension	Recommend Approval
(1204)	S/1961/99/F	Mr B	Drayton	Lumen	Cambridge Rd	Amended – 2 dwellings reduction in size	Recommend Refusal
1208	S/0207/00/F	Mr Mrs	Hovius & Glimmerman	7	Villa Road	Erection of attached garage	

##### 150.1 Decisions by South Cambs notified to Parish Council:

- S/1771/99/F IVC Nursery – retention nursery building (retrospective) and extension – granted
- S/1849/99/0 rear of 62 Mill Lane, R F Dean – bungalow – refused
- S/1860/99/G Robson & Gardener 21a Highfield Rd – extensions – refused

S/1878/99/F Mr & Mrs V Dudley 4 College Rd – extension – granted  
S/1884/99/F D Wilderspin 65 New Road – enlargement vehicular access – granted  
S/1891/99/F Mr & Mrs J Hayden 4 Mill Lane – extension – granted  
S/1941/99/F M Winter 8 Impington Lane – extensions – granted (4 conditions)  
S/1974/99/F A J Scott 32 Mill Lane – dormer window – granted

150.2 Tree Works: Burgoynes Hse, Burgoynes Rd Various tree works. Tree Warden - no objection.

## **8 RECREATION GROUND MANAGEMENT SUB COMMITTEE- Report**

### a) Report

151 Cllr Upchurch reported a replacement tractor had been purchased and was in use. The next meeting would have only 2 items, election of Vice-Chairman and Proposed Improvements at the ground. A meeting had taken place with the Architect on site to discuss new changing rooms. It had been felt these would best be sited on the current portakabin site to give room for expansion. PC Brooks had been asked to provide the Committee with a copy of the Childrens Act for study (item 131.2 refers).

### b) Vacancy

151.1 A vacancy existed on the Recreation Ground Management sub committee following the death of Cllr Cooke. It was proposed Cllr Mills, seconded Cllr Cornell with all in favour that Cllr Abdullah be elected as an Impington Parish Council representative to this committee, who accepted the position. The Chairman confirmed 3 years left to run on this sub Committee's membership. The Council thanked Cllr Abdullah for taking on this important role.

## **9 ENVIRONMENT COMMITTEE – Report**

152 The Committee asked for clarification on spending without reference to Full Council within precepted amounts. All in favour to allow this.

152.1 2 litter bins had been installed, at The Dole and near to The Copse in New Road. To be stained by Mr Smith and emptied weekly by South Cambs. Cllr Mills enquired about the possibility of further bins. The Committee AGREED to produce a 3 year plan for consideration by Full Council.

152.2 A letter from BT (31 January 2000) answered the Council's queries dated 29 September 1999 on telecommunications apparatus in Cambridge Road, where the bulbs were planted. This letter advises that high grade circuits exist and extreme care was necessary.

152.3 Order made for Acacia to carry out tree works in Clay Close Lane at a cost of £404 +VAT and work on ivy at The Coppice, adj to 2 Burrough Fields at a cost of £48 +VAT. Quotes sought on work at The Coppice (cutting back hedge and dealing with overhanging trees on street lights).

152.4 No comment received from 3 houses nearest to post identified by Dog Warden in Mill Lane (at junction Youngman Ave, Histon). County to be asked permission to use the standard.

## **10 PLAYGROUND INSPECTORS' REPORT**

153 South Road continued to be unused. Mr Smith to be asked to visit Doctors Close again and clear the site of rubbish and litter. Mrs Marsh would be asked to re-work his schedule to remove South Road and change Doctors Close to a weekly visit for the time being.

## **11 ACCOUNTS and AUDIT**

154 Paid in: Eastern Wayleave for Mere Way £5.75; J Wallis Interment £68; Vialls memorial £28.

154.1 It was NOTED the following accounts had been paid, prop Cllr Silk, sec Cllr Moore:

	<b>RSLCOM</b> <b>£20.10</b> + VAT £2.99 Burial Ground phone January	£23.09
	<b>T Farr</b> Burial Ground wages M10 <b>£385.74</b>	£385.74
	<b>Cambridge Victim Support</b> Min 136.2 Donation <b>£50</b>	£50.00
	<b>CMBA</b> Donation in memory of Cllr A J Cooke from Chairman's exps <b>£25</b>	£25.00
154.2	It was <u>AGREED</u> the following accounts be paid, prop Cllr Cole, sec Cllr Moore:	
	<b>Milton Parish Council</b> 4 second hand litter bins (2 for Rec Ground) <b>£30</b>	£30.00
	(Rec Gd Management Committee to pay £15)	
	<b>Petty Cash</b> <b>£30</b>	£30.00
	<b>Print Out</b> Photocopying <b>£1.80</b> + VAT 32p	£2.12
	<b>Site &amp; Maintenance Services</b> Fix 2 litter bins <b>£70</b> + VAT £12.25	£82.25
	<b>The Mower People</b> Second service <b>£116.01</b> + VAT £20.30	£136.31
	<b>Cash</b> Bus pass refunds <b>£600</b>	£600.00
154.3	<u>Audit</u> All Cllrs had a copy of the audited accounts, which were displayed on the Parish Council notice board. The Chairman reported on points arising from the Audit being retrospective accounts should be limited; VAT to be claimed more frequently; S137 payments require a specific resolution. It was <u>AGREED</u> by Council that unless the VAT claim was a significant sum, the Clerk would continue to claim annually to reduce workload. Retrospective accounts would be limited to necessary items only.	

## 12 HIGHWAYS AND TRAFFIC

- 155 It was NOTED the consultations on the proposed pelican crossing in Histon High Street had commenced. Paperwork was available through Cambs County Council or the Histon Clerk.
- 155.1 Howgate Road suggested box junction. Nothing yet heard.
- 155.2 A10 Butt Lane junction Further correspondence with James Paice, Milton Parish Council and the Highways Agency. The Chairman reported that County Cllr Johnson was pressing for the A10 to be handed over to the County Council in a fit and proper condition. A letter from the Highways Agency to the Parish Council outlined proposals for traffic signals and requested comment. Discussion took place when it was agreed this might solve problems but would further facilitate "rat running". Dist Cllr Teague felt a roundabout would be more reasonable, of a reasonable size to allow proper flow, even better a ban on heavy traffic. The Chairman suggested a ban on right turns into Butt Lane, with a roundabout situated at the Milton junction (old end of village) might be preferable. It was AGREED to respond to the Highways Agency giving a preference for a roundabout (not a mini roundabout). The first preference would be a large roundabout further up at the Milton turn-off and a central reservation opposite the T-Junction at Butt Lane. The second preference would be a roundabout at the Butt Lane junction. Cllr Bishop left the meeting for a family commitment.

## 13 RECENT CORRESPONDENCE

- 156 Circulation file: Histon PC Agenda and Minutes; Histon & Impington Rec Ground Minutes & Agenda; Local Councils Liaison Committee Minutes Nov 99 including items on Crime & Disorder strategies; consultation with Parish Councils and Fenland Tripartite charter; MAGPAS publicity literature; Register of Electors; RailEast No 107; CCC Budget 2000/01.
- 156.1 SCDC Letter advising the rateable value of the cemetery will change wef 1.4.00. Estimates for the rates due for the coming year is £79.82 (last year £67.77).
- 156.2 Fenweb Commissioned by the Countryside Agency to carry out a survey of organisations involved in countryside, conservation and access initiatives to set up a website.
- 156.3 Police Authority budget Leaflet and letter detailing budget options faced by the Authority.
- 156.4 CALC Bulletin January 2000.

- 156.5 Village Society Thank you for Chairman attending and speaking at AGM
- 156.6 Post House Application for Public Entertainments Licence Renewal. No objection.

#### **14 GRASS CUTTING 2000 – 2002**

- 157 Item 132.1 Histon Parish Council had advised they were not interested in taking on the responsibility of Cambs County grass cutting in Histon.
- 157.1 3 quotes had been obtained, for comparison purposes, from Herald Contract Services of Trumpington; Site & Maintenance Services of Histon; S Bullard & Partners of Therfield (current Histon Parish Council contractors for the Village Green and War Memorial). The Chairman re-iterated that the Council currently spends approx £600pa on cutting The Coppice, South Road, Doctors Close and Clay Close Lane. It had been agreed that South Road should receive a higher specification cut this year. County Council were to pay Impington the sum of £1200pa were they to take on responsibility for the other areas, giving a budget of say £1800 minimum. Council had already indicated a willingness to take on extra cuts to the grass at the top of Cambridge Road, opposite to the Posthouse, at an estimated cost of £300 p.a. giving a total to spend of £2100. Comment was made that employing contractors would give the Parish Council a greater level of control although some could see problems in taking it on. A flexible approach, almost of trial and error, might be needed. Cllr Silk spoke in support of Herald Contract Services, who had specialist equipment in the village for carrying out work at the Posthouse, in any case. It was finally prop Cllr Silk, sec Cllr Moore with all in favour to take on the responsibility for one year, for review, in the knowledge that responsibility could be handed back to the County if appropriate.
- 157.2 Mr Norman Unwin had wished to quote for South Road, Doctors Close and Clay Close Lane, areas he had been cutting for some years, using Parish Council owned equipment. His prices would remain at £10, £8 and £15 per cut respectively and he could cut South Road more often to meet the Council's requirements for encouraging kickabout football there. He was not able to quote for The Coppice.
- 157.3 A decision on choice(s) of contractor(s) and details was delegated to the Environment Committee, who would meet soon to discuss.

#### **15 VACANCY IMPINGTON PARISH COUNCIL**

- 158 A poster had been displayed advising electors an election could be called if requested by 10 electors. Failing this, and after a period of 14 days, the Council could advertise for electors wishing to be considered for co-option asking them to write to the Clerk with details. If more than one came forward, a vote would take place at the March meeting. Agenda item March. Posters asking for applicants would also be provided to Impington Post Office and Church.

#### **16 ARRANGEMENTS FOR APM/AGM**

- 159 Suggested that a joint meeting of Histon and Impington Parish Councils, with Mr Dawe and a SCDC policy representative as speakers could be arranged, possibly in the form of a joint APM. It was AGREED to ask Histon about a change in their APM date, alternatively a separate jointly funded public meeting for this subject could be arranged. It was understood that perhaps one third of the land is already in the company's ownership being Unwins land.

#### **17 ANY OTHER BUSINESS**

- 160 King's Hedges Road sale and repair of motor vehicles. Complaints had been received on the

size of advertising signs and lighting arrangements. The Clerk was instructed to raise these issues with the Planners at South Cambs. Dist Cllr Gooden advised the Planning Dept were in regular contact with the owner.

**18 DATE & TIME OF NEXT MEETING**

161 Next meeting to be held Monday 20 March 2000 7.30 p.m. at St. Andrew' s Church Hall, Burgoyne Road, Impington. The meeting was declared closed at 10.05 p.m.

**MINUTES OF MEETING OF IMPINGTON PARISH COUNCIL HELD MONDAY 20 MARCH 2000 7.30 p.m. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD**

PRESENT: Chairman Cllr DW Payne, Vice Chairman Cllr TW Silk, Cllrs HS Abdullah, CM Cole, AP Cornell, JE Mills, C Moore, D Smith, H Sparks, D Upchurch Dist Cllrs P Gooden, JP Teague, JA Muncey. AJ Young Clerk, Histon PCllrs Wilkinson and Mason; Mr R A Mills, Mr G B Waters

**1 APOLOGIES**

162 Cty Cllr P Bishop (family business)

**2 MINUTES OF THE MEETING HELD 21 FEBRUARY 2000**

163 The Minutes had been copied to all prior to the meeting, and all were in agreement to sign as a true record of the meeting.

**3 MATTERS ARISING**

164 Item 145 Police Report for February: Theft (6); malicious phone call (2); domestic violence (1); burglary (1); vehicle tampering (1). Cllrs had had opportunity to attend a guided tour of the station for which thanks were expressed. The Chairman commented on vehicle crime previously seen at the Posthouse and advised the police had been working closely with them and signs now asked guests not to leave valuables in cars, guests booking in reminded not to do so. This had had a dramatic impact on crime figures in that area.

164.1 Item 147 Bus Project Copy correspondence between Mr Croxon and Histon Parish Council held on file. Newspaper cutting stated a grant of £4,980 from the Nationwide Foundation had been received. Cllr Mills had held discussions with Histon Parish Cllr Harris to attempt to arrive at a joint recommendation for the Councils in respect of finance for the Bus Project. She proposed Impington Parish Council pay £200 towards the bus for the period 29 May to the end of the summer term, seconded Cllr Cole. All in favour.

164.2 Item 149.1 The Meadow Agenda item April.

164.3 Item 149.2 Church gate Cllr Upchurch had nothing to report

164.4 Item 156.1 Burial Ground Rates The Chairman reminded Council that the Burial Ground was still subject to considerable relief at present and the eventual payment in years to come would be for more, in the region of £500.

**4 VACANCY – CO-OPTION OF NEW COUNCILLOR**

165 2 candidates has applied for co-option to the Council, in respect of the one casual vacancy. Mr R A Mills of 14 Hereward Close and Mr G B Waters of 17 Cambridge Road were present at the meeting. A secret ballot took place, at which Histon Parish Cllr Wilkinson was asked to act as teller, and Mr G B Waters was duly co-opted onto the Parish Council, the vote recorded as 6-3. The Chairman did not vote. Mr Waters completed a Declaration of Acceptance of Office, was welcomed to the Council, and took part in the remainder of the meeting. Mr Mills was thanked for his continued interest in the Council's work.

**5 PLANNING**

166 To be/already considered by Council' s Planning Committee as statutory consultees:

1209	S/0254/00/F		BUPA	Cambridge	New Road	Temporary portable office building	Recommend Approval
1210	S/0285/00/F		Cambridge City Council	Allotment site	Cambridge Rd	1.8m high boundary fence	Recommend Approval
(1206)	S/1988/99/F Amended	Mr Mrs P	Duggan	25	Villa Rd	Pitched roof to flat on single rear extensions and garage	For information
(1192)	S/1614/99/F Amended	Mr Mrs J	Nunes	5	Mill Road	Revised elevations and window details	Recommend Approval

(1210)	S/0285/00/F Amended		Cambridge City Council	Allotment site		Cambridge Rd	additional plan – for information	For information
1211	S/0331/00/A	D & K	Wood & Stopher	Car Zone		Kings Hedges Rd	Signs (retrospective)	Recommend Refusal
1212 x1199	S/0325/00/F	Dr M & Dr P	Robson & Gardner		21a	Highfield Rd	Extensions	Recommend Approval
1213	S/0388/00/F	Mr K	Marks		22	Villa Rd	Dormer windows	Recommend Approval
1214 x1206	S/0406/00/F	Mr Mrs P	Duggan		25	Villa Rd	Extensions (to include pitched roof over single storey rear)	Recommend Approval
1215	S/0439/00/F	J	Khan		31	Cambridge Rd	Bay window	Recommend Approval

#### 166.1 Decisions by South Cambs notified to Parish Council:

S/1988/99/F Extensions and garage, Mr & Mrs P Duggan, 25 Villa Road - granted

166.2 An article from the Sunday Times on the future of green belt land was copied to all, which appeared to have resulted from a partial leak as the full and official Regional Planning Guidance report was not yet published. A rebuttal from South Cambs District Council had appeared in that evening's Cambridge Evening News.

166.3 Retrospective Signs application King's Hedges Road S/0331/00/A Car Zone The Parish Council had recommended refusal. Cllr Sparks pointed out maps provided did not show the King's Meadow estate. Dist Cllr Muncey AGREED to check on the monitoring procedures in place for this business, which had clearly grown bigger than originally applied for.

166.4 The Grand Arcade scheme was to go before the City Council in April, Dist Cllr Gooden reported. He stated if the scheme gets the go-ahead the Sainsbury plans will be shelved.

166.5 Mr N Pritchard of Manor Park Histon had supplied press cuttings on mobile phone masts.

## 6 ANNUAL REVIEW OF INSURANCE

167 Last year's total insurance premium was £400.49. An additional premium of £25 for requested alterations to policy last year was previously waived and would be payable this year. Premium now due was for £431.11 including Insurance Premium Tax and index linked increases. Zurich recommended an additional increase in Indemnity to at least £5,000,000 (currently £2,000,000). This increase to mean an additional premium of £30 + tax. All in agreement to pay the resultant premium of £462.61.

## 7 REVIEW OF BYELAWS

168 Histon Parish Council had reviewed byelaws in view of a mistake in the front page with incorrect year for Public Health Act (should be 1875) and because the Recreation ground committee had pointed out that the byelaws did not seem to cover dumping of litter at Homefield Park. In fact this is covered by reference to the Open Spaces Act and Public Health Act. However, it was felt both Councils may wish to consider up-dating the byelaws at some stage to cover the change in the date. Standing Orders were suspended to allow the Chairman of Histon Parish Council to speak. He offered to carry out any work necessary to officially alter the date and amend the schedule to include any additional land the 2 Councils were responsible for. Cllr Abdullah wondered whether it might be possible to use a wording to include all the land currently the responsibility of the Parish Councils and any in the future. The Council accepted Cllr Wilkinson's offer to investigate the procedure and report back in due course. Standing orders were re-instated.

## 8 ARRANGEMENTS FOR APM/AGM – 15 MAY 2000

169 The 2 Councils could not hold a joint APM due to difficulties in standing orders, and it was

AGREED that Impington hold theirs on 15 May as planned, and invite Mr Dawe and a SCDC representative. This to be followed immediately by the AGM. Mr Dawe and Mr Keith Miles of SCDC were both available and willing to attend and a room at IVC was available.

## **9 RECREATION GROUND MANAGEMENT SUB COMMITTEE- Report**

- 170 Cllr Upchurch had now been elected Vice-Chairman of the Management Committee. The meeting on Improvements at the Recreation Ground had taken place and a working party formed to look at the changing facilities and development of the new ground. This working party would not make decisions, which were made at Committee level only.
- 170.1 Cllr Carrington had identified an administrative problem with the Cambs FA funding (£6,500) which was now being rectified. The planning application for change of use of the Chivers land had been submitted. The next meeting would discuss Year 3 of the new 3 Year Plan.
- 170.2 The Chairman thanked Mr Campin and the Committee for planting the bulbs along the wall.
- 170.3 A letter had been received from Mr Jones, Infants School Association asking Council to consider persuading the Committee to reconsider allowing a firework display on the Recreation ground in November. It was felt the Management Committee were appointed to make such decisions and it would not be appropriate to do anything other than allow them to do so.

## **10 ENVIRONMENT COMMITTEE – Report**

- 171 Notes of the meeting held 14 March were copied to all, including items on Clay Close Lane litter; grass cutting in Impington; Dog bins and litter bins; Street Cleansing and Sweeping, and the implementation of a 3 year plan. The Chairman and Vice-Chairman had since met with Herald Contract Services to discuss an exact specification and a firm figure was awaited. It had been made clear that issues relevant to the Parish Council were cost, quality and minimum hassle to clerk and Environment Committee. Further Committee meeting to be held 2 May.

## **11 SOUTH ROAD COMMITTEE – Report**

- 172 Notes of the meeting held 7 March were copied to all. A residents meeting was to be held 10 May for discussions and to form a group prepared to take any plans agreed forward. A verbal quote on fencing had now been obtained and NIAB to be approached for discussion on partnership funding. A source of grant funding had also been identified.

## **12 PLAYGROUND INSPECTORS' REPORT**

- 173 Cllr Silk reported no problems.

## **13 ACCOUNTS**

- 174 Paid in: Facobs interment and reserved plot Burial Ground £108; Recreation ground Committee £15 share of 2<sup>nd</sup> hand bins; Histon Parish Council share of Newslitter funding £76.79; Bus Pass refunds excess £410 - £190 had been paid out to 38 residents, plus £5 from petty cash since. Cllrs queried whether enough advertising had taken place. Standing Orders were suspended in order that Histon PCllr Wilkinson could advise that Histon had seen the lowest take-up ever that year and it was likely that fewer people had purchased passes this year due to the £16 cost levied. Standing orders were re-instated.
- 174.1 It was NOTED the following accounts had been paid, prop Cllr Moore, sec Cllr Silk:
- |  |         |
|--|---------|
| <b>RSLCOM</b> <b>£19.39</b> + VAT £2.87 Burial Ground phone February | £22.26  |
| <b>T Farr</b> Burial Ground wages M11 <b>£364.24</b>                 | £364.24 |

- 174.2 It was AGREED the following accounts be paid, prop Cllr Moore, sec Cllr Upchurch:
- |  |         |
|--|---------|
| <b>Histon Feast Committee</b> Outdoor Concert Special Project <b>£1,000</b>                  | £1,000  |
| <b>Histon Junior School PTA ICT Appeal</b> Special Project <b>£1,000</b>                     | £1,000  |
| <b>SCDC</b> Burial ground rates <b>£79.82</b>  | £79.82  |
| <b>Histon Parish Council</b> War Memorial Expenses <b>£156.50</b>                            | £156.50 |
| <b>St Andrew's Church, Impington</b> Room hire 10 x £12 <b>£120</b>                          | £120    |
| <b>Zurich Municipal Insurance</b> Renewal of premium Min 167 <b>£462.61</b>                  | £462.61 |
| <b>Histon Parish Council</b> Photocopier, telephone expenses, and JSC expenses <b>£55.23</b> | £55.23  |
| <b>Acacia Tree Surgery</b> Clay Close Lane <b>£404</b> + VAT £70.70                          | £474.70 |
- 174.3 AGREED a new bank signature mandate could be completed and submitted.

## 14 HIGHWAYS AND TRAFFIC

- 175 Letter from Mouchel, enclosing copies of recent CHUMMS survey
- 175.1 CCC Howgate Road. Letter advising no problem with traffic had been seen on two recent visits. County Council will continue to monitor at different times of the day. Cllr Sparks was asked to provide any evidence available to the Parish Council for onward transmission.
- 175.2 Traffic Lights Timings The Council continued to press County Council for information on their findings re timing of lights on the B1049, following comments from residents.
- 175.3 A10 Butt Lane Junction Press coverage in the Cambridge Evening News and comments at Parliament on the likelihood of traffic lights being installed at the junction in the next financial year were discussed. In the light of Dist Cllr Gooden and Cllr Payne's comments, supported by Dist Cllr Summerfield, County Council had recognised in a press release that care must be taken about rat running through Impington. The Clerk was asked to write to Cllr Summerfield thanking him for his view on this.
- 175.4 Cambridge Road to Vision Park, Speeding Cllrs Upchurch and Silk commented on excess speeds seen early morning, presumably by Vision Park workers. Cllr Smith warned speeding would be seen throughout the day once the proposed parking restrictions were in place along Station Road. Suggestion was made that the Police be asked to visit more often but it was noted that speed checks asked for last November in Impington Lane had not yet materialised. Other suggestions such as large painted 40mph on the road were discussed. A report on speeding was available from the Clerk for those interested.
- 175.5 King's Meadow Cllr Sparks asked the Council to act on delays seen at County Council in taking over the roads on the estate. Residents had been waiting 5 years this coming July. Few street lights were currently working. Cty Cllr Bishop had been unable to advise Cllr Sparks of any positive development other than that there was a problem between the lawyers. After full discussion, Dist Cllr Teague undertook to approach the Community officer at South Cambs to get some dialogue with the County on behalf of the residents. Dist Cllr Gooden wondered whether there was a problem with the standard of the work put forward for adoption. AGREED to write to Mr Edwards at County Council for confirmation that there was no technical reason why the adoption should not proceed, copied to Cllr Shona Johnston, Chair of Transport Committee.

## 15 RECENT CORRESPONDENCE

- 176 Circulation file: Histon PC Agenda and Minutes; Histon & Impington Rec Ground Minutes & Agenda; Fenland CommEnt Bulletin; SCDC "Council Tax Remains the same" and "Beating Bogus Charity Collectors"; CHUMMS leaflet
- 176.1 James Paice and Dist Cllr Gooden had written following recent press coverage on a possible threat to abolish Parish Councils. Correspondence from Anne Cambell had appeared in local

press, and NALC had been working on behalf of Parish Councils on this matter. AGREED it was likely the issue had been blown out of proportion by the media, but agreed to write to Mr Paice noting his consultation, and the comments from Cllr Gooden and Anne Campbell and work carried out by NALC, confirming Impington PC support the role of Parish Councils.

- 176.2 3 Field Trials for Roundup use on genetically modified sugar beet, Histon and Impington  
Adverts in the Public Notices section of the CEN for license applications to carry out work. The Parish Councils had not received any formal notification from DETR nor had the subject been brought up by any residents when asked for concerns they had in the village via the newsletter drop last summer. Letters had now been received from the WI, accompanied by a 48 signature petition, and a resident of Histon, asking the Council to work to prevent trials taking place. Their concern was possible impact of pollen on the environment. Discussions had taken place at Histon Parish Council, where it was clarified by an expert that the sugar beet would not flower, being destroyed prior to the spring period. Histon had chosen to write to DETR expressing concern on the high intensity spray used in this type of trial and possible effects on the watercourse running through the villages. A request for details of monitoring procedures in place had been made. Standing orders were suspended to allow Histon PCllr Mason to speak on the subject of watercourses. He described the route of watercourse no 164 and outlined pollution incidents seen in the brook recently, although none connected to field trials. Very full discussion took place on aspects of gm food trials but it was finally AGREED the Chairman and Clerk would write to DETR voicing concerns about monitoring procedures in place and also official notification procedures in such cases. Also to respond to the WI, with additional reference to their point on communication within the villages. Chairman to suggest he address one of their meetings, as he regularly did Village Society meetings.
- 176.3 Dog Fouling Letter from resident pointing out problems in the area of The Crescent. To be forwarded to the SCDC Dog Warden for action.
- 176.4 The Dole – BMX bike activities The Chairman had 2 approaches from residents, one asking for action on stopping digging up of South Cambs verges for this activity by local children, the other urging the Council to leave the children to enjoy this activity in the absence of other things for them to do. Cllrs commented they had seen the site and felt it was inappropriate on a housing estate. It appeared similar excavations were taking place in The Coppice. Full discussion took place and it was agreed to wait until a meeting between the Council Chairman and the new Director of Youth Services at IVC had taken place. It was agreed the need to engage with young people had increased and the meeting re South Road was an important part of this aim. The Chairman mentioned the Tesco Year 2k internet site which had many articles by youngsters at IVC with ideas and requests for the parish but none appeared to have contacted the relevant Councils to request action on these ideas. Cllr Sparks commented some 57 youngsters attended a meeting at King's Meadow and a BMX track was being designed, funded by the City Council. Cllr Mills agreed to raise the issue with the Bus Project leaders.
- 176.5 Cambs Local Agenda 21 Round Table free launch session 30.3.00
- 176.6 Histon & Impington Village Society requesting groups keep a record of all activities during 2000 for a scrap book they are compiling
- 176.7 CALC Training Day Sat April 8<sup>th</sup>
- 176.8 HAPTC Agreed that copies of publications "21<sup>st</sup> century guide for Parish Councillors" and "How to Manage Burial Grounds" could be purchased at £4 each.
- 176.9 SCDC Public Entertainment Licence applications: Mrs L Marsh, Recreation ground pavilion; Mrs J Kearns IVC Youth Centre. South Cambs Elections Notice of election 4.5.00.

**16 ANY OTHER BUSINESS**

177 There was none.

**17 DATE & TIME OF NEXT MEETING**

178 Next meeting to be held Monday 17 April 2000 7.30 p.m. at St. Andrew' s Church Hall, Burgoynes Road, Impington. This part of the meeting was declared closed at 9 p.m.

As per Standing Order 65, in view of the confidential nature of business about to be transacted, the Clerk, the public and District Councillors were temporarily excluded and they were instructed to withdraw.