

Minutes of meeting of Impington Parish Council, held St Andrew's Church Hall, Burgoynes Road, Impington, Monday 18th April 2011 7.30 p.m.

Present: Councillors: D W Payne (Chairman), B S Ing (Vice Chairman), N S Davies, P J Nudds, G S Payne, I M Parish Dist Cllrs E Stonham (in part) Also present: Sarah Smart Clerk: Miss C Presland

Power or Action

171 APOLOGIES FOR ABSENCE

11/171 Cllr P A Manser (personal), H S Abdullah (holiday), A Turnbull (Holiday)
Dist Cllrs M J Mason, J Chatfield; Cty Cllrs D Jenkins, S Gymer

172 MEMBERS' DECLARATIONS OF INTERESTS

11/172 D W Payne item 179.2 (prejudicial) knows applicant
D W Payne item 179.4 (prejudicial) lives opposite
B S Ing item 179.2 (prejudicial) lives nearby
B S Ing item 182.1 (prejudicial) Accounts expenses payments

173 OPEN SESSION FOR THE PUBLIC

11/173 No public participation

174 MINUTES OF MEETING HELD ON 21st MARCH 2011

11/174 All agreed to sign as true record

175 MATTERS ARISING FROM PREVIOUS MINUTES

- 11/175.1 Item 159.1 Police Emails and reports forwarded to all as received
175.2 Item 159.4 SCDC Arts Award 2011 Pene Nudds was congratulated by Council for being awarded a Highly Commended certificate for work on the Crossing Keepers Hut
175.3 Item 159.4 Parish Liaison Meeting Cllr Payne's written report and notes received from SCDC copied for all and accepted
175.4 Item 159.6 Citi 7 Update received from Cllr Parish on new Citi 8 service now in operation
175.5 Item 159.9 Employment Group met 6 April, Cllr Ing provided verbal update, further meeting arranged in May
175.6 Item 160.2 Feast Market meeting held 5 April, report on suggested topics/plans emailed to all
175.7 Item 166.1 Library Service meeting now 23 May at Orchard Park Community Centre 7:30
175.8 Item 167.4 Allotment Rules decision taken to request 6 months rent under current rules, rules to change September in line with other allotment sites
175.9 Item 167.4 Tree Works Coppice works at cost of £676 + VAT following deletion of one felling from programme until Autumn
Outstanding Actions List: Cllr B Ing updated Council on completion of photographing Burial Ledgers

176 RECENT CORRESPONDENCE

- 11/176.1 Circulating file available for all
176.2 SCDC Future of Standards Committee All those present agreed Parish Council would consider planning to adopt the voluntary code and framework. Parish Council feel as Standards Committee not funded they should not pay anything. Parish Council would ask the District Council's Monitoring Officer to be responsible for the registration of member's interests and would require District Council to continue to have responsibility for Parish Council guidance, advice and training in matters relating to members' conduct. Cllr D W Payne raised question why this is not done at County Level for economy of scale
176.3 Gambs County Council Street Lighting Maintenance and Energy from July 2011 – Proposed Cllr B Ing, seconded Cllr D W Payne, all in favour of option 2.

177 MONTHLY REPORTS COUNTY AND DISTRICT COUNCILLORS

- 11/177.1 County Cllr report March 2011 copied to all from Cty Cllr Gymer covering: Council meeting 29 March; Cabinet meeting 5 April; Environmental Services; Children's Services; Local

Power or Action

issues; Forthcoming meetings and events. Probation Service Cllr Nudds raised concerns with communication, as Supervisor resigned. Cycleway Histon to Cottenham Concerns with street lighting positioning raised, Cllr Nudds confirmed work will be corrected in next few weeks

- 177.2 Addition to District Cllr report February 2011 from Dist Cllr E Stonham received copied to all covering: Visit to Impington Village College. Dist Cllr Stonham updated Council on five Cherry trees removed due to structural damage to neighbouring properties. Cllr D W Payne highlighted disappointment of lack of recognition given to Pene Nudds and enviro.volunteers for the work carried out.; Meeting arranged at Histon Football Club 21 April, Dist Cllrs Stonham and Chatfield unable to attend. Cllr Ing and Nudds to attend with Histon Parish Councillor Thurman. No written report received for March. In the absence of Dist Cllr Mason, Cllr Parish relayed verbal report received at Histon Full Council covering: Scrutiny Call In; Council meeting due 14 April; Section 101 joint committees; future of Section 29 Joint Planning Committee and Northstowe Planning Committee.

178 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

- 11/178.1 Draft Management Committee minutes 28 March provided for all and accepted. Meeting due 23 May, Recreation Ground AGM 6 June. Cllr Ing highlighted success of Pinders Circus in Homefield Park, and positive feedback received from residents.

- 178.2 Recreation Ground brochure delivered to households, invitation sent to all Cllrs to the opening of the perimeter path and outdoor gym. Cllr Davies updated council on concerns raised about wear to the mound, possible re-turfing in autumn.

Cricket Club support received from Natwest Cricket Force. Cricket workforce taking place 24 April at Recreation Ground, all welcome to attend.

Cllr Davies reported on success of grant money to be presented from the Police for the provision of CCTV at the sum of £800 following grant application by Mrs Marsh

12 New Road Cllr Davies reported on the possibility of acoustic glazing to be installed

179 PLANNING COMMITTEE REPORT

- 11/179.1 Minutes 29 March provided for all and accepted. Meeting due 26 April.

- 179.2 S/0574/11 Mr & Mrs Marsh, 53 Woodcock Close – First floor rear extension. As Chairman declared a prejudicial interest, a new Chairman was chosen for this item Cllr G Payne. Cllr D W Payne left the room. Cllr Ing described surrounding area, declared a prejudicial interest and left the room. All those present **agreed** to recommend **APPROVAL**

- 179.3 S/0557/11 Dr & Mrs G Smith, 9 College Road – Single storey front extension, porch, two storey side extension and single storey rear extension. **Agreed NO RECOMMENDATION**

- 179.4 S/0545/11 Unwins Horticultural Holding Ltd, Land between 51 & 67 Impington Lane – Cllr D W Payne declared a prejudicial interest and left the meeting. Council **agreed** to recommend **REFUSAL** due to inaccuracy in design and access statement and concern over removal of hedge and request for archaeological report. Cllr D W Payne returned to Chair the meeting

- 179.5 Resolution Authority for Chairman and Vice Chairman to sign indemnity agreement for Open Space Contributions from Developers at former Unwins Site, Impington Lane – S/1356/08/F. **All agreed for indemnity to be signed**

180 OTHER REPORTS

- 11/180.1 Clerks report copied to all and accepted covering: SLCC conference attended by Clerk and Cllr Ing 29th March; Employment Group meeting; IVC sports centre opening; stART Presentation evening; Histon Early Years Centre; Residents queries. Cllr Ing provided updated to council of SLCC meeting attended with Clerk

- 180.2 Chairman's Report emailed to all and accepted (**Appendix 1**)

181 OTHER MATTERS

- 11/181.1 Youth Advisory Body meeting held 4 April. Cllr Davies reported on Village Youth worker role changes, and meeting with PCSO Martin who is keen for youth activities to be continued on Friday nights
- Power or Action**
- 181.2 Arrangements for Annual Parish Meeting of Impington and Annual General meeting of Impington Parish Council suggestion of joint Parish meeting with neighbouring parish Histon, agreed to be held 24 May 2011 at the Recreation Ground Centre
- 181.3 Environment Committee Issues Cllr Nudds reported on tree works at Coppice now completed; reduction in height of hedge at cemetery near completion; resident at Spring Close leaving conifer cuttings on boundary of cemetery, Cllr Nudds to follow up; Meeting with County Council Cycleway team, planting scheme has been arranged; In communication with John Ely, Construction Manager Bam Nuttall; Enviro.volunteers activities
- 181.4 HICOM Management & Support Group (for HIAFOP initiative) election of representatives. Defer to future agenda. Cllr Parish provided update to Council of meeting attended covering: the role of the Co-ordinator; relationship between forum, committee and co-ordinator; indication of costs. To be appointed September
- Future agenda**

182 FINANCE & ADMINISTRATION

- Cllr B Ing declared a prejudicial interest (accounts expenses payments) and left the room.
- 11/182.1 To confirm payment of retrospective accounts, prop Cllr G Payne, sec Cllr Parish, all in favour: Before 1 April 2011:
- | | |
|---|-----------|
| Histon Parish Council Contracted out hours admin (M6) £303 | £303 |
| B S Ing digital cards for photographing burial registers £29.98 | £29.98 |
| Administration M12 £1,441.77 | £1,441.77 |
| Acacia Tree Surgery Tree works at Coppice £676 + £135.20 VAT | £811.20 |
| Histon Parish Council End of year office requirements £80.55 Computer and Router £217.13 | £297.68 |
- 182.2 To approve payment of outstanding accounts, prop Cllr G Payne, sec Cllr M Parish, all in favour:
- | | |
|--|---------|
| Buchans Landscapes Ltd Grass cut No 1 £199.54 + VAT £39.91 Burial Ground: £98 + VAT £19.6 = | £357.05 |
|--|---------|
- Petty Cash** will be claimed during April as per imprest account system
NB: Invoice for MUGA and Hardcourt hire March 2011 **£89.58** + VAT not paid as MUGA not used by Youth Sports Club but not advised
- 182.3 Letter of thanks from Victim Support; SCDC advise Sec106 moneys for Merrington Place imminent
- 182.4 Meeting due 26 April to include ratification of final budgets and acceptance of end of year figures

183 MATTERS FOR NEXT AGENDA

- 11/183.1 None

184 DATE & PLACE OF NEXT MEETING and FORTHCOMING MEETINGS

- 11/184 **Agreed** next meeting Monday 16th May 2011, being the Annual General Meeting. Dates for forthcoming meetings noted

Meeting closed 9.08 p.m.

Appendix 1

IMPINGTON PARISH COUNCIL

REPORT TO:	Council	03 May 2011
AUTHOR/S:	Denis Payne	

Chairman's Report

Purpose

1. To update Council Chairman's recent activities and other matters.

Meetings/Tasks

2. Joining

The group met for the first time this year on April 7th - we are meeting again on the 28th.

Brian is producing detailed notes, in summary:

- We will launch the public consultation at the APM
- And deliver (Councillors) leaflet (Brian drafting first copy) to all households, hopefully with foreword by Jean Hunter
- And run articles in Courier until September, and Feast Market
- Aim for a public meeting (or public meetings) in September, with a decision then/October
- And for the Councils to decide the mechanism (grouping/community governance review)
- And if the decision is to join, then follow with the second question - what are the priorities for the new Council?

3. SCDC Liaison Meeting

There is a separate report of this meeting, which covered Standards, Questions, Neighbourhood Planning and the Charter.

4. Charters

The charter has been launched at the SCDC Liaison meeting, my notes of that meeting said:

The meeting ran out of time. I had previously declined the invite to speak to the charter because (a) the County Council is holding back (its running a number of pilots across the County which it's refusing to add as possible for any other Parish to do) and (b) there's no differentiation for Quality Councils.

It was "introduced" in 30 seconds (or so) - and should be out for all Parishes to look at at some stage.

5. SCDC Planning Committee

Have looked again at public speaking, and: *Members reaffirmed the current practice of allowing only elected and co-opted members (with the authority of their parish councils) to address the Committee.*

6. IVC Impington Sports Centre - Formal Opening

I attended (as did a number of others) the formal opening of the new sports centre (bit.ly/etVbLt) at IVC.

Among the team speaking at the opening ceremony were Cambridgeshire County Council Chairman Linda Oliver, South Cambridgeshire District Council Chairman Charlie Nightingale, Sport England's Nick Boulter and, of course, Rob Campbell.

Residents have truly excellent sporting facilities with the combination of the Rec and the IVC Centre.

In addition to the sports and fitness facilities, the centre also has a function room that is available for hire - and at discounted rates for members of the community.

7. Feast Market

A mail has gone out to everyone that includes the following:

Topics

- Community Park - 2 way issue - we need feedback
- Older People's Co-ordinator
- Open Spaces
- Joining
- "large number" - the amount that the two Councils have spent in the last year (must be £400K, or more - precept+grants+loans)

Extra items

- Picture quiz - Do you know your village? - Quiz pictures to be on stands scattered through market - Parish stand to provide answers
- Guided Bus "lottery" - Guess the data for the first commercial service

with a request: "We need volunteers to draft the topic sheets - please get back to Max/myself if you can help. We need to get this polished and sorted well ahead of time" - we've had no volunteers to date.

8. Buses

We have had confirmation from Glenn Edge that, notwithstanding all the input, the changes to the bus services have been confirmed.

And (great timing) the County has decided to spend some of the NCATP monies on RTBI to Histon and Impington - with the intent of increasing bus patronage

Whatever, for those uncertain about times (and running) of Citi buses, this will be good news. Implementation is actually some way away, and there's no programme of works sorted yet. County would like input on priorities - ie which stops to do first. It would be great to have a panel of bus users who we could ask this of!

This is the list of stops that County have provided:

Stop Code	Stop Name	Direction	Order of Priority
0500SIMP017	Pepys Terrace	Northward	
0500SIMP018	Pepys Terrace	Southward	
0500SIMP016	Highfield Road	Southward	
0500SIMP004	Highfield Road	Northward	
0500SIMP019	Chivers Way	Southward	
0500SHIST004	Chivers Way	Northward	
0500SIMP012	Poplar Road	Southward	
0500SHIST005	Poplar Road	Northward	
0500SIMP021	Macfarlane Close	Northward	
0500SIMP020	Macfarlane Close	Southward	
0500SIMP003	Village College	Southward	
0500SIMP005	Village College	Northward	
0500SIMP015	Hereward Close	Westward	
0500SIMP002	Hereward Close	Eastward	

9. Fitness classes

There's a new site www.classfinder.org.uk for finding fitness classes and instructors - run as a social enterprise/not for profit business. Details have been passed to Lynda so that courses et al at the Rec can be added.

10. Website

Traffic is showing a rise - daily average visits were up 40.60%. Visits were down slightly (-2.81%).

I've now installed Google Analytics (www.google.com/analytics) which is giving more information about visitor behaviour, which may help. This is giving some fascinating gems, for example that screen resolutions using the site vary from 1024x768 (most popular) to 2560x1440 to 320x240, including some real oddities - 1843x1037.

11. Highways Faults

The number of hits to the page about potholes (www.hisimp.net/potholes.html) has dropped significantly, and is now less than 1% of the site traffic.

12. Councillors' Surgery

Dates have been set until early next year of:

- 20 May 2011 – Orchard Park
- 17 June 2011 – Histon and Impington
- 15 July 2011 – Histon and Impington
- 19 August 2011 – Orchard Park
- 16 September 2011 – Histon and Impington
- 21 October 2011 – Histon and Impington
- 18 November 2011 – Orchard Park
- 16 December 2011 – Histon and Impington
- 20 January 2012 – Histon and Impington

If you are aware of residents who have issues that they want raised, please do remind them of these opportunities. The dates will be published on the website.