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HISTON PARISH COUNCIL



The Parish Office
 New Road
 Impington
 CAMBRIDGE
 CB24 9LU

NOTICE OF MEETING: Full Council
TIME: 7.30 p.m.
DATE: Monday 11th APRIL 2011
VENUE: St Audrey's Community Centre, St Audrey's Close, Histon

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below

Mrs A Young - Clerk to Histon Parish Council
 1st April 2011

MEMBERS: 15

QUORUM: 5

AGENDA

11/169	To receive and approve apologies for absence	
11/170	To receive declarations of interest a) Councillors to declare any personal interest in any items on the agenda b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation	
11/171	Public Participation To allow up to 15 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to any matter	
11/172	To approve minutes of the Meeting of 14 th March 2011 – <u>attached</u>	For decision
11/173	Matters Arising - for Information only 11/173.1 <u>Item 157.1 Police Up-date</u> any emails copied to all 173.2 <u>Item 158.2 Histon Feast Market</u> report on initial meeting held 5 April 173.3 <u>Item 162.3 Histon Early Years Centre</u> to receive any report yet available from Cllr Marston 173.4 <u>Item 162.4 HGV Consultation</u> report on any feedback or response made 173.5 <u>Item 162.5 Narrow Lane / Winders Lane</u> HT&T Committee to meet 5 May 173.6 <u>Item 162.6 Cycleway Histon to Cottenham</u> No response as yet from Mr Alexander. Greenleas residents association had advised problems with infringement to property 173.7 <u>Item 162.7 Histon & Impington Junior School</u> No response from County Council regarding 20mph signs. Meeting planned with Junior School to discuss safety concerns at entrance to school 173.8 <u>Item 166.8 Etheldred House boundary</u> Quote requested for maintenance Outstanding actions March 2011 list <u>attached</u>	To note only
11/174	Recent Correspondence Received 11/174.1 Circulating file available for all	

	<p>174.2 <u>BM Pest Solutions</u> – pest control report</p> <p>174.3 <u>SCDC Licensing</u> request from A10 Fish & Chip van to trade in Histon on Friday nights in addition to usual days/times during the week – Parish Council to comment</p> <p>174.4 <u>County Council Cambridgeshire Library Service Review</u> details of meeting due 23 May, Orchard Park</p>	For decision
11/175	<p>To receive monthly reports from County and District Councillors</p> <p>11/175.1 County Councillor reports <u>attached</u> if available</p> <p>175.2 District Councillor reports <u>attached</u> if available</p>	
11/176	<p>To receive Recreation Ground Management Committee Report</p> <p>11/176.1 Draft minutes of Management Committee Meeting 28 March <u>attached</u> Next Management meetings proposed 23 May. Recreation Ground Management Committee 6 June 2011</p> <p>176.2 Committee up-date</p>	
11/177	<p>To receive Planning Committee Report</p> <p>11/177.1 Minutes 17 March 2011 <u>attached</u>. Meetings due 31 March and 21 April</p>	
11/178	<p>To receive Environment Committee Report</p> <p>11/178 Minutes 24 March 2011 <u>attached</u></p>	
11/179	<p>Histon & Impington Action for Older People</p> <p>11/179 Confirmation of Parish Council representative on HICOM Sub Committee</p> <p>179.2 Confirmation that payments to be made by production of invoice retrospectively to HICOM – copy letter explaining management system <u>attached</u></p>	For decision
11/180	<p>To Consider Other Matters</p> <p>11/180.1 <u>Youth Advisory Body report</u> meeting due 4 April</p> <p>180.2 <u>Arrangement for Annual Parish Meeting and Annual General Meeting 2011</u> – suggestion of joint Parish Meeting with neighbouring parish Impington. Suggested date: 24 May 2011</p> <p>180.3 <u>Feast Week Arrangements</u> for Feast Market displays. Invitation to take part in Flower Festival (possible expenditure)</p> <p>180.4 <u>Mobile Warden Scheme</u> notes of meeting 16 March <u>attached</u></p> <p>180.5 <u>SCDC Liaison meeting 29 March</u> report from Cllr Parish</p>	<p>For decision</p> <p>For decision</p>
11/181	<p>To accept Finance and Administration Reports</p> <p>11/181.1 To confirm payment of retrospective accounts – <u>Appendix Page 4</u></p> <p>181.2 To approve payment of outstanding accounts due – <u>Appendix Page 4</u></p> <p>181.3 To report on amounts paid in and Correspondence – <u>Appendix Page 4</u></p> <p>181.4 To accept Clerks report April 2011– <u>attached</u></p> <p>181.6 To accept Finance Committee minutes <u>attached</u> 28 March if available - to include acceptance of final budgets 2011-12; acceptance of recommendation of Option 2 for Street Lighting Maintenance funding (Item F43.2)</p>	<p>For decision</p> <p>For decision</p>
11/182	Matters for Next Agenda	

11/183	<p>Date of next meeting (s)</p> <p>Planning Committee – Thursday 21 April 7.30 p.m. Highways Traffic & Transport Committee – Thursday 5 May 7.45 p.m.</p> <p><u>Full Council meeting</u> – being the Annual General Meeting of Histon Parish Council</p> <p><u>Monday 9th May 2011, St Audrey’s Community Centre, Histon 7.30 p.m.</u></p> <p>Other events / meetings:</p> <p>Police Panel, Waterbeach – Tuesday 12 April Northstowe Forum – Wednesday 13 April Councillors Surgery – Friday 15 April Yesteryear Road Run – Sunday 17 April Good Friday Service on Green – Friday 22 April</p> <p>Annual Parish Meeting – currently scheduled for Tuesday 24 May 7 p.m. at Recreation Centre</p>	
	<p>Close of Meeting</p>	

**Members of the public and press are welcome to attend the meeting
Minutes and supporting notes may only be supplied to Councillors. Available on request**

APRIL 2011 AGENDA

Item 181 FINANCE and ADMINISTRATION

a) To confirm payment of retrospective accounts:

Before 1 April 2011:

Administration M12 £2,375.60 (contracted out portion re-imbursed)

Cambs ACRE Communities Facilities visit expenses **£15** + VAT £3 = £18.00

Buchans Landscapes Leaf clearance **£323.07** + VAT £64.61 = £387.68

B M Pest Solutions Limited Baiting visit at The Green **£50** + VAT £10 = £60.00

Roger Hovells Office cleans (on formula) **£40**

Barclaycard yet to be confirmed but will include new computer purchase

b) To approve payment of outstanding accounts:

None

c) **Paid In:** Sub Contracted out payment £303; Impington PC Quarterly expenses £542.36; Impington PC War Memorial payment £272.50; H&I Recreation Ground Barclaycard re-imbusement £242.17