

Clerk:
Mrs A J Young
Telephone/Fax:
01223 235906
E mail:
clerk@hisimp.net



The Parish Office
New Road
Impington
CAMBRIDGE
CB24 9LU

NOTICE OF MEETING: Full Council
TIME: 7.30 p.m.
DATE: Monday 18th April 2011
VENUE: St Andrew's Church Hall, Burgoynes Road, Impington

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below

PP Mrs A Young - Clerk to Impington Parish Council
Miss C Presland - Assistant Clerk
7th April 2011

MEMBERS: 11

QUORUM: 4

AGENDA

- 11/171 To receive and approve apologies for absence
- 11/172 To receive declarations of interest
- a) Councillors to declare any personal interest in any items on the agenda
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation
- 11/173 **Public Participation** 15 mins
- To allow up to 15 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to any matter
- 11/174 To approve minutes of the meeting held 21st March 2011 - attached **For decision**
- 11/175 **Matters Arising - for Information only** 10 mins
- 10/175.1 Item 159.1 Police emails and reports forwarded to all as received
- 175.2 Item 159.2 SDCDC Arts Awards Pene Nudds was awarded a Highly Commended certificate for work on the Crossing Keepers Hut To note only
- 175.3 Item 159.4 Parish Liaison Meeting Cllr Payne reporting
- 175.4 Item 159.6 Citi 7 up-date
- 175.5 Item 159.9 Employment Group met 6 April, verbal update
- 175.6 Item 160.2 Feast Market meeting held 5 April, report on suggested topics and plans
- 175.7 Item 166.1 Library Service meeting now 23 May
- 175.8 Item 167.4 Allotment Rules decision taken request 6 months rent under current rules, rules to change September in line with other allotment sites
- 175.9 Item 167.4 Tree Works Coppice works at cost of £676 + VAT following deletion of one felling from programme until Autumn

Outstanding actions 2011 list attached

11/176	Recent Correspondence Received	<i>10 mins</i>
	10/176.1 <u>Circulating File</u> available for all	
	176.2 <u>SCDC Future of Standards Committee</u> response required by 10 June 2011	For decision
	176.3 <u>Cambs County Council</u> Street Lighting Maintenance and Energy from July 2011 – response required by end of April. FAQ paper <u>attached</u>	For decision
11/177	To receive monthly reports from County and District Councillors	<i>15 mins</i>
	10/177.1 County Councillor report <u>attached</u>	
	177.2 District Councillor report <u>attached</u>	
11/178	To receive Recreation Ground Management Committee Report	<i>5 mins</i>
	10/178.1 Draft Management minutes 28 March 2011 <u>attached</u> ; Meeting due 23 May. Recreation Ground Committee AGM 6 June	
	178.2 Committee up-date	
11/179	To receive Planning Committee Report	<i>20 mins</i>
	10/179.1 Minutes <u>attached</u> 29 March. Meeting due 26 April	
	179.2 <u>S/0574/11 Mr & Mrs Marsh, 53 Woodcock Close</u> – First Floor rear extension	For decision
	179.3 <u>S/0557/11 Dr & Mrs G Smith, 9 College Road</u> – Single storey front extension, porch, two storey side extension and single storey rear extension	For decision
	179.4 <u>S/0545/11 Unwins Horticultural Holding Ltd. Land between 51 & 67 Impington Lane</u> – Vehicular Access to Agricultural Land	For decision
	179.5 Resolution Authority for Chairman and Vice Chairman to sign indemnity agreement for Open Space Contributions from Developers at former Unwins Site, Impington Lane – S/1356/08/F	For decision
11/180	To Receive Other Reports	<i>5 mins</i>
	10/180.1 Clerk's Report - <u>attached</u>	
	180.2 Chairman's Report – <u>attached</u> if available	For decision (if applicable)
11/181	To Consider Other Matters	<i>15 mins</i>
	10/181.1 <u>Youth Advisory Body</u> Report – <u>attached</u> meeting due 4 April	
	181.2 <u>Arrangements for Annual Parish Meeting of Impington and Annual General Meeting of Impington Parish Council</u> – suggestion of joint Parish Meeting with neighbouring parish Histon – 24 May 2011	For decision
	181.3 <u>Environment Committee Issues</u> up-date from Cllr Nudds	
	181.4 <u>HICOM Management & Support Group</u> (for HIAFOP initiative) to elect representative (if required). To elect representative to HIAFOP (if required)	For decision

11/182 To accept Finance and Administration Reports

10 mins

10/182.1 To confirm payment of retrospective accounts – [Appendix Page 4](#)

182.2 **To approve payment** of outstanding accounts due – [Appendix Page 4](#)

**For
decision**

182.3 To report on amounts paid in and Correspondence – [Appendix Page 4](#)

1824.4 Meeting due 26 April to include ratification of final budgets

11/183 Matters for Next Agenda

11/184 Date of next meeting (s)

Finance Committee – Tuesday 26 April 7 p.m.

Planning Committee – Tuesday 26 April 8 p.m.

Environment Committee – Tuesday 3 May 7.30 p.m.

Planning Committee – Tuesday 10 May 7.30 p.m.

Full Council meeting, being Annual General Meeting– Monday 16th May 2011

Other events / meetings:

Official opening of Outdoor Gym and Perimeter Path at Recreation Ground –
Monday 2 May. All councillors welcome

Histon Highways Transport & Traffic Committee – Thursday 5 May 7.30 p.m.

Community Facilities Committee (Joint) – Wednesday 11 May 8 p.m.

Close of Meeting

Meeting
close by
9.15 p.m

Members of the public and press are welcome to attend the meeting

Minutes and supporting notes may only be supplied to Councillors. Available on request

APRIL 2011 AGENDA

Item 182 FINANCE and ADMINISTRATION

a) To confirm payment of retrospective accounts:

Before 1 April 2011:

Histon Parish Council Contracted out hours admin (M6) **£303**

B S Ing digital cards for photographing burial registers **£29.98**

Administration M12 **£1,441.77**

Acacia Tree Surgery Tree works at Coppice **£676** + VAT

b) To approve payment of outstanding accounts (cheques to be raised 20 April):

Buchans Landscapes Ltd Grass cut No 1 **£199.54** + VAT £39.91 Burial Ground: **£98** + VAT £19.6 = £357.05

Petty Cash will be claimed during April as per imprest account system

NB: Invoice for MUGA and Hardcourt hire March 2011 **£89.58** + VAT not paid as MUGA not used by Youth Sports Club but not advised

c) Paid In:

Letter of thanks from Victim Support; SCDC advise Sec 103 moneys for Merrington Place imminent