

HISTON & IMPINGTON RECREATION GROUND MANAGEMENT COMMITTEE

Minutes of meeting held in the Parish Office
Monday 28 March 2011 at 6.30pm

Present:

Councillors: N S Davies (Chairman), M C Cleaver, B S Ing, A Turnbull

User-representatives: Mr Dudley (Tennis), Mr Franklin (Bowls), Mr Peck (Cricket)

Groundsman: Mr S C Campin

Clerk/Manager: Mrs L M Marsh

131 APOLOGIES FOR ABSENCE

10/131 Cllrs Marston, Stonham and IPCllr Nudds

132 DECLARATIONS OF INTEREST

10/132 Cllr Davies declared a prejudicial interest as Histon Hornets Treasurer and a Manager. Cllr Davies declared a personal interest as a member of Histon Tennis Club and also one of his children is a member of Histon Tennis Club. Cllr Davies also declared a personal interest as Treasurer / Trustee of the Friends of Histon & Impington Recreation Ground. Cllr Ing declared a prejudicial interest as Treasurer of Histon Cricket Club. Cllr Ing declared a personal interest as Treasurer / Trustee of the Friends of Histon & Impington Recreation Ground. Mr Dudley declared a personal interest as Trustee of the Friends of Histon & Impington Recreation Ground.

133 MINUTES OF MEETING 7 MARCH 2011

10/133 Minutes of the meeting 7 March 2011 accepted as a true record and signed by the Chairman.

134 MATTERS ARISING

10/134.1 10/117.4 Storage lockers, now ordered. Contribution received from Friends of H&IRG. Cricket Club yet to meet to discuss contribution.
10/118 Machinery to be ordered after 1 April 2011
10/119.1 Perimeter Path. Work commenced 21 March 2011. Notice to be erected requesting the path not be used until 2 May when it was hoped that the grass would be established through the mesh.
10/119.2 Outdoor Gym. Work had commenced 28 March 2011. Bases installed with equipment due to be installed 26 April. Funder board to be purchased by Friends H&IRG.
10/122.1 TCLandscapes. Work due to be carried out 2 April 2011.

135 HOMEFIELD PARK

10/135.1 Tree works. Updated quote requested following work carried out by Enviro.volunteers. Paths. Meeting to be arranged with Site & Maintenance to discuss details and installation.
10/135.2 Pinders Circus. Notes form meeting 8 March copied to all, appendix 1. Residents to be advised and feedback to be requested. Inexpensive mobile telephone to be purchased for use by Committee Members. Arrival time of circus to be clarified.

136 12 NEW ROAD

10/136.1 Secondary double glazing. Quote received via MSA from Go-Glass to supply only £621.60+vat. Alternative contractor due to visit 12 New Road on 30 March. Mr Campin to request advice regarding unacceptable noise levels (traffic, play area, football club). It was noted that a specification for any proposed units would be required to ensure sufficient

ventilation. It was agreed that a meeting be arranged with MSA once quotes received. MSA be contacted for comments on damp issues.

10/136.2 SK-U had removed two TV aerials and sockets at start of project. Only one socket had been replaced but not connected. SK-U aware and had advised that these would be replaced. MSA to be contacted to chase.

137 CHILDREN'S PLAY AREA

10/137 Grass area on mound. Mr Campin had provided suggestions to replace grass: re-turf or re-seed at end of summer, protective surface or cut steps or beams into side of mound. Following discussion it was agreed to review again in early September once the area had had a full season's use.

138 MUGA AND HARDCOURT SURFACES

10/138 Clarification of specification had been requested from Cambridge Courts following receipt of quote for £650+vat. Mr Campin felt that a small trench at rear of goal may be a solution and would meet with Mr Dudley and Site & Maintenance Services to discuss this option.

139 TRADE WASTE

10/140 Donarbon had advised that mixed recycling bins could only take sorted waste. 'Double recycling units' (2 halves, one for general waste and one for plastic cans etc.) could be purchased from Broxap at £559.00+vat+delivery and ideally three would be required. It was agreed to hire a general trade bin from Donarbon for annual fee of £429.00+vat. Possible grant funding for recycling units to be investigated.

140 FINANCE AND ADMINISTRATION

10/140.1 To confirm payment of retrospective accounts paid since 7 March 2011, prop Cllr Ing, sec Cllr Cleaver:

SK-U Carpentry 12 New Road, 6th valuation **£5,864.89** + vat £1,026.36 £6,891.25

E-On final account – now British Gas **£326.22** + vat £65.24 £391.46

Mower People services to 36" Dennis and 2 x 20" Dennis' **£863.80** + vat £172.76 £1,036.56

L M Dewar Cleaning Services recreation centre (February) **£246.55**

Administration M12 **£4,825.30**

Travis Perkins sand **£100.80** + vat £20.16 £120.96

Buckingham & Stanley **£16.25** + vat £3.25 £19.50

HPC reimburse B/Card purchases: stamps, ink cartridges, garden tools (play area) **£242.17**

Friends H&IRG RAC, contribution to newsletter **£125.00** (Cllrs Davies and Ing had declared prejudicial interests at previous meeting when this payment had been agreed)

10/140.1.1 To approve payment of outstanding accounts, prop Cllr Ing, sec Cllr Cleaver:

C S A toilet rolls, soap etc. **£50.83** + vat £10.17 £61.00

Team Flitwick Gasoil **£349.00** + vat £17.45 £366.45

Berrycroft Stores 6 x Bags BM100 **£45.00** + vat £9.00 £54.00

H&IRG RAC, MUGA hire – Jnr School and IVC hockey **£50.00**

After 1 April 2011:

SCDC business rates **£2,987.70**

PHS annual service charge **£166.38** + vat £33.28 £199.66

Fiberweb Geosynthetics Ltd (Boddington's) perimeter path **£8,100.00** + vat £1,620.00
£9,720.00

Site & Maintenance install perimeter path **£2,345.00** + vat £469.00 £2,814.00

Cllr Davies reported additional costs incurred on the perimeter path of £600+vat for additional fixing pins. Cllr Davies wished it to be noted that the Clerk's adult son was on occasion engaged by Site & Maintenance Services, it was therefore agreed that any future works carried out by S&M Services within the Clerk's delegated powers (currently £250)

would be referred to the Chairman or Vice-Chairman for agreement. There had been no such instances in the past 12 months.

- 10/140.2 Accounts paid in 1.3.11 to 17.3.11: ground takings £181.26; recreation centre rent £320.83; sports court income £433.71; Co-ordinator income £31.67; HPC – 12 New Road £3,155.31
- 10/140.3 Quarter 4 figures to date copied to all for information, appendix 2. It was agreed to carry forward the budget for CCTV and Lighting (£9,000) and remaining budget for Homefield Park (£5,850) to the next financial year 2011-2012.
- 10/140.4 Clerk's report copied to all, appendix 3. Items covered: IIA visits 17 and 31 March; annual service of fire extinguishers; meeting with SCDC Planning Office regarding CCTV and lighting application which had now been validated. Clerk reported that £800 grant funding had been awarded from Southern Division BGU fund for CCTV and lighting.
- 10/140.5 Clerk had met with Saffron Insurance 28 March. Renewal premium £6,104.25, increase due to claim made during 2010. In addition, additional premiums would be due for perimeter path £122.43; Verti-drainer £139.13 and gym equipment £137.08 for material damage only as Aviva will not insure gym equipment for liability, even with disclaimer and instruction notices. Advice from Saffron Insurance that the gym equipment should not be in operation before liability insurance is in place and would look at alternative liability insurance for the equipment which was not due to be operational before the official opening on 2 May 2011.

141 ITEMS FOR FUTURE AGENDA

- 10/141 Formal report on Homefield Park and possible restoration of Water Pump.

142 DATES OF NEXT MEETINGS

- 10/142 Monday, 23rd May 2011 at 6.30pm
Monday, 6th June 2011, 7.30pm – Annual General Meeting

The meeting closed at 7.30pm

Signed.....

Date.....

DRAFT