

**MINUTES - HISTON PARISH COUNCIL ENVIRONMENT COMMITTEE MEETING THURSDAY 24<sup>th</sup>  
MARCH 2011 7.30p.m. at Parish Office, New Road, Impington**

Present: Cllr Cedric Foster (Chair), John Emmines, Alan Eade, Max Parish, Janet Diplock, Robert Plumbly  
Clerk: Angela Young

Pages: 3

**APOLOGIES FOR ABSENCE**

E10/42 Cllr Dover and Jones were absent

**MEMBERS' DECLARATIONS OF INTEREST**

E10/43 Cllr Emmines declared a prejudicial interest Item 48 Allotment Rules - Allotment Holder  
Cllr Eade declared a personal interest Item 47.2 Tree Works – Tree applicant known to him

**TO SIGN AND APPROVE MINUTES OF MEETING 16 DECEMBER 2010**

E10/44 **All agreed** to sign as correct record

**MATTERS ARISING FROM PREVIOUS MINUTES – for information only**

- E10/45.1 Item 13.1 Outstanding items list provided for all covering:  
Meadow Road trees; British Legion fundraising item now to be dropped from list; Cllr Foster to visit Tesco Stores to seek contact details for land owners for permission to move notice board; Cllr Parish to report on progress with bore holes by Poorsland Allotments, grants funds will be investigated, noting no budget in place. Agreed low priority **CJF / IMP**
- 45.2 Item 13.3 Springy Animals installed, proving popular. To be added to Asset Register
- 45.3 Item 13.6 Notice Board Planning application pending. Costs to be forecast to 2011-12 as a sundry credit. Increase likely due to timber price increase
- 45.4 Item 13.7 Christmas Lights Feast application made, received agreement in principle to 50% funding. Cllr Jones to be requested to bring to Environment Committee a costed price for proposed improvements by end of June **CLJ**
- 45.5 Item 39 Buchans Landscapes Met with Clerk 14 February to discuss detail of contract 2011-12

**TO RECEIVE CHILDREN'S PLAY AREA REPORT**

- E10/46.1 Weekly Inspections noted. Issues raised:
- Trees from 21 The Green leaning against fence. Phone call and email to owner, no actions as yet. **Agreed** to chase and offer to carry out work and invoice resident
  - Roundabout Noted not yet turning correctly. Site and Maintenance to remove from spike and repair if possible, or diagnose problem, cost of up to £200. **Agreed**
  - Rocking Horse corrosion to nose. **Accepted** quote from Site and Maintenance of £175 to re-weld and top coat red
  - ROSPA Inspection due April 2011
- 46.2 3 Year Plan for Play Area Development – consultation exercise undertaken – Cllr Emmines reported on Project Group work:
- Year 1 2010-11 – Consultation exercise and preliminary results
  - Year 2 2011-12 – Concentrated effort for funding levels, engagement of professional designer, project specification
  - Year 3 2012-13 – Implementation for 2012 (Jubilee and Olympic Year). Group currently consists of: Cllrs Neil Davies, Edd Stonham, John Emmines; plus 2 residents
- 46.3 Family questionnaire has resulted in 100 + responses and 13 genuine offers of help. Next meeting of Group due late April to formulate responses and look at issues raised

**VILLAGE GREEN and WAR MEMORIAL**

- E10/47.1 Bookings reviewed: Yesteryear Roadrun 17 April; Good Friday Service 22 April; Opportunity Playgroup 21 May; Open Gardens 11 and 12 June. Review of Risk Assessment form made and agreed as relevant
- 47.2 Brook Clearance Work Phase II Brook Renovations
- Cllrs Emmines and Parish outlined works carried out on culvert by Cambs County Council and expected work on dredging by South Cambs District Council. Cllr Emmines to discuss timing with Pat Matthews, SCDC Land Drainage Manager. Method Statement received and Environment Agency Permit noted, problems with treatment of toxic waste noted. Noted

County Council to undertake brickwork repairs to "school culvert" during Easter School Holidays. Clerk to ask Gareth Guest for more details

- Stage II Renovations Clerk to identify plans as drawn up in 2003 by Rob Mungovan. Noting original plan to provide duck feeding platform on south west side of Brook, **agreed** to then consider feasibility, and review health and safety issues covering proposals e.g. treatment of wood; non-slip surface; other safety issues. Aim for work to be carried out during 2012. **Agreed** to copy Rob Mungovan and Pat Matthews in to all email discussion
- Clerk to contact Cllr Nudds re Probation Service opportunities for painting Village Green fence (material to be charged to County Council if acceptable). If not a possibility, Courier article asking for volunteers for a working party

47.3 Tree Works North East Bank of Brook Buchans undertaking work on lifting lower branches. SCDC confirmed no requirement for application as health and safety issue. Members queried whether tree opposite Rose and Crown Public House also needed lifting

47.4 Post and Bollard on Village Green - Black Bollard opposite Co-op hit and broken. Decision not to replace but to tarmac over; White Posts hit and uprooted by car, now in storage, pending decision on replacement. Concerns over access available to vehicles, particularly 4/4s. Cllr Parish to send link to Parish Office for "post and rail" solution to enable quotations to be obtained, budget allowed 2011-12

47.5 Pest Control Rat baiting boxes refilled. Invoice awaited. All agreed no action possible over concerns with number of drakes seen on Brook as reported at Full Council

### **TREES & ALLOTMENTS REPORT**

E10/48.1 No written report. Cllr Eade reported on:

- Parlour Close 30 ft high self-set sycamore trees in area of unkempt land between estate boundary and verge causing problems to resident. Area had originally been planned as a lay-by but had never been built. Additionally problems with overhanging branches and roots disturbing slabs in car park area. **Agreed** to contact Roz Richardson to request permission to take off lower branches near to car park (owners unknown). Working Party led by Cllr Emmine to carry out any works, to leave arising on site for residents to dispose. No action possible with sycamores. Steve Thulborn had been asked to comment on ownership/responsibility
- New School Road Noted resident had trimmed lower branches. County Council have removed tree recently without advice to Tree Warden
- 2 Station Road SCDC permission not required for pruning lime trees and topping yew
- Tree Works Application 1 Cottenham Road Cllr Eade declared a personal interest. Cllr Eade described works applied for and reasons for supporting

48.2 Allotments Cllr Emmine declared a prejudicial interest as a plot holder and took no part in discussion. Cllr Eade confirmed SCDC hoped to work with plotholder 19 on drainage works required. Access from number 19 required which would necessitate removal of posts in place. All in favour to spend up to £500 if proceeds

Rules Agreed to continue to draw up proposed generic rules for October 2011, for email round to Cllrs Parish and Eade together with Cllr Nudds Impington Parish Council. Histon Parish Council then to modify to suit Gatehouse Road Allotment Site. **IMP / AJE**

### **FOOTPATHS & BRIDLEWAYS**

E10/49 Written report received from Cllr Foster (**Appendix 1**). Agreed Courier article asking dog owners to keep Parish Council informed of issues with footpath and bridleways. Problems with overgrown vegetation along B1049 highlighted. Letter to be sent once household identified

### **HICCA REPORT**

E10/50 No report

### **SOUTH CAMBS DISTRICT COUNCIL and CAMBRIDGESHIRE COUNTY COUNCIL**

E10/51.1 SCDC Trade Waste: Duty of Care forms to be submitted to SCDC. Cllr Foster outlined complaints received from resident of Normanton Way, and dealt with regarding refuse collection

E10/37.2 CCC Highways Wardens: Invitation to take part in scheme; details awaited Complaints outlined regarding lighting columns from resident Normanton Way and Somerset Road and overgrown vegetation; Scaffolding and Adverts Noted problem recently with length of display of adverts following completion of works. Walkabout update from Cllr Foster

### **OTHER CORRESPONDENCE**

- E10/52.1 Feast Parade route provided. Whyatts Fair confirm hire of Village Green 28 June to 5 July. **Agreed.** Noted 3 years agreement due for review autumn 2011
- 52.2 Excelcare: Cllr Eade reported on progress at Full Council. Adam Scott to quote for maintenance after grass growth
- 52.3 Guided Busway: Noted historical significance words to be imprinted on bricks in use along Guided Busway

### **BUDGETS 2011-12 AND REVIEW OF BUDGET V SPEND 2010-11**

- E10/53 To be circulated to all as appendix papers following Finance meeting due 28 March
- P10/54.1 Next Environment Committee meeting due **Thursday 30 June 2011**  
Meeting closed at 9.23 p.m.