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The Parish Office
New Road
Impington
CAMBRIDGE
CB24 9LU

NOTICE OF MEETING: Full Council
TIME: 7.30 p.m.
DATE: Monday 21st March 2011
VENUE: St Andrew's Church Hall, Burgoynes Road, Impington

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below

Mrs A Young - Clerk to Impington Parish Council
15th March 2011

MEMBERS: 11

QUORUM: 4

AGENDA

- 10/155 To receive and approve apologies for absence
- 10/156 To receive declarations of interest
- a) Councillors to declare any personal interest in any items on the agenda
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation
- 10/157 **Public Participation** *15 mins*
- To allow up to 15 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to any matter
- 10/158 To approve minutes of the meeting held 21st February 2011 - attached **For decision**
- 10/159 **Matters Arising - for Information only** *5 mins*
- 10/159.1 Item 139.1 Police emails and reports forwarded to all as received
- 159.2 Item 139.4 SCDC Arts Award 2011 Presentations due 30 March
- 159.3 Item 140 Register of Members Interests to be returned to Clerk by 21 March. All Cllrs will be asked to review register in May
- 159.4 Item 141.2 SCDC Parish Liaison meeting due 29 March. Cllr D Payne
- 159.5 Item 141.4 SCDC Community Facilities Grant STAC advise delayed application to Autumn 2011
- 159.6 Item 142.1 Citi 7 see outstanding issues list. Letter also to Traffic Commissioner and County Council
- 159.7 Item 146.1 Community Facilities informal meeting 28 February, next committee due 11 May
- 159.8 Item 147 Employment Group due to meet to look at policies 16 March
- 159.9 Item 149.2 Flooding and Emergency Planning presentation available at Histon Environment Committee 30 June
- 159.10 Item 150.2 Cyclepath to Milton see outstanding issues list

Outstanding actions 2011 list attached

| | | |
|---------------|--|----------------------|
| 10/160 | Recent Correspondence Received | <i>10 mins</i> |
| | 10/160.1 <u>Circulating File</u> available for all | |
| | 160.2 <u>Histon Feast</u> – invitation to take part in Feast Market and Flower Festival (possible expenditure) | For decision |
| | 160.3 <u>Inspire East</u> Update on closure of Regional Empowerment Partnership and introduction of CENE – Community Empowerment Network East – request for ideas for training subjects | |
| 10/161 | To receive monthly reports from County and District Councillors | <i>15 mins</i> |
| | 10/161.1 County Councillor report <u>attached</u> | |
| | 161.2 District Councillor report <u>attached</u> | |
| 10/162 | To receive Recreation Ground Management Committee Report | <i>5 mins</i> |
| | 10/162.1 Draft Management minutes 7 March 2011 <u>attached</u> ; Meetings due 28 March and 23 May. Recreation Ground Committee AGM 6 June | |
| | 162.2 To fill Vacancy on Management Committee | For decision |
| | 162.3 Up-date from Cllrs Ing and Turnbull | |
| 10/163 | To receive Planning Committee Report | <i>5 mins</i> |
| | 10/163 Minutes <u>attached</u> 15 February and 8 March (if available). Meeting due 29 March | |
| 10/164 | Histon & Impington Action For Older People | <i>10 mins</i> |
| | 10/164.1 To elect representative to Forum | For decision |
| | 10/164.2 To accept paper <u>attached</u> detailing clarification and review by Working Group, and accept changes to structure of project as outlined | For decision |
| 10/165 | Communication with Residents – Creative Ideas | <i>10 mins</i> |
| | 10/165 Deferred from February agenda – for further discussion, up-date paper to be circulated prior to meeting | |
| 10/166 | To Receive Other Reports | <i>5 mins</i> |
| | 10/166.1 Clerk's Report - <u>attached</u> | |
| | 166.2 Chairman's Report – <u>attached</u> if available | For decision? |
| 10/167 | To Consider Other Matters | <i>15 mins</i> |
| | 10/167.1 <u>Youth Advisory Body</u> report | |
| | 167.2 <u>Highways Matters</u> minutes of Histon Highways Traffic & Transport Committee minutes <u>attached</u> 17 February Correspondence Including: HGV Strategy meeting report and consultation | For decision |
| | 167.3 <u>Arrangements for Annual Parish Meeting of Impington and Annual General Meeting of Impington Parish Council</u> | For decision |
| | 167.4 <u>Environment Committee Issues</u> – vacancy on Committee Including invitation to register interest in “Highways Wardens” scheme Procedure for finalising new Allotment Rules from April 2011 | For decision |

10/168 To accept Finance and Administration Reports

10 mins

10/168.1 To confirm payment of retrospective accounts – [Appendix Page 4](#)

168.2 **To approve payment** of outstanding accounts due – [Appendix Page 4](#)

**For
decision**

168.3 To report on amounts paid in and Correspondence – [Appendix Page 4](#)

168.4 Arrangements for Internal and External Audit

168.5 To note Finance meeting due 15 March. Further meeting due 26 April to include ratification of final budgets

10/169 Matters for Next Agenda

10/170 Date of next meeting (s)

Finance Committee – Tuesday 15 March 7.30 p.m.

Recreation Ground Management Committee – Monday 28 March 6.30 p.m.

Planning Committee – Tuesday 29 March 2011 7.30 p.m.

Planning Committee – Tuesday 12 April 2011 7.30 p.m. (TBC)

Full Council meeting – Monday 18th April 2011

Other events / meetings:

County Council Surgery – Friday 18 March 7p.m.

IVC Sports Centre opening – Wednesday 23 March

HICCA “Turned out Nice” IVC – Thursday 24 March

Northstowe Forum – Saturday 26 March 10 a.m.

Area Joint Committee – Monday 28 March

SCDC Parish Liaison – Tuesday 29 March 7 p.m.

Police Liaison Panel at Waterbeach – Tuesday 12 April

Northstowe Forum – Wednesday 13 April

Homefield & Hereward Residents Association – Thursday 14 April 7 p.m.

County Council Surgery – Friday 15 April

Close of Meeting

Meeting
close by
9.15 p.m

Members of the public and press are welcome to attend the meeting

Minutes and supporting notes may only be supplied to Councillors. Available on request