

**MINUTES - IMPINGTON PARISH COUNCIL ENVIRONMENT AND BURIAL GROUND MEETING
TUESDAY 8th FEBRUARY 2011 7.30p.m. at Parish Office, New Road, Impington**

Present: Cllrs Pene Nudds (Chair), Hooda Abdullah, Cllr D W Payne (ex officio)
Co-Optees: Trevor Silk Clerks: Angela Young
3 Appendix sheets attached to these minutes

Pages: 2

APOLOGIES FOR ABSENCE

E10/37 Alan Browning, Tree Warden. Ken Doyle, HICCA

MEMBERS' DECLARATIONS OF INTEREST

E10/38 **Disclosure of interest**
The following disclosures of interest were received: None

TO SIGN AND APPROVE MINUTES OF MEETING 5th OCTOBER 2010

E10/39 **Agreed** to accept and sign as a correct record

MATTERS ARISING

- E10/40.1 Outstanding list attached (**Appx 1**)
- 40.2** Item 28.1 Bags and Litterpicks received, Bulbs ordered and planted. Cllr Nudds to order wildflower plugs. **PJN**
- 40.3 Item 30.2 Open Space Strategy Group No meeting yet held. Cllr Nudds to investigate ecological study costs. All ideas welcomed. Single item agenda to be drawn up once report available from Cllr Nudds. Cllr D Payne to trawl District and County documents for data on open spaces in Histon and Impington **PJN / DWP**
- 40.4 Item 30.3 Walkabout held, Steven Thulborn to be contacted for up date on actions
- 40.5 Item 33.2 Skateboard Facilities now with Youth Committee
- 40.6 Item 33.3 Buchans Works all confirmed to be carried out in early 2011; meeting due 9th February pre-2011 season with clerk

TREE WARDENS REPORT

- E10/41.1 Report copied to all and accepted (**Appx 2**)
- 41.2 Tree Works quotes for The Coppice Includes 4 fellings and deadwood removal. Permission given by SCDC, work to be agreed under clerk's delegation and carried out prior to end March
- 41.3 45 Impington Lane Enforcement Officer investigating wall built close to trees
- 41.4 Hoarding On Unwin Site, Impington Lane Enforcement Officer investigating removal of tree
- 41.5 Nathaniel Gardens SCDC asked to consider retaining black mulberry on site for historic reasons
- 41.6 Horse Chestnut Outside Burial Ground removed for cyclepath works. Replacement planned

CHAIRMAN REPORT

No written report

- E10/42.1 Crossing keepers Hut Cllr Nudds reported:
- Scaffolding signs and fencing to be removed week commencing 14 February. Some fencing to be retained to make a pound
 - Yet to be carried out: drainage into soakaway; top coat paint; fit guttering
 - Canopy structures being investigated, details to be circulated by Cllr Nudds, grants to be applied for **PJN**
- 42.2 The Dole Probation Service has worked on hedge (not IPC ownership). Free of charge materials obtained, hedge laying to commence 12 February. Willow work, sculpture demonstration planned for hut opening
- 42.3 Duke Of Edinburgh candidates. Cllr Nudds contacted Scouts to advise work would be available for these young men (tree planting, clearance, weeding etc). Guides may also wish to help

HICCA REPORT

E10/43.1 No report

OTHER CORRESPONDENCE AND REPORTS

- E/10/44.1 Letter of resignation from Committee – Alison Turnbull, new member to be co-opted **Full Council February 2011**
- 44.2 Cambs County Council Street light maintenance and energy issues (SCDC owned lamps) Cambs County Council advise a Private Finance Initiative arrangement entered into will mean Parish Councils will need to look at their responsibilities in isolation. Further information awaited but long term issues of replacement of columns discussed, estimated at £1k plus each. **Future Agenda**
- 44.3 Highways Steve Thulborn provided template letter to send to residents. Agreed to contact Cllr Jenkins and ask for support in actions on highways matters including overhanging trees, as a test agreed to report fallen Elder along B1049 to on line reporting system for highways
- 44.4 SCDC Waste collections Costs – Recreation Ground Committee are looking at recycling opportunities with Donarbon. Report awaited. Possibilities for dedicated bins for plastic and paper discussed.
- 44.5 Litter Picker Teams Saturdays Monthly – Noted SCDC could not pick bags up until following Friday due to timetable for Histon & Impington dog waste bin and waste bin collections
- 44.6 St Andrews Way – ditch along Milton Road Lot of litter seen. Cllr Nudds to inspect and to be reported to SCDC **PJN**

BURIAL GROUND REPORT

- E/10/45.1 Burial Ground walkabout 5th February 2011. (**Appx 3** attached) Agreed to continue using Norman Unwin to cut new part pending progress with new footpath. All other items confirmed, with staff to move bench for pampas regeneration, SCDC to be asked about ownership of fence boundary in Orchard Road. Cllr Nudds to attend allotments workshop 5th March at cost of £35, after which time site meeting would be called for existing plot holders and decision made on newly cleared end of site. Possibility of Allotment Association to be discussed
- 45.2 Allotments waiting list reviewed. Rules to be reviewed ready for April 2011. Noted charge for 2011-12 of £7.50 per plot
- 45.3 Mapping Requirements Large scale photo map provided for office to start process of marking up grave information. (2008 photo). Cllr D Payne to work with Cllr Nudds to provide grids for existing maps of Parish Council owned land, including allotments site. Cllr D W Payne to produce sample on The Coppice initially **PJN / DWP**
- E/10/46 Date of next Meeting 3rd May 2011

Next agenda:

- Water supply for allotments
- Recommendations for improvements to administration of Burial ground, and Review of fees July 2011
- Relocation of play area equipment from Recreation Ground Play Area
- Double yellow line funding – HFC discussions
- Bus Shelter requests

Close of meeting 8-55 pm