

**MINUTES - HISTON & IMPINGTON PARISH COUNCILS JOINT COMMUNITY FACILITIES MEETING
TUESDAY 1ST FEBRUARY 2011 7.30p.m. at Parish Office, New Road, Impington**

Present: Cllr Neil Davies (Chair), Brian Ing (Vice Chair)
Histon Parish Council: Cllr Edd Stonham Impington Parish Council: Cllr Geoff Payne
Co-Optees: Jean Newman, Eleanor Whitehead and Richard Martin Clerk: Angela Young

Pages: 3

APOLOGIES FOR ABSENCE

CF10/1 Cllrs David Thurman (HPC), H S Abdullah (IPC). Martin Wilde

MEMBERS' DECLARATIONS OF INTEREST

CF10/2 None

ELECTION OF CHAIRMAN AND VICE CHAIRMAN FOR YEAR 2010-11

CF10/3.1 Proposed Cllr G Payne, seconded Cllr B Ing to elect Cllr Neil Davies as Chairman, all **agreed**

3.2 Proposed Cllr N Davies, seconded Cllr G Payne to elect Cllr Brian Ing as Vice-Chairman, all **agreed**

CO-OPTION OF PUBLIC ONTO COMMITTEE

CF10/4.1 Noted up to 5 residents could be co-opted onto committee. Clerk explained process for declaring interests and voting rights and provided all present with Interests form to complete and return as appropriate. Proposed Cllr N Davies, seconded Cllr G Payne, all in favour and **agreed** to co-opt Jean Newman, Eleanor Whitehead and Richard Martin onto the Committee for the remainder of 2010-11.

4.2 Cllr Davies stressed the need for flexibility of formal meetings and informal sessions reporting back to Committee, whilst mindful of legal processes

COMMITTEE OBJECTIVES

CF10/5.1 Resolution passed at Parish councils reviewed and noted budget allowed of £2,000 per Council. Noted the Committee must continue to be mindful of all possible sites. Important to cover what is needed in the community, but work towards obtaining suitable land as soon as possible.

Outline Timetable Discussed:

- Early 2011 - Look at sites in detail, Brian Ing to carry out initial work required by 28th February and present preferred site to Parish Councils meetings for agreement to progress.
- May/June 2011- HICourier to be used as much as possible, press release to increase profile and expand vision. Agreement of any logo/slogan to be used. Bring other project partners "on board" to assist with infrastructure costs
- July 2011 - Feast market Stall
- September 2011- Community Facility workshop
- October 2011- Detailed questionnaire for all residents
- By end of 2011 - Evaluate results and summarise
- Early 2012 - Engage Architect

Issues and Ideas discussed:

- Other community projects currently planned
- Jubilee/Olympic links
- Current playground provision under Charity Commission rules
- Online surveys (hisimp.net)
- Parish Plan aspects
- Conceptual drawings to be commissioned free of charge if possible
- Contact to be made with other scout groups e.g. Soham for visits to facilities and to obtain information on pitfalls and mistakes made

- Heritage Group requirements for an access point to archives

“In Committee” POTENTIAL COMMUNITY SITES

CF10/6 Taken “In Committee”

PRESS RELEASE FOR HISTON & IMPINGTON COURIER

CF10/7 **Agreed** premature to discuss at this stage

COMMUNITY FACILITIES WORKSHOP

CF10/8.1 **Agreed** to organise for 10th September at Recreation Ground Centre 11am-2pm. Follow up date at Methodist Church October 2011. Public consultation meetings required to obtain support.

DATE OF NEXT MEETING

CF10/9 Next meeting 28th February Recreation Ground Community Room 7:30. Philip Peacock ACRE to attend, **travel expenses agreed** to meet.

Cllr Ing and Davies to meet Kirsty Human and Jo Mills SCDC to report back to members

Meeting closed 8:55 pm