

Present: Councillors: D W Payne (Chairman), B S Ing (Vice Chairman), H S Abdullah, N S Davies,
P J Nudds, G S Payne, A Turnbull Clerk: Mrs A Young
Dist Cllrs E W Stonham, M J Mason, J P Chatfield
Chairman welcomed all to first meeting of 2011

Power or Action

121 APOLOGIES FOR ABSENCE

10/121 Cllr P A Manser (personal) Cty Cllr S Gymer, J D Jenkins

122 MEMBERS' DECLARATIONS OF INTERESTS

10/122 P J Nudds (personal) Accounts expenses item 132.1

123 OPEN SESSION FOR THE PUBLIC

10/123 No public present

124 MINUTES OF MEETING HELD ON 15th NOVEMBER 2010

10/124 All agreed to sign as true record, including "In Committee" noting **change to wording** as anticipated (see item 125.6)

125 MATTERS ARISING FROM PREVIOUS MINUTES

10/125.1 Item 110.1 Police Emails and reports forwarded to all as received

125.2 Item 110.2 Older Peoples Forum meeting held 11th January, see item 131.4

125.3 Item 110.4 Standards Board details received on abolition of standards regime, awaiting any action from SCDC

125.4 Item 111.3 "No Cold Callers" no response as yet from SCDC

125.5 Item 112.1 Cycleway north of Green concerns over safety of junction at Ambrose Way raised with County Council. Cty Cllr Jenkins following up. Clerk to investigate supply and procedure for 30mph adhesive sign for waste bins as repeater highways signs illegal

125.6 Item 117.1 Community Facilities Review Group (Held "In Committee") – Following resolution at Histon Parish Council, **wording of "In Committee" Resolution to be changed accordingly** to reflect formation of "Committee" not "Working Party" – see item 131.6.

126 RECENT CORRESPONDENCE

10/126.1 Circulating file available for all

126.2 Cambs County Council Street Lighting Maintenance and Energy prices 2010/11. Invoice expected for 15 lights at £609.90. Information supplied regarding future maintenance and energy costs following PFI funding, Environment Committee to consider; Winter Service and Localism Agenda "opportunities for third party working" – consultation **Env Committee**

126.3 CPALC AGM Minutes 13th November received; NALC Code of Recommended Practice on Local Authority Publicity

126.4 IVC Public Meeting (Full Governing body) details 18th January 7pm

126.5 Royal British Legion details of "Great Poppy Party Weekend" 10-12 June 2011 – sent to Open Gardens organisers

126.6 SCDC Arts Award 2011 Parish nominations invited by 25th February

127 MONTHLY REPORTS COUNTY AND DISTRICT COUNCILLORS

10/127.1 November and December Monthly report received from Cty Cllr Gymer & Jenkins covering: Cabinet meetings (cycle routes, highways, budgets), Environmental Services, Children's Services, Adult Services, Local Issues (special unit closure at Infants School, roads reporting system <http://www.cambridgeshire.gov.uk/transport/roads/reportingafault.htm>) and Forthcoming meetings and events

- 127.2 November and December Monthly report received from Dist Cllrs Stonham & Mason covering: Full Council Meeting, Government Funding & Finance Training, Blue Bins, Grants, **Power or Action**
- SCDC Chief Exec Jean Hunter's visit to Histon & Impington, Councillors Surgery, Budgets for 2011 onwards, Orchard Park section 106 Contribution – Cycle Crossing B1049/A14 and Scrutiny Committee. Cllr Mason reported additionally on:
- Meeting held re HFC tree replacement issues, attended with Cllr Ing. Proposals for preparation of further replacement notice; timings for planting and liaison with Football Club officials noted. Agreed Clerk to contact Jo Mills week commencing 24th January for details of timescales and to request sight of all documents
 - Planning forum attended with Cllr Ing to discuss IT issues
- Cllr Chatfield commented on welcomed active approach shown by Jean Hunter

128 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

- 10/128.1 Draft Management Committee minutes 22 and 29 November copied to all and accepted
- 128.2 Vacancy on Management Committee – no nominations. Next Agenda **February Agenda**
- 128.3 Update Cllr Ing reported on:
- Outdoor gym and perimeter path due to be formally opened 2nd May 2011 at noon
 - Impington Fun Run on same day to be “started” by Histon Football Club manager
- 128.4 Cllr Nudds reported Probation Services cleared fence line at garages and the “old” driveway

129 PLANNING COMMITTEE REPORT

- 10/129.1 Minutes 9 November, 23 November and 14 January copied for all and accepted. Next meeting due 25 January 2011
- 129.2 Clerk to chase Steve Dighton for date of culvert works

130 OTHER REPORTS

- 10/130.1 Clerks report provided for all, (**Appendix 1**)
- Members thanked all involved in organising Christmas event
 - Chairman thanked Cllr Nudds and organisers for “Santa’s Grotto” event which had been a great achievement
 - Cllr Ing confirmed work had commenced on photographing the ledger for Burial Ground. Disc costing some £35 would need to be purchased in due course
 - Clerk to congratulate Histon PC Chairman on accreditation as Quality Council
- 130.2 Chairmen’s Report (**Appendix 2**)

131 OTHER MATTERS

- 10/131.1 Youth End of Year Report from Andrea Cramp copied to all and accepted. Interviewing for post of youth support worker in January. Connections Bus Projects Cllr Abdullah reported on dwindling numbers. Youth Committee likely to request attendance for Spring Term, for review. SCDC Youth Strategy produced. High Sheriffs Award IVC had won award, Cllr Abdullah hoped to attend ceremony **HSA**
- 131.2 Highways Minutes of Histon HT&T Committee 2 December copied to all and accepted. Other issues noted:
- Cllr Ing suggested Noise Survey November 2011 and November 2012 for best value
 - Area Joint Committee attended by Cllr Ing 17 January 2011. Large number of speed reductions made in the County
 - As noted in Cty Cllrs report, cycleway plans differed from expected in places and residents had contacted Cambs County Council with concerns
 - Cycleway to Milton: Remaining link will be constructed by a developer, subject to an enforcement issue
- 131.3 Environment Committee Meeting due 8 February. Cllr Nudds reported on:
- 2 trees available via SCDC for replacement purposes (hornbeam and walnut)

- Clerk and Cllr Nudds working on obtaining quotes for all outstanding tree works in Coppice for current financial year PJN/AJY
- Enviro.volunteers congratulated on reaching their 5th anniversary
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Power or Action

131.4 Older Persons Forum Note from Mavis Driver (Chair) and Neil Davies (Vice Chair) covering newly formed group H & I Action for Older People Group (HIAFOP) requesting IPC to nominate a member to the group and to consider helping to fund a role as “Village Older People Co-ordinator” (**Appendix 3**)
Cllr Davies outlined meetings held over a period of time to discuss issues and highlighted:

- Loneliness of some older people
- Current volunteers tended to be older persons themselves with no younger people coming forward
- Support given by Church and Firs Practice Manager
- Mobile Warden Scheme in place limited to 16 clients and specific role helping with daily tasks. Church Visiting Warden was a “befriending scheme”
- The need for an organised framework, with permanency and commitment key

Questions over the role proposed and alternatives arose:

- Description appeared “loose” and unprescriptive at present
- Possible aim would be to increase uses of existing services, identify volunteers and “alongside” helpers
- How success criteria would be set. If public money to be spent this was felt to be vital
- Uncertainty whether a paid role would give any better result than existing arrangements
- Employment conditions
- Firs Surgery had their own Community Matron/District Nurse, possible link to services
- Could Mobile Warden scheme be expanded, working with Age UK
- Duplication would need investigating

Cllr D Payne to attend next meeting of Group in the first instance, as IPC representative.
Decision on funding February 2011 agenda **DWP / February agenda**

131.5 Merger/Grouping
Notes of meeting with Ian Dewar held 17 November 2010 copied to all. Noted Ian Dewar had not yet come back with any information on questions raised. Representatives on the Working Party requested ideas for a way forward. Following lengthy discussions held on items raised during sessions held with HPC representatives, the questions were set:

- Does Impington Parish Council wish to join with Histon Parish Council?**
- If, so what mechanism would Impington Parish Council prefer?**

Points raised:

- IPC had expected a paper from the Working Party setting out options and benefits in order for an informed judgement to be made
- IPC had expected information to be available to allow the Parish Councils to go out to the electorate for input
- Noted 19 likely to be the most Councillors allowed for a joined Council
- Frequently Asked Questions sheet may be appropriate as part of consultation
- Any changes to infrastructure post-joining would necessarily need to be made by the New Council
- Cllrs Payne and Ing felt grouping offered a faster route to a joining of the 2 Councils
- Peak of consultation should be Histon Feast Market in July, with articles in the Courier for several months beforehand
- Ian Dewar should be asked for feedback on queries raised, with answers out to all Cllrs, not just the Working Party Group members

Proposed Cllr Ing, seconded Cllr D Payne and **agreed** that “At the February 2011 meeting Impington PC intend to have a formal proposal to initiate public consultation and consult with Histon PC on appropriate joining at the earliest opportunity” 6 in favour, 1 abstention
Agreed this decision be conveyed to Histon PC, inviting that Council to implement and mirror a resolution at their February meeting. Councillor Chatfield left meeting

Power or Action

131.6 Community Facilities Committee to elect membership following re-wording of Resolution to form Committee. Impington Parish Council members: Confirmed as Cllr Brian Ing and Cllr Hooda Abdullah. Third representative required. All in favour to **elect** Cllr Geoff Payne as the third representative to this new Committee

132 FINANCE & ADMINISTRATION

10/132.1 To confirm payment of retrospective accounts, prop Cllr Ing, sec Cllr Abdullah
 Cllr Nudds declared an interest (Personal) expenses accounts paid

Administration M8	£1,448.41	£1,448.41
Burial Ground expenses £13.24 + £2.32 =		£15.56
Histon Parish Council Contracted out hours for admin clerk £303.00		£303.00
Histon Royal British Legion Donation and wreath Sec 137 £40.00		£40.00
P J Nudds Crossing Keepers Hut £25.51 + VAT £4.47 =		£29.98
PWLB Freehold loan 11 of 50 £1,256.50		£1256.50
A J Young Flowers from Chairman's expenses £20.00		£20.00
N Haylock & Sons Roofing Crossing Keepers Hut £197.13		£197.13
Print Out Stationery £16.99 + £2.97 VAT =		£19.96
CPRE Cambs Hedgerows Maintenance course Cllr Nudds £12.00		£12.00
Acacia Tree Surgery The Coppice tree works £760 + £133 VAT =		£893.00
ESPO Office requirements £7.10 and enviro.vols expenses £117.20 + VAT £21.75 =		£146.05
Administration M9	£1,408.53	£1405.43
Burial Ground expenses £5.30 + 93p VAT =		£6.23
Histon Parish Council Contracted out hours for admin clerk £303.00		£303.00
Buchans Landscapes Grass cutting November £182.45 + VAT £31.93 =		£214.38
St Andrews Impington PCC Annual Room hire £150.00		£150.00
Histon Parish Council Quarterly charges £243.00		£243.00
Histon & Impington Recreation Ground 12 New Road 5 th claim £6,661.68		£6,661.68
P Moody Crossing Keepers Hut carpentry £729.00		£729.00
<u>No 2 account:</u> H&I Rec Gd MUGA hire Sports Youth Club Nov £64.68 + £11.32 =		£76.00

132.2 To approve payment of outstanding accounts, prop Cllr Ing, sec Cllr Abdullah

Broker Network Ltd (Came & Co) additional insurance premium £25.00 including IPT	£25.00
Cambs ACRE Subscription (including Playing Fields Association Network) £35.00	£35.00
All agreed to re-join)	
Petty Cash	£29.54
Burial Ground Norman Unwin 2 cuts of new land at cemetery £36.00	£36.00
<u>No 2 account:</u> Connections Bus Project Visits Sep – Dec 2010 £862.29	£862.29

132.3 Paid In: Burial Ground: Plot and Inter ashes Nelson £145; Inter Sparkes £90; Plot and Inter ashes Diver £145; Memorial Diver £70; Inter ashes Damary £75; Memorial Nelson £70; Plot and Inter ashes Brundish £145; Memorial Chandler £105; SCDC Sec 106 payment £4,258.90 (45 Impington Lane POS contribution)

132.4 Minutes 10 November and Draft minutes 11 January provided to all and accepted

132.5 Precept to approve recommendation to request precept for 2011-12 of £112,500 from South Cambridgeshire District Council – papers provided to all (**Appendix 4**). Prop Cllr D W Payne, sec Cllr B Ing all in favour, **agreed** to request £112,500 precept payment from SCDC, representing >3% increase on current band D payment for Impington PC part of council tax rate

133 MATTERS FOR NEXT AGENDA

10/133.1 Suggested: Communication with Residents; Half Yearly Review of Donations (last considered June 2010); Re-Accreditation of Quality Council certificate, presentation by Steve Wilkinson

134 DATE & PLACE OF NEXT MEETING and FORTHCOMING MEETINGS

10/134 **Agreed** next meeting Monday 21st February 2011. Dates for forthcoming meetings noted
Meeting closed 9.55 p.m.

DRAFT