

**HISTON & IMPINGTON RECREATION GROUND MANAGEMENT COMMITTEE**

Minutes of meeting held in the Parish Office  
Monday 22 November 2010 at 7pm

**Present:**

Councillors: N S Davies (Chairman), M C Cleaver, D V Marston, E W Stonham, B S Ing and A Turnbull

User-Representatives: Mr V Dudley (Tennis), Mr G Peck (Cricket)

Groundsman: Mr S C Campin

Clerk/Manager: Mrs L M Marsh

**10/77 APOLOGIES FOR ABSENCE**

10/77 None received

**10/78 DECLARATIONS OF INTEREST**

10/78 Cllr Davies declared a prejudicial interest as Histon Hornets Treasurer and a Manager. Cllr Davies declared a personal interest as a member of Histon Tennis Club and also one of his children is a member of Histon Tennis Club. Cllr Davies also declared a personal interest as Treasurer. Cllr Ing declared a prejudicial interest as Treasurer of Histon Cricket Club. Cllr Ing declared a personal interest as Treasurer / Trustee of the Friends of Histon & Impington Recreation Ground. Mr Dudley declared a personal interest as a Trustee of the Friends of Histon & Impington Recreation Ground.

**10/79 MINUTES OF MEETING 25 OCTOBER 2010**

10/79 Minutes of the meeting 25 October 2010 accepted as a true record and signed by the Chairman.

**10/80 MATTERS ARISING**

10/80 10/38.2 Trade waste to be investigated.  
10/64.2 Homefield Park. Additional quotes received for installation of paths. Two quotes for both paths and fencing now on file. Second quote also received for recommended tree works. Informal meeting to be arranged for the new year to include all interested parties to review quotes received and discuss budgets. Cllr Ing suggested that all recommended tree works be carried out in current financial year.

**10/81 RECREATION GROUND MACHINERY**

- 10/81.1 Strategy report copied to all, appendix 1. Cllr Davies reported that with other potential community projects in preliminary stages, it was hoped to complete outstanding recreation ground projects to ensure that there would be no unexpected future expenditure within the recreation ground budgets. It was also hoped to continue to reduce the net costs to run the recreation ground. Cllr Davies stated that increased activity on the recreation ground was important and was in contact with the Early Years Centre and Junior School to encourage sporting partnerships. It was noted that IVC now have a hockey club at the recreation ground.
- 10/81.2 With expanded usage, possibility for the need for additional staff discussed. Modern Apprentice schemes to be investigated, Cllr Ing to obtain further details.
- 10/81.3 It was agreed that if budgets agreed at the Half Yearly meeting, purchase of proposed verti-dRAINER to proceed. It was noted that this machine would benefit all areas of the recreation ground. Possibilities of hiring the machine to neighbouring organisations discussed; insurance implications noted.

10/81.4 It was agreed in principle to purchase a one tonne roller in financial year 2011-12, Mr Campin to obtain 3 quotes. Grant funding opportunities to be sought, but noted that in reality these may not exist. Cricket Club may be able to assist with fundraising and Friends of H&IRG may be able to make a contribution. Proposed Cllr Ing, seconded Cllr Turnbull that the report be noted and recommendations accepted.

## 10/82 PROPOSED CHARGES FOR 2011 – 2012

10/82.1 Club Charges. Report copied to all, appendix 2. It was noted that Histon Hornets had donated £1,000 towards the drainage project and Tennis Club are purchasing new tennis nets. Proposed charges:

- Bowls Club £2,725, increase of £150 as top dressing and verti-draining now included in charge
- Cricket Club £2,600, decrease of £125 to take into account reduced number of teams. It was noted that County and Representative matches offset the annual cost of cricket facility.
- Croquet Club £315, increase of £15. This club is run under umbrella of the Friends of H&IRG and had started as an informal arrangement. It was noted that if the club continue to expand, charges would need reviewing.
- Histon Hornets grass pitches £3,200, increase of £200. Club will benefit from drainage improvements and probable purchase of verti-drainer. MUGA usage £3,315, to remain as last year, noting possible competition from neighbouring parishes.
- Tennis Club grass courts £2,250 increase of £150. Annual charge for hard court and MUGA to remain as last year, it was hoped this would encourage members to use throughout the year.

*Cllrs Davies and Ing declared prejudicial interests and left the room. Mr Dudley and Mr Peck, club representatives, also left the room. It was agreed that Cllr Stonham take the chair.*

Following queries, Mr Campin highlighted opportunities given for casual use. Proposed Cllr Turnbull, seconded Cllr Cleaver and agreed to accept the proposed club charges.

*Cllrs Davies and Ing, Mr Dudley and Mr Peck returned to the room. Cllr Davies took the Chair.*

10/82.2 Proposed Charges for 2011 – 2012. Schedule copied to all, appendix 3. Proposed ground charges as last year. Following discussion regarding proposed increase in community room hire charge, it was noted that the community room was not a business facility and that the charge should remain as last year. It was agreed that the Clerk have discretion when negotiating bookings, both in terms of price and duration. With the amendments to community room noted, (£15.00 residential and £20.00 commercial), proposed Cllr Stonham, seconded Cllr Turnbull and agreed to accept the schedule as published.

## 10/83 ESTIMATES FOR 2011 – 2012

10/83.1 Report copied to all, appendix 4. Cllr Davies reported that the proposed budget for Homefield Park of £6,500 would provide funding towards proposed projects; any remaining funds from 2010/11 would be carried forward.

10/83.2 Cllr Davies stated that a request of £67,500 (plus £6,500 Homefield Park) would be a reduction of £2,000 and use approx. £2,000 of reserves. It was noted that the play area maintenance included funds to repair the sail shelter.

10/83.3 The budgets were considered and noted, for decision at the Half Yearly Meeting. Proposed Cllr Ing, seconded Cllr Turnbull and agreed that the amount to be requested: £74,000 to include £6,500 for Homefield Park plus salary reimbursements.

## 10/84 FINANCE AND ADMINISTRATION

10/84.1 To confirm payment of retrospective accounts:

**Administration M2 £5,015.30**

**S De'ath 4 Garden Court - £1,400.00 month 1 rent; £2,100.00 damage deposit; £256.25 administration and registration of tenancy agreement £256.25 = £3,756.25**

**SK-U Carpentry** fourth valuation 12 New Road **£14,080.32** + vat £2,464.06 £16,544.38

**Travis Perkins** materials to paint post on Green – to be reimbursed from HPC **£256.38** + vat £44.88 £301.26  
**H L Hutchinson Ltd** 'Rovral WG' **£233.37** + vat £40.84 £274.21  
**B J Waller Ltd** keys for HH (to be reimbursed) and stock **£133.00** + vat £23.29 £156.29  
**Cambridge Water plc** H/Park – standing charge **£13.30**  
**R Furlong** RAC, hockey coach – October **£175.00**  
**E-ON** **£320.13** + vat £56.02 £376.15  
**Cambridge Water plc** recreation ground **£626.11**  
**Binder Loams** top dressing for tennis courts **£365.88** + vat £64.03 £429.91  
**British Gas** **£242.53** + vat £12.12 £254.65  
**M S Associates** final payment professional services – 12 New Road **£1,530.00**  
**British Telecom** office **£72.76** + vat £11.15 £83.91  
**Stadia Sports** 2 x stanchions **£120.00** + vat £21.00 £141.00  
**Travis Perkins** sharp sand **£63.00** + vat £11.02 £74.02  
**Buckingham & Stanley** **£19.61** + vat £3.43 23.04  
**L Dewar Cleaning Services** recreation centre – October **£242.09**  
**Nimbus Lightening Protection Ltd** annual test/inspection of lightening protection **£190.00**  
+ vat £33.25 £223.25  
**H&IRG** RAC, MUGA hire – junior and IVC hockey Sept/Oct **£65.20**  
**Administration M8** **£4,856.72**  
**Dentons Carpets Ltd** 12 New Road **£2,135.00** + vat **£373.63** £2,508.63  
**Cambs Drainage Co.** drainage project **£10,270.00** + vat £1,797.25 £12,067.25

Proposed Cllr Ing, seconded Cllr Stonham and agreed that these accounts be accepted.

10/84.1.1 To approve outstanding account:

**Michael Scott Associates** professional services – 12 New Road, final payment **£1,530.00**  
Agreed that this account be settled once contract for 12 New Road complete.

10/84.2 Accounts paid in 13.10.10 to 16.11.10: ground takings £327.65; recreation centre rent £289.36; sports court income £606.87; Club Receipts £3,000.00; Co-ordinator income £115.74; Vat refund £5,731.58; bank interest £57.39; HH donation £1,000.00; SCDC grant £4,385.00; Saffron Insurance – overpayment on play equipment £300.00; reimbursements (keys, weed killer, TP purchases) £544.79.

10/84.3 Clerk's report copied to all, appendix 5. Meetings with loss adjuster, PEM Vat services; energy review completed; site visit from Munro's to investigate fault on water heater; insurance refund from Saffron – overpayment on play equipment premium.

## 10/85 ITEMS FOR NEXT AGENDA

10/85 Publicity and PR, working with HICCA.

## 10/86 DATE OF NEXT MEETINGS

10/86 Recreation Ground Committee Half Yearly Meeting – 29.11.10 at 7.30pm  
Recreation Ground Management Committee – proposed 24<sup>th</sup> January 2011

The meeting closed at 8.40pm

Signed.....

Date.....