

**Present:** Councillors: D W Payne (Chairman), B S Ing (Vice Chairman), H S Abdullah, N S Davies,  
P A Manser, P J Nudds Clerk: Mrs A Young  
Dist Cllrs E W Stonham, M J Mason; Cty Cllr S Gymer, J D Jenkins (in part)

**Power or Action**

**106 APOLOGIES FOR ABSENCE**

10/106 Cllrs G Payne (illness), Cllr Turnbull (personal) Dist Cllr Chatfield

**107 MEMBERS' DECLARATIONS OF INTERESTS**

10/107 None

**108 OPEN SESSION FOR THE PUBLIC**

10/108 No public present

**109 MINUTES OF MEETING HELD ON 18<sup>th</sup> OCTOBER 2010**

10/109 All in favour, approved and signed

**110 MATTERS ARISING FROM PREVIOUS MINUTES**

- 10/110.1 Item 93.1 Police Emails and reports forwarded to all. Notes of Panel 12 October held on file
- 110.2 Item 93.2 Older Peoples Forum Cllr Davies reported on further meeting held 2 November. Terms of Reference to be drawn up for group and proposed Co-ordinator role to be defined with proposals to be presented to Parish Councils for funding requirements. Next meeting due 4 January 2011 5:15 at Recreation Ground Centre. Parish Councils representation needed
- 110.3 Item 94 Vacancies on Parish Councils SCDC confirm all 3 vacancies could now be filled by co-option. Cty Cllr Jenkins working with Chairman on possible promotion formats.
- 110.4 SCDC Standards Committee Cllr Alan Brett elected

**111 RECENT CORRESPONDENCE**

- 10/111.1 Circulating file available for all
- 111.2 CPALC Best Practice Events request for success stories
- 111.3 Hisimp Chat Issue of possible policy for "Cold Callers" raised. **Agreed** Clerk to investigate process for declaring whole roads or areas "No Cold Callers". Results to be circulated to all. Idea of a much wider package of advice for all residents.
- 111.4 SCDC Parish Liaison minutes 18 October provided for all. Noted HPC had suggested Jean Hunter, new Chief Executive be invited to a Parish Council meeting at Histon or Impington. Cllr Ing reported on Parish Planning Liaison meeting held since, on 8 November including rights initiated by new Localism Bill for neighbourhoods in building affordable housing schemes.

**112 MONTHLY REPORTS COUNTY AND DISTRICT COUNCILLORS**

- 10/112.1 Monthly report received from Cty Cllr Jenkins covering: Cabinet; Corporate Services; Police issues; Environmental, Childrens' Services; local issues  
Additional discussion followed on:
- Comprehensive Spending Review Cuts of some £168 Million over 5 years, with first budget seminar at County Council due 5 December.
  - Details of capping / cuts to Council services and handling of school budgets
  - Greater Cambridgeshire and Greater Peterborough Local Enterprise Partnership. Noted a Parish Plan including ambitions for employment would be useful if approaching this forum regarding employment in villages. A need to research the powers of the LEP highlighted.

**Power or Action**

- Snow and Ice Noting government advice about people cleaning snow outside their properties, to go ahead, use common sense and be careful, suggested article in courier.
  - Cycleway Cllr Gymer outlined current timetable for completion of works. White lining due in next 2 weeks; north of Green work to commence after Christmas; between Histon and Cottenham, the New Year; Butt Lane, possibly with solar studs, (as yet unclear) possible Summer 2011. Cty Cllr Gymer to follow up potholes, near Holiday Inn
  - A14 Cycle/ Pedestrian Crossing Cty Cllr Gymer to follow up progress
- 112.2 District Councillors Monthly Report from Dist Cllr Chatfield received and accepted, covering: Cabinet meetings; Scrutiny & Overview; Planning; Comprehensive Spending Review; Blue Bins; Chief Executive; Neighbourhood Panel; Electoral Services; Digital Switchover. Additional discussion on:
- Joint Statement from Dist and Cty Council that all existing planning policies remain in place. Northstowe to continue at same time. Galleghers had also updated on plan to continue with Northstowe proposals.
  - Blue Bins Cllr Stonham outlined delays in connection due to vehicular issues.
  - Spending Cut Levels No figures can yet be set up. Dist Cllrs will keep Parish informed.
  - Histon Football Club Hearing (Trees Replacement) All 3 Dist Cllrs had attended, together with Cllrs Ing and Nudds. Results of Inspectors decision not yet known. Disappointment voiced over SCDC Officer participation with no legal representation present. Dist Cllrs intended to follow up through proper channels.
  - Questions to Planning & New Communities Portfolio Holder Cllr Mason reported on question submitted covering Governance Review payments, A14 intersection 106 contribution, and drainage contribution commuted sums

## 113 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

- 10/113.1 Draft Management minutes 25 October copied to all; Meeting due 18 November (budget setting only). Half Yearly Full Committee due 29<sup>th</sup> November
- 113.2 Vacancy on Management Committee – no nominations. Next Agenda **January Agenda**
- 113.3 Update Cllr Ing reported on 12 New Road, now complete. Chairman congratulated the Management Committee on the considerable achievement in keeping largely within budget and timeframe, and all acknowledged the time given up by volunteers to achieve this outcome. It was hoped the tenants would feel able to indicate their own appreciation once snagging issues addressed
- 113.4 Cllr Mason questioned the drainage works at Recreation Ground pending a walk around of the parish drainage system
- 113.5 Funding now in place for perimeter path/outdoor gym, due to be ready to use April/May 2011. Marketing campaign planned, Committee to contact Firs House and Arbury Road surgery to liaise on use of outdoor gym for exercise purposes.
- 113.6 A 10k race planned for November 2011, Friends of Rec liaising with Orchard Park, to include Guided Busway as part of the route.
- 113.7 Cllr Nudds had not received Appx 8 and 8a and had queries over replanting plans for trees removed at Recreation Ground. Tree had been planted by Girl Guides at Homefield Park.

## 114 PLANNING COMMITTEE REPORT

- 10/114.1 Minutes 26 October provided for all and accepted. Further meeting held 9 November with meeting due 23 November.
- 114.2 Unwins Site Impington Lane – (Merrington Place and Nathaniel Gardens). Good feedback from developer on input from Parish Council. Application for Phase 2 now received. HPC members had been invited to attend next Planning meeting to provide input. Cllr Mason to provide comment on flooding issues prior to 23 November.

## 115 OTHER REPORTS

- 10/115.1 Clerks report provided for all, covering: Training reports; tree felling works in Coppice due 4 December; review of cleaning contract; Risk Assessments now complete; meetings attended; staffing issues

## **Power or Action**

- 115.2 **Chairmen's Report (Appx 1)** provided for all and accepted. Additional discussion on:
- Flooding (10) Cllrs Ing and Nudds to attend planned tour of drainage and flood hotspots in the village.
  - Websites (11) Views sought, particularly on usefulness of "Shape Your Place".
  - IVC fireworks (18) Agreed to write to congratulate organisers on an impressive event.
- Cllr Ing highlighted source of advice for community organisations [www.knowhownonprofit.org](http://www.knowhownonprofit.org)

## **116 OTHER MATTERS**

- 10/116.1 **Youth Advisory Body** –Cllr Abdullah in contact with Year 9 student keen to take issue of skateparks/BMX facilities forward. Meeting due December to discuss budget setting. Parish Council reiterated the Youth Committee needs to know now if additional funding for current services required as a result of County Council cuts. Discussion on use and status of the Gatehouse in Park Drive. Possibilities for community project aired
- 116.2 **Highways – Bus tender details** received, including for No 110 to Ely; Cty Cllr Gymer confirmed that all **street lights** out along B1049 had been reported again; **30 mph repeater** signs could not be provided under policy as Highway Code Regulations stated it must be an assumption until change of speed limit shown; Cllrs were interested to note published reports that in places where lights had been turned off, it had had a marked beneficial affect on levels of crime and accidents.
- 116.3 **Environment Committee** – Under delegated powers Clerk and Cllr Nudds to work on transport of **2 Oak Trees** donated free of charge from Harston. To be planted in Doctors Close/ Clay Close Lane areas; **Crossing Keepers Hut** "Topping Out" ceremony due 6:30 pm Friday 26 November, all welcome. Enviro.volunteers Santa's Grotto, first official community use of hut 3 December.
- 116.4 **Mobile Warden Scheme** - Notes of meeting held 20 October provided for all and accepted. New Age UK liaison, Melanie Murdoch attended. Meeting due 8 December to look at budgets and requirements for 2011.

## **117 "In Committee" RESOLUTION - Community Facility Review Group, Initial Funding**

- 10/117 As per standing order 67, in view of the confidential nature of business about to be transacted, any public were temporarily excluded and instructed to withdraw. Dist Cllrs and County Cllr Gymer invited to remain

## **118 FINANCE & ADMINISTRATION**

- 10/118.1 To confirm payment of retrospective accounts, prop Cllr Abdullah, sec Cllr Ing:
- |  |           |
|--|-----------|
| <b>Administration M7</b> <b>£1,455.06</b>  | £1,455.06 |
| <b>Histon Parish Council</b> contracted out admin costs <b>£183.64</b>                             | £183.64   |
| <b>Print Out Paper</b> <b>£16.99</b> + VAT £2.97 =   | £19.96    |
| <b>CPRE</b> Subscription <b>£29</b>  | £29.00    |
| <b>CCVS</b> Subscription <b>£50</b>  | £50.00    |
| <b>Histon &amp; Impington Recreation Ground</b> 4 <sup>th</sup> claim 12 New Road <b>£8,509.56</b> | £8,509.56 |
- 118.2 To approve payment of outstanding accounts, prop Cllr Abdullah, sec Cllr Ing:
- |   |           |
|---|-----------|
| <b>Roger Hovells</b> Bus shelter cleans <b>£35</b>  | £35.00    |
| <b>S Smart</b> Final admin payment July – August <b>£189</b>  | £189.00   |
| <b>Peter Graves</b> Daffodil bulbs <b>£21.28</b> + VAT £3.72 =  | £25.00    |
| <b>Petty Cash</b> <b>£ 21.57</b>  | £21.57    |
| <b>Buchans Landscapes</b> grasscutting (red and green) <b>£376.18</b> , burial ground <b>£71.75</b><br>+ VAT £78.39 = | £526.32   |
| <b>Tates Treeworks</b> Treeworks at burial ground <b>£180.00</b>  | £180.00   |
| <b>Ivett &amp; Reed</b> CKH - plaque with inscription <b>£110.64</b> + VAT £19.36 =                                   | £130.00   |
| <b>PWLB</b> office loan pmt 10 of 50 <b>£1,374.91</b>   | £1,374.91 |
| <b>Cambridge Water Co</b> Burial Ground Rates <b>£15.67</b>   | £15.67    |
| <b>No 2 account</b>   |           |

**Histon & Impington Recreation Ground MUGA and hardcourt Youth October** £64.68 + VAT  
£11.32 = £76.00

**Power or Action**

118.3 Amounts paid in: Nil

**119 MATTERS FOR NEXT AGENDA**

10/119.1 Half Yearly review of Donations

**120 DATE & PLACE OF NEXT MEETING and FORTHCOMING MEETINGS**

10/120 **Agreed** next meeting Monday 17 January 2011, at St Andrew's Church Hall, Burgoynes Road 7.30pm. Agreed any urgent items be added to agenda for Planning Committees due in December/January. Dates for forthcoming Committee meetings noted

Meeting closed 9.35 p.m.

DRAFT