

## HISTON PARISH COUNCIL

Minutes of meeting held St Audrey's Community Centre, St Audrey's Close, Histon,  
Monday 8th November 2010 7.30 p.m.

### **Present:**

Councillors: I M Parish (Chairman), J P Emmines (Vice Chairman), M C Cleaver, N S Davies, C J Foster, I A Levitt, D V Marston, R S Plumbly, D J Thurman. Cty Cllr J D Jenkins (In part) Clerk: Mrs A J Young

**Power or Action**

### **107 APOLOGIES FOR ABSENCE**

10/107 Cllr J A Diplock (Illness); D N Legge (holiday); A J Eade (personal); E W Stonham (business) (also Dist Cllr); Cty Cllr Gymer, Dist Cllr Chatfield, Dist Cllr Mason  
Absent: Cllrs J J Dover; C L Jones

### **108 MEMBERS' DECLARATIONS OF INTERESTS**

10/9108 None

### **109 OPEN SESSION FOR THE PUBLIC**

10/109 Pene Nudds of IPC personally thanked Council members for £500 donation towards relocation of Crossing Keepers Hut adjacent to The Copse. She reported Phase 1 now almost complete with a 'Topping Out' Ceremony due before end of November. On Friday 3<sup>rd</sup> December 5:30-8pm the first community use of the hut will see "Santa's Grotto" together with donated tree, some lights if power could be arranged, winter fayre, all welcome. Phase 2, the landscaping and canopy would follow with grants to be sought. Cllr Parish spoke on behalf of the Parish Council in thanking and congratulating all involved in the tremendous voluntary effort in seeing the project through. Pene Nudds left the meeting

### **110 MINUTES OF MEETING HELD 11<sup>th</sup> OCTOBER 2010**

10/110 Prop Cllr Foster, sec Cllr Emmines, all in favour, **approved** and signed

### **111 MATTERS ARISING FROM PREVIOUS MEETING**

- 10/111.1 Item 93.1 Police Update emails copied to all. Panel held 12 October, Cllr Emmines had attended and raised issues surrounding fires in north of Histon
- 111.2 Item 93.2 Elderly Person Forum notes of meeting 7 October copied for all, further meeting held 2 November. Request for funding expected. Council felt any co-ordinator role needed defining and a good balance of community representation needed on any group
- 111.3 Item 93.4 Merger/Grouping meeting due with Ian Dewar, CPALC 17 November. Cllr Parish to circulate group members with notes prepared following previous discussion **IMP**
- 111.4 Item 93.4 AGM Cambs ACRE feedback received from IPC, to be copied for all
- 111.5 Item 94.2 SCDC Standards Committee Cllr Alan Brett elected, Standards Committee newsletters emailed to all
- 111.6 Item 94.6 Tree Warden Forum Cllrs Foster and Eade attended a well attended meeting. Notes from Andrew Grimmer to follow. TPO information to be provided electronically to enable mapping locally
- 111.7 Item 98.2 Foodstore Provision in North West Cambridge Joint submission made
- 111.8 Item 101.5 Employment Working Group had not met 3 November due to difficulties in full attendance. New date to be set as a matter of priority
- 111.9 Item 104 Car Park lease alterations to wording made prior to signature

### **112 RECENT CORRESPONDENCE RECEIVED**

- 10/112.1 Circulating file available for all
- 112.2 CPALC request for sharing experience and successes of Quality Council Status. No action agreed, not yet Quality Council Status
- 112.3 Mobile Warden Scheme notes 20 October copied for all noting seasonal gifts for clients

- 112.4 SCDC Liaison Meeting 18 October – notes emailed to all, Cllrs Parish and Thurman attended. Disappointment expressed to new Chief Executive at SCDC Jean Hunter at lack

**Power or Action**

of time allowed for questions from the floor. Cllr Parish suggested Jean Hunter to attend a Parish Council meeting at Histon or Impington in the near future

**113 MONTHLY REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

- 10/113.1 Report from County Cllr Jenkins copied to all and accepted covering: Corporate Services; Police; Environmental Services; Childrens' Services; local issues. Members noted improvement for cyclists at Gatehouse Road/ Cambridge Road junction. Any Cllr interested in reforming South Cambs District Committee of CPALC asked to contact Michael Williamson, local County Cllr via the Clerk or Chairman
- 113.2 District Cllr Chatfield provided report, copied to all and accepted covering: Scrutiny & Overview; Planning; Comprehensive Spending Review issues; Blue wheelie bins; new Chief Executive visit

**114 RECREATION GROUND MANAGEMENT COMMITTEE REPORT**

- 10/114.1 Draft minutes of Management Committee Meetings held 25 October copied to all and accepted; November (budget setting only) meeting due 18 November. Half Yearly Full Committee due 29 November
- 114.2 Cllr Davies reported further on: Drainage work completed; perimeter path and outdoor gym would be in use from spring 2011; strategic replacement of equipment/ machinery to be considered at budget setting; 12 New Road Groundsman due to move back week commencing 15 November. Final costs not yet confirmed. Play Area Sail intention to replace 2011 when funds allow

**115 PLANNING COMMITTEE**

- 10/115.1 Minutes 14 and 28 October 2010 copied for all and accepted. Meeting due 18 November
- 115.2 Histon Football Club Tree Replacement IP Cllrs Nudds and Ing and Dist Cllr Mason had attended. Inspectors decision due with a month on number of trees to be replaced. Trees officer at SCDC had not had legal support at the hearing
- 115.3 Miss Presland New Planning Clerk members wished to note an encouragingly good start in the role
- 115.4 Section 106 Payment due Etheldred House of some £16,000 following granting of permission for staff accommodation. Planning Committee to consider appropriate "scheme" for funding and recommend to Full Council in due course.

**Planning Committee**

**116 OTHER MATTERS**

- 10/116.1 Green Box Recycling agreed to ask residents via Courier if Parish Council should look at arrangements for central pick up point for unwanted green boxes
- 116.2 Highways Traffic & Transport Committee notes 7 October copied to all and accepted, no meeting yet arranged with Ian Greasley to look at progress with Crossing proposals at The Green; Enterprise Car Hire fresh problems with parking in Station Road noted 8 November. Cllr Thurman to brief Cllr Legge **DJT**
- 116.3 Youth Advisory Body Report meeting due in December
- 116.4 Christmas Lights to consider quotation to erect lights on Green using current loom lengths. **Agreed** to delegate to Chairman and Clerk for negotiation with Marcus Jaggard to erect in December and dismantle looms in January. Noted budget set and available, and date for Carols on The Green 15 December
- 116.5 "In Committee" Open Spaces deferred to December meeting pending receipt of further information **December agenda**

**117 FINANCE & ADMINISTRATIONS**

- 10/117.1 To confirm payment retrospective accounts, prop Cllr Marston, seconded Cllr Plumbly:  
**Administration M7 £1,961.05** (contracted out portion to be reimbursed) £1,961.05  
**Histon & Impington Recreation Ground** 4<sup>th</sup> claim for 12 New Road **£9,909.41** £9,909.41

**Power or Action**

- Histon & Impington Recreation Ground** re-imbusement for materials to paint brook railings  
**£256.38** + VAT £44.88 = £301.26  
**SCDC** Planning application for new noticeboard **£85** £85.00  
**Barclaycard** Tiscali **£15.99** + transaction fee 35p + VAT £2.80 = £19.14
- 117.2 To approve payment of outstanding accounts, prop Cllr Marston, sec Cllr Plumbly:  
**Histon & Impington Recreation Ground** Duplicate keys for office **£39.90** + VAT £6.98 = £46.88
- Site & Maintenance Services** Metal bollard Green (replace) **£98** + VAT £17.15 = £115.15  
**CPALC** Playground Inspectors training 10.9.10 **£55** £55.00  
**E-On** Electricity Feeder Pillar Play Area **£15.12** + VAT £76p = £15.88  
**Print Out** Stationery **£16.99** + VAT £2.97 = £19.96  
**Print Out** Lettering for noticeboard **£5** + VAT £88p = £5.88  
**Petty Cash** **£10.88** £10.88  
**Roger Hovells** office cleans (formula) and bus shelter clean **£57.50** £57.50
- 117.3 Paid In: Allotment rents £160; Quarterly expenses £318.87; Admin contracted out payment M1 £183.64
- 117.4 **Clerks Report** copied to all and accepted, covering: training notes on Design of leaflets and maps; attendances on behalf of Parish Council during October/November; problems with Virgin Media box in Narrow Lane; Risk Assessment review complete; Quality Council issues; staff issues
- 117.5 Minutes of Finance Committee 25 October provided to all and accepted

**118 ITEMS FOR NEXT AGENDA**

- 10/118 "In Committee" Resolution covering funding for Community Facilities report

**119 DATE & PLACE OF NEXT MEETING and FORTHCOMING MEETINGS**

- 10/119 Agreed next meeting **Monday 13 December 2010**, St Audrey's Community Room **7.30 p.m.**  
 Dates for forthcoming Committee meetings noted  
 Meeting closed 8.40 p.m.