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The Parish Office  
New Road  
Impington  
CAMBRIDGE  
CB24 9LU

**NOTICE OF MEETING:** Finance Committee  
**TIME:** 7.30 p.m.  
**DATE:** Tuesday 16<sup>th</sup> NOVEMBER 2010  
**VENUE:** Parish Office, New Road, Impington

Mrs A Young - Clerk to Histon Parish Council  
9<sup>TH</sup> November 2010

**MEMBERS:** 3 + Chairman ex-officio      **QUORUM:** 3

**AGENDA**

**F10/19 To receive and approve apologies for absence**

**F10/20 To receive declarations of interest**

- a) Councillors to declare any personal interest in any items on the agenda
- b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation

**F10/21 To approve minutes of the meeting 17 August 2010**

**For  
decision**

**F10/22 Matters Arising - for Information only**

- 22.1 Item 13.2 Standing Orders NALC model queries pending, clerk liaising with neighbouring Councils
- 22.2 Item 22.2 Financial Regulations and Delegations/Donations policy review to follow decision on any adoption of new model standing orders
- 22.3 Item 13.5 Stage Payments of £31,372.77 made to Recreation Ground Committee with regard to 12 New Road to date. No S106 moneys yet received, expected late 2010
- 22.4 Item 16.2 Risk Management Plan – signed at Full Council September. Cllr G Payne had provided aide-memoire for volunteers
- 22.5 Item 17.1 Quote from World of Computers received. Discussion being held with IT support. Colour printer to be ordered this week
- 22.6 Item 17.4 Charity Trustees meeting yet to be called, once legal advice secured on land transfer possibilities
- 22.7 Item 18 Meeting due 12 October cancelled

To note only

**F10/23**      **To accept:**

- **Half Yearly Finance Report – Expenditure v Budgets** (to end October)
- **Internal Audit Report** – as provided to Full Council
- **Annual Review of Effectiveness of Internal Audit** – as previously provided August 2010
- **Internal Controls Document** as previously provided August 2010

To accept

**F10/24**      **To Review:**

- **Use of Ambrose Way amenity fund** – to review requirements for maintenance and consider use of excess funds
- **Risk Assessment Review** – Cllr G Payne working with Clerk on review

**For decision**

**F10/25**      **To set Precept Requirements for Finance Committee items**

**For decision**

**F10/26**      **To consider other Reports and Correspondence received**

**F10/27**      **Date of next meeting**  
Tuesday 11<sup>th</sup> January 2011

**Close of Meeting**