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HISTON PARISH COUNCIL



The Parish Office
New Road
Impington
CAMBRIDGE
CB24 9LU

NOTICE OF MEETING: **Finance Committee**
TIME: 7.30 p.m.
DATE: Monday 25th OCTOBER 2010
VENUE: Parish Office, New Road, Impington

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below

Mrs A Young - Clerk to Histon Parish Council
20th October 2010

MEMBERS: 4 + Ex Officio (2) QUORUM: 3

AGENDA

F10/20	To receive and approve apologies for absence	
F10/21	To receive declarations of interest a) Councillors to declare any personal interest in any items on the agenda b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation	
F10/22	To approve minutes of the meeting of 26th July 2010	For decision
F10/23.1 23.2 23.3 23.4 23.5 23.6	Matters Arising - for Information only <u>Financial Strategy Review</u> update on review by Cllrs Parish and Davies <u>VAT handling and accounting issues</u> Clerks to check on threshold issues <u>Standing Orders Review</u> NALC model queries pending <u>Delegation Policy</u> New standing orders and Financial Regulations to be provided for Committee members once standing orders review complete <u>Telecom options</u> report pending <u>Office Cleaning contract</u> Review made, decision to remain with current provider	To note
F10/24	To accept Reports: <ul style="list-style-type: none"> • Half Yearly Finance Report - Expenditure v Budgets • Internal Audit report – as provided to Full Council • Risk Assessment Review report – Cllr Emmine and Clerk to recommend and report to Full Council 	
F10/25	Legal matters up-date: <ul style="list-style-type: none"> • Car Park Lease with South Cambridgeshire District Council • War Memorial Licence with Cambs County Council • Open Space issues (“In Committee”) – Full Council agenda item expected November 2010 	

F10/26	Employment Matters	
F10/27	To set Precept Requests for Finance Committee Budget items	For decision
F10/28	To receive Reports and Recent Correspondence Chairman's report: Clerks report: <ul style="list-style-type: none"> • Quotes being sought for replacement computer and software • Quotes being sought for lease of Colour A3 copier/printer • Land Registry details for registering all Council property 	
F10/29	Date of next meeting: Thursday 20th January 2011 or Saturday 8th January 2011 or 15th January 2011 – Quarterly Report and Precept Setting only	For decision
	Close of meeting	

Members of the public and press are welcome to attend the meeting
Minutes and supporting notes may only be supplied to Councillors. Available on request