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The Parish Office  
New Road  
Impington  
CAMBRIDGE  
CB24 9LU

**NOTICE OF MEETING:** Finance Committee  
**TIME:** 7.30 p.m.  
**DATE:** Tuesday 15<sup>th</sup> JUNE 2010 (postponed from April)  
**VENUE:** Parish Office, New Road, Impington

Mrs A Young - Clerk to Histon Parish Council  
9<sup>TH</sup> JUNE 2010

**MEMBERS:** 3 + Chairman ex-officio      **QUORUM:** 3

**AGENDA**

- F10/1**      **To receive and approve apologies for absence**
- F10/2**      **To receive declarations of interest**  
a) Councillors to declare any personal interest in any items on the agenda  
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation
- F10/3**      **To elect a Chairman for the year 2010 – 2011**      **For decision**  
Terms of Reference state to be Council Chairman (ex officio member)
- F10/4**      **To approve minutes of the meetings 13 October 2009 and 12 January 2010**      **For decision**  
F10/4.1 13 October 2009  
F4.2 12 January 2010
- F10/5**      **Matters Arising - for Information only**      **To note only**  
F10/5.1 Terms of Reference agreed and appended to minutes - attached  
5.2 Insurance cover agreed at Full Council with Came & Co  
5.3 Cambridge Building Society account closed during year 2009-10 and transferred to Sec 106 account with Lloyds, National Savings transferred 2010-11. To be transferred to Scottish Widows  
5.4 Internal Audit report made to Full Council  
5.5 Information Risk Report action plan not yet complete  
5.6 Standing Orders review investigation with neighbouring parishes continues
- F10/6**      **To accept End of Year Finance Report**      **To accept**  
F10/6.1 End of year position and Bank Reconciliation  
6.2 Final Budgets 2010 – 2011
- F10/7**      **To Review Financial Regulations, and Delegations/Donations policy**      **For decision**  
F10/7.1 No alterations required pending consideration of adoption of new model NALC Standing Orders  
7.2 Procurement procedures – next agenda

**F10/8**

**To consider other matters:**

F10/8.1 To consider reserves position and form recommendation to Full Council on level of PWLB funding required for 12 New Road – paper attached

8.2 Quarterly report to end of June – next agenda

**For  
decision**

**F10/9**

**Date of next meeting**

Tuesday 13<sup>th</sup> July 2010, Tuesday 12<sup>th</sup> October 2010

**Close of Meeting**