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# HISTON PARISH COUNCIL



The Parish Office  
New Road  
Impington  
CAMBRIDGE  
CB24 9LU

**NOTICE OF MEETING:** Full Council  
**TIME:** 7.30 p.m.  
**DATE:** Monday 14<sup>th</sup> JUNE 2010  
**VENUE:** St Audrey's Community Centre, St Audrey's Close, Histon

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below

Mrs A Young - Clerk to Histon Parish Council  
8<sup>th</sup> June 2010

MEMBERS: 15

QUORUM: 5

## AGENDA

10/40	To receive and approve apologies for absence	
10/41	To receive declarations of interest a) Councillors to declare any personal interest in any items on the agenda b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation	
10/42	<b>Public Participation</b> To allow up to 15 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting	
10/43	10/43.1 To approve minutes of the Annual General Meeting of 10 <sup>th</sup> May 2010 – minutes <u>attached</u> 43.2 To approve minutes of the Extra Ordinary Meeting of 24 <sup>th</sup> May 2010 – minutes <u>attached</u>	For decision  For decision
10/44	<b>Matters Arising - for Information only</b> 10/44.1 26.1 <u>Police up-date</u> emails copied to all 44.2 33.5 <u>Audit</u> submitted and acknowledgement of receipt received	To note only
10/45	<b>Matters Arising from Annual Parish Meeting – draft minutes <u>attached</u></b>	
10/46	<b>Recent Correspondence Received</b> 10/46.1 Cambs ACRE – new products and services guide 46.2 SCDC South Cambs Community Pride and Village Heros Awards 46.3 Standards Committee Newsletter Spring 2010	
10/47	<b>To receive monthly reports from County and District Councillors</b> 10/47.1 County Councillor report <u>attached</u> 47.2 District Councillor report <u>attached</u> if available	

<b>10/48</b>	<b>To receive Recreation Ground Management Committee Report</b> 10/48.1 AGM Meeting held 24 May; Management meeting held 24 May 2010 – draft minutes <u>attached</u>	
<b>10/49</b>	<b>To receive Environment Committee Report</b> 10/49.1 Minutes 4 June 2010 <u>attached</u>	
<b>10/50</b>	<b>To receive Highways Traffic &amp; Transport Committee Report</b> 10/50.1 Minutes 27 May 2010 <u>attached</u> 50.2 Extension of Consultation on Cambridgeshire Local Transport Plan to 30 July	
<b>10/51</b>	<b>To receive Planning Committee Report</b> 10/51.1 Minutes 29 April, 20 May 2010 <u>attached</u> . Further meeting due 10 June 51.2 To ratify budget to be allocated to Expert Witness costs at A14 Improvements Public Inquiry	<b>For decision</b>
<b>10/52</b>	<b>To Consider Other Matters</b> 10/52.1 a) Merger / Grouping Up-date – report to be available 52.2 b) Feast Market – confirmation of displays and rotas 52.3 c) Youth Advisory Body – meeting due 7 June 52.4 d) “In Committee” item Approach from Cambs County Council regarding land acquisition – to establish level of interest 52.5 e) To adopt Statement of Intent for Training – attached (YELLOW)	<b>For decision</b>
<b>10/53</b>	<b>To accept Finance and Administration Reports</b> 10/53.1 To confirm payment of retrospective accounts – <u>Appendix Page 3</u> 53.2 <b>To approve payment</b> of outstanding accounts due – <u>Appendix Page 3</u> 53.3 To report on amounts paid in and Correspondence – <u>Appendix Page 3</u> 53.4 To accept Clerks report June 2010 – <u>attached</u> 53.5 Half yearly Review of Donations – <b>No applications received</b> 53.6 Review of Reserves Position – to agree level of PWLB loan funding required - - 12 New Road – report <u>attached</u> (BLUE)	<b>For decision</b>  <b>For decision</b>
<b>10/54</b>	<b>Matters for Next Agenda</b>	
<b>10/55</b>	<b>Date of next meeting (s)</b> Planning Committee – Thursday 24 June Planning Committee – Thursday 8 July Recreation Ground Management Committee – Monday 28 June  <b>Full Council meeting – Monday 12 July 2010, St Audrey’s Community Centre, Histon 7.30 p.m.</b>  Other events / meetings: Chairman’s meeting – Thursday 17 June NWC Public Community Forum event – Saturday 19 June Feast Market – Saturday 10 July	
	<b>Close of Meeting</b>	

Members of the public and press are welcome to attend the meeting  
Minutes and supporting notes may only be supplied to Councillors. Available on request

**Item 53 FINANCE and ADMINISTRATION**

a) To confirm payment of retrospective accounts:

**Administration M2 £1,400.81**

**PWLB** Parish office 9 of 50 **£310.64**

**E-On** Electricity supply Village Green **£26.83**

**PWLB** Freehold of recreation ground 10 of 50 **£1,463.19**

**A J Young** FJF expenses re-imburement (to be reclaimed from CPALC) **£116.09**+ VAT £20.32 = £136.41

b) To approve payment of outstanding accounts:

**C M Butcher** Shelving for office **£362**

**D W Payne** Domain costs (for formula) **£8.89** + VAT £1.56 x 2 = £20.90

**Playsafety Limited** ROSPA Play area report **£66** + VAT £11.56 = £77.56

**Roger Hovells** Office clean (for formula) **£40**

**The Danwood Group Limited** Photocopier reading (for formula) **£63.79** + VAT £11.16 = £74.95

**CPALC** Human Resources Training 26 May (Cllr Cleaver) **£35**

**Wyntok Limited** Subscription renewal Health & Safety (for formula) **£95**

**Print Out** Stationery and copying **£28.30** + VAT £4.95 = £33.25

**Petty Cash TBC**

c) Paid In: HM Revenue & Customs VAT refund 2009-10 **£2,969.68**