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The Parish Office
New Road
Impington
CAMBRIDGE
CB24 9LU

NOTICE OF MEETING: Full Council
TIME: 7.30 p.m.
DATE: Monday 19th April 2010
VENUE: St Andrew's Church hall, Burgoynes Road, Impington

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below

Mrs A Young - Clerk to Histon Parish Council
13th April 2010

MEMBERS: 11

QUORUM: 4

AGENDA

- 1/10-11 To receive and approve apologies for absence**
- 2/10-11 To receive declarations of interest**
a) Councillors to declare any personal interest in any items on the agenda
b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation
- 3/10-11 Public Participation** *15 mins*
To allow up to 15 minutes for any members of the public and Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted at that meeting
- 4/10-11 To approve minutes of the meeting of 15th March 2010 - attached** **For decision**
- 5/10-11 Matters Arising - for Information only** *5 mins*
5/10-11.1 Item 196.1 Police emails and reports forwarded to all as received
5/10-11.2 Item 179.1 Environment Committee date set 4 May 2010
5/10-11.3 Item 196.5 Working Party noted provided for all. Next meeting 20 April
5/10-11.4 Item 199.2 Courier article and photograph not yet completed
5/10-11.5 Item 199.3 IVC Article on vacancies in end of term newsletter
5/10-11.6 Item 204.4 Insurance Cover no increase in premium after policy changes
5/10-11.7 Item 208.3 Letter to David Bevan not yet sent
To note only
- 6/10-11 Recent Correspondence Received** *5 mins*
6/10-11.1 Circulating File available for all
6/10-11.2 SCDC Community Chest grant scheme details
6/10-11.3 Feast Week – invitation to take part Flower Festival (possible expenditure)
Invitation to have stall at Feast Market 10 July and Feast Parade 4 July
For decision

7/10-11	To receive reports from County and District Councillors 7/10-11.1 County Councillor report <u>attached</u> 7/10-11.2 District Councillor report <u>attached</u>	<i>10 mins</i>
8/10-11	To receive Recreation Ground Management Committee Report 8/10-11.1 Draft minutes 22 March to be supplied to all 8/10-11.2 Meeting due 26 April to be followed by Full Committee and individual extraordinary Parish Council Meetings 8/10-11.3 Friends of Histon & Impington Recreation Ground letter from Chair <u>attached</u>	<i>5 mins</i>
9/10-11	To receive Planning Committee Report 9/10-11.1 Minutes <u>attached</u> 23 March, 6 April. Next meeting due 27 April	<i>5 mins</i>
10/10-11	To Receive Other Reports 10/10-11.1 Clerk's Report - <u>attached</u> 10/10-11.2 Chairman's Report - <u>attached</u>	<i>10 mins</i>
11/10-11	To Consider Application to be made for Quality Council Status Re-Accreditation 11/10-11.1 Application fee of up to £235 applies 11/10-11.2 To consider a draft Statement of Intent on Training for Staff and Members, for adoption by Council	<i>10 mins</i> For decision
12/10-11	To Consider Other Matters 12/10-11.1 a) Environment Committee issues – meeting due 4 May 12/10-11.2 b) Mobile Warden Scheme – notes 17 March <u>attached</u> (BLUE) 12/10-11.3 c) Youth Advisory Body – minutes 29 March if available. Copy of Finance Report 2009-10 <u>attached</u> (YELLOW) 12/10-11.4 d) Highways matters	<i>15 mins</i>
13/10-11	To accept Finance and Administration Reports 13/10-11.1 To confirm payment of retrospective accounts – <u>Appendix Page 3</u> 13/10-11.2 To approve payment of outstanding accounts due – <u>Appendix Page 3</u> 13/10-11.3 To report on amounts paid in and Correspondence – <u>Appendix Page 3</u> inc request for donation from Cambs County Council Library Reading Scheme 2010 13/10-11.4 Arrangements for Internal and External Audit 2009-10 13/10-11.5 To note Finance Committee due to meet 11 May to include final budgets	<i>10 mins</i> 13.2 13.3 For decision
14/10-11	Matters for Next Agenda	
15/10-11	Date of next meeting (s) Recreation Ground Management Committee – Monday 26 April Recreation Ground Committee – Monday 26 April Extra-Ordinary Full Council meeting – Monday 26 April Planning Committee – Tuesday 27 April Environment Committee – Tuesday 4 May Finance Committee – Tuesday 11 May Annual Parish Meeting – Monday 17 May from 7 p.m. Full Council meeting – Monday 17 May, being Annual General Meeting following APM Other events / meetings: Police Liaison meeting – Tuesday 13 April Merger / Grouping Working Party – Tuesday 20 April Cross Council – Thursday 13 May	

Close of Meeting

To close by 9p.m.

Members of the public and press are welcome to attend the meeting
Minutes and supporting notes may only be supplied to Councillors. Available on request