

MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 15 MARCH 2010 7.30P.M. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON

PRESENT: Chairman Cllr D W Payne, Cllrs H S Abdullah; B S Ing; P J Nudds, G S Payne; A Turnbull
Dist Cllrs Davies & Mason; Cty Cllr Gymer

Mrs A Young Clerk
Power Action

1 APOLOGIES FOR ABSENCE

192 Cllr V Kelly (personal). Dist Cllr Chatfield; Cty Cllr Jenkins

2 MEMBERS' DECLARATIONS OF INTERESTS

193 None

3 OPEN SESSION FOR THE PUBLIC

194 None present

4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 15 FEBRUARY 2010

195 All in favour to approve and sign as true record

5 MATTERS ARISING FROM PREVIOUS MINUTES

196.1 Item 176.2 Police emails and reports forwarded to all as received

196.2 Item 176.9 Meeting with Mike Davies re verge at New Road Due 20 March

PJN

196.3 Item 179.1 Environment Committee date yet to be rescheduled

196.4 Item 184.1 Donations Letters of thanks from Choir 2000, Day Centre and Victim Support. Choir 2000 supplied booklet "The First 10 Years"

196.5 Item 188 Merger / Grouping Working Party due to meet 16 March

DWP/BSI/GSP

6 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

197.1 No further meeting yet held. Meeting due 22 March

197.2 Recreation Ground newsletter to be produced by Friends of the Rec for distribution to all householders mid-April. Distinction between activities and roles of Friends of the Rec and Recreation Ground Management Committee queried

197.3 Play Area Project Possible delays on planting date plans due to unfinished work on site. Environment Group plan to assist in planting work at facilities at Recreation Centre to be made available for refreshments

197.4 Grants received of £15,000 from SCDC for outdoor sports gym, perimeter path and drainage works. Total work cost £35,000, further grant application made with WREN

197.5 Homefield Park Cllr Nudds reported tree works now complete. Cllr Nudds to draw up a priorities list for meeting due 22 March

PJN

7 PLANNING COMMITTEE REPORT

198.1 Minutes 2 March copied to all and accepted. Next meeting due 23 March, when item 8 Water Lane, would be re-worded as currently not accurate

Planning Committee

198.2 Public Art Cllr Ing reported Campbell Buchanan intend to undertake public art plan works themselves at Impington Lane site. NIAB developers request a parish public art plan, Cllrs Ing and Nudds to draft for consideration by Council

BSI/PJN

198.3 Impington Lane development (Campbell Buchanan) Cllr Nudds confirmed SCDC had been advised that works had commenced in order that SCDC monitoring could take place on landscaping works

198.4 Following arrangements made by Dist Cllr Mason, Cllr D Payne and Dist Cllr Mason to meet local residents to discuss A14 Consultation process 18 March

DWP

8 CO-OPTION

199.1 No candidates had come forward for co-option. Cllrs discussed possible reasons and perceptions held and possible ways of encouraging Councillors to come forward

199.2 Agreed to include an information point at Community Day planned 13 June at Recreation Ground, and all Cllrs to provide headlines for consideration of inclusion in a Courier article on "10 Successes for the Parish Council this year", to include a Council photograph

All Councillors

199.3 Cty Cllr Jenkins to be approached on ways to engage with IVC to reach parents through students

9 CLERK'S REPORT

200 Written report from Clerk provided for all and accepted, covering: Vandalism report; training; office equipment up-date, purchase and investigation; disposal of old mower at Burial Ground; NALC new Model Standing Orders (**deferred** pending further information); Future Jobs Fund up-date, with Parish Council now under CPALC umbrella for administration of scheme. Noted Papworth Trust ran a similar scheme for job seekers

10 CHAIRMAN'S REPORT

- 201.1 Written report copied to all and accepted (**Appx 1**)
201.2 Item 6 Northstowe Noted Eco-status now applied
201.3 Item 7 Local Service Delivery No action agreed
201.4 Item 11 Flooding Discussion on NIAB Extra and SUDS. Cllrs D Payne and Dist Cllr Mason to email Cty Cllr Gymer with current position with Award Drain issues in Histon and Impington, Dist Cllr Mason confirmed he was speaking on drainage issues on NIAB 1 at a meeting due 16 March to maintain pressure on profile of Water Lane in any proposals. Noted Flood Risk Assessment review produced by Campbell Buchanan on "Impington 1" to be reviewed by Impington Planning Committee and Dist Cllr Mason **DWP**

11 DISTRICT COUNCILLORS' REPORT

- 202 Written report from Cllr Mason provided for all and noted, covering: Council meeting; Scrutiny Committee; resignation of Chief Executive; Planning Committee re-arrangement; Portfolio re-organisation; Guided Bus Planning conditions; Environmental Health issues in Histon; Orchard Park issues, A14 Cycle Crossing proposals

12 COUNTY COUNCILLORS' REPORT

- 203.1 Written report from Cty Cllr Jenkins provided for all and noted, covering: Cabinet meetings; Environment, Children's, Adult & Community Services
203.2 Cty Cllr Gymer additionally reported on Cabinet meeting due 16 March and Full Council due end March; noted no changes to Citi7 route as yet, only 6 changes per year allowed; Local Transport Plan Consultation still no leaflets delivered locally, exhibitions held elsewhere; TIF scheme collapse noted, uncertainty over qualification of Cambridgeshire scheme in any case; no replacement yet made for Matt Pickering/Keith Fauch in Highways Department
203.3 Outstanding Highways work Cty Cllr Gymer to follow up items outstanding including resurfacing at The Dole and overhanging vegetation

13 FINANCE

- 204.1 Confirmed payment of accounts, prop Cllr Nudds, sec Cllr Ing, all in favour:
Administration M11 £1,379.27
- 204.2 Approved payment of outstanding accounts, prop Cllr Nudds, sec Cllr Ing, all in favour:
- | | |
|--|-----------|
| Information Commissioner Data Protection Act annual registration £35 | £35.00 |
| Gerry Whitfield Interim Internal Audit costs £67.45 | £67.45 |
| Cambs County Council Street lighting maintenance and energy costs £625.69 | £625.69 |
| Petty Cash Imprest account £32.23 | £32.23 |
| Site & Maintenance Services Clean and sadolin street furniture £341 + VAT £59.67 = | £400.67 |
| Burial Ground: SCDC Business rates £371.39 | £371.39 |
| No 2 account: Youth Budget transfer £5.660 | £5,660.00 |
- Histon Parish Council** Agreed to pay percentage share of annual maintenance of grass, gardens and tree works. **Maximum of £750** would be payable, for report in April
- 204.3 Paid in: Burial Ground: Carmichael additional inscription £40; Inter Vanacore £75; Plot and Inter Gawthrop £265; Memorial Kitt £105; Inter Bentinck £90; Histon PC Bin store at Burial Ground £540
- 204.4 Insurance Cover 2010 – 2011. Report provided (**Appx 2**). Agreed to accept quotation from Came & Co, noting some alterations to policy content required
- 204.5 Internal Audit Interim report accepted and approved. Report showed no items of concern and thanks to Clerks
- 204.6 Administrative Assistance All AGREED to retain services of Mrs Smart at rate agreed for maximum 3 hours per week, as budgeted for, for review end September 2010 **September agenda**

14 RECENT CORRESPONDENCE

- 205.1 Circulating file available on request: Histon Parish Council minutes and various magazines/leaflets
205.2 Self-Directed Support information received (older people given control of social care)
205.3 NALC Consultation, no action agreed
205.4 SCDC Standard Committee Newsletter – Parish Council Vacancy 2010 – 2014

15 OTHER MATTERS

- 206 a) Highways & Traffic Draft minutes HT&T Committee 25 February copied to all and noted, including post-meeting note of decisions made at Histon PC March 2010. Some discussion on reasons for initial conclusions
207 b) Youth No meeting held. Next meeting 29 March. Cllr Abdullah reported on finance discussions held and rewording of the SLA with the Youth Service expected

- 208.1 c) Environment Committee Written report from Cllr Nudds (**Appx 3**)
- 208.2 **AGREED** for Cllr Nudds to progress either suggestion for free use of facility for future Tree Warden meeting, Homefield Community Room or Recreation Centre. Noted use of Centre by Cricket Club from 12 noon in summer and parking issues for Saturday mornings during football season Power Action
PJN
- 208.3 **AGREED** to write to David Bevan at SCDC to bring facts surrounding tree works and landscaping at Bridge Road over recent years to his attention
- 208.4 Tree Preservation Order – Tree works at Histon Football Club Discussion after approaches from residents. Dist Cllrs had written to officers stating community expectations and actions required. **AGREED** Impington PC to write to Ros Richardson at SCDC formally asking to be kept in touch. Additionally to write to Planning Department raising concern over reports in press of planned construction in Green Belt and expectation of robust action
- 208.5 Over 500 suitable bricks from various residents had been donated to the Crossing Keepers Hut project after plea in Courier
- 209 d) Arrangements for Annual Parish Meeting and Annual General Meeting Agreed to hold both meetings 17 May from 7pm at St Andrews Church hall, Burgoynes Road. No speaker. Suggestion of approach for joint Parish Meeting with Histon Parish Council in 2011
- 210 e) Priorities Cllr Ing presented paper dated 15 March setting out current situation. **AGREED** that until clarity received on issues highlighted, no update be attempted and results already seen be used as guidance and mechanism for discussion
- 16 ITEMS FOR NEXT AGENDA**
- 211 Priorities
- 17 DATE & PLACE OF NEXT MEETING / 18 FORTHCOMING MEETINGS**
- 212 Next meeting due Monday **19 APRIL** 2010, due to commence at 7.30 p.m. at **St Andrew’s Church Hall, Burgoynes Rd, Impington**
- 213 Dates of forthcoming Committees confirmed.

This part of meeting formally closed 9.40pm. As per standing order 67, in view of the confidential nature of business about to be transacted, any public were temporarily excluded and instructed to withdraw.