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PARISH OFFICE
NEW ROAD
IMPINGTON
CAMBRIDGE
CB24 9LU

8th March 2010

To members of the Council:

You are hereby summoned to attend a meeting of IMPINGTON PARISH COUNCIL at St Andrew's Church Hall, Burgoynes Road, Impington on **Monday 15th MARCH 2010** at 7.30 p.m. for the purpose of transacting the following business.

Members of the public and press are invited to address the Council at its Open Forum under Item 3. Advance notice of questions would be appreciated.

AGENDA

MEMBERS: 11

QUORUM: 4

- 1 APOLOGIES FOR ABSENCE
- 2 TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST
 - a) Councillors to declare any personal interest in any items on the agenda
 - b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation
- 3 OPEN SESSION FOR THE PUBLIC *15 minutes*
– standing orders suspended for up to 15 minutes **if public or press wish to speak**
- 4 TO SIGN AND APPROVE MINUTES OF MEETING 15 MARCH 2010 – minutes attached **For decision**
- 5 MATTERS ARISING FROM PREVIOUS MINUTES (for information only) – attached *5 mins*
- 6 RECREATION GROUND MANAGEMENT COMMITTEE REPORT – Next meeting due 22 March 2010 *5 mins*
- 7 PLANNING COMMITTEE REPORTS *5 mins*
Minutes attached 2 March 2010. Next meeting due 23 March
S/0168/10/F Mr Shepherd, 1 Mill Road – extension following demolition of existing Conservatory and Garden Room – 14 day application AMENDED “Change to door proposed on the northern elevation of the proposed extension”
- 8 CO-OPTION ISSUES – To discuss *10 mins*
- 9 TO RECEIVE CLERK'S REPORT – attached including any up-date on NALC new Model Standing Orders *5 mins*
- 10 TO RECEIVE CHAIRMAN'S REPORT – attached *5 mins*
- 11 TO RECEIVE DISTRICT COUNCILLORS' REPORT - attached *10 mins*
- 12 TO RECEIVE COUNTY COUNCILLORS' REPORT – attached *10 mins*
- 13 FINANCE & ADMINISTRATION *10 mins*
 - a) To note payment of accounts – page 3 agenda **For decision**
 - b) To **approve** payment of outstanding accounts – page 3 agenda **decision**
 - c) Paid in and Correspondence Received
 - d) To agree Insurance cover 2010 – 2011 following requests for quotes - report attached **For decision**
 - e) Internal Audit Report – attached (**YELLOW**) **decision**
 - f) To confirm retention of administrative assistance by Mrs S Smart to end September 2010 for average 3 hours per week maximum at current rate **For decision**

- 14 CORRESPONDENCE RECEIVED 5 mins
- a) Circulating file available: Histon Parish Council minutes and various magazines/leaflets
 - b) Self-Directed Support information received (older people given control of social care)
 - c) NALC Consultation (see Bulletin enclosed)
 - d) SCDC Standard Committee Newsletter – Parish Council Vacancy 2010 – 2014
- 15 TO CONSIDER OTHER MATTERS 20 mins
- a) HIGHWAYS and TRAFFIC – Histon Committee draft minutes attached if available: Progress with Local Transport Plan consultation to 9 April
 - b) YOUTH ADVISORY BODY REPORT – Meeting due 29 March
 - c) ENVIRONMENT COMMITTEE ISSUES
 - d) ARRANGEMENTS FOR ANNUAL PARISH MEETING and ANNUAL GENERAL MEETING – AGM due 17 May – decision on venue, date of Parish Meeting (normally held same night), any speaker to be invited **For decision**
 - e) PRIORITIES - The Way Forward – paper to be presented at meeting
- 16 ITEMS FOR NEXT AGENDA **For decision**
- 17 DATE AND PLACE OF NEXT MEETING:
PROPOSED Monday 19TH APRIL 2010 , 7.30 p.m. at St Andrew's Church Hall, Burgoynes Rd, Impington.
- 18 DATES OF CONFIRMED COMMITTEE MEETINGS:
 Recreation Ground Management Committee – Monday 22 March 7.30 p.m.
 Planning Committee – Tuesday 23 March 7.30 p.m.
 Planning Committee – Tuesday 6 April 7.30 p.m.
 Finance Committee – Tuesday 13 April 7.30 p.m.
- OTHER MEETINGS/EVENTS:
 Working Party Merger / Grouping – Tuesday 15 March 7.30 p.m.
 Quality Council visit to office – Friday 19 March 10 a.m.
 SCDC Cabinet Forum (Cllr D Payne to attend) – Tuesday 23 March Cambourne
 Police Mobile units – Friday 26 and Saturday 27 March
 Youth Committee – Monday 29 March
 ACRE Parish Planning event – Wednesday 31 March 6.30 p.m. at Recreation Centre
 Police Forum – Tuesday 13 April IVC
- 19 **“IN COMMITTEE” ITEM:** 5 minutes
 12 NEW ROAD, IMPINGTON –
 Verbal update on progress with possible refurbishment during 2010
- 20 **“IN COMMITTEE” ITEM:** 5 minutes
 COMMUNITY FACILITIES REVIEW GROUP –
 Verbal up-date on progress
- A J YOUNG – CLERK/PROPER OFFICER 08.03.10 Meeting to close by 9.30 p.m.