

HISTON PARISH COUNCIL**Unconfirmed minutes**

Minutes of Meeting held St Audrey's Community Centre, St Audrey's Close, Histon, Monday 14th December 2009 7.30 p.m.
Present: Councillors: I M Parish (Chairman), M C Cleaver, N S Davies (also District), J A Diplock, A J Eade, J P Emmines, C J Foster, D N Legge, D V Marston, R S Plumbly, E W Stonham, D J Thurman Dist Cllrs M J Mason, J P Chatfield (in part) Cty Cllr Jenkins (in part). Mr I A Levitt (co-opted during meeting) Clerk: A J Young

Power Action**1 APOLOGIES FOR ABSENCE**

121 Cllr Dover (holiday), Jones (personal); Cty Cllr Gymer

2 MEMBERS' DECLARATIONS OF INTERESTS

122 Cllrs Thurman and Plumbly (personal) Item 8 Guided Bus report, Pease Way residents

3 OPEN SESSION FOR PUBLIC

123 No questions

4 MINUTES OF MEETING HELD ON 9 NOVEMBER 2009

124 Proposed Cllr Cleaver, sec Cllr Emmines, all in favour, approved and signed.

5 MATTERS ARISING FROM PREVIOUS MINUTES125.1 Item 106.2 Police Up-date Any mails and reports forwarded to all125.2 Item 106.8 Chairmens meeting due 15 December, to include item on merger125.3 Item 108.2 CPALC AGM report from Cllr Thurman. Some queries on accounts. Assembly tier no longer in place125.4 Item 108.3 SCDC Cabinet 25 November Report from Cllr Parish to follow**IMP**125.5 Item 111.4 Gareth Baldwin Histon Football Club response received, no contact as yet with new Chairman125.6 Item 115.2 Crossings up-date Mr Davies had attended Highways Traffic & Transport Committee meeting125.7 Item 115.6 Stagecoach Citi7 Comments from residents to be taken forward with Stagecoach as changes to route not yet implemented due to Guided Busway delays. Stagecoach meeting to be arranged after implementation of new timetable125.8 Item 117.4 Notice Boards Supplier agreed to pay for new stain, and possibly new locks. On-going125.9 Item 117.4 War Memorial seat insurance claim Paid at £784125.10 Item 117.5 Governance Toolkit booklet supplied to all**6 CO-OPTION TO PARISH COUNCIL**

126 Letter of application received from Ian Levitt of Spring Close, former Parish Councillor. Proposed Cllr Foster, sec Cllr Eade all in favour to co-opt onto Histon Parish Council for remainder of term. Declaration of Acceptance signed and Cllr Levitt took part in rest of meeting

7 RECENT CORRESPONDENCE127.1 Circulating Files. Available on request127.2 SCDC Christmas Waste and Recycling Collections details of collection arrangements – Wednesday collection; Bulletins; Personal and Prejudicial Interests up-date127.3 Histon Feast Christmas tree in place. All supportive of suggestion to move towards renaming the Histon & Impington Feast Committee. Cllr Davies declared personal interest as Feast Committee member and Treasurer127.4 Histon & Impington Mobile Warden Scheme Minutes received. Cllr Cleaver advised SCDC may only be providing grant funding for next 2 years (£2,000). Discussion followed on SCDC role in process. Warden Scheme likely to request £750 from Histon Parish Council 2010-11 and £1500 2011-12, then for full review. Concern over future for elderly if scheme were to cease. Cllr Davies supported a strategic approach on all activities for the elderly, perhaps a Forum as part of the Parish Plan. Discussion followed on unitary authority benefits. Cllr Parish to discuss further at Chairman's meeting due 15 December127.5 Cambs County Council Opportunities to purchase salt bins for use on public highway at £100 each, no action agreed. Street lighting charges of £1,733 to be invoiced January 2010127.6 Community Audit details published. All Cllrs encouraged to visit SCDC website and view**All Cllrs****8 DISTRICT COUNCILLORS' REPORT**128.1 Cllr Thurman and Pease declared personal interests on Guided Bus issues (Pease Way residents). Written report accepted covering Scrutiny and Overview Committee 5th November; Guided Busway – Discharge of Lighting and Noise conditions; Bus Service Changes Citi 4 and Citi7; Council Meeting 26th November and decision on Housing Services Review. Medium Term Financial Strategy; A14 Orders and supporting Statements; S106 procedures for new

development. Reports on A14 Ellington to Fen Ditton Improvement Scheme (SCDC response to draft orders) and Guided Bus update provided

- 128.2 Cllr Mason described problems with electronic voting system at Full Council in November. Parish Council to approach CPALC helpdesk for advice on how to take issue of malfunction in June further with SCDC **DNL**
- 128.3 Cllr Chatfield drew attention to SCDC Business Support fund available to local businesses in South Cambs
- 128.4 Cllr Davies expressed concern over cuts to roles at SCDC, such as Sports Development

9 COUNTY COUNCILLORS' REPORT

- 129.1 Written report from Cty Cllr Jenkins provided for all and accepted covering Cabinet meetings, Environment, Children's, Adult & Community, Corporate Services and local issues
- 129.2 Speed Limit Review details now published. Cllr Jenkins has challenged the figures for Histon and Impington failing to account for cycle path development northwards. Discussion on figures quoted by County Council and source. Some discussion on recent suggestion of possible bus lane provided on B1049. No action agreed
- 129.3 Trial 20mph zones Cllr Jenkins flagged up possibility of Histon & Impington being offered a trial in early 2010. Cllrs Jenkins and Chatfield left meeting

10 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

- 130.1 Minutes 2 November provided for all and accepted. Meeting held 30 November
- 130.2 Cllr Davies confirmed Play Area work to start beginning February 2010 for 2 months

11 PLANNING COMMITTEE REPORT

- 131 Minutes 19 November and 3 December provided for all and accepted. Next meetings due 17 December and 7 January

12 ENVIRONMENT COMMITTEE REPORT

- 132 Meeting held 10 December, minutes not available. Budget requests set for consideration by Finance Committee in January; idea for Play Area development put forward and to be progressed; grass contract renewed; tree works at War Memorial to be progressed by Clerk and Tree Warden **AJE**

13 HIGHWAYS TRAFFIC & TRANSPORT COMMITTEE REPORT

- 133.1 Minutes 26 November copied for all and accepted.
- 133.2 Station Road/High Street/Green build out Costing received of £9,700 minimum. Budget set aside by Histon PC of £4,000 2009-2010. Following discussion on need against cost, agreed to prepare paper showing plan, costs and long term benefits of scheme, and refer to Highways Traffic & Transport Committee for decision on way forward. Idea of contributions from local businesses raised **HT&T Committee**
- 133.3 Cambs County Council Countrywide Advisory Freight Map Consultation (HCV) Cllr Jones to work with IPCllr G Payne and others to respond by 5 February **CLJ**
- 133.4 Station Road Parking Restrictions Cambs County Council had received objection from resident of Station Road

14 OTHER MATTERS

- 134 a) Merger Issues Cllrs Parish and Davies to raise at Chairmen's meeting 15 December. Legal aspects and idea of Grouping to be further discussed. 4 Councillors expressed view full merger required to co-incide with term of Parish Councils (April 2012). Joint Committee workings reviewed. Issue of boundary of Kings Meadows with City raised
- 135 b) Cycle Way Route from Saffron Road to Guided Bus Following presentation from Mike Davies to Full Council and discussion at Planning/ HT&T, prop Cllr Parish, 7 in favour, to confirm agreement to support development subject to:
- segregated cycling facilities from pedestrian route
 - issue of joint access at Saffron Road junction to be resolved
 - to fully link to the Guided Bus exit (Footpath No 4)
- 136.1 c) Youth Meeting held 7 December, no notes yet available
- 136.2 Budgets have been considered, Milton Youth facilities visited
- 136.3 Final paper to IVC regarding Lodge property received and held on file

15 FINANCE and ADMINISTRATION

- 137.1 To confirm payment of accounts Proposed Cllr Emmine, sec Cllr Davies, all in favour
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|---|-----------|
| Administration M8 £1,500.08 | £1,500.08 |
| PWLB Office loan 8 of 50 £314.21 | £314.21 |
| PWLB Freehold 9 of 50 £1,479.51 | £1,479.51 |
| Barclaycard Tiscali £15.99 + VAT £2.40 + 35p transaction fee (on formula) = | £18.74 |

Power Action

- 137.2 To approve payment of outstanding accounts Prop Cllr Emmines, sec Cllr Davies, all in favour
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| Roger Hovells Office cleans (on formula) £40 | £40.00 |
| Milton Parish Council Training fees £159.09 | £159.09 |
| Print –Out Printing of Toolkits £49.60 | £49.60 |
| Print Out Vinyl Lettering for notice boards £15 + VAT £2.25 = | £17.25 |
| Buchans Landscapes Additional grass cut; leaf clearance, basal growth, hedge cut £880 + VAT £132 = | £1012.00 |
| Adam Scott Rose planting £84.43 | £84.43 |
| Adam Scott War Memorial gardens and Sec 152 Windmill Lane (2 of 2) £210 | £210.00 |
| Gardiner Plant Hire Allotment clearance 8a £130 | £130.00 |
| Danwood Group Limited Photocopier (on formula) £64.37 + VAT £9.66 = | £74.03 |
| CPALC – CTP Training Courses (Chairmanship) £70.00 | £70.00 |
| Lamps & Tubes Illuminations Ltd Christmas Lights £2,105.00 + VAT £315.75 = | £2,420.75 |
| Petty Cash Imprest account £45.29 | £45.29 |
- 137.3 Paid In: Allotment rent £7; Zurich insurance claim for War Memorial Seat £784
- 137.4 Half Yearly Review of Donations Requests received for donations from Choir 2000; EACH; Red2Green; Victim Support. Request received for donation from Community Support budget by Day Centre. Chairman did not vote. Prop Cllr Foster, sec Cllr Emmines, 11 in favour, 1 abstention that that Histon Parish Council in accordance with its powers under **sections 137 and 139 of the Local Government Act 1972**, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- “to donate £150 to Histon and Impington Day Centre from Community Support budget and to donate £60 to Choir 2000 from the Donations budget” No other application successful. Donations budget now spent. £100 remains in Community Support budget
- 137.5 Room Hire Prop Cllr Plumbly, sec Cllr Eade, all in favour, a sum of £300 be paid to St Audreys Community Centre in lieu of room hire for 2009 **LGA 1972 s111**
- 138.1 Clerk’s report detailing: IT Training sessions Tuesday weekly; Cllr Legge attended Chairman’s training at St Ives 28 November; Chairmen’s meeting due 15 December; Cllrs Foster and Thurman carried out walkabout with County Council (Matt Pickering); Met with Inspector Savage regarding Histon Football Club traffic management; Attended SCDC Parish Liaison session 25 November; Internal audit postponed to January 2010; Christmas Lights erected 8 December – problems with meter cupboard lock, and timer malfunction; Burial Ground fees review complete, new fees and rules from January 2010; Articles and photos for Courier ; All new dates for Committees 2010 now on calendar on www.hisimp.net
- 138.2 Clerks attended training with Cllrs Parish, Diplock and Legge – recommendations put forward for acceptance, **all agreed** (Appendix 1)
- 139 Finance Committee To meet 9 January for Precept recommendations to be with SCDC by 9 February. Tax Base: Histon 1801.7 and Impington 1553.6

16 ITEMS FOR NEXT AGENDA

140 Community Facilities Report

February agenda**17/18 DATE & PLACE OF NEXT MEETING and FORTHCOMING MEETINGS**141 Agreed next meeting Monday **8 FEBRUARY** 2010 commencing at 7.30pm at St Audreys Community Centre, St Audreys Close, Histon. Agreed any urgent item to Planning Committee

142 Dates for forthcoming Committee meetings noted.

Chairman wished all Happy Christmas

Meeting closed 9.35 p.m.