

**MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 18 JANUARY 2010 7.30P.M.
AT ST ANDREW' S CHURCH HALL, BURGOYNES ROAD, IMPINGTON**

PRESENT: Chairman Cllr D W Payne, Vice Chairman Cllr B S Ing, Cllrs H S Abdullah; V A Kelly; P J Nudds,
G S Payne Dist Cllrs Mason and Davies; Cty Cllrs Gymer and Jenkins

Mrs A Young Clerk

Power Action

1 APOLOGIES FOR ABSENCE

150 Cllr A Turnbull (personal). Cllrs Ing and Dist Cllr Mason would be late arriving

2 MEMBERS' DECLARATIONS OF INTERESTS

151 Cllr D Payne (personal and prejudicial) Item 8 ORO Properties – nearby neighbour

3 OPEN SESSION FOR THE PUBLIC

152 None present

4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 16 NOVEMBER 2009

153 All in favour to approve and sign as true record

5 MATTERS ARISING FROM PREVIOUS MINUTES

154.1 Item 133.1 Stagecoach/County Council issues discussed at Chairmen's meeting. Cty Cllr Gymer agreed to take up issue of bus stop location with County Council. Meeting with Stagecoach to be arranged **SG**

154.2 Item 133.2 Police Emails and reports forwarded to all. Liaison meeting 12 January 2010, no priority areas in Histon or Impington at present. Meeting due 13 April

154.3 Item 133.3 Website reports awaited. Now to drop from agenda pending receipt

154.4 Item 133.5 Warden Scheme up-date, current numbers noted. SCDC to continue to part fund for 2 years

154.5 Item 133.6 Meeting with Inspector Savage notes provided

154.6 Item 143.2 CPALC AGM attended Cllr Ing. Notes available from Clerk, and copy of presentation held on file

154.7 Item 147 Crossing at New Road Now complete, no report made on how is working

6 CO-OPTION TO PARISH COUNCIL

155 4 vacancies on Council now to be filled by co-option. Agreed to advertise in HI Courier, press release to Cambridge News, raise at Village Society AGM, article for school newsletters. **February 2010 agenda**
Cllr Ing arrived at meeting

7 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

156.1 Minutes 2 November and 30 November (draft) provided for all and accepted. Meeting due 25 January

156.2 Noted Bob Menzies advised fence at rear of Histon Football Club would be made safe, but not repaired

156.3 Cllr Davies confirmed play area on Recreation Ground closed 1 February to end of March. Some areas would require fencing off to June to allow for grass seed to grow. Donarbon grant £8,000 now confirmed. Official opening planned 13 June

156.4 Vacancy on Management Committee Agreed to elect once co-option to Full Council made **Future agenda**

156.5 12 New Road Cllr Ing declared personal interest (groundsman well known to him). Preparation of invitation to tender underway with responses to be gathered before referring back to Full Councils. Special meeting then anticipated, with no obligation to proceed. Any Cllr with an interest in becoming involved in process welcome

8 PLANNING COMMITTEE REPORT

157.1 Minutes 10 November, 8, 22 December, 5 January copied to all and accepted. Next meeting yet to be confirmed

157.2 Land north east of 37 Cambridge Road Cllr Ing confirmed Planning Committee at SCDC had refused

157.3 ORO Properties, Unwins land, Impington Lane Cllr D Payne declared personal and prejudicial interest (near neighbour) and left room. Cllr Ing took Chair. Council had written to complain about Sec 106 having been drawn up without Parish Council involvement, although not yet executed. Agreed to press for urgent meeting with SCDC officers and developers. Cllr D Payne returned to meeting

157.4 Guided Busway Cllr Mason confirmed SCDC Planning Committee had discharged Condition 5 (Lighting to Histon and Impington Bus Stops). Villa Road/Villa Place being treated separately, as consultation issues and question on overlap still remain. Stephen Reid had now provided 3 up-dates to District and Parish Cllrs

9 ENVIRONMENT & BURIAL GROUND COMMITTEE REPORT

158.1 Minutes 17 November and 11 December provided for all and accepted. Next meeting due 2 February

158.2 Tree works/ditch clearance budgets Question with SCDC not yet answered. Recycling Cllr Chatfield to raise queries at SCDC. Discussion on payment requirements and recycling agreements in place **JPC**

158.3 Tree Warden Allison Conder had stood down. Letter of thanks to be sent SCDC Tree Warden Scheme had re-started with session due at Histon & Impington Recreation centre 6 March. 2 local residents to attend with a possible view to take on role. Cllr Nudds to stand in till position filled

158.4 Thanks recorded to Pene Nudds and her team for progressing gatekeeper's hut planning application permission now granted. General discussion on possible uses

10 CLERK' S REPORT

- 159.1 Written report from Clerk provided for all and accepted, covering: Adoption of BT kiosk , work continues on UMS certificate/MPAN number allocation; Non-clearance of hedge trimmings from ditches; Remainder of SCDC grant for HICCA used on additional monitors/thermometer; Acacia Chipper visit due Sat 23 January; meeting with Insp Savage 24 November, largely covering Histon Football Club traffic issues; SCDC Cabinet Liaison event 25 November; CRC Health & Safety training opportunities; Chairmen's meeting 15 December: discussion on IT Support package (6 month trial requested); Citi7; Elderly Peoples Service Forum ideas; Grouping/Merger proposals; "business cards" for Councillor and staff use
- 159.2 Report on training session November 2009 on Planning provided for all. No recommendations, accepted

11 CHAIRMAN' S REPORT

- 160.1 Written report (Appendix 1) copied to all and accepted.
- 160.2 Further discussion on guided Busway followed surrounding issues of funding of items once running, including parking restrictions, drainage. Concern expressed over non-appearance of Cambridge Station on Guided Busway timetable. Some felt that high levels of work on issues such as Guided Bus at Parish Council level may have led to neglect in other areas
- 160.3 Merger Histon PC re-iterate request for Impington PC to consider forming a joint Committee, 3 from each Council. Next agenda **February agenda**
- 160.4 Police Neighbourhood Panels Questionnaire expected

12 DISTRICT COUNCILLORS' REPORT

- 161.1 Written report from Cllr Mason (December) and Chatfield (January) provided for all and noted, covering: Full Council and Cabinet meetings (items to discuss Sheltered Housing/partnership with Uttlesford (software costs an issue)); Scrutiny and Overview Committee; A14 Draft Orders response; Council Tax Base issues; Guided Busway discharge of conditions and delays; Citi4 and 7; S106 review for new development; B1049 and A14 intersection cycling safety

13 COUNTY COUNCILLORS' REPORT

- 162.1 Written report from Cty Cllr Jenkins (November) and Cty Cllr Gymer (December) provided for all and noted, covering: Council and Cabinet and Services; 20mph trials; Cycle crossing improvements
- 162.2 Area Joint Committee 18 January. Cty Cllrs reported Lodge at IVC likely to be handed to IVC for use; double yellow lines Station Road Histon agreed. Cllr Ing attends AJC meetings (CPALC representative) and would provide information relevant to Histon & Impington to all prior to future meetings; Advisory School signs (20mph) had been discussed **BSI**
- 162.3 12 month trial for 20mph Proposal to introduce at Melbourn had failed. Following discussion on possible request for trial in Histon & Impington (west of B1049) Cllrs Jenkins and Gymer to check current position with nominations and timescales. Issue for agenda for each Parish Council at February meetings, or Histon Highways Traffic & Transport Committee as appropriate **February agenda / HT&T Committee**
- 162.4 Citi 7 / Stagecoach / Cambs County Council Cllrs Gymer and Jenkins to urgently organise meeting with Andy Campbell and Glenn Edge to take matters forward regarding bus stops and Citi 7 timetable / route
- 162.5 Cllr Nudds raised concerns over removal of crash barrier at New Road crossing and mess created Cllrs Gymer, Jenkins and Chatfield left meeting

14 FINANCE

- 163.1 Confirmed payment of accounts, prop Cllr Ing, sec Cllr Abdullah, all in favour:
- | | | |
|--|--|-----------|
| Administration M8 | £1,405.86 | £1,405.86 |
| Administration M9 | £1,425.80 | £1,425.80 |
| Burial Ground expenses | £10 | £10.00 |
| Public Works Loan Board Freehold loan 9 of 50 | £1240.18 | £1,240.18 |
| Milton Parish Council CPALC Training 3 sessions | £159.09 | £159.09 |
| Site & Maintenance Services Notice board repair | £40 + VAT £6 = | £46.00 |
| Buchans Landscapes Grass cutting November | £367 Burial Ground £70 + 65.55 = | £502.55 |
| Archangel Limited Plans for Gatekeepers Hut | £513.74 + VAT £77.06 = | £590.80 |
| Histon Parish Council Quarterly charges | £267.94 office requirements £2.69 computer | £270.63 |
| Histon Parish Council repayment of allotment paid in in error (Kirby) | £12 | £12.00 |
| Royal British Legion Wreath and Sec 137 donation | £40 | £40.00 |
| S Smart Admin cover July – December 2009 | £441 | £441.00 |
| Burial Ground: S J Gill Jockey wheel | £59.50 + VAT £9.95 = | £79.87 |
| No 2: H&I Rec Ground MUGA/Hardcourt for Youth Sports Club (Nov) | £43.04 + VAT £6.46 = | £49.50 |

Power Action

- 163.2 Approved payment of outstanding accounts, prop Cllr Ing, sec Cllr Abdullah, all in favour:
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|--|-----------|
| Print Out Stationery £16.99 + VAT £2.97 = | £19.96 |
| Cambs ACRE (if wish to renew) £35 | £35.00 |
| St Andrew's Impington PCC 11 meeting sessions @ £12 each £132 + deposit 2010 £20 | £152.00 |
| St Andrew's Impington PCC additional payment In lieu of room hire £48 | £48.00 |
| Print Out Planning printing £21.60 + VAT £3.78 = | £25.38 |
| Petty Cash Imprest account £30.41 | £30.41 |
| No 2 account: Cambs County Council Youth provision Sept 09 – Dec 09 £3,000 | £3,000.00 |
| H&I Recreation Gd MUGA and Hardcourt Youth Sports Club (December) £36.52 + VAT £5.48 = | £42.00 |
| Burial Ground: The Mower People service Burial Ground machinery £273.59 + vat £41.04 = | £314.63 |
- 163.3 **Paid in:** Deane 3 reserved plots £450; Plot and inter ashes £120; Allot Kirby (since re-imbursed see above); Ashes plaque Charlton £60; EDF Wayleave £5.75; Memorials Woodward £180
- 163.4 **Finance Committee** Minutes 12 January not yet available **February agenda**
- 163.5 **Precept** To approve recommendation to request precept for **2010-11 of £110,350** from South Cambridgeshire District Council. Prop Cllr D Payne, sec Cllr Ing, all in favour. Noted decrease in general reserves caused largely by additional creation of specific earmarked reserves
- 163.6 **Half Yearly Donation Review** applications received reviewed. Noted remaining budget of £510, budget for Crime & Disorder of £100 and Special Projects £1,000. Following full discussion, prop Cllr Abdullah, sec Cllr G Payne, all in favour, that Impington Parish Council in accordance with its powers under **sections 137 and 139 of the Local Government Act 1972**, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure:- “to donate £150 to Histon & Impington Day Centre” and £100 to Choir 2000; proposed Cllr D Payne, sec Cllr G Payne to donate £100 to Victim Support from Crime & Disorder budget. **LGRA 1997**

15 RECENT CORRESPONDENCE

- 164.1 Circulating file available on request: Histon Parish Council minutes and various magazines/leaflets
- 164.2 Histon Feast proposals for change to name noted and supported
- 164.3 Community Facilities Audit results available on line. Courier article suggestion
- 164.4 Acceptance of hirer agreement for Church Hall for 2010 at £15 per session, including £20 deposit noted.

16 OTHER MATTERS

- 165 a) **Highways & Traffic Issues** Minutes 26 November copied for all and accepted. Cllr Ing to attend in future, as AJC member, where appropriate. Items discussed: Community Transport Strategy report – no response made; A&B Road Speed Limit Review report received; A14 Cycle Crossing Study up-date, meeting due 28 January
- 166 b) **Youth** Minutes 7 December provided for all and accepted. No January meeting, meeting due 1 February. Cllr Abdullah reported on low usage of Connections Bus at present
- 167 c) **Priorities** Cllr Ing had produced an outcome document. Next agenda for way forward. Noted Cllr Ing to assist Histon Parish Council in a similar process **February agenda**

17 ITEMS FOR NEXT AGENDA

- 168 None suggested

18 DATE & PLACE OF NEXT MEETING / 19 FORTHCOMING MEETINGS

- 169 Next meeting due Monday 15 February 2010, due to commence at 7.30 p.m. at **St Andrew's Church Hall, Burgoynes Rd, Impington**
- 170 Dates of forthcoming Committees confirmed .

This part of meeting formally closed 9.32 p.m.
Dist Cllrs Davies and Mason left