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HISTON PARISH COUNCIL

PARISH OFFICE
NEW ROAD
IMPINGTON
CAMBRIDGE
CB24 9LU



4th November 2009

To members of the Council:

You are hereby summoned to attend a meeting of **HISTON PARISH COUNCIL** at St Audrey's Community Centre, St Audrey's Close, Histon on **MONDAY 9th NOVEMBER 2009** commencing at 7.30 p.m. for the purpose of transacting the following business.

MEMBERS: 15

QUORUM: 5

FULL COUNCIL AGENDA

Please Note:

Minutes and supporting notes may only be supplied to Councillors. Available on request from Clerk

- 1 APOLOGIES FOR ABSENCE
- 2 TO RECEIVE MEMBERS' DECLARATIONS OF INTEREST
 - a) Councillors to declare any personal interest in any items on the agenda
 - b) Councillors to declare any personal and/or prejudicial interest in any items on the agenda and to inform the Chairman if they wish to speak on the matter during public participation
- 3 OPEN SESSION FOR THE PUBLIC standing orders to be suspended for 15 minutes if any public or press wish to speak
- 4 TO SIGN AND APPROVE MINUTES MEETING HELD 12 OCTOBER 2009 - minutes attached **For decision**
- 5 MATTERS ARISING FROM PREVIOUS MINUTES **See Page 3** To note
- 6 CO-OPTION TO PARISH COUNCIL – Vacancy to be filled by co-option **For decision**
- 7 RECENT CORRESPONDENCE RECEIVED **See attached Page 3** **For decision**
- 8 DISTRICT COUNCILLORS' REPORTS – attached To accept
- 9 COUNTY COUNCILLORS' REPORTS - attached To accept
- 10 TO RECEIVE RECREATION GROUND MANAGEMENT COMMITTEE REPORT – Minutes attached 28 September 2009. Meeting held 2 November, next meeting due 30 November (half yearly, formerly known as the AGM)
To elect representative to Recreation Ground Management Committee – following resignation of Jean Newman **For decision**
- Up-date on Play Area Project
- 11 TO RECEIVE PLANNING COMMITTEE REPORT – Minutes attached 22 October 2009
Meeting held 5 November, next meeting due 19 November
To authorise a joint Parish Council proposal to seek professional consultant help regarding noise protection – A14 Draft Orders – with cost implication **For decision**

- 12 TO RECEIVE ENVIRONMENT COMMITTEE REPORT – Minutes attached 15 October 2009
To elect member to Environment Committee – following standing down of Cllr David Thurman from Committee **For decision**
- 13 **RESOLUTION – FORMALISATION RECREATION GROUND COMMITTEE**
Histon Parish Council, concurrently with Impington Parish Council, **resolve that the Committee structure be re-established under the 1972 Local Government Act 101 (5), the LGA 1933 having been repealed. The powers for management of the ground therefore are reaffirmed.** Proposed Cllr I M Parish. **For decision**
- It is noted that the resolution made in September 1966 broadly stated that:
- (1) With effect from 1 April 1966 the Councils' powers (Histon and Impington Parish Councils) in connection with the management of the Histon and Impington Recreation Ground be exercised jointly through a joint committee formed in accordance with Sec 91 of the Local Government Act 1933*
- (2) This joint committee shall consist of the members of both councils and the expenses of the joint committee shall be defrayed from contributions to be made by the 2 Parish Councils in proportion to the estimated Band D equivalent rateable value for each parish, as determined annually by South Cambridgeshire District Council for each year of account,***
- 14 TO CONSIDER OTHER MATTERS:
- (a) POLICE ARCHITECTURAL LIAISON REPORT ON OPEN SPACES – PCSO Tony Martin to report – as attached
- (b) HIGHWAYS TRAFFIC & TRANSPORT ISSUES – Presentation by Mike Davies, Cambridgeshire County Council on details of new crossings B1049 Histon & Impington Cycleway, including timescales
Also: Stagecoach meeting held and outcome, meeting with Richard Preston CCC re crossing at The Green, Formal consultation on Prohibition of Waiting at Any Time Station Road and West Road, Histon
- (c) YOUTH ADVISORY BODY REPORT
- 15 FINANCE AND ADMINISTRATION REPORTS
- (a) To confirm payment of retrospective accounts **see attached Page 3**
- (b) **To approve** payment of outstanding accounts due **see attached Page 3**
- (c) To report on amounts Paid In **see attached Page 3**
- (d) Clerk's report November – attached including additional report on Training session 2 (*PINK*)
- (e) To accept Finance & Legal Committee report – minutes attached 2 November 2009
- 16 ITEMS FOR NEXT AGENDA **For decision**
- 17 DATE AND PLACE OF NEXT MEETING: **MONDAY 14TH DECEMBER 2009** at St Audreys Community Centre, St Audreys Close, Histon due to commence **7.30 p.m.** **For decision**
- 18 DATES OF CONFIRMED COMMITTEE MEETINGS:
- Planning Committee – Thursday 19 November
Highways Traffic & Transport Committee – Thursday 26 November
Recreation Ground Committee Half Yearly – Monday 30 November
Planning Committee – Thursday 3 December
Environment Committee – Thursday 10 December
- Other meetings / events:
North West Cambridge exhibition – Tuesday 10 November and Wednesday 11 November – Fitzwilliam College
CPALC Training Session – Wednesday 11 November at Impington
CPALC AGM St Ives – Saturday 21 November – Cllr Thurman to attend
SCDC Parish Liaison event Cambourne – Wednesday 25 November
SCDC Voluntary Sector Fayre – Thursday 26 November 3pm
JAG – Thursday 26 November
Youth Committee – Monday 7 December
Planning Parish Forum Cambourne – Thursday 10 December 4.30 p.m.

NOVEMBER 2009 AGENDA

Item 5 MATTERS ARISING

Item 87 Apologies Cllr Dover had been unwell, not on holiday

Item 91.4 Police Up-date Any mails and reports forwarded to all. NIMN event held 4 November

Item 91.6 SCDC Car Park Finance & Legal Committee had written to Lands Officer once again regarding request to retain option to charge fees

Item 91.7 Website Review Report from Clerk provided

Item 92.2 Over Day Centre had been approached

Item 97 Merger up-date from Cllrs Parish and Davies

Item 100.5 Training recommendations To note in minutes agreement that Councillors working on the wording of representations and reports on behalf of the whole Council, when agreed at a meeting was acceptable when agreed at a meeting that named persons would work on the matter, and that the official response was made via the clerk

Item 100.8 Chairmans meeting 28 October postponed, to be re-arranged

Item 7 RECENT CORRESPONDENCE

Circulating Files. Available on request

CPALC AGM 21 November Information pack provided to Cllrs Thurman and Parish

SCDC Cabinet Invitation to 2 representatives to attend session 25th November 7.30 at Cambourne. Interested Councillors to contact Chairman

Cambs ACRE News Digest

Item 15 FINANCE and ADMINISTRATION

a) To confirm payment of retrospective accounts:

Administration M7 £1,573.72

b) To approve payment of outstanding accounts:

Print Out Stationery £16.99 + VAT £2.55 = £19.54

Denis Payne Domain expenses (2 years) £5.90 = VAT 88P = £6.78

ESPO Office requirement (for formula) £46.45 + VAT £6.97 = £53.42

R Hovells 1 bus shelter clean £17.50+ 2 office cleans (on formula) £40 = £57.50

Broxap Limited Seat (British Legion, insurance claim) Spare bollards, fixings and carriage £854 + VAT £128.10 = £982.10

CamAlarms Limited New device in stationery cupboard (for formula) £108.55 + VAT £16.28 = £124.83

E-On Electricity meter reading The Green £87.12 + VAT £4.36 (5%) = £91.48

Site & Maintenance Services Fit notice boards x 2 £396 + VAT £59.40 = £455.40

Site & Maintenance Services Damage to grass £50 + VAT £7.50 = £57.50

Site & Maintenance Services Supply and fit new chestnut paling at Play Area £55 + VAT £8.25 = £63.25

C Foster expenses claim mileage £16.80

Petty Cash £22.50

c) Paid In: Statutory Sick payment £248; Rec Barclaycard payment £75.10; IPC Quarterly repayment £313.44; Allotment rents £50