

**MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 19 OCTOBER 2009 7.30P.M.
AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON**

PRESENT: Chairman Cllr D W Payne, Vice Chairman Cllr B S Ing, Cllrs H S Abdullah; I S Cooper; V A Kelly; P J Nudds, G S Payne; A Turnbull . Dist Cllrs Mason, Chatfield and Davies; Cty Cllr Jenkins, Gymer (some in part) Histon PClr I M Parish; 2 SCDC Standards Committee members, 2 member of public Mrs A Young Clerk

Power Action

1 APOLOGIES FOR ABSENCE

109 Cllr Cope was absent

2 MEMBERS' DECLARATIONS OF INTERESTS

110 Cllr Nudds (personal) Item 14b) expenses, already paid. Cllr D W Payne (personal) Item 10 (3) Director of Histon & Impington Courier Ltd; Cllr Ing (personal) Item 10 (3) Director of Histon & Impington Courier Ltd

3 OPEN SESSION FOR THE PUBLIC

111.1 With agreement of Council Chairman brought forward part of item 16c), Other Matters, Highways and suspended standing orders to allow all to take part
Citi7, Route and Timetable Changes Cllr Max Parish had organised petition for County Council Cabinet and had opportunity to speak 20 October. Attended to gauge all concerns raised. Cty Cllr Jenkins liaising with Cllr Parish on quantitative Performance Indicator issues and outlined discussion with County officers and need for positive action. Noted a major negative impact highlighted in Council's submission to Guided Bus Order objection, were Citi 7 service disrupted. Possible compromises discussed but all agreed reliability was key. Issues raised by various residents discussed and Councillor opinions given. Lost opportunity for links to Guided Bus discussed, and future planned link with Hinchinbrooke Hospital

111.2 Meeting with Stagecoach sought. Confirmed neither Histon nor Impington Parish Council had requested a shorter/quicker route. Recession issues discussed

111.3 Cllr Parish thanked for his involvement in taking matter to County Council/Stagecoach on behalf of both PCs Standing orders re-instated and Cllr Parish left meeting

4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 21 SEPTEMBER 2009

112 All in favour to approve and sign as true record

5 MATTERS ARISING FROM PREVIOUS MINUTES

113.1 Item 93.1 Police Emails/reports forwarded to all. ASB event 29 September, Neighbourhood Panel 13 October

113.2 Item 93.3 Parish Forum 23 September Cllr Kelly attended

113.3 Item 93.4 Website meeting held 8 October. Reports awaited

DWP

113.4 Item 93.5 Vacancies 2 remain

Next agenda

113.5 Item 93.6 Park & Ride HCV Cty Cllr Gymer provided information on lorry movements

113.6 Item 94.2 Priorities Meeting scheduled for 2 December

113.7 Item 95.2 Sec 106 queries regarding Unwins site James Fisher had responded, **Planning Committee** to deal

113.8 Item 98.3 Courier Cllrs Payne and Ing (personal) Directors H&I Courier Ltd. Deadline for copy for next issue imminent, all advised

BSI / All Cllrs

113.9 Item 100.2 Stagecoach Citi 7 route changes, see item 16c)

113.10 Item 102.4 ACRE Cllr Ing had been invited to attend next Histon Planning Committee to report

BSI

113.11 Item 104 Warden Scheme Next agenda

6 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

114.1 Minutes 3 August, 3, 16 September provided for all and accepted. Meeting held 28 September, next meeting due 2 November.

114.2 Cllr Abdullah queried process for car park use at Histon Football Club home games, a key part of fundraising by Friend of Histon & Impington Rec Ground. Cllr Ing (personal interest) as Trustee of Histon & Impington FOR. Agreed no better solution existed. Agreed to arrange meeting with Inspector Savage and Chairman regarding coning of New Road on match days. Noted verge severely damaged in southern New Road last match **DWP**

114.3 Recommendation on formalising Recreation Gd Committee structure (Appendix 1). Agreed to consider Resolution on next agenda, based on recommendation, using reference to "Band D Equivalent" contributions. Cllrs Ing and Davies were currently working on all other items identified in previous reports **Next agenda**

7 PLANNING COMMITTEE REPORT

115.1 Minutes 6 October copied to all and accepted. Next meeting due 27 October

115.2 Sec 106 Public Art, NIAB farm site. Confirmation £15,000 due to SCDC on commencement of work. Agreed Environment Committee to draw up list of proposals for use in Impington **Environment Committee**

115.3 Guided Bus Lighting Cllr Kelly reported on informal discussion with residents of Villa Road and modifications agreed. A site visit at night proposed, Cty Cllr Jenkins agreed to request. SCDC currently suggesting a daytime

8 ENVIRONMENT AND BURIAL GROUND COMMITTEE REPORT

- 116.1 Environment Committee Chairman's report provided for all (Appx 2). Resulting agreement on 3 items for decision, proposed Cllr Abdullah, sec Cllr Nudds, all in favour:
- 116.2 a) Further work has been halted on the B1049 bed following a chance conversation with Cllr Nudds and one of the neighbours who has now expressed a possible need to rebuild the wall. It is possible for the enviro.volunteers to re-pot the plants and keep them in good condition until January or February at the latest. **AGREED Clerk write to resident** stating that whilst IPC are happy to try to accommodate their proposed building works there is a limited time scale available
- 116.3 b) B1049 bed has poor soil so more top soil has been secured at no additional cost, however wooden edging would be required to contain it. Council **AGREED to purchase the necessary materials up to a maximum spend of £100**. Enviro.volunteers will organise and install
- 116.4 c) Request from the Probation Service for permission to burn unwanted brushwood at The Cemetery. This assumes that the beneficiary would take ultimate responsibility, that suitable precautions are taken, fires are not set unless the weather conditions are suitable and that due consideration is given to neighbours. **AGREED**

9 CLERK'S REPORT

- 117.1 Written report from Clerk provided for all and accepted, noting Litter Picker now returned to work; quote to re-paint all seats and bins where required in Parish; Notice Board at recreation ground to be repaired; corn snakes seen in fields behind Woodcock Close; IT support companies provided quotes for contracts / ad hoc arrangement costs; CPALC requested Histon and Impington to provide a representative for them on the AJC. Cllr Brian Ing had been put forward; CRC Government funded IT training scheme for staff commenced; Community Cashback applications for Cycling for All and Homefield Park unsuccessful
- 117.2 Continuing administrative support, at maximum of 3 hours per week, £10.50 p.h. offered. **AGREED arrangement be continued for review at end of March 2010**
- 117.3 Training Recommendations (Pink paper Appx 3)) All **AGREED to accept all recommendations**. Best Practices report (Blue paper Appx 4) **AGREED to adopt as listed**. SLCC report (Yellow paper) Noted

10 CHAIRMAN'S REPORT

- 118.1 Written report (Appendix 5) copied to all and accepted
- 118.2 Item 3 – Courier – Parish Council News preferred. Layout issues raised. Item 4 – JAG – Cllr G S Payne to attend 26 November. Item 5 – HICCA/Environmental – Environment Committee to consider initiatives listed on next agenda. Item 8 – Merger – resolution had not been passed in this form **GSP**

11 DISTRICT COUNCILLORS' REPORT

- 119.1 Written report from Cllr Chatfield provided for all and noted
- 119.2 Cllr Mason reported SCDC Planning Committee have abolished Chairman's Delegation meeting. Revised protocols for report at next SCDC Planning Committee meeting. Guided Bus meetings attended
- 119.3 Cllr Davies advised cuts likely at SCDC with decisions not known until after Parish decision on precept setting

12 COUNTY COUNCILLORS' REPORT

- 120.1 Written report from Cty Cllr Gymer provided for all and noted
- 120.2 Cllr Jenkins outlined representations made on Guided Busway issues and process for "Making Cambridgeshire Count" partnership initiative

13 RESOLUTION - PLAY AREA FUNDING

- 121 Proposed Cllr Ing, sec Cllr Turnbull, all in favour **RESOLVED** that "Impington Parish Council agree, on the recommendation of the Recreation Ground Committee at an extra ordinary meeting held 16 September 2009, to support the Recreation Ground Play Area Project by committing extra funding in the current financial year to a maximum amount of £11,400 should funding of up to this amount be required. Any funding to be taken from existing budgeted capital funds". Chairman did not vote

14 FINANCE

- 122.1 Cllr Nudds (personal interest) Expenses payment. Confirmed payment of accounts, prop Cllr Ing, sec Cllr Turnbull, all in favour:
- | | | |
|---|--------------------------------|-----------|
| Administration M6 | £1,492.24 | £1,492.24 |
| Burial Ground expenses | £24.91 + VAT £2.23 = | £27.14 |
| SCDC Tree pack | £50 | £50.00 |
| Hayden's Survey of The Copse | £797.50 + VAT £119.63 = | £917.13 |
| P J Nudds Enviro expenses (Fordhams) | £103.80 + VAT £15.57 = | £119.37 |

Power Action

- 122.2 Approved payment of outstanding accounts, prop Cllr Ing, sec Cllr Turnbull, all in favour:
- | | |
|---|---------|
| Burial Ground: Acacia Tree Surgery Top and fell to ground ash in burial ground £460 + VAT £69 = | £529.00 |
| Cambridge Water Co Water charge May 2009 – October 2009 £16.77 | £16.77 |
| SLCC Cemetery Management and admin CD £27 | £27.00 |
| Buchans Landscapes Cuts September Green x 2, red x 1, burial ground x 2 £696 + VAT £104.40 = | £800.40 |
| Peter Graves Daffodil bulbs £52.17 + VAT £7.83 = | £60.00 |
| Print Out Stationery £16.99 + VAT £2.55 = | £19.54 |
| Histon Parish Council Quarterly charges £313.44 (Office requirements £252.39, training £57, Computer £4.05) | £313.44 |
| Petty Cash Imprest account £19.86 | £19.86 |
- 122.3 **Paid in:** SCDC 2nd half precept £52,300; Burial Ground: Lomax (non resident) x 3 plots £1,350; Thomas final plot payment (non-resident) £250
- 122.4 Finance Committee minutes 13 October copied to all and accepted. **Item 11 Information Risk report** Noted “in Committee” and confidential papers required to be destroyed by Councillors and correctly treated as confidential. Cllrs can return to Clerk for shredding at each meeting if wish

15 RECENT CORRESPONDENCE

- 123.1 Circulating file available on request: Histon Parish Council minutes and various magazines/leaflets
- 123.2 **BT** – invitation to adopt local red telephone kiosk (Milton Road) for £1. Following discussion on information given, possible uses and future maintenance, **AGREED to refer to Environment Committee** for decision, noting general support to keep as a working telephone. Decision required by 2 January 2010

16 OTHER MATTERS

- 124 a) **Arrangements for Remembrance Sunday** Chairman to lay wreath 8 November, **AGREED** payment of £40 to include cost of wreath and donation under **Sec 137 LGA 1972** **DWP**
- 125 b) **Youth** No minutes yet available. Cllr Abdullah reported on meeting held 5 October and attendance by Adam Spooner, Youth Worker. Connection Bus Project to return to IVC. Committee supporting IVC with initiative to bring IVC Lodge into use. Some discussion on hoped for County Council financial support 2010 – 11
- 126.1 c) **Highways Traffic & Transport Citi7** (see item 3) Clerk delegated to organise any necessary responses to proposals for changes to route and timetable
- 126.2 **A14 Scheme Draft Orders** Cllrs Kelly, D Payne and Cty Cllr Gymer reported on attendance at Exhibition and focus there on noise and air quality. Discussion on process for comments to be provided by January 2010. Cottenham PC working on traffic modelling and JAG due to meet 22 October to discuss. Several issues of concern raised, including cycle access and routing; 2 land provision through A10 junction; aggregate transport to build; impact on B1049; balance pond issues and Lone Tree Avenue. Agreed Cllrs Ing, G Payne, Kelly and D Payne to form working party to look at issues. Cllr Payne to raise with Histon Parish Council at forthcoming Chairmen’s meeting 28 October. Cllr Mason willing to assist on working party **DWP/GSP/VAK/BSI**
- 126.3 **Cycle Racks** Application for grant funding had been unsuccessful. Cllrs Turnbull and Kelly and Cty Cllr Gymer working on alternative funding opportunity through Highways Department **AT/VAK**
- 126.4 **Problem with parking by IVC in Burgoynes Road** raised with PCSO Martin for feedback

17 DATE & PLACE OF NEXT MEETING / 18 FORTHCOMING MEETINGS

- 127 Next meeting due Monday **16 NOVEMBER** 2009 7.30 p.m. at **St Andrew’s Church Hall, Burgoynes Rd, Impington.**
- 128 Dates of forthcoming Committees confirmed .

Meeting formally closed 9.30 p.m.