

Clerk:  
Mrs A J Young  
Telephone/Fax:  
01223 235906  
E mail: clerk@hisimp.net

# HISTON PARISH COUNCIL

PARISH OFFICE  
NEW ROAD  
IMPINGTON  
CAMBRIDGE  
CB24 9LU



6<sup>th</sup> October 2009

## To members of the Council:

You are hereby summoned to attend a meeting of **HISTON PARISH COUNCIL** at St Audrey's Community Centre, St Audrey's Close, Histon on **MONDAY 12<sup>th</sup> OCTOBER 2009** commencing at 7.30 p.m. for the purpose of transacting the following business.

## **FULL COUNCIL AGENDA**

### **Please Note:**

**Minutes and supporting notes may only be supplied to Councillors. Available on request from Clerk**

- 1 APOLOGIES FOR ABSENCE
- 2 MEMBERS' DECLARATIONS OF INTEREST for items on the agenda
- 3 OPEN SESSION FOR THE PUBLIC standing orders to be suspended for 15 minutes if any public or press wish to speak
- 4 TO SIGN AND APPROVE MINUTES MEETING HELD 14 SEPTEMBER 2009 - minutes attached **For decision**
- 5 MATTERS ARISING FROM PREVIOUS MINUTES **See Page 3** To note
- 6 RECENT CORRESPONDENCE RECEIVED **See attached Page 3** **For decision**
- 7 DISTRICT COUNCILLORS' REPORTS – attached To accept
- 8 COUNTY COUNCILLORS' REPORTS - attached To accept
- 9 TO RECEIVE RECREATION GROUND MANAGEMENT COMMITTEE REPORT – Minutes attached 3 August, 3 September, 16 September (draft, extra ordinary). Meeting held 28 September, next meeting due 2 November 2009  
To elect representative to Recreation Ground Management Committee – following resignation of Jean Newman **For decision**  
  
Recommendation on formalising Recreation Gd Committee structure – attached (**GREEN**) **For decision**
- 10 TO RECEIVE PLANNING COMMITTEE REPORT – Minutes attached 24 September 2009  
Meeting held 8 October, next meeting due 22 October  
Draft Orders for A14 Ellington to Fen Ditton Scheme - process

- 11 **RESOLUTION- MERGER:** “Histon Parish Council agrees to request that Impington Parish Council considers forming a joint working party with Histon Parish Council to move forward the possibility of a merger between Histon and Impington Parish Councils in the Spring of 2011. Prior to this request, a paper outlining how such a merger might work would be provided to Impington Parish Council, as previously requested. **For decision**
- The working party shall consist of no more than 2 members from each Council, and that the meetings shall be chaired on a rotating basis between Histon and Impington Parish Council members.
- The initial terms of reference of the working party shall be to produce a report for consideration by a joint meeting of Histon and Impington Parish Councils in February 2010 covering the following subjects:
- a timetable for merger in the Spring of 2011
  - a potential committee structure for a newly merged Parish Council
  - a staffing structure to service a new Parish Council for the two villages
  - quantify as practically as possible cost savings of a merger
  - the costs of a merger and any legal implications
  - ways of providing residents with a democratic right in the decision making process
- Histon Parish Council acknowledges that any agreement to merge with Impington Parish Council will require the majority agreement of both individual Parish Councils, and the support of residents of both respective villages.” Proposed Cllr N S Davies
- 12 **RESOLUTION - PLAY AREA FUNDING** “Histon Parish Council agree, on the recommendation of the Recreation Ground Committee at an extra ordinary meeting held 16 September 2009, to support the Recreation Ground Play Area Project by committing extra funding in the current financial year to a maximum amount of £13,600 should funding of up to this amount be required. Any funding to be taken from existing budgeted capital expenditure” Proposed. Cllr N S Davies **For decision**
- 13 TO CONSIDER OTHER MATTERS: **For decision**
- (a) ARRANGEMENTS FOR REMEMBRANCE SUNDAY **For decision**
- (b) HIGWAYS TRAFFIC & TRANSPORT ISSUES All to note
- (c) YOUTH ADVISORY BODY REPORT
- (d) ENVIRONMENT COMMITTEE MATTERS – agenda items for meeting due 15 October
- 14 FINANCE AND ADMINISTRATION REPORTS
- (a) To confirm payment of retrospective accounts **see attached Page 3**
- (b) **To approve** payment of outstanding accounts due **see attached Page 3**
- (c) To report on amounts Paid In **see attached Page 3**
- (d) Clerk’s report October – attached including additional reports (*YELLOW, PINK and BLUE*) **Some for decision**
- 15 DATE AND PLACE OF NEXT MEETING: **MONDAY 9<sup>TH</sup> NOVEMBER 2009** at St Audreys Community Centre, St Audreys Close, Histon due to commence **7.30 p.m.** **For decision**
- 16 DATES OF CONFIRMED COMMITTEE MEETINGS:
- Environment Committee Thursday 15 October 7.30 p.m.
- Cross-Council meeting Tueaday 20 October 7 p.m.
- Finance & Legal Committee Monday 26 October 7.30 p.m.
- Chairmen’s meeting Wednesday 28 October 5 p.m.
- Recreation Ground Management Committee Monday 2 November 6.30 p.m.
- Other meetings / events:
- Police Panel Tuesday 13 October at IVC
- Training (2 of 2) at Horningsea Wednesday 14 October 6.30 p.m.
- Guided Bus Thursday 15 October 7 p.m.
- JAG meeting Thursday 22 October (Air Quality)
- Feast Presentation evening Tueaday 27 October
- Mobile Warden meeting Thursday 29 October 6 p.m.
- SCDC Scrutiny Committee at Orchard Park Thursday 5 November

## OCTOBER 2009 AGENDA

### **Item 5 MATTERS ARISING**

Item 71/74.2 Mrs Jean Newman SCDC had been advised of resignation and notice of advertisement displayed

Item 74.1 Register of Interests to be supplied to parish office

Item 75 St Andrews Centre Mr Collins had presented to Impington Parish Council

Item 76.1 Police up-date Neighbourhood Panel information received; ASB Information event attended; Not In My Neighbourhood event planned w/c 2 November

Item 76.2 CPALCV Parish Forum attended by Cllr Thurman

Item 76.3 SCDC Car Park King & Co had agreed to deal with draft lease. Noted SCDC conferring with Dist Cllrs regarding future parking charges

Item 76.4 Website Review Cllrs Davies and Stonham to meet Impington representatives 8 October

Item 76.5 Reading Scheme Cllr Cleaver to report on awards

Item 76.9 Allotment clearance order given to Mr J Gardiner in sum of £120

Item 79.3 Double Yellow Lines proposals detailed on parish website

### **Item 6 RECENT CORRESPONDENCE**

Circulating Files. Available on request

Over Day Centre Association request to attend and address Council

### **Item 15 FINANCE and ADMINISTRATION**

a) To confirm payment of retrospective accounts:

**Administration M6** £1,513.75

**Age Concern** Community Support payment £750.00

b) To approve payment of outstanding accounts:

**Danwood Financial Services Limited** Photocopier meter reading £66.09 + VAT £9.91 = £76.00

**Site & Maintenance Services** Play Area repairs and painting £888 + VAT £133.20 = £1021.20

**Roger Hovells** Office clean (on formula) £40

**Buchans Landscapes** Grass cuts 4 August and 20 August £642 + VAT £96.30 = £738.30

**ESPO** Stationery order (formula) £36.88 + VAT £5.54 = £42.42

**Print Out** stationery £16.99 + VAT £2.55 = £19.54

**Petty Cash** to be advised

c) Paid In: SCDC Precept (2 of 2) £69,000; Allotment rents £148