

**MINUTES - IMPINGTON PARISH COUNCIL ENVIRONMENT and BURIAL GROUND  
COMMITTEE MEETING TUESDAY 8<sup>TH</sup> SEPTEMBER 2009  
7.30 p.m. at Parish Office, New Road, Impington**

Present: Cllr Pene Nudds (Chair), Denis Payne, Hooda Abdullah, Alison Turnbull Co-Optees: Trevor Silk, Ken Doyle, Allison Conder      Clerk: Angela Young	Pages: 4
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*Clarification given that under LG&HA 1989 Sec 13 and the Parish and Community Councils Committee regulations 1990, co-opted members can vote on management of land and buildings as long as it is for items within a budget determined by the Council. They should abide by the Code of Conduct and should declare interests as a Councillor does. They are not required to complete and sign a "Register of Members' Interests" but it is recommended they be invited to complete one for records and to help with administration*

**Action By:**

**1. APOLOGIES FOR ABSENCE**

None

**2. MEMBERS' DECLARATIONS OF INTEREST**

None

**3. TO SIGN AND APPROVE MINUTES OF MEETING 30 JULY 2009**

All approved and signed as correct record

**4. MATTERS ARISING FROM PREVIOUS MINUTES**

Coppice Ownership Deeds to be provided and read in conjunction with Land Registry details provided by Cllr D Payne. 3 areas next to B1049 highlighted as of interest  
Histon Football Club notes now in draft form. HFC would need to be reminded of commitment on landscaping

Woodcraft Folk Helen Wilkes thanked Committee formally for opportunity  
Public Art contribution NIAB. Cllr D Payne to follow up at SCDC

**5. SOUTH CAMBS DISTRICT COUNCIL**

Dog Bin siting Homefield estate. Nothing from Rebecca Gane, SCDC. Dog Bin at the Dole has been removed by SCDC

Litter bin at New Road bus shelter SCDC had provided new style bin. Members to visit and comment back. Graffiti on bus shelters to be addressed

Land and Property at The Dole Cllr Nudds reported on water main to be installed between the "2 Doles". This was co-incidental to the cycling improvements but it was queried whether this could be improved at the same time

**6. CAMBS COUNTY COUNCIL**

No date yet set for walkabout with Matthew Pickering County Council. Cllr Nudds outlined items added to the walkabout list

Rights of Way County Council detailed improvement works due on Mere Way byway  
Interpretation Boards installed by County Council had been placed in wrong place but no decision yet on action

**7. TREE WARDEN REPORT**

No written report.

Tree Surveys Copse completed, report awaited. Coppice survey to take place only when first report received.

Unwins Hedge issues over retention discussed. Proposals for action to be drawn up and taken forward for decision on future agenda

Ash Tree near 9 Clay Close Lane Not progressed

Tree Planting Scheme SCDC Tree Warden Allison Conder to place appropriate order, cost free.

Coppice low level branches tidied by Enviro Volunteers. Matt Pickering County Council to deal with high level work, as yet not carried out. Acacia had dealt with emergency work on fruit laden trees, taken down to hedge level height

Rear of No 3 The Coppice Tree Warden to inspect large limb on horse chestnut and ensure is part of outstanding survey with Haydens

Horse chestnuts in villages Allison Conder, Pene Nudds and Alan Eade assisting Judy Wilson with report after article in the Courier

Tree Warden Scheme meeting 8 October Allison Conder unable to attend, Pene Nudds will attend instead

Hedgerow Course CPRE 7 and 8 November Details provided

Burial Ground trees Tree works on ash on B1049 boundary due 18 September.

Acacia to chip brushwood at same time. Acacia to be asked to inspect tree at rear of 3 Spring Close to ascertain if any works required as resident reports had become "very high". Large cherry tree on left of entrance requires limb removal. Not covered by TPO. Tree Warden to inspect and give permission for Probation Team to carry out work if appropriate. Probation Team may also carry out work on Mill Lane hedge under supervision of Cllr Nudds. Team due at Burial Ground over next 4 weekends and will include bramble clearance from shed area and lower branches at entrance.

## **8. GRASS CUTTING**

Burial Ground Trevor Silk advised cutting still not satisfactory round grave areas. Site meeting to be requested with Stuart Buchan

Clay Close Lane ditch. 50% of positioning canes and therefore wildflower had been strimmed off before came into seed. Trevor Silk to contact Buchans

Doctors Close Woodcock Close resident had requested increased frequency cuts for Doctors Close. Resident to be asked to monitor frequency and report if still insufficient

Ambrose Way strimming. Trevor Silk will request Buchans

No 1 adjacent The Coppice wildflower area not yet strimmed down

Cllr Nudds reported some topsoiling had been carried out in areas by the Enviro Volunteers

## **9. HICCA UP-DATE**

No written report

Ken Doyle confirmed: HICCA still working on a report for solar ideas – Alison Turnbull agreed to report to Recreation Ground Management Committee; good up-take seen on monitors with additional purchases now made; Greening Phase II meeting due 23 September; insulation package scheme; Energy Saving week, tentative date in Impington 18 or 25 October. Impington Parish Council confirmed support in principle

## **10. RECYCLING**

Cllr. Nudds to contact Cllrs Chatfield, Gymer and Jenkins for update

SCDC Commercial Waste Recycling Officer had contact with the Clerk and is happy to advise

## **11. BED, HEDGE PACK. WILDFLOWERS AND BULBS – purchase proposals**

Local designer, Erica Hunt, had provided drawings for bed on B1049 (adjacent to Coppice) free of charge. Maintenance plan would also be provided. Enviro Volunteers would carry out planting this autumn. Cllr Payne proposed, seconded by Cllr Nudds and unanimously agreed to spend up to £115 including VAT on materials for planting.

Hedge Pack – Allison Conder would try to obtain via SCDC Planting Scheme. If this is not possible Cllr Nudds proposed, seconded by Cllr Payne and agreed that up to £50 be spent on replacement hedgerow plants for New Road and Glebe Way allotments

Wildflowers – Clay Close Lane. Cllr Nudds declared a personal interest as a resident. Lessons had been learnt from previous attempts. Cllr Abdullah proposed, seconded by Cllr Turnbull and agreed to purchase two trays of 104 plants per tray at an expected cost of approximately £50 - £75 per tray. Enviro Volunteers to distribute fallen seeds and plant plugs.

Bulbs – Trevor Silk had provided photographs showing new sites. Agreed to purchase three sacks of assorted daffodils at cost up to £100. Cllr Turnbull to check variety and price and report back to Clerk. Two Saturdays in October to be set aside for planting

## **12. PLAYGROUND INSPECTOR'S REPORT**

Cllr Abdullah reported South Road was cleared of litter. Some evidence of drinking on site. Wire fencing had been bent down, secondary fencing remained unbreached. Enviro Volunteers to cut fruit laden branches, Cllr Nudds to liaise with NIAB and Clerk to request a meeting with farm manager to look at all the issues arising. Road sign for College Road had been welded together and restored. Gate had been fixed.

## **13. CHAIRMAN'S REPORT**

Enviro Volunteers – verbal report on areas worked on.

Gatekeeper's Hut – planning application not yet submitted. Awaiting tree survey.

Contingency plans made for storage issues.

Maps – Cllr D Payne to provide "convenience use" maps for all Parish Council owned areas

## **14. LITTER PICKING – EMPLOYMENT ISSUES**

Council's litter picker currently absent from work due to sickness. Site and Maintenance covering minimum work required. Overspend will be clear in accounting figures.

## **15. OTHER REPORTS and CORRESPONDENCE RECEIVED**

Leaflets and magazines received

## **16. BURIAL GROUND**

Notes of the walkabouts held on 20 August had been copied to all (Appendix 2). All recommendations accepted.

Increase in fees to take effect from 1.1.2010. Proposed increase will be next agenda for acceptance.

Petrol Cans – number and size to be reported to Cllr Nudds by Mr Farr.

Mr Farr had indicated he wished to apply to continue in post for further year. To be discussed as agenda item for decision at next meeting

Management Plans and Policies - Cllr Nudds had started work on plans.  
Recommendation for acceptance on agenda for next meeting

Meeting closed 9.18 p.m. Next meeting **Tuesday 24 November 2009**