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PARISH OFFICE
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15th September 2009

To members of the Council:

You are hereby summoned to attend a meeting of IMPINGTON PARISH COUNCIL at St Andrew's Church Hall, Burgoynes Road, Impington on **Monday 21st SEPTEMBER 2009** at 7.30 p.m. for the purpose of transacting the following business.

Members of the public and press are invited to address the Council at its Open Forum under Item 3. Advance notice of questions would be appreciated.

AGENDA

- | | | |
|----|--|--------------------------|
| 1 | APOLOGIES FOR ABSENCE | |
| 2 | MEMBERS' DECLARATIONS OF INTEREST for items on the agenda | |
| 3 | OPEN SESSION FOR THE PUBLIC
– standing orders suspended for up to 15 minutes if public or press wish to speak | 15 minutes |
| 4 | TO SIGN AND APPROVE MINUTES OF MEETING 20 JULY 2009 – minutes <u>attached</u> | For decision |
| 5 | MATTERS ARISING FROM PREVIOUS MINUTES (for information only) – as listed on Clerk's report | 5 mins |
| 6 | RECREATION GROUND MANAGEMENT COMMITTEE REPORT – Minutes <u>attached</u> 22 June 2009. Half yearly minutes (draft and unconfirmed) <u>attached</u> . Meetings held 3 August, 3 September, next meeting due 16 September 2009 (extra ordinary) and 28 September. Any recommendation resulting from Extra Ordinary meeting 16 September, for report and to form part of October Full Council agenda | 5 mins |
| 7 | PLANNING COMMITTEE REPORTS
Minutes <u>attached</u> 21 July, 5 August, 18 August 2009. Meeting due 15 September 2009 | 5 mins |
| 8 | ENVIRONMENT & BURIAL GROUND COMMITTEE REPORT
Minutes <u>attached</u> 30 July and 8 September. Burial Ground walkabout notes <u>attached</u> 20 August | 5 mins |
| 9 | TO RECEIVE CLERK'S REPORT – <u>attached</u> | 5 mins |
| 10 | TO RECEIVE CHAIRMAN'S REPORT – <u>attached</u> | 5 mins |
| 11 | TO RECEIVE DISTRICT COUNCILLORS' REPORT - <u>attached</u> | 5 mins |
| 12 | TO RECEIVE COUNTY COUNCILLORS' REPORT – <u>attached</u> | 5 mins |
| 13 | FINANCE & ADMINISTRATION | 10 mins |
| | a) To confirm payment of accounts – page 3 agenda | Some for decision |
| | b) To approve payment of outstanding accounts – page 3 agenda | decision |

- c) Paid in and Correspondence Received
- d) To note Finance meeting notes copied to all 14 July at meeting held 20 July
- e) To note appointment of Gerry Whitfield as Internal Auditor had been confirmed at meeting held 20 July
- f) External Auditor report – certificate received
- g) Internal Auditor visit made 9 September
- h) Request from Recreation Ground Committee to earmark Sec 106 payment received in sum of £2,139.29 to Play Area Project, if proceeds – deferred from Planning 18 August

14 CORRESPONDENCE RECEIVED

10 mins

- a) Circulating file available: Histon Parish Council minutes and various magazines/leaflets
 - b) SCDC: Voluntary Sector Fayre invite 26 November; CIEH Level 3 Health & Safety qualification details; Emergency Planning seminar details; original of Sec 106 Indemnity held on file
 - c) CPALC AGM 21 November; “More Powers for Parish & Town Councils” request
 - d) ACRE Seminar details 16 September, Cllr Ing attending
- Any other correspondence

15 TO CONSIDER OTHER MATTERS

a) ST ANDREWS CENTRE – Up-dating brief from Communications and Fundraising Team – attached (YELLOW) 20 mins

b) YOUTH ADVISORY BODY REPORT – Minutes attached 29 July 2009 10 mins

c) MOBILE WARDEN SCHEME – Contribution request £750 **For decision**

d) HIGHWAYS and TRAFFIC – Histon meeting notes attached 3 September including presentation on Cycleway Improvement plans

e) NIAB EXTRA. As agreed at Planning Committee, recommendation to Full Council that Impington PC should advise SCDC they would be commenting on issues surrounding drainage; noise; traffic and cycling issues, but would not be providing the extensive support over design issues they had experienced on Orchard Park **For decision**

16 DATE AND PLACE OF NEXT MEETING:

PROPOSED Monday 19th OCTOBER 2009, 7.30 p.m. at St Andrew’s Church Hall, Burgoynes Rd, Impington.

For decision

17 DATES OF CONFIRMED COMMITTEE MEETINGS:

Recreation Ground Management Committee – Monday 28 September 6.30 p.m.
 Planning Committee – Tuesday 6 October 7.30 p.m.
 Finance Committee – Tuesday 13 October 7.30 p.m.

OTHER MEETINGS/EVENTS:

Cambourne SCDC Forum – Wednesday 23 September 10 a.m. Cllr Kelly to attend
 HICCA AGM Greening – Wednesday 23 September IVC 7.30 p.m.
 Training (1 of 3) Milton Wednesday 23 September 7.30 – 9.30 p.m.
 SLCC Regional Conference at Chilford Hall- Thursday 24 September Clerk, Rec Ground Manager and Cllr Ing to attend
 ACRE AGM St Ives 5.30 p.m. Tuesday 29 Sept, Cllr Ing to attend, followed by Rural Debate
 Anti Social Behaviour event South Cambs Hall, Tuesday 29 September 7 p.m.
 Friends of the Rec Quiz – Friday 2 October, teams welcome
 Youth Committee – Monday 5 October TBC
 Website Review meeting – Thursday 8 October 7.30 p.m.
 SCDC Tree Warden meeting Thursday 8 October 6 p.m., Cllr Nudds to attend
 Police Panel at IVC Tuesday 13 October
 Training (2 of 3) Horningsea 7.30 – 9.30 p.m.
 Guided Bus Forum Thursday 15 October 7 p.m.

A J YOUNG – CLERK/PROPER OFFICER 15.09.09

Meeting to close by 9.15 p.m.