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HISTON PARISH COUNCIL

PARISH OFFICE
NEW ROAD
IMPINGTON
CAMBRIDGE
CB24 9LU



3rd June 2009

To members of the Council:

You are hereby summoned to attend a meeting of **HISTON PARISH COUNCIL** at St Audrey's Community Centre, St Audrey's Close, Histon on **MONDAY 8th JUNE 2009** commencing at 7.30 p.m. for the purpose of transacting the following business.

FULL COUNCIL AGENDA

Please Note:

Minutes and supporting notes may only be supplied to Councillors. Available on request from Clerk

- 1 APOLOGIES FOR ABSENCE
- 2 MEMBERS' DECLARATIONS OF INTEREST for items on the agenda
- 3 OPEN SESSION FOR THE PUBLIC standing orders to be suspended for 15 minutes if any public or press wish to speak
- 4 TO SIGN AND APPROVE MINUTES MEETING HELD 11 MAY 2009 (Annual Meeting) – minutes attached **For decision**
- 5 MATTERS ARISING FROM PREVIOUS MINUTES (for information only) **To note only**
- 6 MATTERS ARISING FROM ANNUAL PARISH MEETING 11 MAY 2009 – minutes attached **To note only**
- 7 CO-OPTION TO COUNCIL – 2 vacancies
- 8 DISTRICT COUNCILLORS' REPORTS
- 9 COUNTY COUNCILLORS' REPORTS - attached
- 10 RECENT CORRESPONDENCE RECEIVED
- 11 TO RECEIVE RECREATION GROUND MANAGEMENT COMMITTEE REPORT – Meetings held 27 April and 20 May. Next meeting due 22 June 2009 (half yearly meeting)
- 12 TO RECEIVE PLANNING COMMITTEE REPORT – Minutes attached 28 May. Next meeting due 18 June 2009
- 13 TO CONSIDER OTHER MATTERS:
 - (a) YOUTH ADVISORY BODY REPORT – Minutes attached if available
 - (b) FEAST MARKET – Confirmation of displays and rota
 - (c) SCDC CAR PARK – HISTON HIGH STREET – Proposal to enter 125 year leasehold agreement, financial implications **For decision**
 - (d) WEBSITE REVIEW **For decision**
 - (e) DONATIONS POLICY – proposal for new policy concerning local Charity requests **For decision**

14 FINANCE AND ADMINISTRATION REPORTS

- a) To confirm payment of retrospective accounts **see attached**
- b) **To approve** payment of outstanding accounts due **see attached**
- c) To report on amounts Paid In **see attached**
- d) Clerk's report June – attached including notes of Chairmen's meeting due 2 June; Interest Rate review
- e) Half Yearly Review of Donations – paper (**BLUE**) attached

**For
decision**

15 DATE AND PLACE OF NEXT MEETING: **MONDAY 13th JULY 2009** at St Audreys Community Centre, St Audreys Close, Histon due to commence **7.30 p.m.**

16 DATES OF CONFIRMED COMMITTEE MEETINGS:

Planning Committee – Thursday 18 June 7.30 p.m.
Recreation Ground Management Committee – Monday 22 June 6.45 p.m.
Recreation Ground Committee Half Yearly meeting – Monday 22 June 7.30 p.m.
Environment Committee – Wednesday 24 June 7.30 p.m.
Highways Traffic & Transport Committee – Thursday 2 July 7.30 p.m.
Planning Committee – Thursday 9 July 7.30 p.m.

Other meetings / events:

Guided Bus Forum Thursday 11 June 7 p.m. The Meadows Centre
Transport Commission Public Hearing Thursday 5 p.m. 11 June (Cllrs Parish and Foster to attend)
Parish Forum, Wednesday 17 June 7 p.m. Recreation Centre, Impington (booking required)
Station Design meeting Wednesday 1 July 7.30 p.m.
Youth Committee – Monday 6 July (TBC)
Feast Market a.m. Saturday 11 July

JUNE 2009 AGENDA

Item 5 and 6 MATTERS ARISING

APM Matter Arising 24 Anglian Water Up-date from Dist Cllr Mason

AGM Item 31.1 Police Up-date Any reports received forwarded to all on email. PCSO Blewett had visited parish office

Item 31.4 Premier Foods Further copy correspondence

Item 31.5 Training Cllrs Newman and Legge to attend, with clerk and assistant clerk. Final call for participants please. Power of Wellbring Training on offer at Burwell 19 October.

Item 31.6 Community Centre Response from County Council received

Item 32.4 CPALC Parish Forum meeting 17 June. David Thurman and clerk attending. Final call for participants please

Item 32.6 Open Gardens Thank you for sponsorship and complimentary ticket for social event and gardens

Item 10 RECENT CORRESPONDENCE

Circulating Files. Available on request

SCDC Comprehensive Equalities Policy as adopted by Cabinet April 2009

SCDC Standards Committee Vacancy

Item 14 FINANCE and ADMINISTRATION

a) To confirm payment of retrospective accounts:

Administration M2 **£1,485.75**

PWLB Office Loan 7 of 50 **£317.79**

Cambridgeshire County Council Reading Scheme Donation **£100**

Barclaycard **£105.86** (various journals made for Rec Ground and IPC at source)

b) To approve payment of outstanding accounts:

D W Payne Histon domain **£8.89** + VAT £1.33 = £10.22,

D W Payne hisimp hosting (on formula) **£20.62** + VAT £6.18 = £26.80

Impington Parish Council Burial Ground 2008/09 **£2,752.73** including £1,000 to footpath fund

Broxap Limited Bollards 3 and carriage **£415** + VAT £62.25 = £477.25

Roger Hovells 2 office cleans **£40**

Site & Maintenance Services Fit slabs in front of seat at War Memorial, repairs to seat, full hole with soil at notice board **£183** + VAT £27.45 = £210.45

Site & Maintenance Services Vandalised wooden seat at War Memorial, remove **£25** + VAT £3.75 = £28.75

Site & Maintenance Services Collect and fit new bollard, banded **£88** + VAT £13.20 = £101.20

Site & Maintenance Services Play Area seats, paint and re-site on new bases, make good old base areas **£645** + VAT £96.75 = £741.75

Danwood Group Limited Photocopying contract **£67.28** + VAT £10.09 = £77.37

Petty Cash to be advised

c) Paid In: Nil