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PARISH OFFICE
NEW ROAD
IMPINGTON
CAMBRIDGE
CB24 9LU

8th July 2009

To members of the Committee:

You are hereby summoned to attend a meeting of the **FINANCE COMMITTEE** at the Parish Office, New Road, Impington on **Tuesday 14th July 2009** due to commence at 7.30 p.m. for the purpose of transacting the following business.

FINANCE COMMITTEE AGENDA

- 1 APOLOGIES FOR ABSENCE
- 2 MEMBERS' DECLARATIONS OF INTEREST for items on the agenda
- 3 TO SIGN AND APPROVE MINUTES OF MEETING 12 MAY 2009 – minutes **For decision**
attached
- 4 MATTERS ARISING FROM PREVIOUS MINUTES (for information only)
Terms of Reference Cllr Ing working on these
Donations Policy pending
Standing Order Review Clerk reviewing in August
Risk Assessment Review completed by Cllr G Payne and Clerk
Interest Bearing accounts New Scottish Widows Business account (7 day notice) at 2% to be opened, papers awaited
Insurance quotes CPALC continue to recommend Came & Co as provider. Quotes to be obtained from various at end of July
Old Gazebos taken by Enviro Volunteers for use
- 6 QUARTERLY FINANCE REPORT **To review**
- 7 FINANCIAL STRATEGY REVIEW **To review**
- 8 AUDIT REPORT **To review for report Full Council**
- 9 ANNUAL REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT – due 15 July
- 10 HEALTH & SAFETY REPORT
- 11 OTHER CORRESPONDENCE AND REPORTS RECEIVED Including: Open Credit facility arrangement for cashing cheques; Burgoynes Charity and Childrens Playground Charity reports
- 12 DATE AND PLACE OF NEXT MEETING: Proposed: **Monday 13th October 2009**

A J YOUNG - CLERK/PROPER OFFICER 08.07.09