

MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 15 JUNE 2009 7.30P.M. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON

PRESENT: Chairman Cllr D W Payne, Vice Chairman Cllr B S Ing, Cllrs H S Abdullah, I A Cooper, V A Kelly, P J Nudds, A Turnbull
Dist Cllr Mason; Cty Cllr Gymer (in part) Mrs A Young Clerk

Power Action

1 APOLOGIES FOR ABSENCE

48 Cllrs G Payne (work), Cope (illness). Dist Cllr Chatfield; Cty Cllr Jenkins

2 MEMBERS' DECLARATIONS OF INTERESTS

49 None

3 OPEN SESSION FOR THE PUBLIC

50 No public present

4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 18 MAY 2009 (Annual General Meeting)

51 Item 45 to read 47. All in favour to approve and sign as true record

5 MATTERS ARISING FROM PREVIOUS MINUTES

52.1 Item 31 Declaration of Office of Chairman duly signed

52.2 Item 35.1 Police Emails and reports forwarded to all. PCSO Blewett has visited Parish Office and maintaining high profile in the villages.

52.3 Item 35.2 SCDC Histon Car Park Histon PC had agreed to progress drawing up draft lease

52.4 Item 35.4 Community Centre response from Stephen Conrad County Council received. County looking at longer term options. Community Facilities Group to meet and draw up report for Parish Councils to consider in September. **September agenda**

52.5 Item 37.3 Sec 106 payment not yet received.

52.6 Item 42.9 Reading Scheme Letter of thanks received

52.7 Item 44.3 17 June Parish Forum Cancelled

6 MATTERS ARISING FROM APM 18 MAY 2009

53.1 Item 28.2 Noise Barrier A14 Orders not yet ready. Meeting planned with Girton and Histon PCs and a Noise Expert late July. Further letter from Mrs Mungovan received requesting action from Histon, Impington, Girton and Milton Parish Councils. Chairman and Clerk to take forward **DWP**

53.2 Item 28.3 Kay Hitch Way Drainage problems Dist Cllr Mason up-dated Council on response from Anglian Water regarding the foul drainage problems locally, including in Impington. Further blockages to be reported to Anglian Water. Concerns over Home Close pumping station reaching capacity acknowledged.

7 CO-OPTION TO PARISH COUNCIL

54 2 vacancies remained, article provided for H&I Courier and would be highlighted at the Feast Market

8 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

55.1 No minutes yet available. Next meeting due 22 June, including Half Yearly meeting. All encouraged to attend

55.2 Cllr Davies outlined work carried out by Play Area Project group and plans for a walkabout on 22 June. Grant applications pending and project grant dependent, although Parish Councils aware that Group may come back to Parish Councils with a funding request if any of the opportunities were to fail. Cllr Davies felt a budget of some £80-£90,000 was likely. 800+ responses received to a questionnaire to residents, highlighting youth shelter and skatepark needs as well as enhanced play area items. A level of concern voiced over costs, car parking provision and lack of community use land available.

9 PLANNING COMMITTEE REPORT

56.1 Minutes 26 May and 2 June copied to all and accepted. Next meeting due 23 June. Chairman unable to attend

56.2 S/0596/09/F 45 Impington Lane was going for approval at Chairman' Delegation 17 June. Cllr D Payne declared personal interest as resident of Impington Lane. Draft Officer's report suggests County Council had indicated they had no objection.

56.3 Guided Busway Noise Barriers Histon Cllr Parish had provided notes of meeting held 5 June with residents and SCDC officers. Cllr Ing up-dated Council on proposal to put forward 2 different applications for height to be amended in perpetuity. Discussion on criteria for delegation meeting processes with a tight deadline for comment. Planning Committee to consider system to ensure weekly review of website at meeting 23 June. District Council members could currently highlight areas of alert, not including planning **Planning Committee**

56.4 Professional Input Funding, Gatekeepers Hut Cllr Nudds had raised at Planning meeting and also a recent Station design Briefing meeting. Meeting with Architect on costs awaited. Funding opportunities discussed with Jane Thompson and Andy O'Hanlon. Community Chest funding a possibility. Cllr Nudds to contact

Cambs Community Foundation for other ideas. Future agenda item once definitive cost implications known.

Some carried forward sums in Environment budget would cover planning application

PJN / Future agenda

56.5 Cty Cllr Gymer arrived at meeting

56.6 Cambs County Council – F/2013/07/CW Proposed waste transfer station and skip storage area within existing Witcham Meadlands Quarry, Block Fen Drove by Mick George Ltd. Concern over routing of HCVs with 76 movements per day stated. Agreed clerk to respond accordingly and insist upon a properly followed routing agreement to eliminate impact on Histon and Impington

56.7 Lodge, entrance to IVC Concern expressed over board-up property at gate. Agreed to contact Mr Di Franco at IVC to enquire about future plans. Query over whether property was listed

10 ENVIRONMENT COMMITTEE REPORT

57.1 Minutes 19 May copied to all and accepted

57.2 Cllr Nudds up-dated Council on County Highways matters. Traffic calming bollards/islands now painted white; retaining wall at The Coppice repaired; topsoil provided by County. Some confusion seen with work of Probation Service recently. Meeting with Early Years Centre led to interest in projects in Homefield Park and The Copse and use of Gatekeepers Hut

11 CLERK'S REPORT

58.1 Written report from Clerk on: NIAB fence damaged, secured; Community Facilities Audit visit made – Cllr Ing had met with consultant; ROSPA report received for South Road, copied to Cllr Abdullah who reported no problems with equipment but damage to fence and overhanging brambles; Audit submitted for 1 June. Queries or completed audit within 4 weeks; All duplicate Northstowe items to be disposed of; Sarah Smart had commenced up-date of Burial Ground records and setting up of new plot areas on computer file. Visits to site necessary to properly document plan; SaCiA delivery vehicles reported concerns over the HGV ban but clarified it was a NO STOPPING sign, not no entry. PCSO Martin had moved 3 HGVs 15 June

58.2 Interest Rate Review Savings currently with Scottish Widows under consideration to move to Lloyds Savings account or Abbey Bond

58.3 Chairman's meeting notes 2 June provided for all and accepted

12 CHAIRMAN'S REPORT

59.1 Copied to all (Appendix 1) and noted.

59.2 Histon & Impington Courier Confirmation received that sufficient content and advertising revenue to write the first issue. Chairman and Clerk had submitted articles. All Cllrs present agreed to deliver their own roads where necessary. Agreed to review decision to discontinue newsletter in due time

Future agenda

59.3 Merger discussions Chairman had agreed to help bring a report to Council, first paper to be provided by Cllr Parish. Comment from Impington Councillors on this process welcomed

59.4 Website Review Histon volunteers had come forward. Cllrs Abdullah and Ing agreed to assist in the review, to start late August

DWP / HAS / BSI

59.5 All Council Meeting with County and District Councillors due 1 July. Topics to Cllr D Payne in advance

59.6 Written Reports Confirmed that in future all reports would be expected in written form

59.7 Histon Football Club meeting notes not yet available. Cllr Ing commented on likely loss of income for Histon FC following Setanta's takeover

59.8 Re-surfacing New Road and Impington Lane County Council confirmed work due 20 and 21 June now not likely to take place. Cllr D Payne to write to County Councillors for Histon and Impington expressing disappointment with communications

DWP

13 DISTRICT COUNCILLORS' REPORT

60.1 Cllr Mason reported on Housing Futures and the vote against stock sale. Extra Ordinary meeting of Council due shortly with declaration of no confidence in leadership. Implications of decision briefly discussed; Foul Drainage Premier Foods had applied for Waste Treatment Licence; Gypsy & Travellers DPD Comments invited on sites identified. Noted site at rear of Manor Park Histon had been rejected; Station House works SCDC to speak to County Council about possible improvement to canopy frontage

60.2 Cllr Davies reported further on Housing Futures and the possible profound long term affects on services

14 COUNTY COUNCILLORS' REPORT

61.1 Written report from Cty Cllr Jenkins accepted

61.2 Cty Cllr Gymer welcomed. Agreed to write to ex-County Cllr Bradney to commiserate in not being re-elected and to thank him for his availability in answering questions and queries

61.3 Cllr Gymer reported verbally and would provide written report for file. First meeting of County Council due 23 June and then 21 July; Cllr Gymer had chaired recent Guided Bus Forum, next meeting due 6 August; Lambs Lane Cottenham due to be closed for part of summer holidays for resurfacing and re-pathing; Issues surrounding

bus, cycles, transport and road repairs to Cllr Gymer for meeting with officers due June/July; Meeting with Gallaghers planned shortly; HCV parking issues being monitored by Cllrs Gymer and Jenkins

15 FINANCE

- 62.1 Confirmed payment of accounts, prop Cllr Cooper, sec Cllr Abdullah, all in favour:
- | | |
|--|-----------------------|
| Administration M2 £2,306.83 | £2,306.83 |
| Burial Ground expenses £14.90 + VAT 73p = | £15.63 |
| Cambs County Council Reading scheme Sec 137 donation £100.00 | £100.00 |
| Tami Brown Courier expenses £142.97 + VAT £3.45 = | £146.42 |
| Tami Brown Courier expenses £62.85 | £62.85 |
| | LGA 1972 s 142 |
| PWLB Freehold loan 8 of 50 £1,240.18 | £1,240.18 |
- 62.2 Approved payment of outstanding accounts, prop Cllr Cooper, sec Cllr Abdullah, all in favour:
- | | |
|--|-----------------------|
| Buchans Landscapes 2 Verge cuts, 1 inner cut £696 + VAT £104.40 = | £800.40 |
| Playsafety Limited Playground inspection ROSPA £63 + VAT £9.45 = | £72.45 |
| Green Energy Options Limited Energy Monitors (from SCDC grant) £652.17 + VAT £97.83 = | £750.00 |
| | LGA 1972 s 111 |
| Histon & Impington Recreation Ground MUGA & Hardcourt for sports club £43.48 + VAT £6.52 = | £50.00 |
| Petty Cash Imprest account £20.90 | £20.90 |
- 62.3 **Paid in:** Inscription Moore (additional outstanding) £10; Thomas reserved plot £450; Ashes Plaque Dean £60; Allotment fees £12
- 62.4 **National Savings** Prop Cllr D W Payne, sec Cllr Cooper and all agreed named signatories to be Cllrs H S Abdullah and B S Ing
- 62.5 **Internal Audit** Council heard with regret that Mr Seaton had to give up his position as Internal Auditor due to health reasons. Agreed to write to thank him for the excellent work and way carried out. Advert to be drawn up
- 62.6 **Half Yearly Review of Donations** One application received from EACH (East Anglia's Children's Hospices). Agreed the Parish Council should not donate at this time

16 RECENT CORRESPONDENCE

- 63.1 Circulating file available on request: Histon Parish Council minutes and various magazines/leaflets
- 63.2 **SCDC Standards Committee** – Parish Council Member Vacancy
- 63.3 **SCDC Comprehensive Equalities Policy** 2009 – 2012
- 63.4 **CPALC Best Practice Guides** for employment received
- 63.5 **SCDC Housing Transfer Ballot** results and copy letter to tenants received

17 OTHER MATTERS

- 64.1 (a) **Highways** HT&T Committee meeting due 2 July
- 64.2 **Surface Dressing Issues** again discussed. Cllr Gymer explained that if New Road and Impington Lane did not get dressed in June 09 it would have to go back as a bid for budget consideration in 2010.
- 64.3 **HCV No Stopping Notices** Visibility of sign in Cambridge Road being improved
- 64.4 **Cambs Traffic Commission** Histon Cllr Parish had given a joint submission at recent meeting to discuss Congestion Charging
- 65.1 (b) **Youth** Notes 1 June 2009 provided for all and accepted. Problems with resources and Committee hours noted. Meetings to be arranged once termly for foreseeable future. Some discussion on root problem of under investment in facilities and dilution of efforts by various groups
- 65.2 **Connections Bus Project**. Problem reported at IVC 12 June involving young people remaining on site after bus had left
- 65.3 **VAT** office had queried payments by IPC on youth activities. Response made setting out details of non-business payments
- 66.1 (c) **Feast Market** Draft rota and display ideas agreed. Clerk to obtain card for displays and to chase members regularly to check all was progressing and to ask for any new ideas

18 DATE & PLACE OF NEXT MEETING / 19 FORTHCOMING MEETINGS

- 67 Next meeting due Monday 20 July 2009 7.30 p.m. at **St Andrew's Church Hall, Burgoynes Rd, Impington.**
- 68 Dates of forthcoming Committees confirmed.

Meeting formally closed 9.30 p.m.