

MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 16 MARCH 2009 7.30P.M. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON

PRESENT: Chairman Cllr D W Payne, Vice Chair Cllr B S Ing Cllrs H S Abdullah, I S Cooper, P J Nudds, G S Payne, A Turnbull

Dist Cllrs N S Davies, M J Mason: Cty Cllrs Jenkins,
One member of the public

Mrs S Smart Clerk

Power Action

1 APOLOGIES FOR ABSENCE

192 Cllrs M V Cope (illness), V Kelly (personal); Cty Cllr M Bradney; Mrs A Young (Clerk)

2 MEMBERS' DECLARATIONS OF INTERESTS

193 No declarations of Interest were made

3 OPEN SESSION FOR THE PUBLIC

194 Resident raised parking issues in New Road – report of problems arising on football match days and new stance by Police. Chairman reported a meeting is being held on 19 March with the Football Club to discuss issues and ways to address the problems

4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 16 FEBRUARY 2009

195 All in favour to approve and sign as a true record.

5 MATTERS ARISING FROM PREVIOUS MINUTES

196.1 Item 177.1 Police various emails forwarded to all. PCSO Diana Neill now to leave Histon & Impington and move to Willingham beat. Replacement not known

196.2 Item 177.3 HFC meeting re-arranged for 19 March

DWP/BSI/PJN

196.3 Item 177.5 Vacancies Co-Options (2) to be Agenda item April/May 2009

April/May agenda

196.4 Item 177.8 Newsletter Articles due with Cllr G Payne by mid-March

All Councillors

196.5 Item 180.2 Chipping Service had successfully taken place as part of HICCA Greening Launch day

196.6 Item 182.4 Committee Minutes and Accounts Cllrs to remind Clerk if Committee minutes not provided as agreed within 7 day period

6 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

197.1 Minutes 26 January copied for all and accepted. Next meeting due 23 March

197.2 Impington Parish Council vacancy on Management Sub Committee - matter deferred until co-option complete

7 PLANNING COMMITTEE REPORT

198.1 Minutes 3 March copied to all and accepted. Next meeting due 31 March

198.2 S/0212/09/F Granta Architects, 11 Villa Rd – Extension. All AGREED to **RECOMMEND Refusal.**

Degradation of the street scene; overdevelopment; external features out of character with surrounding properties.

S/0175/09/O HR Properties Ltd & Bedford Pilgrim Housing Society, land south east of St Georges Court –

affordable housing AMENDED application “Traffic Speed Survey and Visibility Splays” All AGREED to continue to **RECOMMEND REFUSAL**, with any additional comments based on this information to be incorporated into response delegated to Cllr Ing

BSI

198.3 Joint Design Brief meeting held 26 February. Further meeting due 25 March. Discussion on way forward and platform and canopy issues

8 CLERK'S REPORT

199 Written report from Clerk on: Internal Audit visit 4 March 2009. End of year visit due; CCC advised bollard down opposite Railway Vue 2 March; SCDC advised missing street name Mill Rd; Seat for The Coppice fitted by Site & Maintenance; Tree works in The Copse 17 March; Clerk at workshop SLCC Friday 20 March including Annual Reports and Newsletters; Parish Plans, and Community Development/Promotion of Democracy; Histon Parish Council report 2 vacancies following resignation of Joan Hart and Kathleen Hemingway; Mrs Wilkinson to resume Histon duties 1 April and cease employment with IPC. **Mrs Smart to return to Impington PC to resume previously agreed assistance**, terms to be confirmed, **3 months, for review**; Clerk met with Orchard Park Shadow CC Clerk 18 February, 6 and 11 March; Grass contract meeting with Buchans held with Cllr Nudds and Mr Silk

9 CHAIRMAN'S REPORT

200.1 Chairman's monthly report accepted (Appendix 1). Additional discussions and agreements on:

Impington Parish Council

Power Action

200.2 Orchard Park POS 5 Transfer: Agreed that

- Stephen Reid, SCDC planning lawyer, to be asked to write to Gallaghers to seek an independent surveyor to inspect the play area (POS5 of the Orchard Park development) prior to the transfer to the IPC
- Council is prepared to move forward with all possible speed, subject to getting, from SCDC, the final inspection certificate, to transfer the equipped play area
- All other areas and services to the north, south and east of POS 5 be transferred only when proper due care and consideration has been given to the correct procedural processes, and without compromising the position of OPCC in any way

200.3 Further discussion on suggestion deferred from February meeting that Council will only hear verbal reports on matters that have arisen or changed since the agenda was distributed. Written reports will be welcomed, including from Councillors who have attended meetings on behalf of, or relevant to Council. Written reports will be welcomed from County and District Councillors. Again, Council will only receive verbal reports on matters that have changed since the agenda was distributed. Deferred to future meeting **Future agenda**

10 DISTRICT COUNCILLORS' REPORT

- 201.1 Cllr Davies reported verbally on Orchard Park new community council and his role to facilitate the smooth running of the council from the first meeting 1st April.
- 201.2 Cllr Mason reported verbally on the agreement for the fixing of the annual rate at 4.5%; reported change in contractors for the Guided Bus route into Orchard Park

11 COUNTY COUNCILLORS' REPORT

202.1 Written reports from Cty Cllrs Jenkins and Bradney copied to all
Cty Cllr Jenkins reported verbally on the procedure for the adoption of roads on the Orchard Park development. A report would be given for the next meeting; Capacity problems in primary schools in the City which may have a knock on effect in surrounding villages **April agenda**

12 FINANCE

- 203.1 Cllr Nudds declared prejudicial interest (expenses claim) Confirmed payment of accounts:
- | | |
|--|-----------|
| Administration M11 £1,478.40 | £1,478.40 |
| P J Nudds (as agreed January 2009) Expenses tree plaque £51.30 + VAT £8.97 = | £60.27 |
- 203.2 Approved payment of outstanding accounts:
- | | |
|---|---------|
| Print Out Photocopying paper £16.99 + VAT £2.55 = | £19.54 |
| Print Out Newsletter winter 2009 £167 | £167.00 |
| Information Commissioner Renewal Data Protection £35 | £35.00 |
| Broxap Limited Seat for The Coppice including fittings £515 + VAT £77.25 = | £592.25 |
| Petty Cash Imprest account = | £20.36 |
| Burial Ground: The Mower People Limited Service 2 machines £205.32 + VAT £30.79 = | £236.11 |
| The Mower People Limited Service strimmer £57.25 + VAT £8.59 = | £65.84 |
| Norman Unwin 1 x cut new grass £15 | £15.00 |
| Youth: Histon & Impington Recreation Ground MUGA and hardcourt Youth Sports Club Feb 26 – March 26 £89.13 + VAT £13.37 = | £102.50 |
| Orchard Park: Site & Maintenance Services Topper Street slide repairs £75 + VAT £11.25 = | £86.25 |
| Orchard Park Community Primary School Rental of office space January, February, March 2009 – 3 months at £100 = £300 | £300.00 |
| Orchard Park Community Primary School CRB check on OPSCC staff to enable work in school £36 + Shadow Council meetings December and January £80 = £116 | £116.00 |
- Agreed any other invoices for work on order, or regular annual payments to be paid when received and reported to Council in April including **Histon Parish Council** Quarterly expenses once calculated to end of March; Insurance premium. Agreed Planning Committee to consider insurance provider for 2009-10 once investigation made. Review due 2011 but offer received via CPALC of cover from Came & Co at 15% discount on 2008 premium of existing insurer, subject to sight of existing schedule and satisfactory claims experience and minimum premium. Complications with new offer include cover for Orchard Park no longer required on current policy. Arrangements in hand for Orchard Park to transfer to separate cover with Zurich. **Planning Committee**
- 203.3 Paid in: Burial Ground Sparkes plots reserved x 2 £300; Dean Ashes plot reserved plot £60

13 RECENT CORRESPONDENCE

- 204.1 Circulating file available on request: Histon Parish Council minutes and various magazines/leaflets
- 204.2 SCDC Housing Futures Formal Offer Document details
- 204.3 CPALC Service Level Agreement with Members from 1.4.09 copied for all. Fee due April 2009
- 204.4 Came & Co Insurance offer received via CPALC

14 PROACTIVITY LIST

- 205 There has been little response. List to be generated for next meeting

April agenda

15 OTHER MATTERS

- 206.1 a) Highways, Correspondence on Proposed HCV Waiting Prohibition; Citi7 and Service 104 matters. Currently little confidence in Citi 7 service; unlikely that the 104 service will be resumed. It is hoped that information provided will be improved. Any problems with the routes/buses/information should be reported to Clerk who will pass on the information to County Council
- 206.2 Extra Site Traffic Survey count offered for Milton Road at £275. AGREED to proceed.
- 207 b) Youth Notes provided for all dated 23 February. Next meeting – 30th March
- 208 c) Environment Committee Cllr Nudds reported. Consideration to be given to holding a Chipping day in October SCDC had responded effectively to trees being felled in the Conservation Area. An article would be written for the Newsletter regarding the proper procedures needed for such activities.
- 209 d) Protection of Vulnerable Adults Policy presented and all agreed to adopt with amendments as made at the meeting (Appendix 2)
- 210 e) Park & Ride meeting 20 February Cllr Ing provided notes and reported
- 211 f) Community Facilities meeting Cllr Ing / Histon PCllr Davies reported on public meetings held and informed the Council a way forward is being considered and meeting to be held on 23rd March with both IPC and HPC Chairman
- 212 g) APM/AGM 2009 arrangements All agreed to hold both meetings on 18 May at a venue to be arranged when it was known if Andy Campbell, Stagecoach, would be attending to address: Problems with Citi 7 service; loss of service into Sunday evening; future of Citi 7 service once Guided Bus is in service.

16 DATE & PLACE OF NEXT MEETING / 17 FORTHCOMING MEETINGS

- 213 Next meeting due Monday 20 April 2009, due to commence at 7.30 p.m. at **St Andrew's Church Hall, Burgoynes Rd, Impington.**
- 214 Dates of forthcoming Committees confirmed.

Meeting closed 9.30pm.