

## IMPINGTON PARISH COUNCIL

**MINUTES OF FINANCE COMMITTEE MEETING held Friday 9<sup>th</sup> January 2009 at 5.30p.m. at the Parish Office, New Road, Impington** **Pages: 2**

Present: Cllrs D W Payne (Chairman), H S Abdullah; B S Ing; N J Warren Clerk: A Young

### **1 Apologies for Absence**

None. Phil Gooden had resigned from Council and replacement Committee member sought

### **2 Members Declarations**

None

### **3 Sign & Approve Minutes 18 November 2008**

All agreed to sign as correct record

### **4 Matters Arising**

Terms of Reference Full Council February 2009. Cllr Ing to provide

**BSI**

Asset Register to be up-dated.

National Savings Cllrs Ing and Abdullah to sign mandate

**BSI/HSA**

Donations & Delegation Policies Full Council February 2009

**DWP/AJY**

Accounts Package No advice yet received

Standing Order Review Deferred to study in parallel with delegations policy work

Solicitors Acknowledgement received from Miller Sands stating reference to follow

ESPO checks made. No change necessary

### **5 To Accept Third Quarterly Figures, and any Interim Internal Audit Report**

Budget comparison accepted (Appendix 1). Re-iterated forecast figures to be provided 2009-10 and capital items to be shown as a percentage each quarter. Noted between £5,000 and £6,000 likely to be added to reserves at year end, dependent on Environment Committee spend. Expenditure to date reviewed and noted indication that would be within total budget. No Internal Audit report as yet. Visit due w/c 12 January

### **6 Orchard Park Tax Base Information**

Report from Cllr Payne provided for all (Appendix 2). Full discussion on Tax Base calculations and issues involved. Committee debated the benefit available to Orchard Park residents of Recreation Ground/Burial Ground facilities at residents' rates. All agreed to accept report recommendation and calculate Orchard Park balances accordingly

### **7 To Recommend Precept Request 2009-10 to Full Council**

Papers provided for all (Appendix 3) setting out starting point for budgets/expenditure/income, indicating need for £110,000 precept. Committee studied and debated large expenditure items wages; Environment Committee; Burial Ground; Youth and Community Centre fund. Full discussion on Community Centre fund issues and future loan repayment needs if proceeded, or availability of fund back into reserves if did not. Possibility of employment of fundraiser, to increase balances, using this fund raised

Agreed:

- Decrease Community Centre fund 09-10 to £10,000 from £15,000, giving total IPC ringfenced fund of £20,000 (less any spend)

- Continue to show Environment Committee budget as largely spent 08-09. agreeing that any left-over budget be carried forward to add into 09-10 budgets, ringfenced for gatekeepers hut/special projects use
- Environment Committee – decrease overall Environment Budget 09-10 from £20,800 to £20,400

**This to give recommended Precept figure of £104,600**, resulting in a NIL increase to tax payer for IPC element

Committee noted that the needs of the Parish Council and community had been carefully considered and debated, along with a mindfulness of desire to not increase the precept element payable. This had been aided by the percentage change for shared expenses with HPC and the one-off traffic survey payment in the current year

Meeting closed at 6.45 p.m. Next meeting due 7 April 2009, agenda item timetable applies