

MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 20 APRIL 2009 7.30P.M. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON

PRESENT: Chairman Cllr D W Payne, Vice Chairman Cllr B S Ing, Cllrs H S Abdullah, M V Cope, V A Kelly, P J Nudds, G S Payne, A Turnbull
Dist Cllrs J P Chatfield, M J Mason; Cty Cllrs D Jenkins, M Bradney (all in part) Mrs A Young Clerk
1 member of the public (in part)

Power Action

1 APOLOGIES FOR ABSENCE

1 Cllr Cooper (work). Dist Cllr Davies

2 MEMBERS' DECLARATIONS OF INTERESTS

2 Cllrs D W Payne and Nudds (Item 13a) Expenses claims) Personal interests (as already paid)

3 OPEN SESSION FOR THE PUBLIC

3 No public present at this stage

4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 16 MARCH 2009

4 All in favour to approve and sign as true record

5 MATTERS ARISING FROM PREVIOUS MINUTES

5.1 Item 194 Histon FC meeting notes and outcomes. Cllr D Payne to prepare

5.2 Item 196.1 Police Various emails forwarded to all. Police Surgery dates provided for April and May; Police Panel details 14 April

5.3 Item 196.4 Newsletter published and delivered. Thanks to all contributors. Positive comments received

5.4 Item 196.5 HICCA Results of Greening Campaign

5.5 Item 199 Mrs Smart due to commence admin assistance 15 April

5.6 Item 200.2 Orchard Park Order now in place.

5.7 Item 200.3 Written reports debate deferred to June agenda

June agenda

5.8 Item 203.2 Insurance decision at Planning Committee to remain with Zurich. Invoice awaited

5.9 Item 212 Stagecoach Mr Campbell unable to confirm if able to attend APM. Clerk to chase

6 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

6.1 No minutes yet available. Next meeting due 27 April

6.2 Cllr Ing confirmed meeting sought with Chivers Farms

7 PLANNING COMMITTEE REPORT

7.1 Minutes 31 March copied to all and accepted. Next meeting due 21 April, then 5 May

7.2 Housing Shortfall Investigation needed whether Parish Council would be able to speak at forthcoming Hearings

7.3 Clerk looking into timetable for Review of Conservation Areas by SCDC

7.4 Cllr Ing reported planning application for 6 houses at 7 Water Lane had been withdrawn

8 ENVIRONMENT COMMITTEE REPORT

8.1 Minutes 24 March copied to all and accepted

8.2 Cllr Nudds sought help for Dist Cllr Chatfield on recycling and waster separation issues

8.3 Enviro Volunteers planned a separate stall at Feast Market in July

9 CLERK'S REPORT

9 Written report from Clerk on: Cambs County Council Summer Reading Challenge agenda item May; Internal audit due 28 and 29 April; Parish Forum meeting due 23 July. Cllrs Ing and Payne willing to attend. Minutes of meeting 19 January received; No contact as yet on Community Facilities Audit, due to be complete by end April; Complaints received on overnight parking of lorries in Mill Lane. Police advised; First grass cut in Impington completed 1 April; Village Society advise a plaque to commemorate Impington Hall to be mounted 12 July, traditionally Impington Feast Sunday; Details of possible request for sponsorship funding for Histon Feast 2010 received; 2 Councillors had been invited to take a trip on the Guided Busway 15 April; Training sessions organised by Milton to take place between September and November ; High level of activity at Burial Ground recently in terms of ashes interment and enquiries

BSI/DWP

10 CHAIRMAN'S REPORT

- 10.1 Copied to all (Appendix 1) and noted. Council support for Chairman in planned response on JAG continuing to press on items of joint interest e.g, HGVs, A14 widening

11 DISTRICT COUNCILLORS' REPORT

- 11.1 Cllr Chatfield reported on SCDC Full Council meeting due 23 April and question put on Air Quality. Cllr Chatfield advised he was now a plotholder of an allotment administered by Impington Parish Council in Glebe Way
- 11.2 Cllr Mason reported on Orchard Park Community Council issues including: POS5 transfer up-date; Community Centre on-going issues; communications with other bodies; meetings and partnerships. Regarding SCDC Full Council 23 April he outlined proposed amendments to the constitution, with the aim of governance improvements
- 11.3 SCDC Car Park, Histon High Street Cllr Mason outlined recent information regarding possible disposal of car park. He urged both Parish Councils to consider the matter very carefully

12 COUNTY COUNCILLORS' REPORT

- 12.1 Written reports from Cty Cllrs Bradney and Jenkins accepted
- 12.2 Cllrs Jenkins and Bradney reported on Area Joint Committee 20 April: HGV restriction signs now on order and soon to be installed; speeding petition for Histon & Impington received positively; extra resources being provided for speed review of A & B roads; B1049 cycleway improvements "in motion"

13 FINANCE

- 13.1 Cllrs Nudds and D Payne declared personal interests (expenses payments already made). Confirmed payment of accounts, prop Cllr G Payne, sec Cllr Abdullah, all in favour:
Before 1 April 2009:

| | |
|--|-----------|
| Administration M12 £1,680.64 | £1,680.64 |
| Burial Ground expenses Top Up Telephone card £10 | £10.00 |
| Pauline Haywood (OPCC) Interim clerk expenses £777.44 | £777.44 |
| Histon Parish Council War Memorial expenses 2008-09 £295 | £295.00 |
| Histon Parish Council Quarterly expenses & Barclaycard expenses £455.76 and £118.51 = | £574.27 |
| Site & Maintenance Services Collect and fit seat at The Coppice £40 + VAT £6 = | £46.00 |
| SCDC Burial Ground Business Rates £367.96 | £367.96 |
| Play Inspection Co Limited (OPCC) Topper Street Play Area inspection £225 + VAT £33.75 = | £258.75 |
| D W Payne (OPCC) Expenses £14.56 | £14.56 |
| Richardsons Tree Surgery The Coppice £190 and Burial Ground £170 + VAT £54 = | £414.00 |
| R E Seaton Internal Audit £15 | £15.00 |
| Orchard Park Community Council (Sum to transfer on creation of new Council, residual Precept 08-09) £5,047.68 | £5,047.68 |
| P Nudds Enviro volunteers expenses £122.04 | £122.04 |
| Acacia Tree Surgery Tree works The Coppice and adj to GB route £980 + VAT £147 = | £1,127.00 |
| Zurich Insurance Company Annual premium, renewal – premium to be confirmed and paid from 08-09 | |
| Buchans Landscapes Hedge flail at the Burial Ground £105 + VAT £15.75 = | £120.75 |
| Youth account: Cambs County Council Youth provision contribution Jan – March 09 £3,000 | £3,000.00 |

After 1 April:

- PWLB** Pavilion loan 7 of 50 **£5,974.05** Completion loan 5 of 48 **£793.82** = £6,767.87
- Island Fire Protection Limited** Fire extinguisher annual service at Burial ground **£50.97** + VAT £7.65 = £58.62
- 13.2 Approved payment of outstanding accounts, prop Cllr G Payne, sec Cllr Abdullah, all in favour:
Histon & Impington Recreation Ground 1st payment **£15,960** Litter pick 1 of 2 **£1,985.25** Admin assistance 1 of 2 **£1,789.50** = £19,734.75
- SCDC** Trade waste bin annual fee **£480.33** + VAT £72.05 = £552.38
- Histon & Impington Recreation Ground** Insurance share for parish office **£173.02**
- CPALC** (all agreed to renew) **£607.25**
- Petty Cash** Imprest account **£12.00**
- Print-Out** A6 flyers re Chipping (Environment) **£44.60** (no vat) £44.60
- Print-Out** stationery and copying **£53.51** + vat £8.03 = £61.54
- Burial Ground: **Cambridge Water Co** annual water charge **£13.87**
- CPRE** annual subscription – No support to renew
- 13.3 Paid in: Before 1 April: Burial Ground: Ashes inter £60; Plot and ashes inter Cook £120; Ashes inter Townsend £60. Due to be paid by BACS: £1,000 from SCDC (grant for HICCA project; £52,300 from SCDC (precept)

Power Action

- 13.4 Internal and External Audit Office closed for audit preparation shortly. Internal Audit visit w/c 27 April. Statement of Audit agenda for decision AGM 18 May, audit to be submitted to Moore Stephens by 1 June 2009 **May agenda**
- 13.5 Finance Committee change of date to 12 May. To include Final Budgets

14 RECENT CORRESPONDENCE

- 14.1 Circulating file available on request: Histon Parish Council minutes and various magazines/leaflets
- 14.2 Flower Festival, Histon Feast – invitation to take part. Clerk to approach Mrs Silk for assistance and agreed up to £50 budget **LGA1972 s 144**
- 14.3 CPALC “Getting Ready for the Powers of Wellbeing”. Chairman and Clerk outlined scheme and possible benefits or disbenefits. All agreed to respond to CPALC advising Impington PC did not foresee seeking to use the Power at this time. Assembly meeting details 16 April
- 14.4 South Cambs Sustainable Parish Energy Partnership launch – consideration to sign up to the Partnership. Agreed to refer to Environment Committee and find out what HICCA planned **Environment Committee**

15 PROACTIVITY LIST

- 15 Cllr Ing outlined original reasons for agenda item and disappointing response. He posed the question, whether the Parish Council should have a set of priorities or whether it is a controlling body with individual interests. Debate followed, with differing opinions and interpretations. Cllr Ing to produce an “Aunt Sally”, Cllr D Payne to find notes of session held October 2006 to discuss priorities. **Future agenda**

16 OTHER MATTERS

- 16.1 (a) Highways HT&T Committee minutes 9 April copied for all
- 16.2 Cllr Kelly requested any input on possible provision of double yellow lines. Suggestions for: West side of New Road; blind corner in Hereward Close; Villa Road/Crescent entrance
- 16.3 Cllr Kelly requested any input on siting for pairs of dropped kerbs as offered by County Council
- 16.4 Cllr Abdullah pointed out dangerous pedestrian access at Spire Hospital, all agreed built out pavement would help
- 16.5 Cllr Kelly reported on complaints of tipper trucks in Mill Road attempting to access building works on NIAB land (incorrect route)
- 17.1 (b) Youth Notes 30 March 2009 provided for all and accepted
- 17.2 Cllr Abdullah drew attention to new costs for Connections Bus Project, recently agreed
- 17.3 Venue for Youth Club activities continued to be a problem. Discussion on possible need to spend significant funds to rectify
- 18.1 (c) Mobile Warden Scheme Notes of meeting 18 March and letter from Chair copied to all
- 18.2 Cllr Abdullah advised Chairman and Secretary had resigned. Cllr Cleaver now Chair. No new Warden yet secured by Age Concern. Confirmed the 2009 request to IPC for grant funding was £750. Parish Council confirmed preference for donation against invoice due to discretionary support
- 19 (d) Community Facilities Cllr Ing up-dated Council on activity. Group work to slow down in short term, with report due back to Parish Councils by end of 2009. Artist’s impression planned and Cllr Ing outlined current thoughts on how any building must unify the community, being an additional facility not replacement of existing

17 DATE & PLACE OF NEXT MEETING / 18 FORTHCOMING MEETINGS

- 20 Next meeting due Monday 18 May 2009, being Annual Parish Meeting due to commence **at 7p.m.** at **St Andrew’s Church Hall, Burgoynes Rd, Impington.** followed by Annual General Meeting immediately thereafter
- 21 Dates of forthcoming Committees confirmed.

This part of meeting formally closed 9.50pm. As per standing order 67, in view of the confidential nature of business about to be transacted, any public were temporarily excluded and instructed to withdraw. Clerk left the meeting