

HISTON PARISH COUNCIL**Unconfirmed minutes**

Minutes of meeting held at St Audrey's Community Centre, St Audrey's Close, Histon, Monday 6 April 2009 7.30 p.m.

Present:

Councillors: I M Parish (Chairman), M C Cleaver, N S Davies (also District), J J Dover, C J Foster, C L Jones, D N Legge,
J M Newman, R S Plumbly, D J Thurman Clerk: Mrs A J Young

16 residents of Alstead Road

Power Action**1 APOLOGIES FOR ABSENCE**

1 Cllrs Stonham (business), Eade (holiday) and Emmines (personal). Dist Cllrs Mason and Chatfield

2 MEMBERS' DECLARATIONS OF INTERESTS

2 None

3 OPEN SESSION FOR THE PUBLIC

3 Alstead Road residents attended to address the Council on a planning application for 24/26 Cottenham Road. Standing orders suspended. Residents have their input to re-submission of planning application, due to be considered by Parish Council at Planning Committee on 16 April, which appeared to have no material change. SCDC had refused previous application on grounds of safety and unsuitability of access/visibility splays

Mr Doug Bullen had attended SCDC Planning Committee when previously refused and spoke on small change to lamp post site causing inhibition to visibility and definition of visibility splay

Mrs Olive Overhill described current safety problems with her fence/wall which she felt would only be exacerbated, and access problems for delivery vehicles in the cul de sac. She had concerns over loss of footpath outside her property to form new access

Mr Derek Pipe stressed the fact that no material changes would mean the application was still considered unsafe and unsuitable

Mrs Pauline Welch understood from a surveyor that at least 2.5m of land would need to be found to form the required access

All residents left the meeting. Chairman re-instated standing orders

4 MINUTES OF MEETING HELD ON 9 MARCH 2009

4 All in favour, approved and signed

5 MATTERS ARISING FROM PREVIOUS MINUTES

5.1 Item 191.1 Police Up-date Any reports received forwarded to all on email. Mobile Surgery dates appear confusing

5.2 Item 191.5 Merger Cllr Parish has started to prepare report. May agenda item

May agenda / IMP

5.3 Item 191.7 Station Design Brief Further meeting held 25 March, next meeting due 22 April

5.4 Item 192.1 Vacancies Both vacancies to be filled by co-option at next opportunity

5.5 Item 196.2 Community Facilities Audit Jane Thompson confirmed consultants will be in touch and report due to be completed by end of April. No contact as yet

5.6 Item 196.4 Housing Futures DVD received and held on file

5.7 Item 206 Forthcoming meetings Highways Traffic & Transport meeting postponed to 9 April

6 DISTRICT COUNCILLORS' REPORTS

6 Cllr Davies reported verbally on Orchard Park Community Council, and its first meeting held 2 April. Working parties had been set up in varying areas of the Council's work for prospective Councillors. Cllr Davies outlined disparity between City and District services. SCDC were not to be capped for 2009-10.

7 COUNTY COUNCILLORS' REPORTS

7.1 Monthly written report from Cty Cllr Jenkins accepted. No County Cllrs present.

7.2 All reports to be headed up by author with name in future

7.3 Cllrs were reminded to advise Cllr Bradney of any potholes needing remedy

8 RECENT CORRESPONDENCE

8.1 Circulating Files available on request

8.2 Premier Foods Noise and smells. Further input from residents Merton Road sent to SCDC and Premier Foods

8.3 CPALC "Getting Ready for the Power of Well Being" – Report on benefits of power and possible points against, including need for 80% of Council to be trained in the power. Discussion on use of Section 137 and budget constrictions. All agreed to respond to CPALC advising Histon Parish Council did not foresee seeking the use of the

Power Action

Power of Well Being at this time; Assembly Meeting details 16 April; Cllr Thurman to attend; Training opportunities via Milton Parish Council – up-date on possible sessions September to November **DJT**

8.4 Cambs Local Access Forum meetings and activity details

8.5 Guided Bus Team invitation for 2 Councillors to a trip prior to launch. Interested Cllrs to contact Clerk by 9 April

8.6 Parish Forum Cllr Thurman to attend 16 July **DJT**

8.7 Impington Hall Plaque Village Society History group advise plaque commemorating Impington Hall to be mounted in Percheron Close 12 July 2009

9 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

9.1 No minutes yet received. Meeting held 23 March. Next meeting due 27 April 2009

9.2 Cllr Davies reported on budget pressures being experienced; drainage issues; Health & Safety concerns; Playground Equipment plans. Newsletter due for distribution

10 PLANNING COMMITTEE REPORT

10.1 Minutes 26 March copied for all and accepted. Next meeting due 16 April and 7 May

10.2 Licensing application Cllr Parish reported on granting of liquor license to 44 Station Rd. Cllr Parish outlined procedure and confirmation from SCDC Legal Officer planning permission takes precedence over license granted

10.3 Northstowe Briefing on trees due 20 April.

10.4 Skanska/Costain A14 Ellington to Fen Ditton Improvements Scheme – proposed Traffic Regulation Order for A14 Loop Road. Comments required by 10 April. As part of proposals existing A14 to A14 westbound loop road to be superseded by a new link road. Existing loop road to remain in place but subject to a TRO restricting access to emergency and maintenance vehicles only. All agreed to write supporting the proposed TRO

11 ENVIRONMENT COMMITTEE

11.1 Minutes 12 March copied to all and accepted

11.2 Play Equipment Clerk continues to look into grant funding

11.3 Quote for Painting seats at Play Area Quote considerably more than maximum agreed. Council considered and agreed to accept quote for £170 to sand down to remove graffiti, undercoat and top coat green

11.4 Junior School Children Year 3 had written as part of geography project with concern over litter. Chairman responded. Cllr Cleaver agreed to visit children next term to cover the subject. Council to write to Tesco for ideas and help, and consider requesting additional bins **MCC**

12 OTHER MATTERS

12 a) Youth Advisory Body No minutes available. Meeting held 30 March. Cllr Plumbly reported Connections Bus Project to return to Histon and Impington

13 b) Parish Plan Liaison Agreed Cllr Parish to be appointed Interim Liaison representative **IMP**

14 c) Community Facilities Meetings Cllr Davies reported meetings held, including session with Parish Council Chairmen. Cllr Davies hoped to organise informal Parish Council meeting in June to report progress **NSD**

15 d) Mobile Warden Scheme Notes 18 March held on file. Next meeting due 29 October 2009. Cllr Cleaver outlined the scheme and its purpose. Malcolm Ruel (Chairman) and Janet Wilkinson (secretary) had both resigned. Cllr Cleaver new Chairman. New warden being sought. Cllr Cleaver had confirmed Age Concern would be requesting £750 from Histon Parish Council for 2009-10.

13 FINANCE and ADMINISTRATION

16.1 To confirm payment of accounts Prop Cllr Dover, sec Cllr Thurman all in favour:
Before 1 April 2009

Site & Maintenance Services Final payment roundabout CPA **£4,489** + VAT £673.35 = £5,162.35

I A Levitt Supply and fit new pump casing and door **£1,210** £1,210.00

Site & Maintenance Services Collect and fit seat V Green **£40** + VAT £6 = £46.00

Site & Maintenance Services Install new bollards x 3 **£288** + VAT £43.20 = £331.20

British Telecom Phone (reclaimed on formula) **£82.83** + VAT £11.74 = £94.57

Administration M12 **£1,396.94** £1,396.94

Roger Hovells Office clean (reclaimed on formula) **£40** £40.00

Site & Maintenance Services Install new litter bin on VGreen **£85** + VAT £12.75 = £97.75

R E Seaton Internal Audit (interim) to 31.3.09 **£22.50** £22.50

After 1 April 2009

PWLB Pavilion Loan (7 of 50) **£7126.93** and Completion loan (5 of 48) **£947.02** = £8073.95

Zurich Insurance Final premium awaited

16.2 To approve payment of outstanding accounts Prop Cllr Dover, sec Cllr Thurman, all in favour:

	<i>Power Action</i>
Histon & Impington Recreation ground First half yearly payment £19,040 + half yearly payments for litter pick and admin assistance £1985.25 and £1789.50 =	£22,814.75
SCDC Annual rates for Parish Office (for formula, and after SBR Relief at source) £1,166.42	£1,166.42
SCDC Trade Waste Bin empty for 09-10 £490.66 + VAT £73.60 =	£564.26
Island Fire Protection Annual Service office fire extinguishers (formula) £52.95 + VAT £7.94	£60.89
Petty Cash £22.50	£22.50
16.3 c) Paid In: Recreation ground re-imburement £17.76; Impington Parish Council Quarterly expenses £455.76; War Memorial share £295; Barclaycard expenses (formula) for 08-09 £118.51. Agreed up-dates to agenda payments to be provided as typed lists in future	
16.4 Clerk's Report Damage to 'Silver Jubilee' bench on War Memorial (given to Parish Council by RBL). Site & Maintenance have removed to recreation ground and feel may not be cost effective to repair. Reported to Police, Clerk has requested insurance claim form from Zurich; Roundabout on Play Area now back in place and in use. Overnight 30 March a section had been unbolted with presumably spanners, removed and thrown in hedge. S&M to replace and look at ways of prevention, but not keen on welding due to future maintenance issues. Reported to Police; New WI seat on Green. Unfortunately cuts have already been made to slats; Bollards to be ordered to include one still missing on corner of Green; Cambs County Council again ask for support with Summer Reading Challenge. May agenda; Any Councillor not presently able to access CPALC website and wishes to do so to let Clerk know who can validate you for access; Committee Chairman asked to provide Annual Report for the AGM by 28 th April; Rats seen in litter bins on The Green; Litter bin at Youth Shelter being used again for household waste; Clerk had attended SLCC training session	
16.5 Arrangements for Internal and External Audit. Final Internal audit due 28 and 29 April. External Audit due by 1 June 2009. Statement of Accounts agenda item May 2009	May agenda
16.6 Finance Committee due 27 April (7.45pm start) to include Final Budgets for 2009-10	

14/15 DATE & PLACE OF NEXT MEETING and FORTHCOMING MEETINGS

- 17 Agreed next meeting Monday 11 May 2009, being APM and AGM, at **Recreation Ground, New Road Impington from 7 p.m.**
- 18 Dates for forthcoming Committee meetings noted. Noted Youth Committee due 1 June

Meeting closed 9.15 p.m.