

HISTON PARISH COUNCIL**Unconfirmed minutes**

Minutes of meeting held at St Audrey's Community Centre, St Audrey's Close, Histon, Monday 9 March 2009 7.30 p.m.

Present:

Councillors: I M Parish (Chairman), M C Cleaver, N S Davies (also District), A J Eade, J P Emmines, C J Foster, D N Legge, J M Newman, R S Plumbly, E W Stonham, D J Thurman Clerk: Mrs A J Young
Dist Cllrs J P Chatfield and M J Mason; Cty Cllrs J D Jenkins and M Bradney (in part)

Power Action**1 APOLOGIES FOR ABSENCE**

187 Cllrs Jones (business) and Dover (personal)

2 MEMBERS' DECLARATIONS OF INTERESTS

188 None

3 OPEN SESSION FOR THE PUBLIC

189 None present

4 MINUTES OF MEETING HELD ON 9 FEBRUARY 2009

190 All in favour, approved and signed

5 MATTERS ARISING FROM PREVIOUS MINUTES

- 191.1 Item 172/174.1 Police Up-date Reports received forwarded to all. Noted PCSO Diana Neill leaving the Histon beat
- 191.2 Item 174.2 Greening Campaign Official launch had taken place
- 191.3 Item 174.5 Grass contract Meeting due 11 March to finalise and sign contract
- 191.4 Item 174.7 Presentation from Roz Richardson due to be published on website
- 191.5 Item 177.1 Merger/amalgamation issues Cllrs Parish and Davies had met to discuss. Cllr Parish to produce report
- 191.6 Item 180.3 NIAB application Joint response made. Thanks recorded to Impington Cllr Ing and others involved
- 191.7 Item 180.4 Station Design Brief Further meeting held 26 February. Next meeting 25 March
- 191.8 Item 183.2 Whyatts Fair 3 year agreement signed and returned
- 191.9 Item 183.3 Yesteryear Road Run due 19 April. Organisers advise unlikely to pull vehicles on Green

6 RESIGNATION FROM COUNCIL - PROCESS

- 192.1 Joan Hart had resigned from Council (personal). Notice of Resignation displayed. SCDC to advise on any co-option.
- 192.2 Kathleen Hemingway had since resigned (with effect from 9 March) for personal reasons. SCDC to be advised and notice of resignation displayed. Chairman thanked both ladies for work carried out in their time on Parish Council

7 DISTRICT COUNCILLORS' REPORTS

- 193.1 Cllr Chatfield outlined Council decision to increase Council Tax by 4.5%; Housing and Housing Futures issues; Orchard Park Governance with 3 District Cllrs for Histon and Impington acting as interim Parish Councillors
- 193.2 Cllr Davies expressed concern over poor preparation by SCDC in formation of new Orchard Park Community Council
- 193.3 Cllr Mason detailed drainage problems at Kay Hitch Way and meetings with Chief Environmental Health Officer at SCDC; Guided Bus Noise Barrier issues

8 COUNTY COUNCILLORS' REPORTS

- 194.1 Monthly written reports from Cty Cllrs Jenkins and Bradney accepted
- 194.2 Cty Cllr Jenkins gave more details on issues surrounding parking in Impington and the Guided Bus, including possibilities for residents parking and survey agreed to show position now to compare after Guided Bus in place. Cllr Davies expressed anger over disregard of local opinion at early stage in the process and concern over knock-on effect if Histon Football Club reached league status; Children's Services Cllr Jenkins to check concerns from Cllr Cleaver on oversubscription of schools following growth in local housing
- 194.3 Cllr Bradney was investigating complaints over traffic light use on Cottenham Road, near Moor Drove, leading to bus delays and outlined legal rights/policy issues. He confirmed £600,000 still available for cyclebridge over A14 roundabout; outlined a scheme being trialled in Duxford to identify priorities for safety improvements and setting up of Neighbourhood panels; confirmed pothole gang busy dealing with holes in roads with a regional grant application prepared for large cracks requiring surface dressing. Any potholes or cracks to be reported to County Council.

9 CHAIRMAN'S MONTHLY REPORT

- 195 No written report. Remove from agenda. Chairman reported phone call from resident concerned over oil in Brook. SCDC aware. Also reported on attendance at JAG meetings, reported via Planning Committee

10 RECENT CORRESPONDENCE

- 196.1 Circulating Files available on request
 196.2 Community Facilities Audit in South Cambs Villages Jane Thompson, Community Services Manager wrote regarding audit to be carried out across the district
 196.3 SCDC Arts News details
 196.4 SCDC Housing Futures Formal consultation – details held on file

11 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

- 197.1 Draft Minutes 26 January copied to all. Next meeting due 23 March
 197.2 Cllr Davies outlined discussion with Histon FC and Cambs FA on drainage proposals. Meeting sought with Chivers Farms to discuss further. Cllr Davies outlined budgetary implications and possibility of partnership working (e.g. Friends of the Rec) and need for a long term solution to increased income for Recreation Ground
 197.3 Following resignation of Kathleen Hemingway, vacancy existed on management sub committee. All agreed to elect Cllr Jean Newman

12 PLANNING COMMITTEE REPORT

- 198.1 Minutes 12 and 19 February and 5 March copied for all and accepted
 198.2 Licensing application 44 Station Road Timescales had not allowed as an agenda item and following input from 7 Councillors via email, all objecting to an application and no-one in support, an official objection had been made
 198.3 SUDS Presentation Cllr Emmines reported, with documents available to all on file. Agreed to support joint response with Impington PC on queries raised

13 OTHER MATTERS

- 199 a) Youth Advisory Body Notes 23 February copied to all. Noted Senior Club numbers down, premises a problem
 200 b) Vacancy on Environment Committee Agreed to keep Committee to 4 members, plus Chairman as ex-officio
 201 c) Community Facilities Meetings Cllr Davies sought views from those attending, thanked colleagues on Group and reported on attendance. Cllr Davies outlined meetings due and debate followed on how to move forward. Chairmen to meet Cllrs Davies, Ing and Clerk 23 March. Some comment on need to look at legacy for future generations **IMP/NSD**
 202 d) Merger Discussions Chairman and Cllr Davies had met. Cllr Parish to produce report **IMP**
 203 e) Annual Parish Meeting/Annual General Meeting All agreed APM and AGM on 11 May 2009 at Recreation Centre. No speaker suggested

14 FINANCE and ADMINISTRATION

- 204.1 To confirm payment of accounts Prop Cllr Emmines, sec Cllr Davies all in favour:
Administration M11 **£1,359.32** £1,359.32
Barclaycard including transaction charges: Tiscali (on formula) **£15.98** + VAT = £18.76, Rubber Stamp Co (to be reimbursed by Rec) **£15.79** + VAT £2.32 = £18.11 - Total **31.77** + VAT £5.08 = £36.85
 204.2 To approve payment of outstanding accounts Prop Cllr Emmines, sec Cllr Davies, all in favour:
The Information Commissioner Annual Data Protection Act Renewal **£35** £35.00
Danwood Group Limited Photocopier reading (on formula) **£66.33** + VAT £9.95 = £76.28
Print Out Comm Centre printing (50% share IPC, to be repaid) **£333.60** + VAT £5.04 (poster element) = £338.64
Print Out Photocopying paper **£16.99** + VAT £2.55 = £19.54
Roger Hovells Office cleans (on formula) **£40** £40.00
CPRE Subscription (all agreed to renew) **£29** £29.00
Petty Cash **£9.72** £9.72
Broxap Ltd replacement litter bin for The Green **£456.95** + £68.54 VAT = £525.49
Broxap Ltd replacement bollards **£345.00**, seat and fittings **£515.00**, carriage **£182.00** + VAT £156.30 = £1,198.30
 204.3 c) Paid In: Nil
 204.4 Clerks Report: Large amount of broken glass on CPA; Inspection of slide requested due to concern over condition of paintwork/rust. Rospa report due April 09, monitor in meanwhile; Co-Operative confirm receipt of correspondence on damage to bollards. Clerk to supply invoices and make further investigations on lorries involved; Chairman to arrange meeting with Co-Operative management to discuss wide range of issues; PCSO Martin spoke with staff and residents to discuss ASB on the Green; Internal Audit visit due 4 March 2009; Mrs Wilkinson to resume Histon duties 1 April. Contract awaited from Employment Group **IMP/CLJ**

15/16 DATE & PLACE OF NEXT MEETING and FORTHCOMING MEETINGS

- 205 Agreed next meeting Monday 6 April 2009, at St Audrey's Community Centre, St Audrey's Close, Histon.
 206 Dates for forthcoming Committee meetings noted. Meeting closed 9.10 p.m.