

Clerk:
Mrs A J Young
Telephone/Fax:
01223 235906
E mail: clerk@hisimp.net

HISTON PARISH COUNCIL

PARISH OFFICE
NEW ROAD
IMPINGTON
CAMBRIDGE
CB24 9LU



4th March 2009

To members of the Council:

You are hereby summoned to attend a meeting of **HISTON PARISH COUNCIL** at St Audrey's Community Centre, St Audrey's Close, Histon on **MONDAY 9th MARCH 2009** commencing at 7.30 p.m. for the purpose of transacting the following business.

FULL COUNCIL AGENDA

Please Note:

Minutes and supporting notes may only be supplied to Councillors. Available on request from Clerk

- 1 APOLOGIES FOR ABSENCE
- 2 MEMBERS' DECLARATIONS OF INTEREST for items on the agenda
- 3 OPEN SESSION FOR THE PUBLIC standing orders to be suspended for 15 minutes if any public or press wish to speak.
- 4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 9 FEBRUARY 2009 – minutes attached **For decision**
- 5 MATTERS ARISING FROM PREVIOUS MINUTES (for information only) **see attached** To note only
- 6 RESIGNATION FROM COUNCIL - PROCESS
- 7 DISTRICT COUNCILLORS' REPORTS
- 8 COUNTY COUNCILLORS' REPORTS - attached
- 9 CHAIRMAN'S MONTHLY REPORT – attached if available
- 10 RECENT CORRESPONDENCE RECEIVED **see attached**
- 11 TO RECEIVE RECREATION GROUND MANAGEMENT COMMITTEE REPORT – DRAFT minutes attached 26 January 2009 . Meeting due 23 March 2009
- 12 TO RECEIVE PLANNING COMMITTEE REPORT – Minutes attached 12 February, 19 February. Next meeting due 5 March 2009. **For decision**
- 13 TO CONSIDER OTHER MATTERS:
 - (a) YOUTH ADVISORY BODY REPORT – Meeting due 23 February **For decision**
 - (b) VACANCY ON ENVIRONMENT COMMITTEE **For decision**
 - (c) COMMUNITY FACILITIES MEETINGS – Report
 - (d) MERGER DISCUSSIONS – Up-date
 - (e) ARRANGEMENTS FOR APM / AGM **For decision**

14 FINANCE AND ADMINISTRATION REPORTS

- a) To confirm payment of retrospective accounts **see attached**
- b) **To approve** payment of outstanding accounts, including Insurance due **see attached**
- c) To report on amounts Paid In **see attached**
- d) Clerk's report February – attached

**For
decision**

15 DATE AND PLACE OF NEXT MEETING: **MONDAY 6th APRIL 2009 (As Easter Monday falls normal meeting date 13 April)** at St Audrey's Community Centre, St Audrey's Close, Histon, due to commence **7.30 p.m.**

16 DATES OF CONFIRMED COMMITTEE MEETINGS:

Environment Committee – Thursday 12 March 7.30 p.m.
Recreation Ground Management Sub Committee Monday 23 March 6.30 p.m.
Planning Committee – Thursday 26 March 7.30 p.m.
Highways Traffic & Transport Committee Thursday 2 April 7.30 p.m.

Other meetings / events:

Bus services meeting (HT&T) Wednesday 11 March 8 a.m.
Grass contract meeting Wednesday 11 March 8.30 a.m.
Inspire meeting Wednesday 11 March 9.30 a.m.
Community Facilities Wednesday 11 March 9.30 a.m.
Community Facilities Wednesday 11 March 8.30 p.m..
Histon Football Club Thursday 19 March 7 p.m.
Community Facilities Monday 23 March 8 p.m.
Chairmen's meeting Thursday 26 March 6 p.m.

A J YOUNG - CLERK/PROPER OFFICER 04.03.09

MARCH 2009 AGENDA

Item 5 MATTERS ARISING

Item 172/174.1 Police Up-date Any reports received forwarded to all on email

Item 174.2 Greening Campaign Official launch has taken place

Item 174.5 Grass contract Meeting due 11 March to finalise and sign contract

Item 174.7 Presentation from Roz Richardson due to be published on website

Item 177.1 Merger/amalgamation issues Cllrs Parish and Davies had met to discuss

Item 180.3 NIAB application Joint response made

Item 180.4 Station Design Brief Further meeting held 26 February

Item 183.2 Whyatts Fair 3 year agreement signed and returned

Item 183.3 Yesteryear Road Run due 19 April. Organisers advise unlikely to pull vehicles on Green after all

Item 10 RECENT CORRESPONDENCE

Circulating Files. Available on request

Community Facilities Audit in South Cambs Villages Jane Thompson, Community Services Manager writes regarding audit to be carried out across the district.

SCDC Arts News

Item 14 FINANCE and ADMINISTRATION

a) To confirm payment of retrospective accounts:

Administration M11 £1,359.32

b) To approve payment of outstanding accounts:

The Information Commissioner Annual Data Protection Act Renewal **£35**

Danwood Group Limited Photocopier reading (on formula) **£66.33** + VAT £9.95 = £76.28

Print Out Community Centre printing (50% shared with IPC, to be repaid) **£333.60** + VAT £5.04 (poster element only) = £338.64

Print Out Photocopying paper **£16.99** + VAT £2.55 = £19.54

Roger Hovells Office cleans (on formula) **£40**

CPRE Subscription (if wish to renew) **£29**

Petty Cash, imprest account to be advised

c) Paid In: Nil