

MINUTES OF IMPINGTON PARISH COUNCIL MEETING HELD MONDAY 16 FEBRUARY 2009 7.30P.M. AT ST ANDREW'S CHURCH HALL, BURGOYNES ROAD, IMPINGTON

PRESENT: Chairman Cllr D W Payne, Vice Chair Cllr B S Ing Cllrs H S Abdullah, I S Cooper, P J Nudds, A Turnbull
Dist Cllrs N S Davies, M J Mason Mrs A Young Clerk

Power Action

1 APOLOGIES FOR ABSENCE

173 Cllrs Cope (personal), Kelly (personal), G Payne (work). Cty Cllr Bradney; Dist Cllr Chatfield

2 MEMBERS' DECLARATIONS OF INTERESTS

174 Cllr Nudds Prejudicial Interest 13b) expenses claim

3 OPEN SESSION FOR THE PUBLIC

175 No members of public present

4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 19 JANUARY 2009

176 All in favour to approve and sign as a true record.

5 MATTERS ARISING FROM PREVIOUS MINUTES

177.1 Item 155.3 Police various emails forwarded to all

177.2 Item 155.4 Speedwatch meeting attended

177.3 Item 155.9 Histon Football Club Meeting postponed, being re-arranged

177.4 Item 155.11 Community Facilities meetings due February

177.5 Item 156.2 Vacancies due for co-option March 2009

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177.6 Item 158.3 Design Brief meeting held, further session to be held

177.7 Item 160.2 Bollards had new reflective banding. In future to be largest size available

177.8 Item 162.3 Newsletter Agreed all articles for April edition to Cllr G Payne by mid-March. Possible article on outcome of public meetings on Community Facilities

All Councillors

177.9 Item 170 IVC Update in Chairman's report, item 10

6 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

178.1 Minutes 3 December copied for all and accepted. Further meeting held 26 January. Next meeting due 23 March

178.2 Impington Parish Council vacancy on Management Sub Committee Next agenda

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178.3 Up-date on proposals for Management Sub Committee Standing Orders Review Cllr Ing described options available e.g. communities interest policy and need to engage Sports Clubs. Work continued on proposals

178.4 Football Pitch capacity issues discussed and Cambridgeshire FA involvement

7 PLANNING COMMITTEE REPORT

179.1 Minutes 27 January and 10 February copied to all and accepted

179.2 10 February: Item 6. Noted small S106 payment payable and agreed to form part of fund set up for expansion of Recreation Ground facilities

8 ENVIRONMENT COMMITTEE REPORT

180.1 Minutes 3 February copied to all. With change to 2nd para of "Coppice" to "Pollard" item 7, accepted

180.2 Cllr Nudds confirmed arrangements for chipping service 28 February in various sites Histon and Impington. HICCA to deliver leaflet for IPC. Acacia Tree Surgery kindly provided 2 men and chipper free of charge for day, and planned to repeat in October 2009. Agreed website article

180.3 All outstanding tree works Copse and Coppice in hand with Acacia Tree Surgery February/March at cost up to £980. Eastern Tree Surgery quote unsuccessful following review of work by Cllr Nudds, Tree Warden and Clerk

9 CLERK'S REPORT

181 Clerk reported on: Litter Bin, New Road, removed and only base remained. SCDC advised; Histon Parish Council has co-opted new Councillor, David Legge; Clerk and Chairman met with Cllrs Turnbull and Cooper for "induction" session; 2 further Police Mobile Unit sessions due; PCSO Martin indicated he intends to attend as many Parish Council meetings as possible in future to gather information and comment; Clerk meeting with Orchard Park Shadow CC Clerk 18 February; ex-Councillor Phil Gooden presented with his service certificate. No questions on report

10 CHAIRMAN'S REPORT

182.1 Chairman's monthly report accepted (Appendix 1)

Power Action

- 182.2 Confirmed website to be launched for newsletter idea www.HICourier.co.uk
- 182.3 **Guided Bus meeting** team had advised on gritting process: a special guided bus would spray brine; 4 wheel drive tractors used for breakdowns; Cllr Nudds had again requested temporary barriers at Copse entrance
- 182.4 **Item 15 meetings** Chairman's suggestions for making time for more substantive items noted. **Agreed to implement** bullet points 2 and 3:
- committee minutes - will be distributed by the Clerk much as full Council minutes - as soon as they are drafted/ready, target to be within 7 days of the Committee meeting. They will then be formally received at the Council meeting. Questions for clarification etc should be raised with the Committee Chairman beforehand, and, when appropriate, reported by the Committee Chairman to Council
 - accounts - the Clerk will distribute a revised copy of items for payment etc. at the meeting so that Councillors will not have to rely on verbal amendments

Discussion only on bullet point 1:

- reports - Council will only hear verbal reports on matters that have arisen or changed since the agenda was distributed. Written reports will be welcomed, including from Councillors who have attended meetings on behalf of, or relevant to Council

Written reports will be welcomed from County and District Councillors. Again, Council will only receive verbal reports on matters that have changed since the agenda was distributed

and agreed to consider on next agenda. Any further suggestions to Chairman

March agenda / All Cllrs

- 182.5 Chairmen's meeting 21 January. Notes accepted

11 DISTRICT COUNCILLORS' REPORT

- 183.1 Cllr Davies reported verbally on: **Housing Futures** progress with consultation out to tenants. Debate at Full Council over the economics of proposed Housing Association being able to borrow funds to purchase stock; **Orchard Park Shadow Community Council** All 3 District Cllrs for Histon and Impington would be interim Councillors for the new Community Council to be formed from 1 April 2009, until election 18 June. SCDC had agreed to a bank account being opened with Lloyds Bank in the name of Orchard Park Community Council from 1 April. Short report on **Shadow Council** matters; **Community Centre at Orchard Park** report on on-going discussions on work required before handover including acoustics and ceiling height
- 183.2 Cllr Mason reported verbally on: **Environmental Health Services** issues now with Scrutiny Committee, especially in connection with failed sewer in Impington; **Budgeting** attendance at Cabinet and concern over possible capping at SCDC, currently proposed at 4.9%. Discussion on medium/long term financial strategy affects on individual villages
- 183.3 Cllr Mason was thanked for his valuable input to the joint Parish Council submission on NIAB on flood provision

12 COUNTY COUNCILLORS' REPORT

- 184.1 Written reports from Cty Cllrs Jenkins and Bradney copied to all
- 184.2 **Cty Cllr Jenkins** reported further verbally on: Gritting issues with Scrutiny Committee, information gathering exercise and dangers to environment of excessive salt use; final tax increases at County Council of 3.9%; restructuring meetings attended; Park & Ride meeting 20 February 9am at Milton site, IPC welcome to attend
- 184.3 **A14 Construction traffic** Cty Cllr Jenkins confirmed Parish Councils should write direct to County Council for written confirmation of construction vehicles not to access A14 improvements through Histon and Impington. He confirmed continued pressure for reclassification of B1049 from a strategic route
- 184.4 **Guided Bus** Cllr Nudds had questions which Cty Cllr Jenkins agreed to follow up
- 184.5 **Donarbon Biological Treatment Plant** Cty Cllr Jenkins undertook to check progress and report back
- 184.6 **HCV Overnight Parking** Cty Cllr Jenkins to meet Richard Preston on this and other issues. Order now published. Discussion on possible further parking problems once Guided Busway open. Cty Cllr Jenkins left meeting

13 FINANCE

- 185.1 Cllr Nudds declared prejudicial interest and left room. Confirmed payment of accounts, prop Cllr Ing, sec Cllr Abdullah:

Histon & Impington Day Centre LGA 1972 Section 137 donation £200	£200.00
Shrievality Trust Crime & Disorder payment £100	£100.00

LGRA 1997

Administration M10 £1,620.17	£1,620.17
Burial Ground expenses £4.26 + VAT £64p =	£4.90

- 185.2 Approved payment of outstanding accounts, prop Cllr Ing, sec Cllr Abdullah

P J Nudds Expenses Tree Guard £10.27 + VAT £1.54 =	£11.81
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Impington Parish Council

	<u>Power</u>	<u>Action</u>
Roger Hovells Bus shelter cleans x 2 £35		£35.00
Ron Seaton Interim internal audit £37.50		£37.50
Site & Maintenance Services Burial Ground fence repair £340 + VAT £51 =		£391.00
Cambs County Council Street light maintenance and energy charges 08-09 £588.38		£588.38
Petty Cash Imprest account £25.46		£25.46
Site & Maintenance Services Repair bus shelter, New Road £268 + VAT £40.20		£308.20
Orchard Park:		
Cambridge City Council Room hire Buchan Street 22 November £12.42 + VAT £1.86 =		£14.28
Site & Maintenance Services Office move, Topper Street parts collection and fit £75 + VAT £11.25 =		£86.25
Orchard Park Community Primary School Office space hire 28 November to 31 December £100		£100.00
Kompan Limited Topper Streets slide parts (once received) £132.61 + VAT £19.89 =		£152.50
Pauline Haywood Interim clerk 13.1 – 12.2.09 + expenses £688.53 + £66.41		£754.94
185.3 Paid in: Orchard Park: SCDC Christmas lights contribution £278; Connections Bus Project contribution £381.12; BPHA Christmas lights contribution £200. Burial Ground Moore Inter £75; McEvoy Plot and Inter £225		
185.4 <u>Delegations Policy</u> (Appendix 2) with addition of Vice Chairman to Proposal conclusion item a). Prop Cllr Ing, sec Cllr Abdullah all in favour to accept as policy to enable Clerk to progress project work in a more efficient way		
185.5 <u>Donations Policy</u> Deferred to future agenda		Deferred
185.6 <u>Internal Auditor's Interim Report</u> copied to all (Appendix 3) and accepted. No issues of concern		

14 RECENT CORRESPONDENCE

- 186.1 Circulating file available on request: Histon Parish Council minutes and various magazines/leaflets
- 186.2 Housing Futures decisions
- 186.3 Open Gardens Histon and Impington details 14 June 2009
- 186.4 Rural Services Network details
- 186.5 CPALC papers including draft AGM minutes
- 186.6 Greening Campaign details
- 186.7 Community Facilities Audit in South Cambs Villages
- 186.8 SCDC Art News

15 PROACTIVITY LIST

- 187 Cllr Ing reported 4 sets of values received to date. Input from all required to give meaningful results of comment threads. Cllr Ing re-iterated aim to find priorities for how Council wishes to behave, not a governance exercise.
Next agenda **March agenda**

16 OTHER MATTERS

- 188.1 a) Highways, Transport & Traffic Committee minutes 5 February copied to all
- 188.2 Noted Cllrs to make individual contributions to Transport Commission questions if appropriate; Count On Us relaying of Milton Road unlikely to be offered free of charge; NCATP Consultation, joint letter sent questioning process; no meeting yet possible with County Council on bus services; double yellow lines feedback to Cllr Kelly, copying in clerk. Cllrs urged to let PCSOs know of any problems seen in parking issues in Histon and Impington
- 189 b) Youth Cllr Abdullah confirmed no meeting held yet in February, due 23 February. Cllr Abdullah and Youth Worker to attend Community Facilities meeting due

17 DATE & PLACE OF NEXT MEETING / 18 FORTHCOMING MEETINGS

- 190 Next meeting due Monday 16 March 2009, due to commence at 7.30 p.m. at **St Andrew's Church Hall, Burgoynes Rd, Impington**. Noted Clerk on annual leave
- 191 Dates of forthcoming Committees confirmed. Noted Friends of the Rec AGM postponed

Meeting closed 9.15 pm.