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# HISTON PARISH COUNCIL

PARISH OFFICE  
NEW ROAD  
IMPINGTON  
CAMBRIDGE  
CB24 9LU



4<sup>th</sup> February 2009

## To members of the Council:

You are hereby summoned to attend a meeting of **HISTON PARISH COUNCIL** at St Audrey's Community Centre, St Audrey's Close, Histon on **MONDAY 9<sup>th</sup> FEBRUARY 2009** commencing at 7.30 p.m. for the purpose of transacting the following business.

## **FULL COUNCIL AGENDA**

### **Please Note:**

**Minutes and supporting notes may only be supplied to Councillors. Available on request from Clerk**

- 1 APOLOGIES FOR ABSENCE
- 2 MEMBERS' DECLARATIONS OF INTEREST for items on the agenda
- 3 OPEN SESSION FOR THE PUBLIC standing orders to be suspended for 15 minutes if any public or press wish to speak.
- 4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 12 JANUARY 2009 – minutes attached **For decision**
- 5 MATTERS ARISING FROM PREVIOUS MINUTES (for information only) **see attached** To note only
- 6 DISTRICT COUNCILLORS' REPORTS
- 7 COUNTY COUNCILLORS' REPORTS - attached
- 8 CHAIRMAN'S MONTHLY REPORT – attached if available, INCLUDING Chairmen's meeting held 21 January – **(PINK)**
- 9 RECENT CORRESPONDENCE RECEIVED **see attached**
- 10 TO RECEIVE RECREATION GROUND MANAGEMENT COMMITTEE REPORT – minutes attached 3 December 2008, meeting held Monday 26 January 2009 . Up-date on proposals for Management Sub Committee standing orders review
- 11 TO RECEIVE PLANNING COMMITTEE REPORT – Minutes attached 22 January. Process for NIAB application amendments C/07/0003/OUT – Up to 1593 dwellings, land between Huntingdon Road and Histon Road. Next meeting due 19 February 2009. Joint Design Brief meeting held 29 January, Guided Bus Noise Barrier meeting held 30 January **For decision**
- 12 TO RECEIVE HIGHWAYS TRAFFIC & TRANSPORT COMMITTEE REPORT – meeting due 5 February. Minutes available at meeting, including items on: Traffic Survey results; Double Yellow Line proposals; Pedestrian crossing discussions; access problems for businesses in Station Road

13 TO CONSIDER OTHER MATTERS:

- (a) YOUTH ADVISORY BODY REPORT – Meeting due 2 February
- (b) ENVIRONMENT COMMITTEE – Meeting due 12 March, review of agenda  
Request from Whyatts for dates for use of Green Feast Week  
Request from Yesteryear Road Run to pull onto the Green
- For  
decision**

14 FINANCE AND ADMINISTRATION REPORTS

- a) To confirm payment of retrospective accounts **see attached**
- b) **To approve** payment of outstanding accounts **see attached**
- c) To report on amounts Paid In **see attached**
- d) Clerk's report January – attached
- e) Finance & Legal Committee minutes attached 17 January
- f) Precept – to approve recommendation to request precept for 2009-10 of £138,000 from South Cambridgeshire District Council - papers attached **(BLUE)**
- g) To accept Internal Auditors interim report – attached **(YELLOW)**
- For  
decision**

15 DATE AND PLACE OF NEXT MEETING: **MONDAY 9<sup>th</sup> MARCH 2009** at St Audrey's Community Centre, St Audrey's Close, Histon, due to commence **7.30 p.m.**

16 DATES OF CONFIRMED COMMITTEE MEETINGS:

Planning Committee – Thursday 19 February 2009 7.30 p.m.  
Planning Committee – Thursday 5 March 7.30 p.m.

Other meetings / events:

Community Facilities Group – Wednesday 11 February 8.30 p.m.  
Community Facilities Public Meeting – Saturday 21 February 10am Histon Junior School  
Friends of the Rec AGM Tuesday 24 February 7.30 p.m.  
Community Facilities Public Meeting – Wednesday 25 February 7.30 p.m. Histon Junior School  
JAG Meeting Thursday 26 February  
Feast AGM Thursday 26 February 7.30 p.m.  
Design Brief Group Thursday 26 February 7.45 p.m.  
Youth Committee – Monday 2 March

## FEBRUARY 2009 AGENDA

### **Item 5 MATTERS ARISING**

Item 155.1 Police Up-date Any reports received forwarded to all on email

Item 155.2 Greening Campaign Report from Cllr Hemingway

Item 155.4 IVC Status Consultation up-date

Item 155.5 Feast response and AGM details

Item 155.7 Grass Contract Meeting being arranged

Item 156 Cllr Legge had completed Register of Interests

Item 160.3 Parish Forum meeting report from Cllrs Eade and Thurman

### **Item 9 RECENT CORRESPONDENCE**

Circulating Files, Available on request

SCDC Housing Futures Correspondence and leaflets

South Cambridgeshire Community Chest grant funding opportunities

CPALC AGM Minutes draft minutes provided

Kay Hitch Way Residents' Group issues reported to Parish Council

Open Gardens Day press release 14 June 2009

### **Item 14 FINANCE and ADMINISTRATION**

a) To confirm payment of retrospective accounts:

**Enviro Volunteers** Donation in lieu of hire LGA 72 S260 **£50**

**Administration M10** **£1,359.32**

**E-On** Electricity Christmas lights The Green **£65.27** + VAT £6.92 = £72.19

**Barclaycard** Tiscali **£18.79** Post Office **£14.04** + transaction charges = £33.53

b) To approve payment of outstanding accounts:

**R Hovells** Office Cleans (for formula) **£40**

**R Hovells** Bus Shelter clean **£17.50**

**ESPO** Office requirements (for formula) **£56.70** + VAT £8.52 = £65.22

**Ron Seaton** Interim internal audit **£45**

**Petty Cash**, imprest account to be advised

c) Paid In: Refund SLCC £30; Impington Parish Council quarterly expenses £1,850.24