

HISTON PARISH COUNCIL**Unconfirmed minutes**

Minutes of meeting held at St Audrey's Community Centre, St Audrey's Close, Histon, Monday 9 February 2009 7.30 p.m.

Present:

Councillors: I M Parish (Chairman), M C Cleaver, N S Davies (also District), J J Dover, A J Eade, J P Emmines, K A Hemingway, C L Jones, D N Legge, J M Newman, R S Plumbly, E W Stonham, D J Thurman Clerk: Mrs A J Young
Dist Cllr M J Mason (in part); Cty Cllr J D Jenkins (in part); PCSO Tony Martin (in part)

Council stood in a minute's silence following the passing of former Histon Parish Cllr Collin Martin, from 1987 - 1999

Power Action**1 APOLOGIES FOR ABSENCE**

170 Cllrs Hart and Foster (personal); Dist Cllr Chatfield; Cty Cllr Bradney

2 MEMBERS' DECLARATIONS OF INTERESTS

171 None

3 OPEN SESSION FOR THE PUBLIC

172 Chairman suspended standing orders with agreement of Council. PCSO Tony Martin attended and briefed Council on:

- Recent spate of burglaries and need to secure property; Requests for Neighbourhood Watch areas
- Surgeries due 20 February and 21 February in Histon and Impington
- Anti-speeding campaigns; ASB work including moped nuisance; under age alcohol work
- Possible funding for mobile CCTV units for use on green spaces and request for Parish Council to support use. Request for ideas/recommendations on how else the Parish Council as a partner can help Police combat ASB on the local green spaces. PCSO Martin answered questions on logistics of mobile CCTV cameras
- Architectural Liaison Officer due to report on recommendations for improvements at Play Area on the Green. Council stressed importance of balance between deterrents and village amenity

PCSO Martin was thanked and left meeting. Standing orders re-instated

4 MINUTES OF MEETING HELD ON 12 JANUARY 2009

173 Noting Cllr Thurman had been present, proposed Cllr Stonham, sec Cllr Eade, all in favour, approved and signed

5 MATTERS ARISING FROM PREVIOUS MINUTES

174.1 Item 155.1 Police Up-date Any reports received forwarded to all on email

174.2 Item 155.2 Greening Campaign Report from Cllr Hemingway on campaign details. Official launch 21 February at Histon FC; event due 28 February including mobile shredder organised by IPC at various points in the villages

174.3 Item 155.4 IVC Status Consultation Governing Body formally agreed to proceed

174.4 Item 155.5 Feast letter of thanks for support. AGM 26 February

174.5 Item 155.7 Grass Contract Meeting being arranged

174.6 Item 156 Cllr Legge had completed Register of Interests

174.7 Item 160.3 Parish Forum meeting Cllrs Eade and Thurman reported on well attended Forum with presentations on:

- National Planning Laws and Guidelines (Appendix 1)
- New rules for Chairman's Delegation/Parish Council representations/site visit requests. Cllr Thurman agreed to précis procedure and email to all **DJT**
- Biodiversity including preservation and orchards (Rob Mungovan), further copies of leaflets requested
- TPOs (Roz Richardson), copy of presentation requested

6 DISTRICT COUNCILLORS' REPORTS

175.1 Dist Cllr Davies reported on Full Council meeting held 29 January with Housing Futures the main issue. Tenants ballot due end 2009. All 3 District Councillors to be interim Parish Councillors for OPCC between 1 April and mid-June. Cty Cllr Jenkins arrived during this item

175.2 Dist Cllr Mason reported on Guided Busway issues, meetings held and items being chased with Bob Menzies

7 COUNTY COUNCILLORS' REPORTS

176.1 Monthly reports from Cty Cllrs Jenkins and Bradney accepted

176.2 Cty Cllr Jenkins spoke on issues surrounding gritting schedules and proposed County Council tax increase of 3.9%

8 CHAIRMAN'S MONTHLY REPORT

177.1 Notes from Chairmen's meeting held 21 January copied for all (Appendix 2). Cllrs Parish and Davies to meet 17 February to discuss merger issues. Cllr Davies clarified it was the General Election date he had concerns over

Power Action

- 177.2 Cllr Eade reported on attendance at Impington Environment Committee and outlined the Parish Partners scheme. Agreed Environment Committee would look at adopting an Environmental Scheme in line with IPC **Env Committee**
- 177.3 Cllrs Parish and Jones reported on informative JAG Meeting with County Council representatives covering A14 issues. Felt a collective approach required. Discussion on various ways to protect village fabric. Cty Cllr Jenkins left meeting

9 RECENT CORRESPONDENCE

- 178.1 Circulating Files available on request
- 178.2 SCDC Housing Futures Correspondence and leaflets, including Council decisions 29 January
- 178.3 South Cambridgeshire Community Chest grant funding opportunities
- 178.4 CPALC AGM Minutes draft minutes provided
- 178.5 Kay Hitch Way Residents' Group issues reported to Parish Council
- 178.6 Open Gardens Day press release 14 June 2009

10 RECREATION GROUND MANAGEMENT COMMITTEE REPORT

- 179.1 Minutes 3 December copied to all. Further meeting held 26 January
- 179.2 Cllr Davies reported meeting 26 January had been inquorate but items raised:
 - Clock repaired and lit
 - Grant funding opportunities for playground
 - Drainage
 - Outdoor sports exercise equipment opportunities, Awards for All
 - Discussions over additional football land, noting increased management costs involved in any plans
- 179.3 Management Sub Committee Standing Orders Review Cllr Davies working with Impington PCllr Ing to move forward a review, with Club representative involvement. All recommendations to come back to Parish Councils for agreement

11 PLANNING COMMITTEE REPORT

- 180.1 Minutes 22 January copied for all and accepted
- 180.2 Noted application for dwelling rear of 24/26 Cottenham Road refused at Planning Committee. Cllr Thurman had represented Parish Council
- 180.3 NIAB application amendments C/07/0003/OUT – Up to 1593 dwellings, land between Huntingdon Road and Histon Road. Agreed Cllr Thurman to attend Impington Planning 10 February to discuss, with special Planning Committee for this item only 12 February. Previous comments on application circulated to all
- 180.4 Station Design Brief held 29 January with area to be looked at widened. Cllr Ing had provided some notes. Further meeting due 26 February

12 HIGHWAYS TRAFFIC & TRANSPORT COMMITTEE REPORT

- 181.1 Minutes 5 February available for all and accepted
- 181.2 Clarified Committee had wanted to proceed with Station Road double yellow lines while also formulating a wider scheme. Dist Cllr Mason left meeting

13 OTHER MATTERS

- 182 a) Youth Advisory Body No meeting held. Next meeting due 23 February
- 183.1 b) Environment Committee Meeting due 12 March. Agenda items to Clerk.
- 183.2 Whyatts Fair Request to pull on Green 30 June and leave 7 July. All agreed. New agreement yet to be signed
- 183.3 Yesteryear Road Run request to pull lighter vehicles on Green in April. All agreed in principle, delegating to Environment Committee Chair Cllr Emmine to make appropriate arrangements

JPE**14 FINANCE and ADMINISTRATION**

- 184.1 To confirm payment of accounts Prop Cllr Cleaver, sec Cllr Emmine all in favour:
- | | |
|--|--------------------|
| Enviro Volunteers Donation in lieu of hire £50 | £50.00 |
| | LGA 72 S260 |
| Administration M10 £1,359.32 | £1,359.32 |
| E-On Electricity Christmas lights The Green £65.27 + VAT £6.92 = | £72.19 |
| Barclaycard Tiscali £18.79 Post Office £14.04 + transaction charges = | £33.53 |
| 184.2 <u>To approve payment of outstanding accounts</u> Prop Cllr Cleaver, sec Cllr Emmine, all in favour: | |
| R Hovells Office Cleans (for formula) £40 | £40.00 |
| R Hovells Bus Shelter clean £17.50 | £17.50 |
| ESPO Office requirements (for formula) £56.70 + VAT £8.52 = | £65.22 |
| Ron Seaton Interim internal audit £45 | £45.00 |

	<u>Power Action</u>
Petty Cash , imprest account £19.20	£19.20
Cottenham Skips Village Green clearance £143.20 + VAT £21.48 =	£164.68
Cambs County Council Street light maintenance 2008-09 £1,629.36	£1,629.36
Agreed to write seeking justification for increase on previous year	
Site & Maintenance Services Remove bollards to groundsmans store (emergency) £50 + VAT £7.50 =	£57.50
Jaggard Electricals Erect and dismantle Christmas lights and new bulbs as required £462 + VAT £69.30 =	£531.50
184.3 Paid In: Refund SLCC £30; Impington Parish Council quarterly expenses £1,850.24	
184.4 Clerks Report: Play Area seats in need of re-painting - badly scratched and unpleasant graffiti; Problems with sourcing litter bin to match for Green, now resolved; Non-collection of dog bin waste Home Close reported to SCDC again; Internal auditor attended office for interim checks; Playground suppliers Sovereign visited play area on Green to draw up suggested area for Under 5s, for budget/planning purposes; Impington Parish Council co-opted 2 new Councillors, Ian Cooper and Alison Turnbull. 2 further vacancies on IPC caused following resignation of Nick Warren and Chris Creasey of Orchard Park; Clerk met with Cllr Legge in January for "induction" session; 2 further Police Mobile Unit sessions due: Saturday 21 February 9.30 a.m. to 12.30 p.m. at IVC (Farmers market day) and Friday 20 February 6 .p.m. to 9 p.m. outside Tescos in Histon High Street; PCSO Martin indicated he intends to attend as many Parish Council meetings as possible in future to gather information and comment	
184.5 <u>Finance & Legal Committee</u> minutes 17 January accepted by all. Noted Christmas light fund recommended to be removed from budgets. Concern over performance of lights 2009	
184.6 <u>Precept</u> – to approve recommendation to request precept for 2009-10 of £138,000 from South Cambridgeshire District Council. Various papers copied for all. Line in last paragraph of Chairman's overview struck (as Appendix 3). Cllr Thurman summarised decision:	
<ul style="list-style-type: none"> • Precept up £134,000 to £138,000 (+ £4,000) • Revenue expenses up – Bank interest drop £3,000; % share increase £4,000; grass verges £4,000 • Capital down £7,000 • Overall increase of £4,000 	
Agreed to note and accept: a) Christmas light spend may be additional £1,000 which would come from reserves. b) Contingency shortfall possible, again would come from reserves c) Awards For All application for Play Area equipment may require match funding, again would be from reserves d) agreed to add category Crime & Disorder, with £50 budget, decreasing reserves by same amount. Prop Cllr Parish, sec Cllr Thurman all in favour to request £138,000 from SCDC for 2009-2010	
184.7 <u>Internal Auditors Interim Report</u> (Appx 4) accepted. No issues of concern	

15/16 DATE & PLACE OF NEXT MEETING and FORTHCOMING MEETINGS

- 185 Agreed next meeting Monday 9 March 2009, at St Audrey's Community Centre, St Audrey's Close, Histon. Noted April meeting falls Easter Monday (13 April). Agreed to look at holding April meeting 6 April instead
- 186 Dates for forthcoming Committee meetings noted. Community Facilities meeting 21 February commences 10.30 a.m.

Meeting closed 10 p.m.