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PARISH OFFICE  
NEW ROAD  
IMPINGTON  
CAMBRIDGE  
CB24 9LU

14<sup>th</sup> January 2009

**To members of the Council:**

You are hereby summoned to attend a meeting of IMPINGTON PARISH COUNCIL at St Andrew's Church Hall, Burgoynes Road, Impington on **Monday 19<sup>th</sup> JANUARY 2009** at 7.30 p.m. for the purpose of transacting the following business.

**Members of the public and press are invited to address the Council at its Open Forum under Item 3. Advance notice of questions would be appreciated.**

## AGENDA

- 1 APOLOGIES FOR ABSENCE
- 2 MEMBERS' DECLARATIONS OF INTEREST for items on the agenda
- 3 OPEN SESSION FOR THE PUBLIC *15 minutes*  
– standing orders suspended for up to 15 minutes **if public or press wish to speak**
- 4 TO SIGN AND APPROVE MINUTES OF MEETING 17 NOVEMBER 2009 – minutes attached **For decision**
- 5 MATTERS ARISING FROM PREVIOUS MINUTES (for information only) – as listed on Clerks' report Item 11 *5 mins*
- 6 CO-OPTION TO COUNCIL – 2 VACANCIES Papers attached – (PINK) *10 mins*  
**For decision**
- 7 RECREATION GROUND MANAGEMENT COMMITTEE REPORT – Minutes attached 4 November, 20 November. AGM **draft** minutes attached Meeting due 26 January 2009. To fill 2 vacancies on the Recreation Ground Management Committee following resignation from Committee by Phil Gooden and Nick Warren *5 mins*  
To note  
**For decision**
- 8 PLANNING COMMITTEE REPORTS *5 mins*  
Minutes attached 25 November, 9 December, 16 December, 6 January. Meeting due 27 January 2009. Joint Design Brief meeting due 29 January To accept
- 9 ORCHARD PARK PLANNING COMMITTEE REPORT - Minutes attached 25 November, being the last meeting of this Committee. Orchard Park Shadow Community Council now to consider planning applications, or Impington Parish Council Planning Committee if large-scale applications To accept  
*10 mins*  
To accept Summary of Terms of Reference, Summary Financial Terms of Reference, and processes as supplied in a report from the Orchard Park Shadow Community Council Clerk **For decision**
- 10 ENVIRONMENT COMMITTEE REPORT – Minutes attached 2 December 2008 *5 minutes*  
To accept
- 11 TO RECEIVE CLERK'S REPORT – attached *5 mins*
- 12 TO RECEIVE CHAIRMAN'S REPORT – attached *5 mins*
- 13 TO RECEIVE DISTRICT COUNCILLORS' REPORT *10 mins*
- 14 TO RECEIVE COUNTY COUNCILLORS' REPORT – attached *10 mins*

- 15 FINANCE & ADMINISTRATION – Minutes attached 18 November 20 mins
- a) To confirm payment of accounts, including items agreed at Planning Committee 16 December – page 3 agenda **For decision**
  - b) To approve payment of outstanding accounts – page 3 agenda
  - c) Paid in and Correspondence Received. Confirmation of £1,000 payable for CPO on part of the Copse **For decision**
  - d) Finance Committee – Minutes attached 18 November 2008 and 9 January 2009. To fill vacancy on Finance Committee caused by resignation of Phil Gooden **For decision**
  - e) Precept – to approve recommendation to request precept for 2009-10 of £104,600 from South Cambridgeshire District Council – papers attached Finance Committee, met 9 January **For decision**
  - f) Half Yearly Donations Review – papers attached – page 3 agenda and **(BLUE)** **For decision**
  - g) Employment Working Group (ad hoc) – to fill vacancy caused on Ad Hoc Employment Working Group caused by resignation of Phil Gooden **For decision**
- 16 CORRESPONDENCE RECEIVED 5 mins
- a) Circulating file available: Histon Parish Council minutes and various magazines/leaflets
  - b) Communities & Local Government Consultation on “Code of recommended practice on local authority publicity” – comments by 12 March 2009
  - c) CPALC papers and reports, Service Level Agreement, including SCDC Parish Forum meeting 19 January
  - d) CCC Annual Report 07-08; Information on Village Benefits Advice Service
  - e) Other correspondence
- 17 TO CONSIDER OTHER MATTERS 5 mins
- a) HIGHWAYS and TRAFFIC – To note
    - HHT&T Committee meeting due 5 February
    - Northern Corridor Area Transport Plan (cycle and pedestrian) – to note response to Project Team; Improvement works at Northfield Avenue junction; Park & Ride issues; Other correspondence and reports
  - b) YOUTH ADVISORY BODY REPORT Minutes attached 1 December. Meeting due 2 February. Finance report received 5 mins  
To accept
  - c) PROACTIVITY REPORT – Cllr B Ing paper attached – **(YELLOW)** To agree next steps, as set out in paper 10 mins  
**For decision**
  - d) IVC – FORMAL CONSULTATION ON CHANGE OF STATUS TO FOUNDATION SCHOOL and response to Council’s initial comments 5 mins  
**For decision**
- 18 DATE AND PLACE OF NEXT MEETING: **For decision**
- PROPOSED** Monday 16<sup>th</sup> February 2009, 7.30 p.m. at St Andrew’s Church Hall, Burgoynes Rd, Impington.
- 19 DATES OF CONFIRMED COMMITTEE MEETINGS:
- Recreation Gd Management Committee, Monday 26 January 6.30 p.m.
  - Planning Committee – Tuesday 27 January 7.30 p.m.
  - Design Brief meeting – Thursday 29 January 7.30 p.m.
  - Environment Committee – Tuesday 3 February 7.30 p.m.
  - Histon Highways Traffic & Transport Committee – Thursday 5 February
  - Planning Committee – Tuesday 10 February 7.30 p.m. (Clerk unable to attend)
  - Orchard Park Shadow Community Council – Wednesday 11 February 7.30 p.m.
- OTHER MEETINGS:
- JAG – Thursday 22 January
  - OPAG – Monday 2 February
  - Youth Committee – Monday 2 February
  - Sports Forum – Monday 2 February
  - Histon Football Club – Thursday 12 February
- A J YOUNG – CLERK/PROPER OFFICER 14.01.09 Meeting to close by 9.45 p.m.