

**MINUTES - IMPINGTON PARISH COUNCIL PLANNING MEETING TUESDAY 16<sup>th</sup> DECEMBER 2008  
7.30 p.m. at Parish Office, New Road, Impington**

Present: Cllr Brian Ing (Chairman), Denis Payne, Nick Warren  
Clerk: Mrs Angela Young

Pages: 3

1. **Members' Declarations of Interest**

None

2. **To Sign and Approve Minutes of meetings 21 October, 25 November and 9 December 2008**

**Deferred** to next meeting 6 January

3. **MATTERS ARISING FROM PREVIOUS MINUTES**

**Deferred** to next meeting 6 January

4. **NEW PLANNING APPLICATIONS**

S/1945/08/F Impington Village College, Sports Centre, New Road – extension to sports centre. Careful inspection of 3 distinct areas of proposed development and additional parking resulted in agreement to make **NO RECOMMENDATION**, commenting:

- Provision of cycle parking applauded
- Noting interesting design, a visual improvement
- Concern over safety of parking area near scout/guide hut with impact on pedestrian access for children and parents
- Parking layout felt to be unrealistic with concern over capacity due to cramped layout. Narrow and tight areas between rows could result in loss of one space to each row. Noted parking occasionally inadequate now at peak times

Comment made also on internal designs and sedum roof

S/2024/08/F Mr P Heffernan, 96 Mill Lane – Demolition of existing conservatory areas at front and rear of house, single storey extension to rear, new porch to front, replacement of flat roofs with pitched roofs. All agreed **NO RECOMMENDATION** noting improvement to rear of property, although not overlooked.

Committee to comment that front was considered out of keeping with the street scene, being overly “fussy” and complex

S/2042/08/F Mrs A Thompson, 14 Pepys Terrace – Rear extension. Previous refusal on the site noted and reasons given considered. All agreed to make **NO RECOMMENDATION**

5. **REFUSALS AND ACCEPTANCES**

Refused

Parish Council Recommendation

S/1819/08/F Mr & Mrs D Curtis, land adj 14 Drake Way – New Dwelling  
(Contrary HG/1 DP/2(g) HG/3

**Refusal**

Committee expressed concern over comments made in SCDC Delegation form

Granted

S/1773/08/F Mr & Mrs P Blackford, 75 Impington Lane – extension and replacement garage

**Approval**

S/1859/08/F Mr & Mrs B Brignell, 69 Impington Lane – extensions

**No Recommendation**

St Georges Court, Appeal Dismissed. Noted reason given of harm to Nos 6 & 7 of development

6. **ORCHARD PARK**

a) **Orchard Park Shadow Community Council:** Membership of OPSCC Current membership listed in Minutes of OPSCC 3 December noted. Confirmed that Cllrs Nick Warrant and Chris Creasey were Impington Parish Council members, nominated by IPC to the Shadow Council, a working group for the Parish Council itself. Noted Chairman of Shadow Council was Jens Kirschner, ex-Parish Councillor for IPC OPSCC Summary of Terms of Reference and Summary of Financial Terms adopted at meeting on 3 December not yet received, but IPC accepted the educational use of these terms and noted receipt of copies of the general terms presented to the Shadow Council. Deferred to future agenda but confirmed the working group will make recommendations to IPC, who would review as quickly as possible and seek to ratify. Confirmed Housing Shortfall LDF consultation would be decision purely for OPSCC as would Precept request to SCDC.

Minutes of OPSCC meetings 3 December accepted. No notes yet available for 10 December. Forthcoming meeting dates second Wednesday monthly. Meeting being arranged for Pauline Haywood, Clerk, Jens Kirschner Chairman, and Denis Payne to look at processes

b) **Other Orchard Park matters:** Appeal decision on Barratt Homes Dismissed, reasons reviewed; Christmas Light provision. Following multi agency input, solar powered lights ordered for Orchard Park at cost of £555.96 + VAT. BpHa (£200) and SCDC (£278) to contribute. Clerk to claim back from other agencies

OPAG reports Meeting notes received and held on file 1 December. Next meeting 5 January

Tax Base information deferred to Finance Committee 13 January

## 7. OTHER MATTERS

a) Histon Football Club Parking Note from residents of Roselea received on parking plans for match days. Police had shared plans with Parish Council and all seemed to have proceeded smoothly for recent FA Cup game against Leeds United. Noted that bollards had not been used in New Road for recent FA Trophy match versus Cambridge United. Clerk to contact Gareth Baldwin to chase outstanding discussion on parking and landscape planting due in November

b) Greening Campaign Agreed Cllr Nudds to represent Impington PC at forthcoming public meeting 14 January. IPC would not be separately endorsing any campaign

## 8. FINANCE AND ADMINISTRATION

To confirm payment of retrospective accounts:

Orchard Park: **Pauline Haywood** Admin costs 11.10.08 – 9.11.08 **£433.72**

**S Smart** admin to end of December **£300**

**A Young** Expenses payment for Christmas Lights **£555.96** + VAT £83.39 = £639.35

IPC: **Admin M8** **£1,796.67**

**Burial Ground expenses** **£4.98** + VAT 87p = £5.85

**Print Out** Adjustment to balance account (CPALC have paid for invoice already paid by IPC) **£7.06**

**Zurich Insurance Co** Additional premium after changes to policy **£27.66**

**PWLB** Freehold loan Payment 7 of 50 **£1,400.91**

**Barcham Trees plc** Commemorative trees **£147.50** + VAT £25.81 = £173.31

**Linda Laxton** (British Wild Flower Plants) **£111.24** + VAT £19.47 = £130.71

**Ridgeons** Tree Rails, bolts etc for commemorative and other trees **£114.54** + VAT £20.05 = £134.59

To agree payment of accounts:

Orchard Park: **Pauline Haywood** Admin costs 10.11.08 – 8.12.08 **£546.66**

Committee re-iterated delegation to clerk to pay admin costs when presented

Youth: **H & I Recreation ground** Youth Hire of MUGA and Hardcourt Youth Sports Club November **£52.34** + VAT £9.16 = £61.50

**Cambs County Council** Youth Provision September – December 08 **£3,000**

IPC: **Histon Parish Council** Reimbursement Barclaycard chargecard for Emorsgate Seeds **£10.40**

**Print Out** Printing **£59.33** + VAT £4.35 = £63.68

**Site & Maintenance Services** Bus shelter repair **£60** + VAT £9 = £69.00

All accounts will be reported again at January Full Council to allocate minute number

Agreed temporary employment of Filing Clerk for Impington Parish Council, January – March 2009, as required, for 4 hours per week as current admin assistant unable to work till Spring. Terms discussed "In Committee"

Next Planning meeting due 6 January 2009

Meeting closed at 9.25 p.m.

**“In Committee” item Employment**

**Planning Meeting 16 December 2008**

Janet Wilkinson to be employed as Filing Clerk for Impington Parish Council, January – March 2009, as required, for 4 hours per week as current admin assistant on sick leave. £7 per hour, P46 applies