

Clerk:
Mrs A J Young
Telephone/Fax:
01223 235906
E mail: clerk@hisimp.net

HISTON PARISH COUNCIL

PARISH OFFICE
NEW ROAD
IMPINGTON
CAMBRIDGE
CB24 9LU



3rd December 2008

To members of the Council:

You are hereby summoned to attend a meeting of **HISTON PARISH COUNCIL** at St Audrey's Community Centre, St Audrey's Close, Histon on **MONDAY 8th DECEMBER 2008** commencing at 7.30 p.m. for the purpose of transacting the following business.

FULL COUNCIL AGENDA

Please Note:

Minutes and supporting notes may only be supplied to Councillors. Available on request from Clerk

- 1 APOLOGIES FOR ABSENCE
- 2 MEMBERS' DECLARATIONS OF INTEREST for items on the agenda
- 3 OPEN SESSION FOR THE PUBLIC standing orders to be suspended for 15 minutes if any public or press wish to speak.
- 4 TO SIGN AND APPROVE MINUTES OF MEETING HELD 10 NOVEMBER 2008 – **For decision**
minutes attached
- 5 MATTERS ARISING FROM PREVIOUS MINUTES (for information only) **see** To note only
attached
- 6 CO-OPTION TO COUNCIL **For decision if applications received**
- 7 DISTRICT COUNCILLORS' REPORTS
- 8 COUNTY COUNCILLORS' REPORTS - attached
- 9 CHAIRMAN'S MONTHLY REPORT – attached if available
- 10 RECENT CORRESPONDENCE RECEIVED **see attached**
- 11 TO RECEIVE RECREATION GROUND MANAGEMENT COMMITTEE REPORT – To accept only
Minutes attached 4 November (In Committee" and 20 November 2008. AGM due 3 December, next meeting due Monday 26 January 2009
- 12 TO RECEIVE PLANNING COMMITTEE REPORT – Minutes attached 13 and 27 To accept only
November. Next meeting due 18 December
- 13 TO RECEIVE ENVIRONMENT COMMITTEE REPORT – Meeting due Thursday 4 To accept
December, minutes available at meeting
- 14 INSPECTOR CHRIS SAVAGE – To discuss general Policing issues raised recently by residents

- 15 TO CONSIDER OTHER MATTERS: To accept
- (a) YOUTH ADVISORY BODY REPORT – Minutes attached 3 November. Meeting due 1 December
- (b) HIGHWAYS TRAFFIC & TRANSPORT COMMITTEE Issues including A14 Improvement exhibitions; HCV Traffic Routing – meeting due 5 February 2009
- 16 FINANCE AND ADMINISTRATION REPORTS
- a) To confirm payment of retrospective accounts **see attached**
- b) **To approve** payment of outstanding accounts **see attached** **For decision**
- c) To report on amounts Paid In **see attached**
- d) Clerk's report November – attached
- e) Half Yearly (Final) Review of Donations, requests received from Magpas; Open Space Society; Histon & Impington Day Centre; Cambridge Citizens Advice Bureau – papers attached **For decision**
Annual Room Hire donation for St Audreys Community Centre **For decision**
- f) 6 month Review of employment of temporary Filing Clerk **For decision**
- 17 DATE AND PLACE OF NEXT MEETING: **MONDAY 12th JANUARY 2009 OR MONDAY 9th FEBRUARY 2009** at St Audrey's Community Centre, St Audrey's Close, Histon, due to commence **7.30 p.m.** **For decision**
- 18 DATES OF CONFIRMED COMMITTEE MEETINGS:
- Chairmen's meeting – Tuesday 16 December 5 p.m.
 Planning Committee – Thursday 18 December 7.30 p.m.
 Planning Committee – Thursday 8 January 2009 7.30 p.m.
 Finance/Precept – Saturday 17 January 2009 9.30 a.m.
 Planning Committee – Thursday 22 January 2009 7.30 p.m.
 Recreation ground management Committee – Monday 26 January 2009 6.30 p.m.
 Highways Traffic & Transport Committee – Thursday 5 February 7.30 p.m.
- Other meetings / events:
- Impington Planning (LDF) – Tuesday 9 December 7.30 p.m. (Max Parish to attend)
 Carols on the Green – Wednesday 17 December
 Office Closed Bank Holidays and 24 December 2008, 31 December 2008
 Youth Committee – Monday 5 January 2009, 2 February 2009
 Brook Clearance working party- Saturday 10 January 2009
 Sports Forum – Monday 2 February

DECEMBER 2008 AGENDA

Item 5 MATTERS ARISING

Item 115.1 Police up-date – Cambs Neighbourhood Watch Executive Group Annual Conference 31 January Hinchingsbrooke

Item 115.8 Speedwatch Second resident expressed interest in the scheme

Item 115.9 Freedom of Information Clerk will complete template by 31 December and make available on website

Item 120.2 CPALC meetings No attendees had proved possible. IPCllr Payne has stepped down as Chair of SCD Association of Local Councils

Item 125 Community Facilities Impington PC had passed similar motion, clarifying total maximum £600 between the 2 Councils

Item 126 IVC Consultation Cllr Parish had responded on behalf of Council, as agreed

Item 10 RECENT CORRESPONDENCE

Circulating Files. Available on request

Parish Plan notes of liaison meeting held 7 November held on file

Regional Empowerment Partnership – volunteers sought by 15 December

Cambs County Council Annual Report 2007-08; Village Benefits Advice Service details

Histon Football Club Letter of congratulations

Item 16 FINANCE and ADMINISTRATION

a) To confirm payment of retrospective accounts:

Administration M8 £1,655.56

Zurich Insurance Company Increased cover £160.60

PWLB Freehold payment 7 of 50 £1,318.78

b) To approve payment of outstanding accounts:

Site & Maintenance Services Storage for roundabout in locked building £40 + VAT £7 = £47.00

A Scott Second half of garden maintenance for War Memorial (formula) and Sec 52 land £205

Roger Hovells Cleaning office (on formula) £40

Danwood Group Limited Photocopier meter reading (on formula) £66.25 + VAT £11.59 = £77.84

SLCC Annual subscription (on formula) £166 Clerk magazine, if required £30

Petty Cash, imprest account to be advised

c) Paid in: Allotment fee £5 (previously paid £7 for half only, now full)